

**APPROVED
MINUTES OF THE
OF THE
EAST GRAND FORKS
CITY COUNCIL
TUESDAY, JUNE 19, 2012 – 5:00 PM**

CALL TO ORDER:

The Regular Meeting of the East Grand Forks City Council for June 19, 2012 was called to order by Council President Buckalew at 5:00 P.M.

CALL OF ROLL:

On a Call of Roll the following members of the East Grand Forks City Council were present: Mayor Lynn Stauss, Council President Craig Buckalew, Council Vice President Wayne Gregoire, Council Members Marc DeMers, Ron Vonasek, Henry Tweten, Mike Pokrzywinski, and Greg Leigh.

STAFF PRESENT:

Dave Aker, Parks & Recreation Superintendent; Karla Anderson, Finance Director; Brad Bail, City Engineer; Dan Boyce, Water & Light Manager; Nancy Ellis, Planning & Zoning; Michelle French, Executive Assistant; Ron Galstad, City Attorney; Randy Gust, Fire Chief; Mike Hedlund, Police Chief; Charlotte Helgeson, Library Director; Scott Huizunga, City Administrator; Tom Spoor, Building Inspector; and Jason Stordahl, Public Works Director.

DETERMINATION OF A QUORUM:

The Council President Determined a Quorum was present

PLEDGE OF ALLEGIANCE:

OPEN FORUM:

“An opportunity for members of the public to address the City Council on items not on the current Agenda. Items requiring Council action maybe deferred to staff or Boards and Commissions for research and future Council Agendas if appropriate.” If you would like to address the City Council, please come up to the podium to do so.

APPROVAL OF MINUTES:

1. Consider approving the minutes of the “Regular Meeting” for the East Grand Forks, Minnesota City Council of June 5, 2012.
2. Consider approving the minutes of the “Work Session” for the East Grand Forks, Minnesota City Council of June 12, 2012.

A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER VONASEK, TO APPROVE ITEMS ONE (1) AND TWO (2).

Voting Aye: Vonasek, Buckalew, Tweten, Gregoire, Leigh, Pokrzywinski, and DeMers.

Voting Nay: None.

SCHEDULED BID LETTINGS: NONE.

SCHEDULED PUBLIC HEARINGS: NONE.

CONSENT AGENDA:

Items under the "Consent Agenda" will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.

3. Consider adopting Resolution No. 12-06-59 a Resolution to continue to participate in the Standard Measures Program for 2012.
4. Consider approving the Fireworks/Pyrotechnic Special Effects Permit for Grand Forks Sertoma Club on July 4, 2012 with rain date of July 5, 2012 beginning at 10:00 pm to approximately 10:20 pm.

A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER GREGOIRE, TO APPROVE CONSENT MOTIONS NUMBER THREE (3) AND FOUR (4) AS SUBMITTED.

Voting Aye: Vonasek, Buckalew, Tweten, Gregoire, Leigh, Pokrzywinski, and DeMers.

Voting Nay: None.

ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS AND COMMISSIONS: NONE.

COMMUNICATIONS:

5. Acknowledging the retirement of Randy Gust effective June 29, 2012 and thank him for his years of dedicated service to the City of East Grand Forks.

Mayor Stauss presented Chief Gust with a plaque and City Council thanked him for all his years with the Fire Department. They also thanked him for his dedication on the flood fights.

OLD BUSINESS: NONE.

NEW BUSINESS:

6. Consider adopting Resolution No. 12-06-60 a Resolution approving the grant application to DEED in support of Capital Project Grant Funds for the proposed Waste Water interconnect project.

A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER DEMERS, TO ADOPT RESOLUTION NO. 12-06-60 A RESOLUTION APPROVING THE GRANT APPLICATION TO DEED IN SUPPORT OF CAPITAL PROJECT GRANT FUNDS FOR THE PROPOSED WASTE WATER INTERCONNECT PROJECT.

