

**APPROVED
MINUTES OF THE
OF THE
EAST GRAND FORKS
CITY COUNCIL
TUESDAY, JUNE 5, 2012 – 5:00 PM**

CALL TO ORDER:

The Regular Meeting of the East Grand Forks City Council for June 5, 2012 was called to order by Council President Buckalew at 5:00 P.M.

CALL OF ROLL:

On a Call of Roll the following members of the East Grand Forks City Council were present: Mayor Lynn Stauss, Council President Craig Buckalew, Council Vice President Wayne Gregoire, Council Members Marc DeMers, Ron Vonasek, Henry Tweten, Mike Pokrzywinski, and Greg Leigh.

STAFF PRESENT:

Dave Aker, Parks & Recreation Superintendent; Karla Anderson, Finance Director; Greg Boppre, City Engineer; Dan Boyce, Water & Light Manager; Nancy Ellis, Planning & Zoning; Michelle French, Executive Assistant; Ron Galstad, City Attorney; Randy Gust, Fire Chief; Mike Hedlund, Police Chief; Charlotte Helgeson, Library Director; Scott Huizenga, City Administrator; Jim Richter, EDHA Director; and Jason Stordahl, Public Works Director.

DETERMINATION OF A QUORUM:

The Council President Determined a Quorum was present

PLEDGE OF ALLEGIANCE:

OPEN FORUM:

“An opportunity for members of the public to address the City Council on items not on the current Agenda. Items requiring Council action maybe deferred to staff or Boards and Commissions for research and future Council Agendas if appropriate.” If you would like to address the City Council, please come up to the podium to do so.

APPROVAL OF MINUTES:

1. Consider approving the minutes of the “Regular Meeting” for the East Grand Forks, Minnesota City Council of May 15, 2012.
2. Consider approving the minutes of the “Special Meeting, Work Session, and Closed Meeting” for the East Grand Forks, Minnesota City Council of May 22, 2012.

A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER GREGOIRE, TO APPROVE ITEMS ONE (1) AND TWO (2).

Voting Aye: Pokrzywinski, DeMers, Vonasek, Buckalew, Tweten, Gregoire, and Leigh.

Voting Nay: None.

SCHEDULED BID LETTINGS:

3. Consider adopting Resolution No. 12-06-57 a Resolution accepting and awarding the bid for improvements for 2012 Assessment Job No. 1 – 15th Street NE for a bid price of \$767,168.20 to Paras Contracting.

A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER POKRZYWINSKI, TO ADOPT RESOLUTION NO. 12-06-57 A RESOLUTION ACCEPTING AND AWARDING THE BID FOR IMPROVEMENTS FOR 2012 ASSESSMENT JOB NO. 1 – 15TH STREET NE FOR A BID PRICE OF \$767,168.20 TO PARAS CONTRACTING.

Voting Aye: Pokrzywinski, DeMers, Vonasek, Buckalew, Tweten, Gregoire, and Leigh.

Voting Nay: None.

SCHEDULED PUBLIC HEARINGS: NONE.

CONSENT AGENDA:

Items under the “Consent Agenda” will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.

4. Consider approving the final approval of the Transit Development Plan.
5. Consider approving the request to award the quote to Becker Arena Products, Inc. for 6’ hockey boards for a total amount of \$129,454.09 pending state vendor list.
6. Consider approving the request to award the quote to True North Equipment Co. for a John Deere Gator TS at the sale price of \$11,000 plus a winch for an additional \$500.
7. Consider approving the request to award the quote to Midwest Refrigeration for two new condensers for \$50,354 plus tax and the glycol pump for \$4,562.
8. Consider approving the request to award the quote to H&S Construction for the repair of manholes and catch basins to include associated curbing and panel replacement up to \$30,000.
9. Consider approving the request to award the quote to Northwest Asphalt & Maintenance for \$.42/LF for approximately \$21,500.
10. Consider approving the request to award the quote to Minn-Dak Asphalt Inc. for the mill and asphalt overlay Bygland Road/Coulee repair for \$52,940.
11. Consider approving the temporary liquor license application for the Eagles Club #350, for Catfish

Days on July 27, 28, and 29, 2012.

