

**AGENDA
CITY COUNCIL
CITY OF EAST GRAND FORKS
MAY 1, 2012
5:00 P.M.**

CALL TO ORDER:

CALL OF ROLL:

DETERMINATION OF A QUORUM:

PLEDGE OF ALLEGIANCE:

OPEN FORUM:

“An opportunity for members of the public to address the City Council on items not on the current Agenda. Items requiring Council action maybe deferred to staff or Boards and Commissions for research and future Council Agendas if appropriate.”

APPROVAL OF MINUTES:

1. Consider approving the minutes of the “Regular Meeting” for the East Grand Forks, Minnesota City Council of April 17, 2012.
2. Consider approving the minutes of the “Work Session” for the East Grand Forks, Minnesota City Council of April 24, 2012.

SCHEDULED BID LETTINGS: NONE.

SCHEDULED PUBLIC HEARINGS:

3. Public Hearing to adopt Resolution No. 12-04-42 a Resolution ordering improvement and preparation of plans on 2012 Assessment Job No. 3 – Street Paving to serve Absey’s 2nd Addition, Absey’s 3rd Addition, Beste’s Addition, and Peabody’s 1st Addition.

CONSENT AGENDA: NONE.

Items under the “Consent Agenda” will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.

ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS AND COMMISSIONS:

4. Regular meeting minutes of the Water, Light, Power and Building Commission for March 19, 2012.
5. Regular meeting minutes of the Water, Light, Power and Building Commission for April 5, 2012.

COMMUNICATIONS: NONE.

OLD BUSINESS: NONE.

NEW BUSINESS:

6. Consider adopting Resolution 12-05-46 a Resolution to increase the speed limit of 23rd Street NW to 35 miles per hour from River Road to TH220.
7. Consider adopting Resolution 12-05-47 a Resolution to approve the filing of plans and specifications and ordering advertisement for bids for 2012 Assessment Job No. 1 – 15th Street NE – Paving.

CLAIMS:

8. Consider adopting Resolution No. 12-05-48 a Resolution authorizing the City of East Grand Forks to approve purchases from Hardware Hank the goods referenced in check numbers 12654 for a total of \$521.41 whereas Council Member Buckalew is personally interested financially in the contract.
9. Consider authorizing the City Administrator/Clerk-Treasurer to issue payment of recommended bills and payroll.

ADJOURN:

Upcoming Meetings:

- Work Session – May 8, 2012 – 5:00 PM – Training Room
- Regular Meeting – May 15, 2012 – 5:00 PM – Council Chambers
- Work Session – May 22, 2012 – 5:00 PM – Training Room
- Regular Meeting – June 5, 2012 – 5:00 PM – Council Chambers

**UNAPPROVED
MINUTES OF THE
OF THE
EAST GRAND FORKS
CITY COUNCIL
TUESDAY, APRIL 17, 2012 – 5:00 PM**

CALL TO ORDER:

The Regular Meeting of the East Grand Forks City Council for April 17, 2012 was called to order by Council President Buckalew at 5:00 P.M.

CALL OF ROLL:

On a Call of Roll the following members of the East Grand Forks City Council were present: Mayor Lynn Stauss, Council President Craig Buckalew, Council Vice President Wayne Gregoire, Council Members Marc DeMers, Ron Vonasek, Henry Tweten, Mike Pokrzywinski, and Greg Leigh.

STAFF PRESENT:

Dave Aker, Parks & Recreation Superintendent; Brad Bail, City Engineer; Dan Boyce, Water & Light Manager; Nancy Ellis, Planning & Zoning; Michelle French, Executive Assistant; Ron Galstad, City Attorney; Randy Gust, Fire Chief; Charlotte Helgeson, Library Director; Scott Huizenga, City Administrator; Teri Kouba, MPO; and Jason Stordahl, Public Works Director.

DETERMINATION OF A QUORUM:

The Council President Determined a Quorum was present

PLEDGE OF ALLEGIANCE:

OPEN FORUM:

“An opportunity for members of the public to address the City Council on items not on the current Agenda. Items requiring Council action maybe deferred to staff or Boards and Commissions for research and future Council Agendas if appropriate.” If you would like to address the City Council, please come up to the podium to do so.