Mayor Stauss announced that the City is just looking for funding options at this time. Council Member Leigh stated that he is still against the project and the Council needs to get that second opinion, however, the City should continue to search for funding options. Council Member Tweten announced that he does not want to go to Grand Forks. Council Member DeMers would like to see the City Council proceed with the application.

Voting Aye: Vonasek, Buckalew, Gregoire, Leigh, Pokrzywinski, and DeMers.

Voting Nay: None.

Abstain: Tweten.

7. Consider adopting Resolution No. 12-06-63 a Resolution to approve the final plat for Minnesota Heights Addition and Vacation of Alley Section.

A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER TWETEN, TO ADOPT RESOLUTION NO. 12-06-63 A RESOLUTION TO APPROVE THE FINAL PLAT FOR MINNESOTA HEIGHTS ADDITION AND VACATION OF ALLEY SECTION.

Mr. Galstad stated that this was put in a resolution format based on the public hearing and EDHA study. Discussion occurred regarding the previous developments in that area.

Voting Aye: Vonasek, Buckalew, Tweten, Gregoire, Leigh, Pokrzywinski, and DeMers.

Voting Nay: None.

8. Consider adopting Ordinance No. 4 – 4th Series an ordinance of the City of East Grand Forks, Minnesota to amend Title XV Land Usage Chapter 10 to establish rules and regulations relative to ground/street level residential or senior housing in the Downtown Commercial (C-1) District; and by adopting by reference City Code Chapter 10 and Section 10.99 which, among other things, contain penalty provisions. (1st Reading)

A MOTION WAS MADE BY COUNCIL MEMBER GREGOIRE, SECONDED BY COUNCIL MEMBER DEMERS, TO ADOPT ORDINANCE NO. 4 – 4TH SERIES AN ORDINANCE OF THE CITY OF EAST GRAND FORKS, MINNESOTA TO AMEND TITLE XV LAND USAGE CHAPTER 10 TO ESTABLISH RULES AND REGULATIONS RELATIVE TO GROUND/STREET LEVEL RESIDENTIAL OR SENIOR HOUSING IN THE DOWNTOWN COMMERCIAL (C-1) DISTRICT; AND BY ADOPTING BY REFERENCE CITY CODE CHAPTER 10 AND SECTION 10.99 WHICH, AMONG OTHER THINGS, CONTAIN PENALTY PROVISIONS. (1ST READING)

Voting Aye: Vonasek, Buckalew, Tweten, Gregoire, Leigh, Pokrzywinski, and DeMers.

Voting Nay: None.

9. Consider approving the request to approve the Construction Management Contract for the Library Roof Repair for the amount of \$38,203.

A MOTION WAS MADE BY COUNCIL MEMBER POKRZYWINSKI, SECONDED BY COUNCIL MEMBER LEIGH, TO APPROVE THE REQUEST TO APPROVE THE CONSTRUCTION MANAGEMENT CONTRACT FOR THE LIBRARY ROOF REPAIR FOR THE AMOUNT OF \$38,203.

Council Member Leigh stated that he would like to see this item move forward.

Voting Aye: Vonasek, Buckalew, Tweten, Gregoire, Leigh, Pokrzywinski, and DeMers.

Voting Nay: None.

10. Consider adopting Resolution No. 12-06-61 a Resolution to file plans and specifications and order advertisement for bids for the Library Roof Repair.

A MOTION WAS MADE BY COUNCIL MEMBER POKRZYWINSKI, SECONDED BY COUNCIL MEMBER VONASEK, TO ADOPT RESOLUTION NO. 12-06-61 A RESOLUTION TO FILE PLANS AND SPECIFICATIONS AND ORDER ADVERTISEMENT FOR BIDS FOR THE LIBRARY ROOF REPAIR.

Council Member Gregoire inquired about advertising.

Voting Aye: Vonasek, Buckalew, Tweten, Gregoire, Leigh, Pokrzywinski, and DeMers.

Voting Nay: None.

