

**AGENDA  
CITY COUNCIL  
CLOSED MEETING  
CITY OF EAST GRAND FORKS  
OCTOBER 2, 2012  
4:00 PM**

**CALL TO ORDER**

**CALL OF ROLL**

**DETERMINATION OF A QUORUM**

1. Discussion of Litigation. Closed session is to be performed the exception to the open meeting law for Attorney-Client privilege Minn. Stat. §§ 13.01; 13D.05, subd. 3(b).

**ADJOURN**

Upcoming Meetings:

Meeting with Ballard King & Associates - October 3, 2012 – 2:00 PM – Training Room  
Work Session – October 9, 2012 – 5:00 PM – Training Room  
Flu Shot Clinic – October 15, 2012 – 10:30 AM-1:00 PM – City Hall  
Regular Meeting – October 16, 2012 – 5:00 PM – Council Chambers  
Work Session – October 23, 2012 – 5:00 PM – Training Room

**AGENDA  
CITY COUNCIL  
CITY OF EAST GRAND FORKS  
OCTOBER 2, 2012  
5:00 P.M.**

**CALL TO ORDER:**

**CALL OF ROLL:**

**DETERMINATION OF A QUORUM:**

**PLEDGE OF ALLEGIANCE:**

**OPEN FORUM:**

*“An opportunity for members of the public to address the City Council on items not on the current Agenda. Items requiring Council action maybe deferred to staff or Boards and Commissions for research and future Council Agendas if appropriate.”*

**APPROVAL OF MINUTES:**

1. Consider approving the minutes of the “Regular Meeting” for the East Grand Forks, Minnesota City Council of September 18, 2012.
2. Consider approving the minutes of the “Work Session” for the East Grand Forks, Minnesota City Council of September 25, 2012.

**SCHEDULED BID LETTINGS:**

3. Consider accepting and awarding the bid for 2012 Assessment Job No. 4 – Utilities and Street Construction.

**SCHEDULED PUBLIC HEARINGS: NONE**

**CONSENT AGENDA: NONE**

Items under the “Consent Agenda” will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.

**ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS AND COMMISSIONS:**

4. Regular meeting minutes of the Water, Light, Power and Building Commission Meeting for August 16, 2012.

**COMMUNICATIONS: NONE**

**OLD BUSINESS: NONE**

**NEW BUSINESS:**

5. Consider approving the BCTGM Local 167G Application for Private Use of Public Streets.
6. Consider approving Jack R Anderson & Sons Painting to paint at the Civic Center for the total amount of \$14055.05 for painting various areas including the high school locker room.

**CLAIMS:**

7. Consider adopting Resolution No. 12-10-102 a Resolution authorizing the City of East Grand Forks to approve purchases from Hardware Hank the goods referenced in check number 13976 for a total of \$344.74 whereas Council Member Buckalew is personally interested financially in the contract.
8. Consider authorizing the City Administrator/Clerk-Treasurer to issue payment of recommended bills and payroll.

**ADJOURN:**

Upcoming Meetings:

- Meeting with Ballard King & Associates - October 3, 2012 – 2:00 PM – Training Room
- Work Session – October 9, 2012 – 5:00 PM – Training Room
- Flu Shot Clinic – October 15, 2012 – 10:30 AM-1:00 PM – City Hall
- Regular Meeting – October 16, 2012 – 5:00 PM – Council Chambers
- Work Session – October 23, 2012 – 5:00 PM – Training Room

**UNAPPROVED  
MINUTES OF THE  
EAST GRAND FORKS  
CITY COUNCIL MEETING  
TUESDAY SEPTEMBER 18, 2012 - 5:00 P.M.**

**CALL TO ORDER:**

*The Regular Meeting of the East Grand Forks City Council for September 18, 2012 was called to order by Council President Buckalew at 5:00 P.M.*

**CALL OF ROLL:**

*On a Call of Roll the following members of the East Grand Forks City Council were present: Mayor Lynn Stauss, Council President Craig Buckalew, Council Vice President Wayne Gregoire, Council Members Marc DeMers, Ron Vonasek, Henry Tweten, Mike Pokrzywinski, and Greg Leigh.*

**STAFF PRESENT: DO NOT READ**

*Karla Anderson, Finance Director; Brad Bail, City Engineer; Ron Galstad, City Attorney; Mike Hedlund, Police Chief; Charlotte Helgeson, Library Director; Scott Huizenga, City Administrator; Megan Nelson, Administrative Assistant; Jim Richter, EDHA Director; and Jason Stordahl, Public Works Director.*

**DETERMINATION OF A QUORUM:**

*The Council President Determined a Quorum was present*

**PLEDGE OF ALLEGIANCE:**

**OPEN FORUM:**

*“An opportunity for members of the public to address the City Council on items not on the current Agenda. Items requiring Council action maybe deferred to staff or Boards and Commissions for research and future Council Agendas if appropriate.”*

Clint Bimler, 615 Parkway NW Sunshine Terrace, asked the council why apartments were not included in the spring and fall clean-up. Council Member DeMers asked what the current policy is and why residential apartments are considered commercial. Council President Buckalew said this matter would be looked into at the next work session and that Mr. Stordahl could meet with Mr. Bimler after the meeting.

Ron Baker from the AFL-CIO asked the council to approve the application for private use of public streets. He told the council how the locked-out workers have been moved around and this would be the way to stop from moving around so much. After some questions were asked by the council it was

determined the trailers that are going to be used are currently on private property, they will not have to be moved, and the council has to discuss some concerns they have about how this would affect the current city ordinance. This discussion will be continued at the work session on September 25, 2012.