APPROVAL OF MINUTES:

1. Consider approving the minutes of the “Regular Meeting” for the East Grand Forks, Minnesota City Council of April 3, 2012.
2. Consider approving the minutes of the “Work Session” for the East Grand Forks, Minnesota City Council of April 10, 2012.

A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER GREGOIRE, TO APPROVE ITEMS ONE (1) AND TWO (2).

Voting Aye: DeMers, Vonasek, Buckalew, Tweten, Gregoire, Leigh, and Pokrzywinski.

Voting Nay: None.

SCHEDULED BID LETTINGS: NONE.

SCHEDULED PUBLIC HEARINGS:

3. Public Hearing to adopt Resolution No. 12-04-41 a Resolution ordering improvement and preparation of plans on 2011 Assessment Job No. 1 – Street Paving to serve Greenway Crossing 2nd Resubdivision and unplatted properties.

A MOTION WAS MADE BY COUNCIL MEMBER DEMERS, SECONDED BY COUNCIL MEMBER LEIGH, TO OPEN THE PUBLIC HEARING.

A MOTION WAS MADE BY COUNCIL MEMBER DEMERS, SECONDED BY COUNCIL MEMBER POKRZYWINSKI, TO CLOSE THE PUBLIC HEARING AND ADOPT RESOLUTION NO. 12-04-41 A RESOLUTION ORDERING IMPROVEMENT AND PREPARATION OF PLANS ON 2011 ASSESSMENT JOB NO. 1 – STREET PAVING TO SERVE GREENWAY CROSSING 2ND RESUBDIVISION AND UNPLATTED PROPERTIES..

Voting Aye: DeMers, Vonasek, Tweten, Gregoire, and Pokrzywinski.

Voting Nay: Buckalew and Leigh.

4. Public Hearing to adopt Resolution No. 12-04-42 a Resolution ordering improvement and preparation of plans on 2012 Assessment Job No. 3 – Street Paving to serve Absey's 2nd Addition, Absey's 3rd Addition, Beste's Addition, and Peabody's 1st Addition.

A MOTION WAS MADE BY COUNCIL MEMBER DEMERS, SECONDED BY COUNCIL MEMBER GREGOIRE, TO OPEN THE PUBLIC HEARING.

Mr. Kolstoe, 1225 9th Ave. SE stated that he has been waiting for 10 years for paving, please consider moving forward with this project. Mr. Anderson, 1224 10th Ave. SE, stated that they are in City limits and its time that this street is paved. Council Member DeMers agreed that these residents live in the City and deserves to have City services.

Mr. Huizenga asked that this public hearing is adjourned until May 1, 2012 at 5:00 pm. He stated that the official newspaper did not publish this public hearing notice twice as required. He informed residents that their comments were heard and it's entirely up to them if they wanted to attend the meeting on May 1st.

A MOTION WAS MADE BY COUNCIL MEMBER DEMERS, SECONDED BY COUNCIL MEMBER LEIGH, TO CLOSE THE PUBLIC HEARING AND ADJOURN UNTIL MAY 1, 2012.

Voting Aye: DeMers, Vonasek, Buckalew, Tweten, Gregoire, Leigh, and Pokrzywinski.

Voting Nay: None.

5. Public Hearing to gather comments on the Transit Development Plan.

A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER POKRZYWINSKI, TO OPEN THE PUBLIC HEARING.

Council Member Pokrzywinski stated that instead of flagged stops, there will be scheduled stops to help increase the usage.

A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER GREGOIRE, TO CLOSE THE PUBLIC HEARING

Voting Aye: DeMers, Vonasek, Buckalew, Tweten, Gregoire, Leigh, and Pokrzywinski.

Voting Nay: None.

CONSENT AGENDA:

Items under the "Consent Agenda" will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.

6. Consider approving the quote from Jet-Way Multiple Services, Inc. for sewer cleaning in the amount of \$40,700.00.
7. Consider approving the quote from Custom Pools for pool repairs in the amount of \$20,926.50.
8. Consider adopting Resolution No. 12-04-43 a Resolution to authorize the following budget transfer for 2012.