11. Consider approving the filing of the rolls and set the public hearing date for 2011 Assessment Job No. 1 – Curb, Gutter, and Paving – 14th Ave. SE and 2012 Assessment Job No 3 – Paving – 13th St. SE and Greenway Blvd for July 3, 2012.

A MOTION WAS MADE BY COUNCIL MEMBER GREGOIRE, SECONDED BY COUNCIL MEMBER POKRZYWINSKI, TO APPROVE THE FILING OF THE ROLLS AND SET THE PUBLIC HEARING DATE FOR 2011 ASSESSMENT JOB NO. 1 – CURB, GUTTER, AND PAVING – 14TH AVE. SE AND 2012 ASSESSMENT JOB NO 3 – PAVING – 13TH ST. SE AND GREENWAY BLVD FOR JULY 3, 2012.

Mr. Huizenga gave a brief update on the process and the bids that the City received.

Voting Aye: Vonasek, Buckalew, Tweten, Gregoire, Leigh, Pokrzywinski, and DeMers.

Voting Nay: None.

12. Consider approving the request to rename 4th Street NW from 5th Ave. NW through 10th Ave NW to “Joan Kroc Parkway” in honor of Joan Kroc.

A MOTION WAS MADE BY COUNCIL MEMBER DEMERS, SECONDED BY COUNCIL MEMBER LEIGH, TO APPROVE THE REQUEST TO RENAME 4TH STREET NW FROM 5TH AVE. NW THROUGH 10TH AVE NW TO “JOAN KROC PARKWAY” IN HONOR OF JOAN KROC.

Voting Aye: Vonasek, Buckalew, Tweten, Gregoire, Leigh, Pokrzywinski, and DeMers.

Voting Nay: None.

CLAIMS:

13. Consider adopting Resolution No. 12-06-62 a Resolution authorizing the City of East Grand Forks to approve purchases from Hardware Hank the goods referenced in check numbers 13056 for a total of \$2,641.93 whereas Council Member Buckalew is personally interested financially in the contract.

A MOTION WAS MADE BY COUNCIL MEMBER POKRZYWINSKI, SECONDED BY COUNCIL MEMBER LEIGH, TO ADOPT RESOLUTION NO. 12-06-62 A RESOLUTION AUTHORIZING THE CITY OF EAST GRAND FORKS TO APPROVE PURCHASES FROM HARDWARE HANK THE GOODS REFERENCED IN CHECK NUMBERS 13056 FOR A TOTAL OF \$2,641.93 WHEREAS COUNCIL MEMBER BUCKALEW IS PERSONALLY INTERESTED FINANCIALLY IN THE CONTRACT.

Voting Aye: Vonasek, Tweten, Gregoire, Leigh, Pokrzywinski, and DeMers.

Voting Nay: None.

Abstain: Buckalew.

14. Consider authorizing the City Administrator/Clerk-Treasurer to issue payment of recommended bills and payroll.

A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER VONASEK, TO AUTHORIZE THE CITY ADMINISTRATOR/CLERK-TREASURER TO ISSUE PAYMENT OF RECOMMENDED BILLS AND PAYROLL.

Voting Aye: Vonasek, Buckalew, Tweten, Gregoire, Leigh, Pokrzywinski, and DeMers.

Voting Nay: None.

COUNCIL/STAFF REPORTS:

City Council thanked Chief Gust for all his work with the Fire Department and the flood.

Council Vice-President Gregoire announced that the grass near the boat landing needs to be done.

Mr. Huizenga stated that he will be out Wednesday through Friday for the LMC conference in Duluth.

ADJOURN:

A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER POKRZYWINSKI, TO ADJOURN THE JUNE 19, 2012 REGULAR MEETING OF THE EAST GRAND FORKS, MINNESOTA CITY COUNCIL AT 5:52 P.M.

Voting Aye: Vonasek, Buckalew, Tweten, Gregoire, Leigh, Pokrzywinski, and DeMers.

Voting Nay: None.

Scott Huizenga, City Administrator/Clerk-Treasurer