

**APPROVED  
MINUTES OF THE  
OF THE  
EAST GRAND FORKS  
CITY COUNCIL  
TUESDAY, APRIL 10, 2012 – 5:00 PM**

**CALL TO ORDER**

*The Work Session of the East Grand Forks City Council for April 10, 2012 was called to order by Craig Buckalew, Council President at 5:00 P.M.*

**CALL OF ROLL**

*On a Call of Roll the following members of the East Grand Forks City Council were present: Mayor Lynn Stauss, Council President Craig Buckalew, Council Vice-President Wayne Gregoire, Council Members Marc DeMers, Ron Vonasek, Henry Tweten, Mike Pokrzywinski, and Greg Leigh.*

**STAFF PRESENT:**

*Dave Aker, Parks & Recreation Superintendent; Karla Anderson, Finance Director; Greg Boppre, City Engineer; Dan Boyce, Water & Light Manager; Nancy Ellis, Planning & Zoning; Michelle French, Executive Assistant; Ron Galstad, City Attorney; Randy Gust, Fire Chief; Mike Hedlund, Police Chief; Charlotte Helgeson, Library Director; Scott Huizenga, City Administrator; Jim Richter, EDHA Director; and Jason Stordahl, Public Works Director.*

**DETERMINATION OF A QUORUM**

**1. Library Roof Repair – Charlotte Helgeson**

Ms Helgeson introduced Mr. Boerboon from Kraus-Anderson. Mr. Boerboon gave a brief recap of the assessment of the Library Roof vapor and airflow issue. Discussion occurred regarding who should stand behind the project. Ms Helgeson announced that the Campbell Library Board recommends instructing Kraus-Anderson to move forward with construction activities to re-roof the small roof for an estimated cost of \$158,565.00. Discussion occurred regarding re-roofing both the small and large roof for \$282,186.00. Mr. Huizenga stated that the City does have CDBG funds remaining that were used to build the library. He stated that these funds are very restricted on what it can be used for. City Council recommends approving the construction for the entire roof.

**2. Integrated Library System Replacement – Charlotte Helgeson**

Ms Helgeson announced that the Integrated Library System was last updated 12 years ago and is now corrupted. She stated that the Library Board approved the update. Mr. Huizenga stated that the City Council needs to approve a resolution for a budget transfer for \$20,000.

**3. 2<sup>nd</sup> Ave NE Reconstruction – Council Member Tweten**

Council Member Tweten stated that the City will be reconstructing 15th St. SE. He felt that 2<sup>nd</sup> Ave. SE should be reconstructed as well. Mr. Boppre provided two proposals. Proposal number one is to do an inverted alley for approximately \$173,162.50. Proposal number two is to do curb, gutter, and paving for \$171,737.50. This project would be assessed at 100 percent. Council Member Leigh had an understanding to vacate 2<sup>nd</sup> Ave SE or turn it into a parking lot. Mr. Huizenga stated that it was discussed but never approved. Council Member Leigh stated that there are much more needed projects.

Demers stated that it should have high quality paving if within the City, however, property owners have not petitioned the project. Council President Buckalew asked if an inverted option is the way to go based on the soil in that area. Boppre preferred a crown in the street. Council Member Pokrzywinski suggested waiting till 17<sup>th</sup> St. SE which will be done in 2014. This item will be discussed at a later date.

Council Member Vonasek suggested fixing the parking lot. Mr. Huizenga stated that this project needs to be bonded and needs a City vote. Mr. Aker spoke with Northland Community and Technical College about truck traffic.

**4. 2011 Assessment Job No. 1 - 14<sup>th</sup> Ave SE – Scott Huizenga**

Mr. Huizenga gave a brief recap. He stated that the agenda item will be to construct a full street. Discussion occurred regarding the township funding cap. Mr. Huizenga announced that the City Council can designate a truck route. He stated that the City contribution will be approximately \$150,000. Mr. Huizenga suggested 4.5% interest over 20 years for the assessment. Mr. Boppre stated that he would like to authorize plans and specs at next Council Meeting. Council Member Pokrzywinski asked if the thicker concrete will be assessed over the entire project. Mr. Boppre stated that it would be. Mayor stated that the turn onto Greenway Blvd will have damage if the City continues to allow truck traffic.

**5. 2012 Assessment Job No. 3 – Paving – Scott Huizenga**

Mr. Huizenga announced that the project scope of this paving project is \$664,000. He stated that he has met with the primary developer and City Council representatives. The recommendation is to use state aid funding of \$366,850 to bring down costs by approximately 55%. Mr. Peabody asked City Council to hold off filing the roll till 2014. Mr. Huizenga stated that this would cost the City approximately \$10,000 to \$15,000 in interest. He also announced that the developer is willing to sign a waiver.

**6. Sewer Cleaning – Jason Stordahl**

Mr. Stordahl received two bids for sewer cleaning and recommended Jet-Way Multiple Services, Inc. for \$40,700. He announced that the 2011 cost was about \$37,000. This item will be referred to Council for action. Discussion occurred regarding televising while the cleaning. Mr. Stordahl will try to negotiate a lower price to include televising.

**7. Swimming Pool Repair – Dave Aker**

Mr. Aker provided a bid from Custom Pools for \$20,926.50. He stated that the Minnesota Department of Health approved the proposed repairs. This item will be referred to Council for action.

**8. Senior Citizens Board Update – Council Member Tweten**

Council Member Tweten gave a brief summary of the daily activities including the number of participants for the Senior Center. He discussed future projects to improve the esthetics of the building. Ted Obregon announced that they have 433 members and the annual meeting will be held on April 25. Membership is \$15 per year. Discussion occurred regarding transportation to and from the Senior Center. Council Member DeMers suggested utilizing other areas within the City.

**9. Other**

Mayor Stauss announced that Howard Webb passed away and his funeral is on Thursday.

**ADJOURN**

**A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER VONASEK, TO ADJOURN THE APRIL 10, 2012 WORK SESSION OF THE EAST GRAND FORKS, MINNESOTA CITY COUNCIL AT 6:25 P.M.**

*Voting Aye: DeMers, Vonasek, Buckalew, Tweten, Gregoire, and Leigh.*

*Voting Nay: None.*

*Absent: Pokrzywinski.*

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Scott Huizenga, City Administrator/Clerk-Treasurer