A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER VONASEK, TO APPROVE CONSENT MOTIONS NUMBER SIX (6) THROUGH EIGHT (8) AS SUBMITTED.

Voting Aye: DeMers, Vonasek, Buckalew, Tweten, Gregoire, Leigh, and Pokrzywinski.

Voting Nay: None.

**ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS AND COMMISSIONS:
NONE.**

COMMUNICATIONS:

9. Hiring of Megan Nelson as the new Administrative Assistant in the Administration Office effective April 18, 2012.

Mr. Huizenga introduced Ms Nelson and welcomed her to the Administration/Finance Office.

OLD BUSINESS: NONE.

NEW BUSINESS:

10. Consider authorizing Kraus-Anderson to move forward with construction activities to re-roof the small roof, re-shingle the large room, and complete interior items at an estimated cost of \$282,186 and approve the prequalification of bidders with City Attorney approval.

A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER TWETEN, TO AUTHORIZE KRAUS-ANDERSON TO MOVE FORWARD WITH CONSTRUCTION ACTIVITIES TO RE-ROOF THE SMALL ROOF, RE-SHINGLE THE LARGE ROOM, AND COMPLETE INTERIOR ITEMS AT AN ESTIMATED COST OF \$282,186 AND APPROVE THE PREQUALIFICATION OF BIDDERS WITH CITY ATTORNEY APPROVAL.

Council Member Pokrzywinski stated that the Library Board is on record to do just the small roof. Ms Helgeson stated that members are in favor of the entire project. Mayor Stauss stated that the City makes sure architects and contractors do a job right before paying. Ms Helgeson announced that Kraus-Anderson is the construction manager and the Library will be going out for bids. Council President Buckalew stated that we need to spend money like it our own.

Voting Aye: DeMers, Vonasek, Tweten, Leigh, and Pokrzywinski.

Voting Nay: Buckalew and Gregoire.

11. Consider approving the rezoning of Lots 2-7 Block 1 and Lots 2-6 Block 2 Coulee View Addition from R-1 to PUD.

A MOTION WAS MADE BY COUNCIL MEMBER DEMERS, SECONDED BY COUNCIL MEMBER TWETEN, TO APPROVE THE REZONING OF LOTS 2-7 BLOCK 1 AND LOTS 2-6 BLOCK 2 COULEE VIEW ADDITION FROM R-1 TO PUD.

Ms Ellis stated that this area was originally platted as an RI with the 30 foot setback. The PUD Plan was created to have a minimum 20 foot setback with single family homes with a two vehicle parking requirement.

Voting Aye: DeMers, Vonasek, Buckalew, Tweten, Gregoire, Leigh, and Pokrzywinski.

Voting Nay: None.

CLAIMS:

12. Consider adopting Resolution No. 12-04-44 a Resolution authorizing the City of East Grand Forks to approve purchases from Bert's Truck Equipment the goods referenced in check numbers 12499 for a total of \$5.29 whereas Council Member Gregoire is personally interested financially in the contract.

A MOTION WAS MADE BY COUNCIL MEMBER TWETEN, SECONDED BY COUNCIL MEMBER POKRZYWINSKI, TO ADOPT RESOLUTION NO. 12-04-44 A RESOLUTION AUTHORIZING THE CITY OF EAST GRAND FORKS TO APPROVE PURCHASES FROM BERT'S TRUCK EQUIPMENT THE GOODS REFERENCED IN CHECK NUMBERS 12499 FOR A TOTAL OF \$5.29 WHEREAS COUNCIL MEMBER GREGOIRE IS PERSONALLY INTERESTED FINANCIALLY IN THE CONTRACT.

Voting Aye: DeMers, Vonasek, Buckalew, Tweten, Leigh, and Pokrzywinski.
Voting Nay: None.
Abstain: Gregoire.

13. Consider adopting Resolution No. 12-04-45 a Resolution authorizing the City of East Grand Forks to approve purchases from Hardware Hank the goods referenced in check numbers 12543 for a total of \$481.15 whereas Council Member Buckalew is personally interested financially in the contract.

