

**APPROVED  
MINUTES OF THE  
EAST GRAND FORKS  
CITY COUNCIL MEETING  
TUESDAY SEPTEMBER 18, 2012 - 5:00 P.M.**

**CALL TO ORDER:**

*The Regular Meeting of the East Grand Forks City Council for September 18, 2012 was called to order by Council President Buckalew at 5:00 P.M.*

**CALL OF ROLL:**

*On a Call of Roll the following members of the East Grand Forks City Council were present: Mayor Lynn Stauss, Council President Craig Buckalew, Council Vice President Wayne Gregoire, Council Members Marc DeMers, Ron Vonasek, Henry Tweten, Mike Pokrzywinski, and Greg Leigh.*

**STAFF PRESENT: DO NOT READ**

*Karla Anderson, Finance Director; Brad Bail, City Engineer; Ron Galstad, City Attorney; Mike Hedlund, Police Chief; Charlotte Helgeson, Library Director; Scott Huizenga, City Administrator; Megan Nelson, Administrative Assistant; Jim Richter, EDHA Director; and Jason Stordahl, Public Works Director.*

**DETERMINATION OF A QUORUM:**

*The Council President Determined a Quorum was present*

**PLEDGE OF ALLEGIANCE:**

**OPEN FORUM:**

*“An opportunity for members of the public to address the City Council on items not on the current Agenda. Items requiring Council action maybe deferred to staff or Boards and Commissions for research and future Council Agendas if appropriate.”*

Clint Bimler, 615 Parkway NW Sunshine Terrace, asked the council why apartments were not included in the spring and fall clean-up. Council Member DeMers asked what the current policy is and why residential apartments are considered commercial. Council President Buckalew said this matter would be looked into at the next work session and that Mr. Stordahl could meet with Mr. Bimler after the meeting.

Ron Baker from the AFL-CIO asked the council to approve the application for private use of public streets. He told the council how the locked-out workers have been moved around and this would be the way to stop from moving around so much. After some questions were asked by the council it was

determined the trailers that are going to be used are currently on private property, they will not have to be moved, and the council has to discuss some concerns they have about how this would affect the current city ordinance. This discussion will be continued at the work session on September 25, 2012.

**APPROVAL OF MINUTES:**

1. Consider approving the minutes of the “Regular Meeting” for the East Grand Forks, Minnesota City Council of September 4, 2012.
2. Consider approving the minutes of the “Special Meeting” and the “Work Session” for the East Grand Forks, Minnesota City Council of September 11, 2012.

**A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER VONASEK, TO APPROVE ITEMS ONE (1) AND TWO (2).**

*Voting Aye: Gregoire, Leigh, Pokrzywinski, DeMers, Vonasek, Buckalew, and Tweten.*

*Voting Nay: None.*

**SCHEDULED PUBLIC HEARINGS: NONE****SCHEDULED BID LETTINGS: NONE****CONSENT AGENDA:**

Items under the “Consent Agenda” will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.

3. Consider approving the Gaming Permit for the Min-Dak Border Chapter Minnesota Deer Hunters Association Organization for a raffle being held on October 25, 2012.
4. Consider approving the temporary liquor license application for the St. Michael’s Church holding an event at Sacred Heart Church for October 27, 2012 and contract with Liberty Lanes for liquor services.
5. Consider approving Resolution No. 12-09-99 declaring that the City of East Grand Forks acts as the legal sponsor for the FY 2012-2013 funding to the State of Minnesota Department of Natural Resources for the trail maintenance of snowmobile trails managed by the Red River Snowmobile Club.
6. Consider approving Resolution No. 12-09-98 authorizing the City of East Grand Forks to act as the legal sponsor and apply for Legacy funds through the Minnesota Department of Natural Resources for Greenway Improvements.
7. Consider approving the Memorandum of Understanding Covering Public Participation with the Metropolitan Planning Organization.
8. Consider adopting the Transit Procurement Policy of the Metropolitan Planning Organization.

