

**APPROVED  
MINUTES OF THE  
OF THE  
EAST GRAND FORKS  
CITY COUNCIL  
TUESDAY, APRIL 3, 2012 – 5:00 PM**

**CALL TO ORDER:**

*The Regular Meeting of the East Grand Forks City Council for April 3, 2012 was called to order by Council President Buckalew at 5:00 P.M.*

**CALL OF ROLL:**

*On a Call of Roll the following members of the East Grand Forks City Council were present: Council President Craig Buckalew, Council Vice President Wayne Gregoire, Council Members Ron Vonasek, Henry Tweten, Mike Pokrzywinski, and Greg Leigh.*

**STAFF PRESENT:**

*Dave Aker, Parks & Recreation Superintendent; Karla Anderson, Finance Director; Greg Boppre, City Engineer; Dan Boyce, Water & Light Manager; Nancy Ellis, Planning & Zoning; Michelle French, Executive Assistant; Ron Galstad, City Attorney; Randy Gust, Fire Chief; Charlotte Helgeson, Library Director; Scott Huizenga, City Administrator; Jim Richter, EDHA Director; and Jason Stordahl, Public Works Director.*

**DETERMINATION OF A QUORUM:**

*The Council President Determined a Quorum was present*

**PLEDGE OF ALLEGIANCE:**

**OPEN FORUM:**

*“An opportunity for members of the public to address the City Council on items not on the current Agenda. Items requiring Council action maybe deferred to staff or Boards and Commissions for research and future Council Agendas if appropriate.” If you would like to address the City Council, please come up to the podium to do so.*

**APPROVAL OF MINUTES:**

1. Consider approving the minutes of the “Regular Meeting” for the East Grand Forks, Minnesota City Council of March 20, 2012.
2. Consider approving the minutes of the “Work Session” for the East Grand Forks, Minnesota City Council of March 27, 2012.

**A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER POKRZYWINSKI, TO APPROVE ITEMS ONE (1) AND TWO (2).**

*Voting Aye: Leigh, Pokrzywinski, Vonasek, Buckalew, Tweten, and Gregoire.*

*Voting Nay: None.*

*Absent: DeMers.*

**SCHEDULED BID LETTINGS: NONE.**

**SCHEDULED PUBLIC HEARINGS:**

3. Public Hearing to adopt Resolution No. 12-04-37 a Resolution approving the City of East Grand Forks precincts and polling locations.

**A MOTION WAS MADE BY COUNCIL MEMBER GREGOIRE, SECONDED BY COUNCIL MEMBER VONASEK, TO OPEN THE PUBLIC HEARING.**

**A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER GREGOIRE, TO CLOSE THE PUBLIC HEARING AND ADOPT RESOLUTION NO. 12-04-37 A RESOLUTION APPROVING THE CITY OF EAST GRAND FORKS PRECINCTS AND POLLING LOCATIONS.**

*Voting Aye: Leigh, Pokrzywinski, Vonasek, Buckalew, Tweten, and Gregoire.*

*Voting Nay: None.*

*Absent: DeMers.*

**CONSENT AGENDA: NONE.**

*Items under the "Consent Agenda" will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.*

**ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS AND COMMISSIONS:**

4. Regular meeting minutes of the Water, Light, Power and Building Commission for March 1, 2012.

**COMMUNICATIONS: NONE.**

**OLD BUSINESS:**

5. Consider approving the Intergovernmental Agreement between the City of East Grand Forks and Huntsville Township regarding the street improvements to 14<sup>th</sup> Avenue SE, Hartsville Road.

**A MOTION WAS MADE BY COUNCIL MEMBER POKRZYWINSKI, SECONDED BY COUNCIL MEMBER GREGOIRE, TO APPROVE THE INTERGOVERNMENTAL AGREEMENT BETWEEN THE CITY OF EAST GRAND FORKS AND HUNTSVILLE TOWNSHIP REGARDING THE STREET IMPROVEMENTS TO 14<sup>TH</sup> AVENUE SE, HARTSVILLE ROAD.**

Mr. Huizenga announced that this motion is to only approve the Intergovernmental Agreement. Council Member Leigh stated that he will vote “no” with the uncertainty of maintenance, annexation clause, and the no truck traffic. Discussion occurred regarding the paving thickness.

*Voting Aye: Pokrzywinski, Vonasek, Tweten, and Gregoire.*

*Voting Nay: Leigh and Buckalew.*

*Absent: DeMers.*

#### **NEW BUSINESS:**

6. Consider adopting Resolution No. 12-04-38 a Resolution to set public hearing for proposed improvement “2011 Assessment Job No. 1” – Street Paving for properties along 14<sup>th</sup> Ave SE, Hartsville Road.

