

**APPROVED
MINUTES OF THE
OF THE
EAST GRAND FORKS
CITY COUNCIL
TUESDAY, JULY 17, 2012 – 5:00 PM**

CALL TO ORDER:

The Regular Meeting of the East Grand Forks City Council for July 17, 2012 was called to order by Council President Buckalew at 5:00 P.M.

CALL OF ROLL:

On a Call of Roll the following members of the East Grand Forks City Council were present: Mayor Lynn Stauss (5:01 pm), Council President Craig Buckalew, Council Vice President Wayne Gregoire, Council Members Marc DeMers, Ron Vonasek, Henry Tweten, Mike Pokrzywinski, and Greg Leigh.

STAFF PRESENT:

Dave Aker, Parks & Recreation Superintendent; Brad Bail, City Engineer; Dan Boyce, Water & Light Manager; Nancy Ellis, Planning & Zoning; Michelle French, Executive Assistant; Ron Galstad, City Attorney; Mike Hedlund, Police Chief; Charlotte Helgeson, Library Director; Scott Huizenga, City Administrator; Gary Larson, Interim Fire Chief; and Jason Stordahl, Public Works Director.

DETERMINATION OF A QUORUM:

The Council President Determined a Quorum was present

PLEDGE OF ALLEGIANCE:

OPEN FORUM:

“An opportunity for members of the public to address the City Council on items not on the current Agenda. Items requiring Council action maybe deferred to staff or Boards and Commissions for research and future Council Agendas if appropriate.” If you would like to address the City Council, please come up to the podium to do so.

APPROVAL OF MINUTES:

1. Consider approving the minutes of the “Regular Meeting” for the East Grand Forks, Minnesota City Council of July 3, 2012.
2. Consider approving the minutes of the “Work Session” for the East Grand Forks, Minnesota City Council of July 10, 2012.

A MOTION WAS MADE BY COUNCIL MEMBER GREGOIRE, SECONDED BY COUNCIL MEMBER LEIGH, TO APPROVE ITEMS ONE (1) AND TWO (2).

Mr. Huizenga announced that there was a minor request by the City Attorney to include clarification on the July 3, 2012 minutes.

Voting Aye: Leigh, Pokrzywinski, DeMers, Vonasek, Buckalew, Tweten, and Gregoire.

Voting Nay: None.

SCHEDULED PUBLIC HEARINGS: NONE.**SCHEDULED BID LETTINGS:**

3. Consider rejecting bids for 2012 City Project No. 6 – Swimming Pool Renovation.

A MOTION WAS MADE BY COUNCIL MEMBER GREGOIRE SECONDED BY COUNCIL MEMBER LEIGH, TO TABLE THE BIDS FOR 2012 CITY PROJECT NO. 6 – SWIMMING POOL RENOVATION.

Mr. Huizenga stated that the bids will expire August 5, 2012; however, we could consider them at a special meeting. Council Vice-President Gregoire stated that there is an organization that has been forming to help raise funds for this project. He stated that this is a good project and feels that the bids should be accepted. Mr. Okin, resident, stated that he is pro swimming pool but the question is how extensive the project should be for such a small open period. He suggested looking at an indoor facility. He stated that he would be willing to pledge \$1000 per year for 4 years for an indoor facility. Mr. Olstad, 1712 20th St. NW, representative of “Save our Pool” stated that he is going to help out as much as they can to fundraise.

Council Member DeMers asked what the desire is of the community; many residents like to go outside to swim. Mayor Stauss expressed his concern on raising taxes.

A Special Council Meeting will be held on July 24th to consider the bids for the swimming pool.

Voting Aye: Leigh, Pokrzywinski, DeMers, Vonasek, Buckalew, Tweten, and Gregoire.

Voting Nay: None.

CONSENT AGENDA: NONE.

Items under the “Consent Agenda” will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.

**ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS AND COMMISSIONS:
NONE.****COMMUNICATIONS:**

4. Josh Krostue has successfully completed his probationary period as a Truck Driver for the Public Works Department.

OLD BUSINESS: NONE.

NEW BUSINESS:

5. Consider adopting the Developers Agreement for Riverview 10th Addition.

A MOTION WAS MADE BY COUNCIL MEMBER GREGOIRE, SECONDED BY COUNCIL MEMBER DEMERS, TO ADOPT THE DEVELOPERS AGREEMENT FOR RIVERVIEW 10TH ADDITION.

Ms Ellis announced that this is the first development agreement since the adoption of the ordinance. Mr. Galstad discussed the assessment clause modification. He stated that the developer would be able to review the report of feasibility before waiving rights. Mr. Galstad is going to modify the process and provide cost estimates for the developer. Council Member Leigh suggested for the future to provide final documents to be approved by the City Council. Discussion occurred regarding driveways and sidewalks.

Voting Aye: Leigh, Pokrzywinski, DeMers, Vonasek, Buckalew, Tweten, and Gregoire.

Voting Nay: None.

6. Consider approving the final plat for Riverview 10th Addition.

A MOTION WAS MADE BY COUNCIL MEMBER GREGOIRE, SECONDED BY COUNCIL MEMBER DEMERS, TO APPROVE THE FINAL PLAT FOR RIVERVIEW 10TH ADDITION.