**APPROVAL OF MINUTES:**

1. Consider approving the minutes of the “Regular Meeting” for the East Grand Forks, Minnesota City Council of September 4, 2012.
2. Consider approving the minutes of the “Special Meeting” and the “Work Session” for the East Grand Forks, Minnesota City Council of September 11, 2012.

**A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER VONASEK, TO APPROVE ITEMS ONE (1) AND TWO (2).**

*Voting Aye: Gregoire, Leigh, Pokrzywinski, DeMers, Vonasek, Buckalew, and Tweten.*

*Voting Nay: None.*

**SCHEDULED PUBLIC HEARINGS: NONE****SCHEDULED BID LETTINGS: NONE****CONSENT AGENDA:**

Items under the “Consent Agenda” will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.

3. Consider approving the Gaming Permit for the Min-Dak Border Chapter Minnesota Deer Hunters Association Organization for a raffle being held on October 25, 2012.
4. Consider approving the temporary liquor license application for the St. Michael’s Church holding an event at Sacred Heart Church for October 27, 2012 and contract with Liberty Lanes for liquor services.
5. Consider approving Resolution No. 12-09-99 declaring that the City of East Grand Forks acts as the legal sponsor for the FY 2012-2013 funding to the State of Minnesota Department of Natural Resources for the trail maintenance of snowmobile trails managed by the Red River Snowmobile Club.
6. Consider approving Resolution No. 12-09-98 authorizing the City of East Grand Forks to act as the legal sponsor and apply for Legacy funds through the Minnesota Department of Natural Resources for Greenway Improvements.
7. Consider approving the Memorandum of Understanding Covering Public Participation with the Metropolitan Planning Organization.
8. Consider adopting the Transit Procurement Policy of the Metropolitan Planning Organization.

- 9. Consider adopting the Standard Operating Procedures and Policy Reference of the Metropolitan Planning Organization.
- 10. Consider adopting Resolution No. 12-09-100 authorizing issuance and sale of general obligation bonds, Series 2012A.
- 11. Consider approving the American Crystal Copper Nitrate Agreement between the City of East Grand Forks and American Crystal Sugar.
- 12. Consider approving the Cemetery Commission to charge a 20 percent administration fee to people when selling their lot back to the city.
- 13. Consider approving the Minnesota Municipal Utilities Association Service Agreement for the Safety Management Program split 50/50 between the City and Water & Light Department for beginning October 1, 2012 through September 30, 2013.

**A MOTION WAS MADE BY COUNCIL MEMBER TWETEN, SECONDED BY COUNCIL MEMBER LEIGH, TO ADOPT ITEMS THREE (3) THROUGH THIRTEEN (13) AS SUBMITTED.**

*Voting Aye: Gregoire, Leigh, Pokrzywinski, DeMers, Vonasek, Buckalew, and Tweten.*

*Voting Nay: None.*

**ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS AND COMMISSIONS:**

- 14. Regular meeting minutes of the Water, Light, Power and Building Commission Meeting for August 16, 2012.
- 15. Regular meeting minutes of the Resurrection Cemetery Commission Meeting for July 25, 2012.

**COMMUNICATIONS: NONE**

**OLD BUSINESS: NONE**

**NEW BUSINESS: NONE**

**CLAIMS:**

- 16. Consider adopting Resolution No. 12-09-101 a Resolution authorizing the City of East Grand Forks to approve purchases from Hardware Hank the goods referenced in check number 13848 for a total of \$2,014.33 whereas Council Member Buckalew is personally interested financially in the contract.

**A MOTION WAS MADE BY COUNCIL MEMBER POKRZYWINSKI, SECONDED BY COUNCIL MEMBER GREGOIRE, TO ADOPT RESOLUTION NO. 12-09-101 A RESOLUTION AUTHORIZING THE CITY OF EAST GRAND FORKS TO APPROVE**

**PURCHASES FROM HARDWARE HANK THE GOODS REFERENCED IN CHECK NUMBERS 13848 FOR A TOTAL OF \$2014.33 WHEREAS COUNCIL MEMBER BUCKALEW IS PERSONALLY INTERESTED FINANCIALLY IN THE CONTRACT.**

*Voting Aye: Gregoire, Leigh, Pokrzywinski, DeMers, Vonasek, and Tweten.*

*Voting Nay: None*

*Abstain: Buckalew*

17. Consider authorizing the City Administrator/Clerk-Treasurer to issue payment of recommended bills and payroll.

**A MOTION WAS MADE BY COUNCIL MEMBER TWETEN, SECONDED BY COUNCIL MEMBER VONASEK, TO AUTHORIZE THE CITY ADMINISTRATOR/CLERK-TREASURER TO ISSUE PAYMENT OF RECOMMENDED BILLS AND PAYROLL.**

*Voting Aye: Gregoire, Leigh, Pokrzywinski, DeMers, Vonasek, Buckalew, and Tweten.*

*Voting Nay: None*

**COUNCIL/STAFF REPORTS:**

Mayor Stauss reminded Mr. Stordahl to be ready for the snow.

Council Member Leigh asked Mr. Stordahl what was going on with the yard waste site gate. It was explained there has been some adjustments made to the gate since some residents had been locked in there on Friday.

Council Member Pokrzywinski reminded the council of the Police Award Ceremony on Wednesday, September 19, 2012 at 2:00 pm in the Council Chambers.

