

**APPROVED
MINUTES OF THE
OF THE
EAST GRAND FORKS
CITY COUNCIL
TUESDAY, AUGUST 7, 2012 – 5:00 PM**

CALL TO ORDER:

The Regular Meeting of the East Grand Forks City Council for August 7, 2012 was called to order by Council President Buckalew at 5:00 P.M.

CALL OF ROLL:

On a Call of Roll the following members of the East Grand Forks City Council were present: Mayor Lynn Stauss, Council President Craig Buckalew, Council Vice President Wayne Gregoire, Council Members Marc DeMers, Ron Vonasek, Henry Tweten, Mike Pokrzywinski, and Greg Leigh.

STAFF PRESENT:

Dave Aker, Parks & Recreation Superintendent; Karla Anderson, Finance Director; Greg Boppre, City Engineer; Dan Boyce, Water & Light Manager; Nancy Ellis, Planning & Zoning; Michelle French, Executive Assistant; Ron Galstad, City Attorney; Charlotte Helgeson, Library Director; Scott Huizenga, City Administrator; Gary Larson, Interim Fire Chief; Jim Richter, EDHA Director; and Jason Stordahl, Public Works Director.

DETERMINATION OF A QUORUM:

The Council President Determined a Quorum was present

PLEDGE OF ALLEGIANCE:

OPEN FORUM:

“An opportunity for members of the public to address the City Council on items not on the current Agenda. Items requiring Council action maybe deferred to staff or Boards and Commissions for research and future Council Agendas if appropriate.” If you would like to address the City Council, please come up to the podium to do so.

APPROVAL OF MINUTES:

1. Consider approving the minutes of the “Regular Meeting” for the East Grand Forks, Minnesota City Council of July 17, 2012.
2. Consider approving the minutes of the “Special Meeting” and “Work Session” for the East Grand Forks, Minnesota City Council of July 24, 2012.

A MOTION WAS MADE BY COUNCIL MEMBER GREGOIRE, SECONDED BY COUNCIL MEMBER DEMERS, TO APPROVE ITEMS ONE (1) AND TWO (2).

Voting Aye: DeMers, Vonasek, Buckalew, Tweten, Gregoire, Leigh, and Pokrzywinski.

Voting Nay: None.

SCHEDULED PUBLIC HEARINGS: NONE.

SCHEDULED BID LETTINGS:

3. Consider rejecting bids for the Library Roof Repair/Insulation.

A MOTION WAS MADE BY COUNCIL MEMBER POKRZYWINSKI, SECONDED BY COUNCIL MEMBER TWETEN, TO REJECT BIDS FOR THE LIBRARY ROOF REPAIR/INSULATION.

Ms Helgeson stated that there was a mistake on the calculation of the roof based on the square footage.

Voting Aye: DeMers, Vonasek, Buckalew, Tweten, Gregoire, Leigh, and Pokrzywinski.

Voting Nay: None.

4. Consider adopting Resolution No. 12-08-79 a Resolution accepting and awarding the bid for the Library insulation to Claytons Insulation and Coatings for \$12,680.00 and roofing to Innovative Wall Solutions for \$161,732.00.

A MOTION WAS MADE BY COUNCIL MEMBER TWETEN, SECONDED BY COUNCIL MEMBER POKRZYWINSKI, TO ADOPT RESOLUTION NO. 12-08-79 A RESOLUTION ACCEPTING AND AWARDING THE BID FOR THE LIBRARY INSULATION TO CLAYTONS INSULATION AND COATINGS FOR \$12,680.00 AND ROOFING TO INNOVATIVE WALL SOLUTIONS FOR \$161,732.00.

Ms. Helgeson announced that the Library Board met and suggested alternate #1 is the recommendation.

Voting Aye: DeMers, Vonasek, Buckalew, Tweten, Gregoire, Leigh, and Pokrzywinski.

Voting Nay: None.

CONSENT AGENDA:

Items under the "Consent Agenda" will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.

5. Consider approving the contract with Headliner Talent Marketing for Imaginick for the 125th Anniversary Celebration in the amount of \$2,000.00.

6. Consider approving the Fireworks/Pyrotechnic Special Effects Permit and contract for Premier Pyrotechnics, Inc. on August 11, 2012 beginning at dusk for the 125th Anniversary Celebration.

7. Consider adopting Resolution No. 12-08-80 a Resolution to order improvements and preparation of

plans for “2012 Assessment Job No. 4 – Utilities and Street Construction.