9. Consider adopting the Standard Operating Procedures and Policy Reference of the Metropolitan Planning Organization.
10. Consider adopting Resolution No. 12-09-100 authorizing issuance and sale of general obligation bonds, Series 2012A.
11. Consider approving the American Crystal Copper Nitrate Agreement between the City of East Grand Forks and American Crystal Sugar.
12. Consider approving the Cemetery Commission to charge a 20 percent administration fee to people when selling their lot back to the city.
13. Consider approving the Minnesota Municipal Utilities Association Service Agreement for the Safety Management Program split 50/50 between the City and Water & Light Department for beginning October 1, 2012 through September 30, 2013.

**A MOTION WAS MADE BY COUNCIL MEMBER TWETEN, SECONDED BY COUNCIL MEMBER LEIGH, TO ADOPT ITEMS THREE (3) THROUGH THIRTEEN (13) AS SUBMITTED.**

*Voting Aye: Gregoire, Leigh, Pokrzywinski, DeMers, Vonasek, Buckalew, and Tweten.*

*Voting Nay: None.*

**ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS AND COMMISSIONS:**

14. Regular meeting minutes of the Water, Light, Power and Building Commission Meeting for August 16, 2012.
15. Regular meeting minutes of the Resurrection Cemetery Commission Meeting for July 25, 2012.

**COMMUNICATIONS: NONE**

**OLD BUSINESS: NONE**

**NEW BUSINESS: NONE**

**CLAIMS:**

16. Consider adopting Resolution No. 12-09-101 a Resolution authorizing the City of East Grand Forks to approve purchases from Hardware Hank the goods referenced in check number 13848 for a total of \$2,014.33 whereas Council Member Buckalew is personally interested financially in the contract.

**A MOTION WAS MADE BY COUNCIL MEMBER POKRZYWINSKI, SECONDED BY COUNCIL MEMBER GREGOIRE, TO ADOPT RESOLUTION NO. 12-09-101 A RESOLUTION AUTHORIZING THE CITY OF EAST GRAND FORKS TO APPROVE**

**PURCHASES FROM HARDWARE HANK THE GOODS REFERENCED IN CHECK NUMBERS 13848 FOR A TOTAL OF \$2014.33 WHEREAS COUNCIL MEMBER BUCKALEW IS PERSONALLY INTERESTED FINANCIALLY IN THE CONTRACT.**

*Voting Aye: Gregoire, Leigh, Pokrzywinski, DeMers, Vonasek, and Tweten.*

*Voting Nay: None*

*Abstain: Buckalew*

17. Consider authorizing the City Administrator/Clerk-Treasurer to issue payment of recommended bills and payroll.

**A MOTION WAS MADE BY COUNCIL MEMBER TWETEN, SECONDED BY COUNCIL MEMBER VONASEK, TO AUTHORIZE THE CITY ADMINISTRATOR/CLERK-TREASURER TO ISSUE PAYMENT OF RECOMMENDED BILLS AND PAYROLL.**

*Voting Aye: Gregoire, Leigh, Pokrzywinski, DeMers, Vonasek, Buckalew, and Tweten.*

*Voting Nay: None*

**COUNCIL/STAFF REPORTS:**

Mayor Stauss reminded Mr. Stordahl to be ready for the snow.

Council Member Leigh asked Mr. Stordahl what was going on with the yard waste site gate. It was explained there has been some adjustments made to the gate since some residents had been locked in there on Friday.

Council Member Pokrzywinski reminded the council of the Police Award Ceremony on Wednesday, September 19, 2012 at 2:00 pm in the Council Chambers.

City Administrator/Clerk-Treasurer reminded the council about the regional meeting in Thief River Falls on Wednesday and that he will be gone through the end of next week.

**ADJOURN:**

**A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER GREGOIRE, TO ADJOURN THE SEPTEMBER 18, 2012 REGULAR MEETING OF THE EAST GRAND FORKS, MINNESOTA CITY COUNCIL AT 5:23 P.M.**

*Voting Aye: Gregoire, Leigh, Pokrzywinski, DeMers, Vonasek, Buckalew, and Tweten.*

*Voting Nay: None*

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Scott Huizenga, City Administrator/Clerk-Treasurer