City Administrator/Clerk-Treasurer reminded the council about the regional meeting in Thief River Falls on Wednesday and that he will be gone through the end of next week.

**ADJOURN:**

**A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER GREGOIRE, TO ADJOURN THE SEPTEMBER 18, 2012 REGULAR MEETING OF THE EAST GRAND FORKS, MINNESOTA CITY COUNCIL AT 5:23 P.M.**

*Voting Aye: Gregoire, Leigh, Pokrzywinski, DeMers, Vonasek, Buckalew, and Tweten.*

*Voting Nay: None*

---

Scott Huizenga, City Administrator/Clerk-Treasurer

**UNAPPROVED  
MINUTES OF THE  
EAST GRAND FORKS  
CITY COUNCIL WORK SESSION  
SEPTEMBER 25, 2012  
5:00 PM**

**CALL TO ORDER**

*The Work Session of the East Grand Forks City Council for September 25, 2012 was called to order by Craig Buckalew, Council President at 5:00 P.M.*

**CALL OF ROLL**

*On a Call of Roll the following members of the East Grand Forks City Council were present: Mayor Lynn Stauss, Council President Craig Buckalew, Council Vice-President Wayne Gregoire, Council Members Marc DeMers, Ron Vonasek, Henry Tweten, Mike Pokrzywinski, and Greg Leigh.*

**STAFF PRESENT:**

*Dave Aker, Parks & Recreation Superintendent; Karla Anderson, Finance Director; Brad Bail, City Engineer; Ron Galstad, City Attorney; Charlotte Helgeson, Library Director; Gary Larson, Interim Fire Chief; Megan Nelson, Administrative Assistant; Randy Rapacz, Water Plant Superintendent; Jim Richter, EDHA Director; and Jason Stordahl, Public Works Superintendent.*

**DETERMINATION OF A QUORUM:**

**1. BCTGM Local 167G Application for Private Use of Public Streets – Ron Galstad**

Mr. Galstad informed the council that if this application is approved it will create many different issues such as liability concerns, safety issues, and maintenance issues for the city. He continued that there are other ways this group would be able to obtain a place to park their shelters. The discussion continued with concerns of the council members about these different issues and how using private alternatives might be better for the BCTGM Local 167G group applying for this permit.

**2. Request for Removal of Right Turning Lane on DeMers and 4<sup>th</sup> St – Greg Boppre**

A request to remove the right turning lane from the in front of the DeMers Building was brought before the council. Jack Gregoire made this request to the council because most of the Demers Building front is taken up by a turning lane. Currently they are running out of parking spaces and if this request was granted they would be able to have a few more on the street. Mr. Bail explained to the council the three different options that could be done and the implications of each. The council also discussed if parking should have a time limit for the new and existing parking spaces. Most of the council seemed in favor of a trial run of shortening the right turning

lane allowing more parking spaces.

### **3. Spring and Fall Residential Clean-up – Jason Stordahl**

Mr. Stordahl presented the council different options that could be taken with spring and fall clean-up. He also presented them with the costs of disposal of the waste collected during clean-up week and reasons why in the past apartment buildings have not been included in the clean-up weeks. After some discussion the council came to the consensus that the residents living in apartments should be allowed the same courtesy as other residents and be allowed to participate in the clean-up weeks the city has.

### **4. Water and Light Commission Update – Henry Tweten**

Mr. Tweten informed the council that the river levels are getting very low. The Water and Light Commission and Department have been informed about the situation and what steps need to be taken if conditions get worse. Mr. Rapacz explained to the council that the river levels are being monitored and there is system that can be put in place to conserve water if needed. Mr. Rapacz explained the different steps of the system and at what point those steps would be in effect. After some discussion on the outlook of the city water supply, Mr. Tweten finished by informing the council what projects were coming up for the Water and Light Department. Members of the council also congratulated Mr. Rapacz on having some of the best quality and best tasting water in the state.

## **ADJOURN**

**A MOTION WAS MADE BY COUNCIL MEMBER LEIGH SECONDED BY COUNCIL MEMBER POKRZYWINSKI, TO ADJOURN THE SEPTEMBER 25, 2012 WORK SESSION OF THE EAST GRAND FORKS, MINNESOTA CITY COUNCIL AT 6:09 P.M.**

*Voting Aye: Leigh, Pokrzywinski, Demers, Vonasek, Buckalew, Tweten, and Gregoire,  
Voting Nay: None.*

---

Scott Huizenga, City Administrator/Clerk-Treasurer

Minutes of the regular meeting of the Water, Light, Power and Building Commission of the City of East Grand Forks, Minnesota held September 6, 2012 at 5:00 P.M.

Present: Ogden, Brickson, Quirk, Tweten

Absent: None

It was moved by Commissioner Brickson second by Commissioner Quirk that the minutes of the previous meeting of August 16, 2012 be approved as read.

Voting Aye: Ogden, Brickson, Quirk, Tweten

Voting Nay: None

It was moved by Commissioner Tweten second by Commissioner Quirk to authorize the Secretary to issue payment of the recommended bills and payroll in the amount of \$559,591.09.

Voting Aye: Ogden, Brickson, Quirk, Tweten

Voting Nay: None

It was moved by Commissioner Quirk second by Commissioner Brickson to approve the plans and specifications for the central sub rehab project; advertise for bids, and set the bid opening for 2 P.M. on Thursday, October 11, 2012.

Voting Aye: Ogden, Brickson, Quirk, Tweten

Voting Nay: None

It was moved by Commissioner Tweten second by Commissioner Quirk to approve the purchase of a Bobcat Toolcat 5600 in the amount of \$20,706.00; and amend the capital budget to reflect the changes in equipment purchase.

