

**APPROVED  
MINUTES OF THE  
OF THE  
EAST GRAND FORKS  
CITY COUNCIL  
TUESDAY, MAY 15, 2012 – 5:00 PM**

**CALL TO ORDER:**

*The Regular Meeting of the East Grand Forks City Council for May 15, 2012 was called to order by Council President Buckalew at 5:00 P.M.*

**CALL OF ROLL:**

*On a Call of Roll the following members of the East Grand Forks City Council were present: Mayor Lynn Stauss, Council President Craig Buckalew, Council Vice President Wayne Gregoire (5:12), Council Members Marc DeMers, Henry Tweten, Mike Pokrzywinski, and Greg Leigh.*

**STAFF PRESENT:**

*Dave Aker, Parks & Recreation Superintendent; Karla Anderson, Finance Director; Greg Boppre, City Engineer; Dan Boyce, Water & Light Manager; Nancy Ellis, Planning & Zoning; Michelle French, Executive Assistant; Ron Galstad, City Attorney; Randy Gust, Fire Chief; Mike Hedlund, Police Chief; Scott Huizenga, City Administrator; Jim Richter, EDHA Director; and Jason Stordahl, Public Works Director.*

**DETERMINATION OF A QUORUM:**

*The Council President Determined a Quorum was present*

**PLEDGE OF ALLEGIANCE:**

**OPEN FORUM:**

*“An opportunity for members of the public to address the City Council on items not on the current Agenda. Items requiring Council action maybe deferred to staff or Boards and Commissions for research and future Council Agendas if appropriate.” If you would like to address the City Council, please come up to the podium to do so.*

**APPROVAL OF MINUTES:**

1. Consider approving the minutes of the “Regular Meeting” for the East Grand Forks, Minnesota City Council of May 1, 2012.
2. Consider approving the minutes of the “Work Session” for the East Grand Forks, Minnesota City Council of May 8, 2012.

**A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER DEMERS, TO APPROVE ITEMS ONE (1) AND TWO (2).**

*Voting Aye: Leigh, Pokrzywinski, DeMers, Buckalew, and Tweten.*

*Voting Nay: None.*

*Absent: Gregoire and Vonasek.*

**SCHEDULED BID LETTINGS:**

3. Consider adopting Resolution No. 12-05-49 a Resolution accepting and awarding the bid for improvements for 2012 City Project No. 3 – SRTS Sidewalk Improvements for a bid price of \$190,441.95.

**A MOTION WAS MADE BY COUNCIL MEMBER POKRZYWINSKI, SECONDED BY COUNCIL MEMBER TWETEN, TO ADOPT RESOLUTION NO. 12-05-49 A RESOLUTION ACCEPTING AND AWARDING THE BID FOR IMPROVEMENTS FOR 2012 CITY PROJECT NO. 3 – SRTS SIDEWALK IMPROVEMENTS FOR A BID PRICE OF \$190,441.95.**

*Voting Aye: Leigh, Pokrzywinski, Buckalew, and Tweten.*

*Voting Nay: None.*

*Abstain: DeMers.*

*Absent: Gregoire and Vonasek.*

**SCHEDULED PUBLIC HEARINGS: NONE.**

**CONSENT AGENDA:**

*Items under the “Consent Agenda” will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.*

4. Consider adopting Resolution No. 12-05-50 a Resolution declaring that the City of East Grand Forks acts as the legal sponsor for an application for the FY 2012/2013 funding to the State of Minnesota Department of Natural Resources for the trail maintenance of snowmobile trails managed by the Red River Snowmobile Club.

**A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER DEMERS, TO APPROVE CONSENT MOTION NUMBER THREE (4) AS SUBMITTED.**

*Voting Aye: Leigh, Pokrzywinski, DeMers, Buckalew, and Tweten.*

*Voting Nay: None.*

*Absent: Gregoire and Vonasek.*

**ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS AND COMMISSIONS:**

5. Regular meeting minutes of the Resurrection Cemetery Commission Meeting for April 25, 2012.

**COMMUNICATIONS: NONE.**

**OLD BUSINESS: NONE.**

**NEW BUSINESS:**

6. Consider approving the variance for Eastside Express.

**A MOTION WAS MADE BY COUNCIL MEMBER DEMERS, SECONDED BY COUNCIL MEMBER LEIGH, TO APPROVE THE VARIANCE FOR EASTSIDE EXPRESS.**

Council Member DeMers stated that the variance meets the criteria. Ms Ellis briefly explained the recommendation of the Planning Commission.

*Voting Aye: Leigh, Pokrzywinski, DeMers, Buckalew, and Tweten.*

*Voting Nay: None.*

*Absent: Gregoire and Vonasek.*

7. Consider adopting Resolution 12-05-51 a Resolution to approve the filing of plans and specifications and ordering advertisement for bids for 2012 City Project No. 6 – Pool Repairs.