Voting Aye: Leigh, Pokrzywinski, DeMers, Vonasek, Buckalew, Tweten, and Gregoire.

Voting Nay: None.

7. Consider approving the Minnesota Heights Design in accordance with the Downtown Design Guidelines.

A MOTION WAS MADE BY COUNCIL MEMBER POKRZYWINSKI, SECONDED BY COUNCIL MEMBER LEIGH, TO APPROVE THE MINNESOTA HEIGHTS DESIGN IN ACCORDANCE WITH THE DOWNTOWN DESIGN GUIDELINES.

Ms Ellis introduced the staff from JLG Architects, Dakota Commercial, and Community Contractors. Discussion occurred regarding parking, pets, and esthetics.

Voting Aye: Leigh, Pokrzywinski, DeMers, Vonasek, Buckalew, Tweten, and Gregoire.

Voting Nay: None.

8. Consider adopting Resolution No. 12-07-75 a Resolution approving tax increment financing expenditures for the proposed Minnesota Heights Downtown Development.

A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER VONASEK, TO ADOPT RESOLUTION NO. 12-07-75 A RESOLUTION APPROVING TAX INCREMENT FINANCING EXPENDITURES FOR THE PROPOSED MINNESOTA HEIGHTS DOWNTOWN DEVELOPMENT.

Voting Aye: Leigh, Pokrzywinski, DeMers, Vonasek, Buckalew, Tweten, and Gregoire.

Voting Nay: None.

CLAIMS:

9. Consider adopting Resolution No. 12-07-76 a Resolution authorizing the City of East Grand Forks to approve purchases from Hardware Hank the goods referenced in check numbers 13288 for a total of \$729.61 whereas Council Member Buckalew is personally interested financially in the contract.

A MOTION WAS MADE BY COUNCIL MEMBER POKRZYWINSKI, SECONDED BY COUNCIL MEMBER DEMERS, TO ADOPT RESOLUTION NO. 12-07-76 A RESOLUTION AUTHORIZING THE CITY OF EAST GRAND FORKS TO APPROVE PURCHASES FROM HARDWARE HANK THE GOODS REFERENCED IN CHECK NUMBERS 13288 FOR A TOTAL OF \$729.61 WHEREAS COUNCIL MEMBER BUCKALEW IS PERSONALLY INTERESTED FINANCIALLY IN THE CONTRACT.

Voting Aye: Leigh, Pokrzywinski, DeMers, Vonasek, Tweten, and Gregoire.

Voting Nay: None.

Abstain: Buckalew.

10. Consider adopting Resolution No. 12-07-77 a Resolution authorizing the City of East Grand Forks to approve purchases from Bert's Truck Equipment the goods referenced in check numbers 13260 for a total of \$117.56 whereas Council Member Gregoire is personally interested financially in the contract.

A MOTION WAS MADE BY COUNCIL MEMBER DEMERS, SECONDED BY COUNCIL MEMBER VONASEK, TO ADOPT RESOLUTION NO. 12-07-77 A RESOLUTION AUTHORIZING THE CITY OF EAST GRAND FORKS TO APPROVE PURCHASES FROM BERT'S TRUCK EQUIPMENT THE GOODS REFERENCED IN CHECK NUMBERS 13260 FOR A TOTAL OF \$117.56 WHEREAS COUNCIL MEMBER GREGOIRE IS PERSONALLY INTERESTED FINANCIALLY IN THE CONTRACT.

Voting Aye: Leigh, Pokrzywinski, DeMers, Vonasek, Buckalew, and Tweten.

Voting Nay: None.

Abstain: Gregoire.

11. Consider authorizing the City Administrator/Clerk-Treasurer to issue payment of recommended bills and payroll.

A MOTION WAS MADE BY COUNCIL MEMBER DEMERS, SECONDED BY COUNCIL MEMBER VONASEK, TO AUTHORIZE THE CITY ADMINISTRATOR/CLERK-TREASURER TO ISSUE PAYMENT OF RECOMMENDED BILLS AND PAYROLL.

Voting Aye: Leigh, Pokrzywinski, DeMers, Vonasek, Buckalew, Tweten, and Gregoire.

Voting Nay: None.

COUNCIL/STAFF REPORTS:

Mayor Stauss gave a brief update on the 125th Anniversary Celebration.

Council Member Pokrzywinski stated that he would like to see the peer review on wastewater at a future work session.

Council President Buckalew thanked those involved in the “Save our Pool.”

ADJOURN:

A MOTION WAS MADE BY COUNCIL MEMBER POKRZYWINSKI, SECONDED BY COUNCIL MEMBER LEIGH, TO ADJOURN THE JULY 17, 2012 REGULAR MEETING OF THE EAST GRAND FORKS, MINNESOTA CITY COUNCIL AT 5:59 P.M.

Voting Aye: Leigh, Pokrzywinski, DeMers, Vonasek, Buckalew, Tweten, and Gregoire.

Voting Nay: None.

Scott Huizenga, City Administrator/Clerk-Treasurer