Voting Aye: Ogden, Brickson, Quirk, Tweten

Voting Nay: None

It was moved by Commissioner Quirk second by Commissioner Brickson to approve the 2013 vendor agreement with Tri-Valley Opportunity Council.

Voting Aye: Ogden, Brickson, Quirk, Tweten

Voting Nay: None

It was moved by Commissioner Brickson second by Commissioner Quirk to approve the 2013 Salvation Army HeatShare agreement.

Voting Aye: Ogden, Brickson, Quirk, Tweten

Voting Nay: None

It was moved by Commissioner Quirk second by Commissioner Brickson to approve a donation of \$2000.00 to the Salvation Army HeatShare program.

Voting Aye: Ogden, Brickson, Quirk, Tweten

Voting Nay: None

It was moved by Commissioner Quirk second by Commissioner Tweten to approve a modification to the air conditioning tune-up rebate to reflect a \$60.00 rebate limited to every other year per customer.

Voting Aye: Ogden, Brickson, Quirk, Tweten

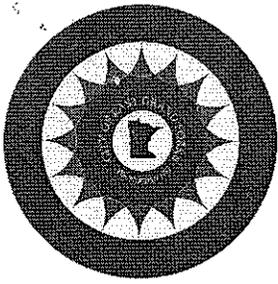
Voting Nay: None

It was moved by Commissioner Quirk second by Commissioner Brickson to adjourn to the next regular meeting on September 20, 2012 at 5:00 P.M.

Voting Aye: Ogden, Brickson, Quirk, Tweten

Voting Nay: None

Lori Maloney  
Sec'y



# City of East Grand Forks

5

600 DeMers Ave · P.O. Box 373 · East Grand Forks, MN 56721  
218-773-2483 · 218-773-9728 fax www.eastgrandforks.net

## APPLICATION FOR PRIVATE USE OF PUBLIC STREETS

License Fee: \_\_\_\_\_

Organization Information		
<u>BCTGM Local 167G</u>	<u>(701) 746-6133</u>	
Organization Name	Organization Phone Number	
<u>100 n. 3<sup>rd</sup> St. Suite 50</u>	<u>G. Forks N. Dak.</u>	<u>58201</u>
Organization Address	City	State Zip

Applicant Information		
<u>Melvin Morris</u>	<u>701 775-6544</u>	
Applicant Name	Applicant Phone Number	
<u>1218 S. 19<sup>th</sup> St.</u>	<u>G. Forks, N. Dak</u>	<u>58201</u>
Applicant Address	City	State Zip

Private Use Request Information		
_____	<u>Immediately</u>	<u>when lock out ends</u>
Date of private use	Start Time	End Time
<u>BCTGM local members shelter while exercising their Constitutional rights to protest and assemble to communicate the dispute to public</u>		
Explanation of Private Use		
<u>See map points (A) and (B)</u>		
Area of Private Use (include map)		
Special Requests (Staff, Road Closures, Etc)		

I hereby certify that I have completely filled out the entire above application, together and that the application is true, correct, and accurate.

Melvin Morris  
Signature of Applicant

9-17-12  
Date

Melvin Morris  
Print Name

Vice President Local 167G  
Title

# City of East Grand Forks Map



City of East Grand Forks  
Application for Private Use of Public Streets

Internal Use Only

The following items need to be completed and/or attached in order for the application to be processed:

\*Application fee paid in full:  yes  no  n/a  
Payment Type:  cash  check # \_\_\_\_\_ Receipt # \_\_\_\_\_

\*Application completed in full and signed:  yes  no

\*Map of Private Use Area is provided:  yes  no

\*Copy of voluntary waiver of liability agreement for participants:  yes  no  n/a

\*Applicant – Release & Indemnification Agreement:  yes  no

\*Liability Insurance:  yes  no

\*MnDot (if applicable):  approved  denied  n/a

\*Appropriate Staff:  approved  denied  n/a

Notes: \_\_\_\_\_

Staff Signature: \_\_\_\_\_ Date: \_\_\_\_\_

\*Council Approval \_\_\_\_/\_\_\_\_/\_\_\_\_  approved  denied

Notes: \_\_\_\_\_

City Administrator Signature: \_\_\_\_\_ Date: \_\_\_\_\_

\*License Number \_\_\_\_\_

X Melvin Morris - REQUESTOR  
**RELEASE AND INDEMNIFICATION AGREEMENT**  
**CITY OF EAST GRAND FORKS, MINNESOTA**

**THIS IS A RELEASE OF LIABILITY INDEMNIFICATION AGREEMENT  
PRIVATE USE OF PUBLIC STREET HOLDER MUST READ CAREFULLY BEFORE SIGNING.**

In consideration for being permitted to engage in the following special event activities on the City of East Grand Forks' property:

---

---

---

Private Use of Public Street Permit Holder hereby acknowledges, represents, and agrees as follows:

- A. We understand that the above described activities are or may be dangerous and do or may involve risks or injury, loss, or damage to us and/or third parties. We further acknowledge that such risks may include but not be limited to bodily injury, personal injury, sickness, disease, death, and property loss or damage, arising from the following circumstances, among others:

---

---

---

(Holder initials here)

M.M. ✓

- B. If required by this paragraph, we agree to require each participant of the Private Use Holder to execute a **RELEASE AND INDEMNIFICATION AGREEMENT** for ourselves and for the City of East Grand Forks, on a form approved by the City of East Grand Forks.