8. Consider approving the request by the East Grand Forks Police Department to declare 23 vehicles as surplus property.
9. Consider approving the request to by the Parks and Recreation Department to declare the Civic Center boards as surplus property.
10. Consider approving the request to hire up to nine new paid on call Firefighters.
11. Consider adopting Resolution No. 12-08-81 a Resolution to enter an agreement with the State of Minnesota from January 1, 2013 to December 31, 2013 to provide 15% of the total operating costs for the paratransit service and up to 20% of the total capital costs.
12. Consider adopting Resolution No. 12-08-82 a Resolution to enter an agreement with the State of Minnesota from January 1, 2013 to December 31, 2013 to provide 20% of the total operating costs for the fixed route transit service and up to 20% of the total capital costs.

A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER VONASEK, TO ADOPT ITEMS FIVE (5) THROUGH TWELVE (12) AS SUBMITTED.

Voting Aye: DeMers, Vonasek, Buckalew, Tweten, Gregoire, Leigh, and Pokrzywinski.

Voting Nay: None.

ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS AND COMMISSIONS:

13. Regular meeting minutes of the Water, Light, Power and Building Commission Meeting for June 21, 2012.
14. Regular meeting minutes of the Water, Light, Power and Building Commission Meeting for July 3, 2012.
15. Regular meeting minutes of the Resurrection Cemetery Commission Meeting for April 25, 2012.
16. Regular meeting minutes of the Resurrection Cemetery Commission Meeting for July 25, 2012.

COMMUNICATIONS:

17. Acknowledging the retirement of Tom Spoor effective October 31, 2012.
18. Acknowledging the resignation of Michelle French effective August 16, 2012.

Mayor Stauss presented Ms French with a plaque and City Council thanked her for her years with the Administration Department and wished her good luck with the City of Moorhead.

OLD BUSINESS:

19. Reconsider adopting Resolution No. 12-07-66 a Resolution accepting and awarding the bid for improvements to ICS, Inc. for 2012 City Project No. 6 – Pool Repairs for a bid price of \$1,523,736.00.

Motion died.

NEW BUSINESS:

20. Consider adopting Resolution No. 12-08-83 a Resolution to support the Greenway Trail Plan for the City of East Grand Forks and the City of Grand Forks.

A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER DEMERS, TO ADOPT RESOLUTION NO. 12-08-83 A RESOLUTION TO SUPPORT THE GREENWAY TRAIL PLAN FOR THE CITY OF EAST GRAND FORKS AND THE CITY OF GRAND FORKS.

Discussion occurred regarding using greenway funds to support the plan. Council Member DeMers suggested approving the plan and look at the specifics at a later date. Ms Greendahl announced that this plan give a lot of opportunities with projects with little maintenance. Ms Ellis announced that once the plan is adopted, the City could look at legacy funds.

Voting Aye: DeMers, Vonasek, Buckalew, Tweten, Gregoire, Leigh, and Pokrzywinski.

Voting Nay: None.

21. Consider adopting Resolution No. 12-08-84 a Resolution to reaffirm the proposed Waste Water Interconnect Project in the Facility Plan to the Minnesota Pollution Control Agency and to direct the City Administrator and staff to update projects and to negotiate agreements for the Waste Water Interconnect Project.

A MOTION WAS MADE BY COUNCIL MEMBER GREGOIRE, SECONDED BY COUNCIL MEMBER DEMERS, TO ADOPT RESOLUTION NO. 12-08-84 A RESOLUTION TO REAFFIRM THE PROPOSED WASTE WATER INTERCONNECT PROJECT IN THE FACILITY PLAN TO THE MINNESOTA POLLUTION CONTROL AGENCY AND TO DIRECT THE CITY ADMINISTRATOR AND STAFF TO UPDATE PROJECTS AND TO NEGOTIATE AGREEMENTS FOR THE WASTE WATER INTERCONNECT PROJECT.

Mayor Stauss announced that he vetoed this project before and we don't want to jump the gun and cost the tax payer dollars. He stated that the City needs to move forward on working on getting bonding and grant dollars. Mayor Stauss announced that with all the proposed projects the City could be looking at a 50% tax increase. He also stated that the City of East Grand Forks has not received a letter from the State.

Council Member Pokrzywinski stated that maintaining infrastructures has been neglected and we can't afford not to do the projects, costs are just going to keep increasing. He stated that all studies and opinions show that the City should continue towards the interconnect.

Council Member DeMers informed City Council that this resolution is to have the staff and engineer answer the questions that the consultant needs, it is not approving the interconnect. Discussion occurred regarding the wording of the project.

Mayor Stauss stated that it is the obligation of the Council to look at all solutions and if the consultant said that we could save \$47,000 per year for the next 10 years, why not. He also informed Council that he is waiting for information on the Winnipeg's lagoon system. Mr. Huizenga stated that we need a plan to go for funding options. Council Member Leigh stated that in the resolution it says we are going to do the interconnect project at some time. He informed Council that the leakage is not toxic and he would like to see a letter from the MPCA.