A MOTION WAS MADE BY COUNCIL MEMBER POKRZYWINSKI, SECONDED BY COUNCIL MEMBER VONASEK, TO ADOPT RESOLUTION NO. 12-04-45 A RESOLUTION AUTHORIZING THE CITY OF EAST GRAND FORKS TO APPROVE PURCHASES FROM HARDWARE HANK THE GOODS REFERENCED IN CHECK NUMBERS 12543 FOR A TOTAL OF \$481.15 WHEREAS COUNCIL MEMBER BUCKALEW IS PERSONALLY INTERESTED FINANCIALLY IN THE CONTRACT.

Voting Aye: DeMers, Vonasek, Tweten, Gregoire, Leigh, and Pokrzywinski.
Voting Nay: None.
Abstain: Buckalew.

14. Consider authorizing the City Administrator/Clerk-Treasurer to issue payment of recommended bills and payroll.

A MOTION WAS MADE BY COUNCIL MEMBER TWETEN, SECONDED BY COUNCIL MEMBER LEIGH, TO AUTHORIZE THE CITY ADMINISTRATOR/CLERK-TREASURER TO ISSUE PAYMENT OF RECOMMENDED BILLS AND PAYROLL.

Voting Aye: DeMers, Vonasek, Buckalew, Tweten, Gregoire, Leigh, and Pokrzywinski.
Voting Nay: None.

COUNCIL/STAFF REPORTS:

Mayor Stauss inquired about Spring Cleanup. Mr. Stordahl announced that Spring Cleanup will be May 7 through May 11th with hazardous waste on May 12th.

Council Vice-President Gregoire thanked the W&L crew for the nice job on tree trimming.

Council Member Pokrzywinski reminded everyone of the Heritage Fundraiser on Friday.

ADJOURN:

A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER GREGOIRE, TO ADJOURN THE APRIL 17, 2012 REGULAR MEETING OF THE EAST GRAND FORKS, MINNESOTA CITY COUNCIL AT 5:30 P.M.

Voting Aye: DeMers, Vonasek, Buckalew, Tweten, Gregoire, Leigh, and Pokrzywinski.
Voting Nay: None.

Scott Huizenga, City Administrator/Clerk-Treasurer

**UNAPPROVED
MINUTES OF THE
OF THE
EAST GRAND FORKS
CITY COUNCIL
TUESDAY, APRIL 24, 2012 – 5:00 PM**

CALL TO ORDER

The Work Session of the East Grand Forks City Council for April 24, 2012 was called to order by Wayne Gregoire, Council Vice-President at 5:00 P.M.

CALL OF ROLL

On a Call of Roll the following members of the East Grand Forks City Council were present: Mayor Lynn Stauss, Council Vice-President Wayne Gregoire, Council Members Marc DeMers, Ron Vonasek, Mike Pokrzywinski, and Greg Leigh.

STAFF PRESENT:

Dave Aker, Parks & Recreation Superintendent; Greg Boppre, City Engineer; Dan Boyce, Water & Light Manager; Michelle French, Executive Assistant; Ron Galstad, City Attorney; Randy Gust, Fire Chief; Charlotte Helgeson, Library Director; Scott Huizenga, City Administrator; Jim Richter, EDHA Director; and Jason Stordahl, Public Works Director.

DETERMINATION OF A QUORUM

1. 15th Street NE – Greg Boppre

Mr. Boppre recommended filing plans and specs at next City Council meeting. He gave a brief update of the tentative dates. This item will be referred to Council for action.

2. Waste Water Phase II Peer Review – Mayor Stauss

Mayor Stauss suggested that the City Council get another opinion on the Waste Water Interconnect Study. The cost would be \$5,000. He has been contacting legislatures to put money aside to help small cities.

Council Member Leigh stated that we should have another opinion based on magnitude. Council Member Pokrzywinski has no problem with another opinion but we don't know anything about this company. Mr. Huizenga talked to them a number of times but never did background checks. The MPCA has used them before and they have four sites within the U.S. Boppre stated that he has no problem with another opinion however; the permit runs out in 2016.