12. Consider approving the following “On Sale Weekday & Sunday” Liquor License Applicant Renewals:
 - a. Boardwalk Bar & Grill located at 415 2nd St. NW, East Grand Forks, MN 56721.
 - b. Dacotah Aerie located at 227 10th St. NW, East Grand Forks, MN 56721.
 - c. Liberty Lanes located at 1500 5th Ave. NE, East Grand Forks, MN 56721.
 - d. Mamma Marias located at 211 DeMers Ave Ste 16, East Grand Forks, MN 56721.
 - e. Mikes Pizza located at 411 2nd St. NW, East Grand Forks, MN 56721.
 - f. VFW located at 312 DeMers Ave, East Grand Forks, MN 56721.

13. Consider approving the following “On Sale Weekday & Sunday” Liquor License Applicant:
 - a. Timothy Bjerk, Inc dba Whitey’s located at 121 DeMers Ave, East Grand Forks, MN 56721.

A MOTION WAS MADE BY COUNCIL MEMBER TWETEN, SECONDED BY COUNCIL MEMBER LEIGH, TO APPROVE CONSENT MOTIONS NUMBER FOUR (4) THROUGH THIRTEEN (13) AS SUBMITTED WITH AMENDMENT TO NUMBER 9 (9).

Voting Aye: Pokrzywinski, DeMers, Vonasek, Buckalew, Tweten, Gregoire, and Leigh.

Voting Nay: None.

ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS AND COMMISSIONS:

14. Regular meeting minutes of the Water, Light, Power and Building Commission for April 19, 2012.
15. Regular meeting minutes of the Water, Light, Power and Building Commission for May 3, 2012.

COMMUNICATIONS: NONE.

OLD BUSINESS: NONE.

NEW BUSINESS: NONE.

CLAIMS:

16. Consider adopting Resolution No. 12-06-58 a Resolution authorizing the City of East Grand Forks to approve purchases from Hardware Hank the goods referenced in check numbers 12902 for a total of \$2700.06 whereas Council Member Buckalew is personally interested financially in the contract.

A MOTION WAS MADE BY COUNCIL MEMBER TWETEN, SECONDED BY COUNCIL MEMBER VONASEK, TO ADOPT RESOLUTION NO. 12-06-58 A RESOLUTION AUTHORIZING THE CITY OF EAST GRAND FORKS TO APPROVE PURCHASES FROM HARDWARE HANK THE GOODS REFERENCED IN CHECK NUMBERS 12902 FOR A TOTAL OF \$2700.06 WHEREAS COUNCIL MEMBER BUCKALEW IS PERSONALLY INTERESTED FINANCIALLY IN THE CONTRACT.

Voting Aye: Pokrzywinski, DeMers, Vonasek, Tweten, Gregoire, and Leigh.

Voting Nay: None.
Abstain: Buckalew.

17. Consider authorizing the City Administrator/Clerk-Treasurer to issue payment of recommended bills and payroll.

A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER POKRZYWINSKI, TO AUTHORIZE THE CITY ADMINISTRATOR/CLERK-TREASURER TO ISSUE PAYMENT OF RECOMMENDED BILLS AND PAYROLL.

Voting Aye: Pokrzywinski, DeMers, Vonasek, Buckalew, Tweten, Gregoire, and Leigh.
Voting Nay: None.

COUNCIL/STAFF REPORTS:

Council Member DeMers announced that he will not be seeking re-election.

Council Member Tweten informed City Council that painters will be painting the light poles along DeMers Ave and he suggested that they paint the poles in the parking lots as well.

ADJOURN:

A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER GREGOIRE, TO ADJOURN THE JUNE 5, 2012 REGULAR MEETING OF THE EAST GRAND FORKS, MINNESOTA CITY COUNCIL AT 5:11 P.M.

Voting Aye: Pokrzywinski, DeMers, Vonasek, Buckalew, Tweten, Gregoire, and Leigh.
Voting Nay: None.

Scott Huizenga, City Administrator/Clerk-Treasurer