Council Member Tweten called the question.

Voting Aye: DeMers, Vonasek, Buckalew, Gregoire, Leigh, and Pokrzywinski.

Voting Nay: Tweten.

ORIGINAL MOTION WAS MADE BY COUNCIL MEMBER GREGOIRE, SECONDED BY COUNCIL MEMBER DEMERS, TO ADOPT RESOLUTION NO. 12-08-84 A RESOLUTION TO REAFFIRM THE PROPOSED WASTE WATER INTERCONNECT PROJECT IN THE FACILITY PLAN TO THE MINNESOTA POLLUTION CONTROL AGENCY AND TO DIRECT THE CITY ADMINISTRATOR AND STAFF TO UPDATE PROJECTS AND TO NEGOTIATE AGREEMENTS FOR THE WASTE WATER INTERCONNECT PROJECT.

Voting Aye: DeMers, Vonasek, Buckalew, Gregoire, and Pokrzywinski.

Voting Nay: Tweten and Leigh.

22. Consider adopting Resolution No. 12-08-85 a Resolution approving the tax increment financing expenditures for the proposed Minnesota Heights Downtown Development related to traffic signal relocation.

A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER DEMERS, TO ADOPT RESOLUTION NO. 12-08-85 A RESOLUTION APPROVING THE TAX INCREMENT FINANCING EXPENDITURES FOR THE PROPOSED MINNESOTA HEIGHTS DOWNTOWN DEVELOPMENT RELATED TO TRAFFIC SIGNAL RELOCATION.

Mr. Huizenga announced that the large traffic signal needs to be relocated and MnDOT was going to pay for half of the project next years but won't pay for it this year. The developer has agreed to pay for MnDOT half of the project.

Voting Aye: DeMers, Vonasek, Buckalew, Tweten, Gregoire, Leigh, and Pokrzywinski.

Voting Nay: None.

CLAIMS:

23. Consider adopting Resolution No. 12-08-86 a Resolution authorizing the City of East Grand Forks to approve purchases from Hardware Hank the goods referenced in check numbers 13459 for a total of \$3,606.20 whereas Council Member Buckalew is personally interested financially in the contract.

A MOTION WAS MADE BY COUNCIL MEMBER POKRZYWINSKI, SECONDED BY COUNCIL

MEMBER DEMERS, TO ADOPT RESOLUTION NO. 12-08-86 A RESOLUTION AUTHORIZING THE CITY OF EAST GRAND FORKS TO APPROVE PURCHASES FROM HARDWARE HANK THE GOODS REFERENCED IN CHECK NUMBERS 13459 FOR A TOTAL OF \$3,606.20 WHEREAS COUNCIL MEMBER BUCKALEW IS PERSONALLY INTERESTED FINANCIALLY IN THE CONTRACT.

Voting Aye: DeMers, Vonasek, Tweten, Gregoire, Leigh, and Pokrzywinski.

Voting Nay: None.

Abstain: Buckalew.

24. Consider authorizing the City Administrator/Clerk-Treasurer to issue payment of recommended bills and payroll.

A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER DEMERS, TO AUTHORIZE THE CITY ADMINISTRATOR/CLERK-TREASURER TO ISSUE PAYMENT OF RECOMMENDED BILLS AND PAYROLL.

Voting Aye: DeMers, Vonasek, Buckalew, Tweten, Gregoire, Leigh, and Pokrzywinski.

Voting Nay: None.

COUNCIL/STAFF REPORTS:

Mayor Stauss gave a brief update on the 125th Anniversary events.

Council Member DeMers inquired about the Bygland bridge construction project.

Council Member Tweten announced the Primary Election on Tuesday, August 14, 2012.

Council Member Pokrzywinski commended the Mayor on the 125th festivities and wished his daughter a Happy Birthday.

Council President Buckalew also thanked the Mayor on the 125th Anniversary Celebration.

Mr. Galstad announced that the Mutual Aid Agreement with the Grand Forks Air Force Base is still being worked on.

ADJOURN:

A MOTION WAS MADE BY COUNCIL MEMBER VONASEK, SECONDED BY COUNCIL MEMBER GREGOIRE, TO ADJOURN THE AUGUST 7, 2012 REGULAR MEETING OF THE EAST GRAND FORKS, MINNESOTA CITY COUNCIL AT 5:59 P.M.

Voting Aye: DeMers, Vonasek, Buckalew, Tweten, Gregoire, Leigh, and Pokrzywinski.

Voting Nay: None.

Scott Huizenga, City Administrator/Clerk-Treasurer