Demers asked what the original scope was of this agreement. Mr. Huizenga stated that it was about \$22,000 but once they seen the work that has been done, it was renegotiated.

3. 23rd Street Speed Study – Scott Huizenga

Mr. Huizenga stated that MnDot did a brief study and authorized Council to move the speed limit to 35 mph. Council Member Leigh stated that the original request came from a resident. Council Vice-President Gregorie stated that he will vote against it and if approved resident will go 40 mph. This item will be referred to Council for action.

4. Playground Equipment – Dave Aker

Mr. Aker provided a map of the possible locations and reasons why he still suggests O’Leary Park. Council Member Leigh asked if the school location was looked at and if he talked to the school about a cooperative venture. Mr. Aker stated that he did not. No Council action needed.

5. MPO Board Update – Council Member Leigh/Council Member Pokrzywinski

Council Member Leigh stated that Mr. Haugen provided an excellent packet for everyone to review. He stated that the transit plan is in the process of updating. Council Member Leigh explained the current projects such as a mill and overlay on 4th Ave S in Grand Forks; sidewalk on the west side of Bygland Road, long range transportation plan, and Central and Hwy 2 pedestrian isle redone this summer.

Mr. Haugen stated that the MPO will be looking at connecting Central Avenue with Bygland Road in the future. Council Member Pokrzywinski announced that it's a lot to learn and the resources that the MPO provides. Mr. Haugen informed City Council of the upcoming study with the bridges. He stated that this will help with the future planning needs between the cities. Council Member Pokrzywinski stated that the future of a fourth bridge is still an issue and it is in Grand Forks court. Mr. Haugen stated that in 2016 the Kennedy Bridge will be receiving a rehab or replacement. 2018 is the Sorlie Bridge will be replaced or rehab however it is historical and there is discussion on preserving it.

ADJOURN

A MOTION WAS MADE BY COUNCIL MEMBER POKRZYWINSKI, SECONDED BY COUNCIL MEMBER DEMERS, TO ADJOURN THE APRIL 24, 2012 WORK SESSION OF THE EAST GRAND FORKS, MINNESOTA CITY COUNCIL AT 5:48 P.M.

Voting Aye: Vonasek, Gregoire, Leigh, Pokrzywinski, and DeMers.

Voting Nay: None.

Absent: Buckalew and Tweten.

Scott Huizenga, City Administrator/Clerk-Treasurer

RESOLUTION NO. 12 – 04 - 42

RESOLUTION ORDERING IMPROVEMENT AND PREPARATION OF PLANS AND SPECIFICATIONS

Council Member ____, supported by Council Member ____, introduced the following resolution and moved its adoption:

WHEREAS, a resolution of the city council adopted the 20th day of March, 2012, fixed a date for a council hearing on the proposed improvement of 2012 Assessment Job No. 3 – Street Paving to serve Absey’s 2nd Addition, Absey’s 3rd Addition, Beste’s Addition, and Peabody’s 1st Addition.

AND WHEREAS, ten days mailed notice and two weeks published notice of the hearing was given, and the hearing was held thereon on the 1st day of May, 2012, at which all persons desiring to be heard were given an opportunity to be heard thereon,

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF EAST GRAND FORKS, MINNESOTA:

1. Such improvement is necessary, cost-effective, and feasible as detailed in the feasibility report.
2. Such improvement is hereby ordered as proposed in the council resolution adopted 1st day of May, 2012.
3. FS Engineering is hereby designated as the engineer for this improvement. The engineer shall prepare plans and specifications for the making of such improvement.
4. The city council declares its official intent to reimburse itself for the costs of the improvement from the proceeds of the tax exempt bond.

Voting Aye:
 Voting Nay: None.
 Absent: None.

The President declared the resolution passed.

Passed: May 1, 2012

Attest:

City Administrator/Clerk-Treasurer

President of Council

I hereby approve the foregoing resolution this 1st of May, 2012.