**A MOTION WAS MADE BY COUNCIL MEMBER POKRZYWINSKI, SECONDED BY COUNCIL MEMBER GREGOIRE, TO ADOPT RESOLUTION NO. 12-04-38 A RESOLUTION TO SET PUBLIC HEARING FOR PROPOSED IMPROVEMENT “2011 ASSESSMENT JOB NO. 1” – STREET PAVING FOR PROPERTIES ALONG 14<sup>TH</sup> AVE SE, HARTSVILLE ROAD.**

Mr. Huizenga announced that this resolution is to set the public hearing only.

*Voting Aye: Leigh, Pokrzywinski, Vonasek, Buckalew, Tweten, and Gregoire.*

*Voting Nay: None.*

*Absent: DeMers.*

#### **CLAIMS:**

7. Consider adopting Resolution No. 12-04-39 a Resolution authorizing the City of East Grand Forks to approve purchases from Bert’s Truck Equipment the goods referenced in check numbers 12405 for a total of \$24.26 whereas Council Member Gregoire is personally interested financially in the contract.

**A MOTION WAS MADE BY COUNCIL MEMBER POKRZYWINSKI, SECONDED BY COUNCIL MEMBER VONASEK, TO ADOPT RESOLUTION NO. 12-04-39 A RESOLUTION AUTHORIZING THE CITY OF EAST GRAND FORKS TO APPROVE PURCHASES FROM BERT’S TRUCK EQUIPMENT THE GOODS REFERENCED IN CHECK NUMBERS 12405 FOR A TOTAL OF \$24.26 WHEREAS COUNCIL MEMBER GREGOIRE IS PERSONALLY INTERESTED FINANCIALLY IN THE CONTRACT.**

*Voting Aye: Leigh, Pokrzywinski, Vonasek, Buckalew, and Tweten.*

*Voting Nay: None.*

*Absent: DeMers.*

*Abstain: Gregoire.*

8. Consider adopting Resolution No. 12-04-40 a Resolution authorizing the City of East Grand Forks to approve purchases from Hardware Hank the goods referenced in check numbers 12433 for a total of \$205.69 whereas Council Member Buckalew is personally interested financially in the contract.

**A MOTION WAS MADE BY COUNCIL MEMBER POKRZYWINSKI, SECONDED BY COUNCIL MEMBER TWETEN, TO ADOPT RESOLUTION NO. 12-04-40 A RESOLUTION AUTHORIZING THE CITY OF EAST GRAND FORKS TO APPROVE PURCHASES FROM HARDWARE HANK THE GOODS REFERENCED IN CHECK NUMBERS 12433 FOR A TOTAL OF \$205.69 WHEREAS COUNCIL MEMBER BUCKALEW IS PERSONALLY INTERESTED FINANCIALLY IN THE CONTRACT.**

*Voting Aye: Leigh, Pokrzywinski, Vonasek, Tweten, and Gregoire.*

*Voting Nay: None.*

*Absent: DeMers.*

*Abstain: Buckalew.*

9. Consider authorizing the City Administrator/Clerk-Treasurer to issue payment of recommended bills and payroll.

**A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER GREGOIRE, TO AUTHORIZE THE CITY ADMINISTRATOR/CLERK-TREASURER TO ISSUE PAYMENT OF RECOMMENDED BILLS AND PAYROLL.**

*Voting Aye: Leigh, Pokrzywinski, Vonasek, Buckalew, Tweten, and Gregoire.*

*Voting Nay: None.*

*Absent: DeMers.*

**COUNCIL/STAFF REPORTS:**

Council Member Pokrzywinski announced that it had been almost a year since American Crystal Sugar had updated the citizens on the odor elimination. He would urge American Crystal Sugar to attend a meeting.

**ADJOURN:**

**A MOTION WAS MADE BY COUNCIL MEMBER VONASEK, SECONDED BY COUNCIL MEMBER GREGOIRE, TO ADJOURN THE APRIL 3, 2012 REGULAR MEETING OF THE EAST GRAND FORKS, MINNESOTA CITY COUNCIL AT 5:21 P.M.**

*Voting Aye: Leigh, Pokrzywinski, Vonasek, Buckalew, Tweten, and Gregoire.*

*Voting Nay: None.*

*Absent: DeMers.*

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Scott Huizenga, City Administrator/Clerk-Treasurer