Participant Release and Indemnification required? YES \_\_\_\_\_ NO \_\_\_\_\_

(Holder initials here)

M.M. ✓

- C. We agree to procure, keep in force, and pay for insurance coverage, from an insurer acceptable to the City of East Grand Forks, for the duration of the above described activities.

(Holder initials here)

M.M. ✓

City of East Grand Forks  
Application for Private Use of Public Streets

D. By signing this **RELEASE AND INDEMNIFICATION AGREEMENT**, we hereby expressly assume all such risks of injury, loss, or damage to us or any related third party, arising out of or in any way related to the above described activities, whether or not caused by the act, omission, negligence, or other fault of the City of East Grand Forks, its officers, its employees, or by any other cause.

(Holder initials here) M.M. ✓

E. By signing this **RELEASE AND INDEMNIFICATION AGREEMENT**, we further hereby exempt, release and discharge the City of East Grand Forks, its officers, and its employees, from any and all claims, demands, and actions for such injury, loss, or damage to us or to any third party, arising out of or in any way related to the above described activities, whether or not caused by the act, omission, negligence, or other fault of the City of East Grand Forks, its officers, its employees, or by any other cause.

(Holder initials here) M.M. ✓

F. We further agree to defend, indemnify and hold harmless the City of East Grand Forks, its officers, employees, insurers, and self insurance pool, from and against all liability, claims, and demands, court costs and attorneys fees, including those arising from any third party claim asserted against the City of East Grand Forks, its officers, employees, insurers or self insurance pool, on account of injury, loss or damage, including without limitation claims arising from bodily injury, personal injury, sickness, disease, death, property damage or loss, or any other loss of any kind whatsoever, which arise out of or are in any way related to the above described activities, whether or not caused by our act, omission, negligence, or other fault of the City of East Grand Forks, its officers, its employees, or by any other cause.

(Holder initials here) M.M. ✓

G. By signing this **RELEASE AND INDEMNIFICATION AGREEMENT**, we hereby acknowledge and agree that said Agreement extends to all acts omissions, negligence, or other fault of the City of East Grand Forks, its officers, and/or its employees, and that said Agreement is intended to be as broad and inclusive as is permitted by the laws of the State of Minnesota. If any portion thereof is held invalid, it is further agreed that the balance shall, notwithstanding, continue in full legal force and effect.

(Holder initials here) M.M. ✓

H. We understand and agree that this **RELEASE AND INDEMNIFICATION AGREEMENT** shall be governed by the laws of the State of Minnesota and that jurisdiction and venue for any suit or cause of action under this agreement shall lie in the courts.

(Holder initials here) M.M. ✓

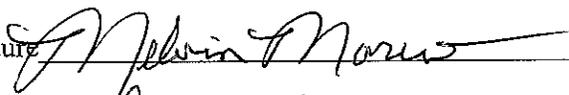
I. This **RELEASE AND INDEMNIFICATION AGREEMENT** shall be effective as of the date or dates of the applicable special event, shall continue in full force until our responsibilities hereunder are fully discharged, and shall be binding upon us, or successors, representatives, heirs, executors, assigns, and transferees.

(Holder initials here) M.M.N

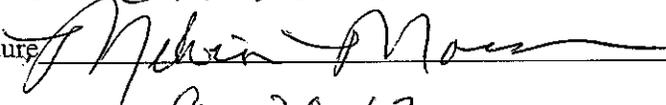
**IN WITNESS THEREOF, THIS RELEASE AND INDEMNIFICATION AGREEMENT** is executed by the Private Use of Streets Permit holder, acting by and through the undersigned, who represents that he or she is properly authorized to bind the Permit Holder hereto.