**A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER DEMERS, TO ADOPT RESOLUTION 12-05-51 A RESOLUTION TO APPROVE THE FILING OF PLANS AND SPECIFICATIONS AND ORDERING ADVERTISEMENT FOR BIDS FOR 2012 CITY PROJECT NO. 6 – POOL REPAIRS.**

*Voting Aye: Leigh, Pokrzywinski, DeMers, Buckalew, and Tweten.*

*Voting Nay: None.*

*Absent: Gregoire and Vonasek.*

8. Consider adopting Resolution No. 12-05-52 a Resolution a Resolution accepting the donation of radar valued at \$2,300 to assist the City in with traffic safety and enforcement, as allowed by law.

**A MOTION WAS MADE BY COUNCIL MEMBER TWETEN, SECONDED BY COUNCIL MEMBER DEMERS, TO ADOPT RESOLUTION NO. 12-05-52 A RESOLUTION A RESOLUTION ACCEPTING THE DONATION OF RADAR VALUED AT \$2,300 TO ASSIST THE CITY IN WITH TRAFFIC SAFETY AND ENFORCEMENT, AS ALLOWED BY LAW.**

Mr. Kummrow presented Chief Hedlund with the radar and explained his position with the Law Enforcement Liaison with Minnesota Safe and Sober.

*Voting Aye: Leigh, Pokrzywinski, DeMers, Buckalew, and Tweten.*

*Voting Nay: None.*

*Absent: Gregoire and Vonasek.*

**CLAIMS:**

9. Consider adopting Resolution No. 12-05-53 a Resolution authorizing the City of East Grand Forks to approve purchases from Bert's Truck Equipment the goods referenced in check numbers 12719 for a total of \$61.61 whereas Council Member Gregoire is personally interested financially in the contract.

**A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER DEMERS, TO ADOPT RESOLUTION NO. 12-05-53 A RESOLUTION AUTHORIZING THE CITY OF EAST GRAND FORKS TO APPROVE PURCHASES FROM BERT'S TRUCK EQUIPMENT THE GOODS REFERENCED IN CHECK NUMBERS 12719 FOR A TOTAL OF \$61.61 WHEREAS COUNCIL MEMBER GREGOIRE IS PERSONALLY INTERESTED FINANCIALLY IN THE CONTRACT.**

*Voting Aye: Leigh, Pokrzywinski, DeMers, Buckalew, and Tweten.*

*Voting Nay: None.*

*Abstain: Gregoire.*

*Absent: Vonasek.*

10. Consider adopting Resolution No. 12-05-54 a Resolution authorizing the City of East Grand Forks to approve purchases from Hardware Hank the goods referenced in check numbers 12759 for a total of \$450.44 whereas Council Member Buckalew is personally interested financially in the contract.

**A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER POKRZYWINSKI, TO ADOPT RESOLUTION NO. 12-05-54 A RESOLUTION AUTHORIZING THE CITY OF EAST GRAND FORKS TO APPROVE PURCHASES FROM HARDWARE HANK THE GOODS REFERENCED IN CHECK NUMBERS 12759 FOR A TOTAL OF \$450.44 WHEREAS COUNCIL MEMBER BUCKALEW IS PERSONALLY INTERESTED FINANCIALLY IN THE CONTRACT.**

*Voting Aye: Gregoire, Leigh, Pokrzywinski, DeMers, and Tweten.*

*Voting Nay: None.*

*Abstain: Buckalew.*

*Absent: Vonasek.*

11. Consider authorizing the City Administrator/Clerk-Treasurer to issue payment of recommended bills and payroll.

**A MOTION WAS MADE BY COUNCIL MEMBER TWETEN, SECONDED BY COUNCIL MEMBER POKRZYWINSKI, TO AUTHORIZE THE CITY ADMINISTRATOR/CLERK-TREASURER TO ISSUE PAYMENT OF RECOMMENDED BILLS AND PAYROLL.**

*Voting Aye: Gregoire, Leigh, Pokrzywinski, DeMers, Buckalew, and Tweten.*

*Voting Nay: None.*

*Absent: Vonasek.*

**COUNCIL/STAFF REPORTS:**

Mayor Stauss stated that he attended the ceremony for officers and tribute for those who gave their life in Grand Forks and he hopes that next year's event will have a better turn out.

City Council Members welcomed Council Member Tweten back.

Council Member Pokrzywinski announced that the MPO will be hosting an open house on the Long Range Transportation Plan at the Grand Forks City Hall on Wednesday from 5:30 pm to 7:30 pm.

Mr. Huizenga stated that the City is in compliance with pay equity.

**ADJOURN:**

**A MOTION WAS MADE BY COUNCIL MEMBER POKRZYWINSKI, SECONDED BY COUNCIL MEMBER LEIGH, TO ADJOURN THE MAY 15, 2012 REGULAR MEETING OF THE EAST GRAND FORKS, MINNESOTA CITY COUNCIL AT 5:32 P.M.**

*Voting Aye: Gregoire, Leigh, Pokrzywinski, DeMers, Buckalew, and Tweten.*

*Voting Nay: None.*

*Absent: Vonasek.*

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Scott Huizenga, City Administrator/Clerk-Treasurer