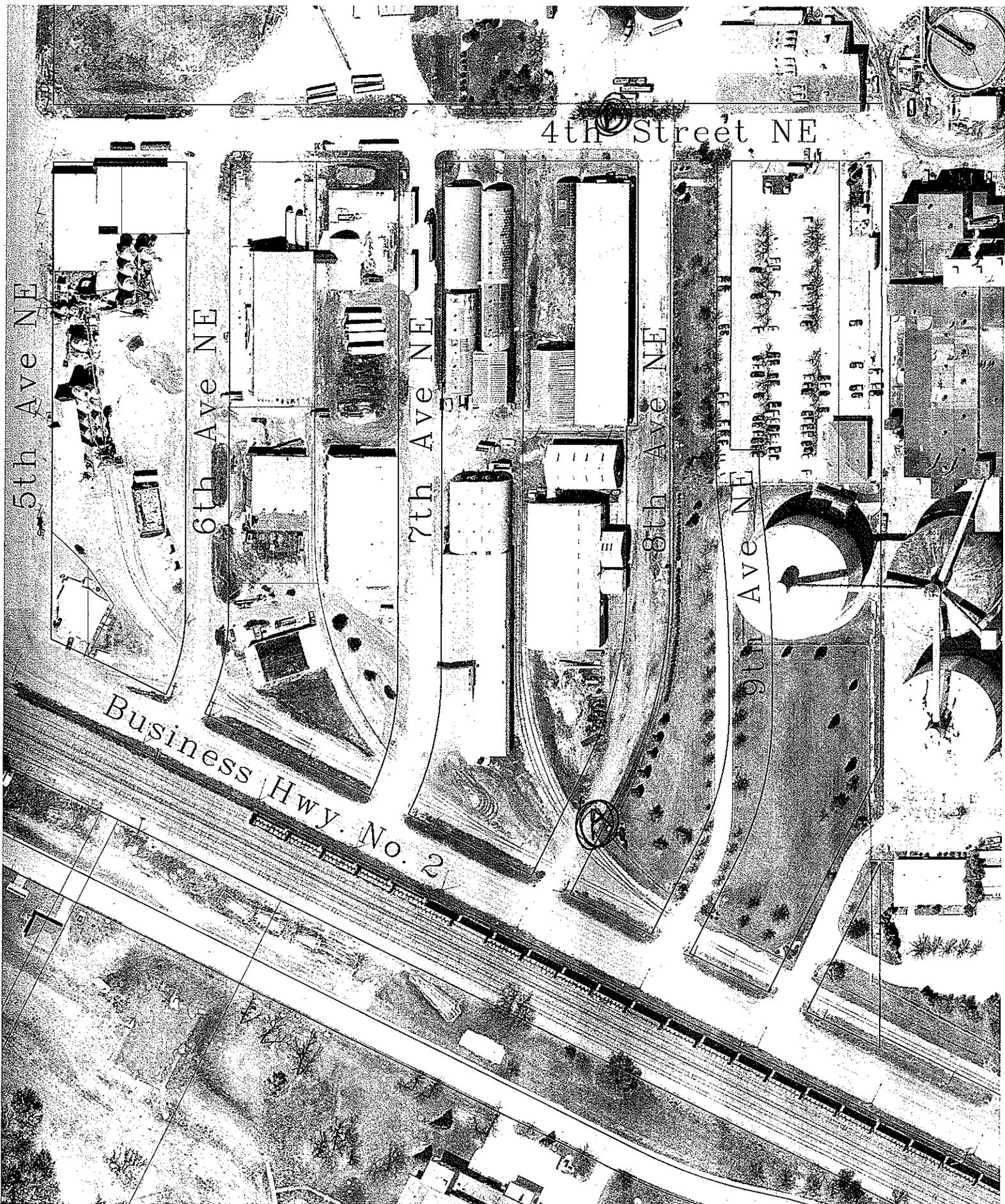
City of East Grand Forks  
Application for Private Use of Public Streets

**PRINTED NAME AND TITLE OF PERSON SIGNING ON BEHALF OF SPECIAL EVENTS  
HOLDER:**

Name Melvin Morris   
Title Vice President Local 1675 Unit 264  
Signature   
Date 9-20-12

**PRINTED NAME AND TITLE OF PERSON SIGNING ON BEHALF OF PERMIT HOLDER:**

Name Melvin Morris  
Title Vice President Local 1675 Unit 264  
Signature   
Date 9-20-12



# Request for Council Action

Date: September 26, 2012

To: East Grand Forks City Council, Mayor Lynn Stauss, President Craig Buckalew, Council Vice President Henry Tweten, Council Members: Marc Demers, Wayne Gregoire, Greg Leigh, Mike Pokrzywinski and Ron Vonasek

Cc: File

From: Dave Aker

RE: Painting at the Civic Center

---

## Background:

Bob Anderson has been painting at the Civic Center the doors, walls, railings underneath the bleachers, hallways and bleachers for \$9,340.00 including supplies. He has given us a price to do the railings in the bleachers and the risers plus some touch of work for \$1,815.05 including supplies. He also gave a price for the high school locker room for \$2,900.00.

Recommendation: My advice would be to pass the entire painting so it gets done for the Section 8 hockey boys and girls tournament.

Enclosures: Bids are enclosed.

998236

JACK R ANDERSON & SONS PAINTING  
BOB ANDERSON  
726 11<sup>TH</sup> ST NW  
EAST GRAND FORKS, MN 56721

OK  
SMH  
8-29-12

CUSTOMER'S ORDER NO.	DEPT.	DATE: Aug 28, 12
NAME: EGF Park & Ice		
ADDRESS: 600 Demers Ave		
CITY, STATE, ZIP: EGF Mn 56721		

SOLD BY:	CASH	C.O.D.	CHARGE	ON ACCT.	MDSE RTD.	PAID OUT
----------	------	--------	--------	----------	-----------	----------

QUANTITY	DESCRIPTION	PRICE	AMOUNT
1	Civic Center		
2			
3	Bleachers		
4	Wash and repaint		1200.00
5			
6	Walls, wash scrape		
7	rose paint		3100.00
8			
24	Doors sand, spit prime		
9	repaint	75.00	1800.00
10	Hand rail		2400.00
11			<del>2400.00</del>
12			#9340.00
13			
14			
15	Bil total		\$9340.00

RECEIVED BY:

998240

Bob Anderson  
dba JACK R ANDERSON & SONS PAINTING  
726 11th St NW  
East Grand Forks, MN 56721

CUSTOMER'S ORDER NO. \_\_\_\_\_ DEPT. \_\_\_\_\_ DATE: Sept 26/12

NAME: E.F. Prokt & Rec

ADDRESS: 600 Demers Ave

CITY, STATE, ZIP: EF MN 56721

SOLD BY: \_\_\_\_\_ CASH \_\_\_\_\_ C.O.D. \_\_\_\_\_ CHARGE \_\_\_\_\_ ON ACCT. \_\_\_\_\_ MDSE RTD. \_\_\_\_\_ PAID OUT \_\_\_\_\_

QUANTITY	DESCRIPTION	PRICE	AMOUNT
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			

RECEIVED BY: \_\_\_\_\_

998239

Bob Anderson  
dba JACK R ANDERSON & SONS PAINTING  
726 11th St NW  
East Grand Forks, MN 56721

CUSTOMER'S ORDER NO. \_\_\_\_\_ DEPT. \_\_\_\_\_ DATE: Sept 26/12

NAME: E.F. Prokt & Rec

ADDRESS: 600 Demers Ave

CITY, STATE, ZIP: EF MN 56721

SOLD BY: \_\_\_\_\_ CASH \_\_\_\_\_ C.O.D. \_\_\_\_\_ CHARGE \_\_\_\_\_ ON ACCT. \_\_\_\_\_ MDSE RTD. \_\_\_\_\_ PAID OUT \_\_\_\_\_

QUANTITY	DESCRIPTION	PRICE	AMOUNT
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			

RECEIVED BY: \_\_\_\_\_

**RESOLUTION NO. 12 – 10 - 102**

Council Member \_\_\_\_\_, supported by Council Member \_\_\_\_\_, introduced the following resolution and moved its adoption:

**RESOLUTION RATIFYING CONTRACTS**

WHEREAS, the City of East Grand Forks purchased from Hardware Hank the goods referenced in check number 13976 for a total of \$344.74.

WHEREAS, Craig Buckalew, was personally interested financially in the contract, but the purchases were made because the price was as low as or lower than other local vendors.

NOW THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF EAST GRAND FORKS:

1. The above mentioned purchase by the City and the claim of the vendor based thereon are confirmed and the Mayor and Clerk are directed to issue an order-check in payment of such claim on the filing of the affidavit of official interest required under Minnesota Statutes, Section 471.89.
2. It is hereby determined that the total price of \$344.74 paid for such goods is as low as, or lower than, the price at which they could have been obtained elsewhere at the time the purchase was made.
3. This resolution is passed to comply with the provisions of Minnesota Statutes, Section 471.87-89.
4. Resolution passed by unanimous vote of the council on October 2, 2012.

*Voting Aye: Pokrzywinski, DeMers, Vonasek, Tweten, Gregoire, and Leigh,*  
*Voting Nay: None*  
*Abstain: Buckalew*

The President declared the resolution passed.

Passed: October 2, 2012

Attest:

\_\_\_\_\_  
City Administrator/Clerk-Treasurer

\_\_\_\_\_  
President of Council

I hereby approve the foregoing resolution this 2nd of October, 2012.

\_\_\_\_\_  
Mayor

AFFIDAVIT OF OFFICIAL INTEREST CLAIM

STATE OF MINNESOTA )  
COUNTY OF POLK ) ss  
CITY OF EAST GRAND FORKS )

I, Craig Buckalew, being duly sworn states the following:

1. I am 3<sup>rd</sup> Ward Council Member of the City of East Grand Forks.
2. The City of East Grand Forks check number 13976 for a total of \$344.74.
3. This resolution is passed to comply with the provisions of Minnesota Statutes, Section 471.87-89.
4. Resolution passed by unanimous vote of the council on October 2, 2012.

Affiant states further that to the best of his knowledge and belief (a) the contract price was as low as or lower than the price at which the services could be obtained from other sources.

Affiant further states that the affidavit constitutes a claim against the city for the contract price, that the claim is just and correct, and that no part thereof has been paid.

Dated: \_\_\_\_\_

\_\_\_\_\_  
(Signature of Official)

# Accounts Payable

## Check Register Totals Only



# City of East Grand Forks

P. O. Box 373  
 East Grand Forks, MN 56721  
 (218) 773-2483

8

User: mnelson  
 Printed: 9/28/2012 - 3:55 PM

Check	Date	Vendor No	Vendor Name	Amount	Voucher
13933	10/02/2012	ACM001	Acme Electric Companies	416.25	0
13934	10/02/2012	ADV001	Advanced Business Methods Inc	201.40	0
13935	10/02/2012	AGA001	Agassiz Audubon Society	94.00	0
13936	10/02/2012	ALB001	Albrecht Manufacturing	1,057.17	0
13937	10/02/2012	AMA001	Amazon.com	61.38	0
13938	10/02/2012	AME002	American Tire Service	406.50	0
13939	10/02/2012	AME005	Ameripride Linen & Apparel Services	369.25	0
13940	10/02/2012	APO001	Apollo Electric Inc	542.66	0
13941	10/02/2012	BAK001	Baker & Taylor Co	393.90	0
13942	10/02/2012	BAL001	Balco Uniforms Co Inc	143.74	0
13943	10/02/2012	BAR005	Barnes Distribution	39.38	0
13944	10/02/2012	BAR009	Barnum Gate Services Inc	169.24	0
13945	10/02/2012	BAT001	Batteries Plus	129.60	0
13946	10/02/2012	NEA001	Neal Benoit	500.00	0
13947	10/02/2012	BWP001	Best Western Plus Kelly Inn	173.06	0
13948	10/02/2012	BLU001	Blue Cross Blue Shield of ND	4,695.90	0
13949	10/02/2012	BOR003	Joe Borgen	100.00	0
13950	10/02/2012	BRA001	Brady Martz & Associates	2,150.00	0
13951	10/02/2012	BRO002	Brodart Co	339.73	0
13952	10/02/2012	BUS002	Business Essentials	51.15	0
13953	10/02/2012	BUT001	Butler Machinery Co	2,267.72	0
13954	10/02/2012	CAN001	Canon Financial Services	167.10	0
13955	10/02/2012	CAR504	Cardmember Service	1,324.25	0
13956	10/02/2012	CEN006	Century Link	1,020.61	0
13957	10/02/2012	CTM001	CTM Services Inc.	121.75	0
13958	10/02/2012	DAK004	Dakota Supply Group	184.08	0
13959	10/02/2012	DAV002	Davis & Stanton	62.00	0
13960	10/02/2012	DIS004	District 16 Hockey	400.00	0
13961	10/02/2012	DGP001	Don's Grow Pro	207.00	0
13962	10/02/2012	EME001	Emergency Apparatus Maintenance In	2,161.25	0
13963	10/02/2012	ENV002	Environmental Equipment	210.16	0
13964	10/02/2012	EXP003	Explorer Post #38	40.00	0
13965	10/02/2012	EXP002	Exponent	438.71	0
13966	10/02/2012	FIL001	Filter Care	138.81	0
13967	10/02/2012	FIR003	Fire Safety USA	203.98	0
13968	10/02/2012	FLA001	Flaherty & Hood PA	225.00	0
13969	10/02/2012	G&K001	G&K Services	128.87	0
13970	10/02/2012	GAF002	Gaffaney's	32.11	0
13971	10/02/2012	GAL001	Gale	243.48	0
13972	10/02/2012	GAR003	Gardner Publishing	113.69	0
13973	10/02/2012	GGF001	GGF Convention & Visitors Bureau	1,720.13	0
13974	10/02/2012	GRE007	Greater Northwest EMS	198.00	0
13975	10/02/2012	HAJ002	Rick Hajicek	285.00	0
13976	10/02/2012	HAR001	Hardware Hank	344.74	0
13977	10/02/2012	HEA001	Heartland Paper	67.91	0
13978	10/02/2012	HOL002	Holiday Credit Office	31.84	0
13979	10/02/2012	HOU003	House Of Vacuums	165.24	0
13980	10/02/2012	HUG001	Hugo's	99.47	0
13981	10/02/2012	LA1001	LA Investments, Inc and United Valle	250,000.00	0
13982	10/02/2012	LAK001	Laker Chemical	1,096.00	0

Check	Date	Vendor No	Vendor Name	Amount	Voucher
13983	10/02/2012	LAS001	Laser Systems	239.98	0
13984	10/02/2012	LEA002	League of MN Cities	35,851.67	0
13985	10/02/2012	LIB001	Liberty Business Systems	77.40	0
13986	10/02/2012	M&W001	M&W Services	609.07	0
13987	10/02/2012	MAR004	Marco	61.00	0
13988	10/02/2012	MAR001	Marco Inc	305.51	0
13989	10/02/2012	MCF001	McFarlane	455.00	0
13990	10/02/2012	MPO001	Metropolitan Planning Organization	4,739.37	0
13991	10/02/2012	MIC001	Micro-Marketing LLC	561.29	0
13992	10/02/2012	MID014	Midwest Overhead Crane	1,550.00	0
13993	10/02/2012	MIK001	Mike's Pizza	75.65	0
13994	10/02/2012	MPS001	MN Dept of Public Safety	25.00	0
13995	10/02/2012	MNM002	MN Municipal Utilities Assoc	555.00	0
13996	10/02/2012	MNP003	MN Pollution Control Agency	310.00	0
13997	10/02/2012	NEW001	Newman Signs	261.23	0
13998	10/02/2012	NDQ001	North Dakota Quarterly (UND)	65.00	0
13999	10/02/2012	NOR004	Northern Plumbing Supply	50.33	0
14000	10/02/2012	ORE001	O'Reilly Auto Parts	48.05	0
14001	10/02/2012	OPP001	Opp Construction	280,076.26	0
14002	10/02/2012	PAR005	Paras Contracting	102,814.30	0
14003	10/02/2012	PCS001	Petty Cash Fund Sunshine Terrace	121.15	0
14004	10/02/2012	PRE001	Premium Waters Inc	55.62	0
14005	10/02/2012	REL001	Reliable Office Supplies	537.44	0
14006	10/02/2012	RMB001	RMB Environmental Lab Inc	43.00	0
14007	10/02/2012	ROE001	Melva Roed	800.00	0
14008	10/02/2012	RUT001	Ruttger's Sugar Lake Lodge	722.19	0
14009	10/02/2012	SAF001	Safety Vision	291.47	0
14010	10/02/2012	MER001	Sanford Clinic Fargo Region	63.00	0
14011	10/02/2012	SCH002	Scholastic Library Publishers	186.78	0
14012	10/02/2012	SGC001	SGC Horizon LLC	224.00	0
14013	10/02/2012	STE001	Stennes Granite	2,050.00	0
14014	10/02/2012	STR008	Strictly Used	80.06	0
14015	10/02/2012	TAC001	TAC 10, Inc.	4,543.00	0
14016	10/02/2012	TRU001	True Temp	106.17	0
14017	10/02/2012	UBB001	USABlueBook	106.15	0
14018	10/02/2012	USP002	USPS Postmaster	764.00	0
14019	10/02/2012	WAT001	Water & Light Department	20,582.83	0
14020	10/02/2012	WAT003	Waterous Company	44.74	0
14021	10/02/2012	WID001	Widseth Smith Nolting & Associates	54,447.90	0
14022	10/02/2012	WIZ001	Wizard's Enterprises Inc.	490.00	0
14023	10/02/2012	XCE001	Xcel Energy	1,128.72	0
14024	10/02/2012	XER001	Xerox Corporation	21.79	0
14025	10/02/2012	ZEE001	Zee Medical Service	104.13	0
				<hr/> <hr/>	
				Check Total:	791,978.46
				<hr/> <hr/>	