Mayor

**ESTIMATED 2012 ASSESSMENT JOB No. 3 - PAVING
EAST GRAND FORKS, MINNESOTA**

Paving

Paving Construction Cost	\$531,660.00
Plans & Specifications	\$53,166.00
Staking & Inspection	\$31,899.60
Assessment Roll	\$5,316.60
Administration	\$15,949.80
Contingencies	\$26,583.00
TOTAL PAVING COST	\$664,575.00
Less State Aid Funds	-\$366,850.00
TOTAL PROJECT COST TO BE ASSESSED	\$297,725.00

Front Footage

ABSEY'S SECOND ADDITION	0.00
ABSEY'S THIRD ADD	0.00
BESTE'S ADDITION	199.28
REPLAT OF LOT 2 & 10, BLK 1 BESTE'S ADDITION	99.64
UNPLATTED PROPERTIES	0.00
Peabody's 1st Addition	3,659.27
TOTAL FRONT FOOTAGE	3,958.19

End Footage

ABSEY'S SECOND ADDITION	351.79
ABSEY'S THIRD ADD	545.40
BESTE'S ADDITION	165.27
REPLAT OF LOT 2 & 10, BLK 1 BESTE'S ADDITION	0.00
UNPLATTED PROPERTIES	124.00
Peabody's 1st Addition	90.89
TOTAL END FOOTAGE	1,277.35

Assessed Front Footage Benefit Rate	\$67.912163 per foot
Assessed End Footage Benefit Rate	\$22.637388 per foot

TOTAL AMOUNT TO BE ASSESSED	\$297,725.00
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**ESTIMATED 2012 ASSESSMENT JOB No. 3 - PAVING
EAST GRAND FORKS, MINNESOTA**

PARCEL No.	OWNER	DESCRIPTION	PAVING				TOTAL ASSESSMENT BEFORE INTEREST
			Front FOOTAGE	Front \$ BENEFIT	End Footage	End \$ BENEFIT	
				\$67.912163		\$22.637388	
ABSEY'S SECOND ADDITION							
R 83.03338.00	LOWELL A & NANCY L BRANDNER	Lot-007		\$0.00	85.00	\$1,924.18	\$1,924.18
R 83.03339.00	CASEY A & AMANDA M ANDERSON	Lot-008		\$0.00	90.96	\$2,059.10	\$2,059.10
R 83.03346.00	SCOTT A JOHNSON	Lot-015		\$0.00	85.00	\$1,924.18	\$1,924.18
R 83.03347.00	DAVID E & MARY L ANDERSON	Lot-016		\$0.00	90.83	\$2,056.15	\$2,056.15
ABSEY'S SECOND ADDITION SUBTOTAL			0.00	\$0.00	351.79	\$7,963.61	\$7,963.61
ABSEY'S THIRD ADD							
R 83.03376.00	DANIEL LEE FJESTAD	Lot-007 Block-003		\$0.00	85.00	\$1,924.18	\$1,924.18
R 83.03376.01	WILLIAM G & JENNIFER E STOCKER	Lot-006 Block-003		\$0.00	98.00	\$2,218.46	\$2,218.46
R 83.03378.00	CHAD A & RAEANN M BEAUCHAMP	Lot-005 Block-003		\$0.00	95.00	\$2,150.55	\$2,150.55
R 83.03381.00	MICHAEL T & NICOLE J KOLSTOE	Lot-008 Block-003		\$0.00	91.26	\$2,065.77	\$2,065.77
R 83.03388.00	DANIEL ZAVORAL / JODI SPOOR	Lot-015 Block-003		\$0.00	85.00	\$1,924.18	\$1,924.18
R 83.03389.00	JEFF R & LORI A ANDERSON	Lot-016 Block-003		\$0.00	91.14	\$2,063.17	\$2,063.17
ABSEY'S THIRD ADD SUBTOTAL			0.00	\$0.00	545.40	\$12,346.31	\$12,346.31
BESTE'S ADDITION							
R 83.03719.00	STEVEN D & JENNIFER A HOVDE	Lot-006 Block-001		\$0.00	55.09	\$1,247.09	\$1,247.09
R 83.03720.00	TODD R & NICOLE R JACKMAN	Lot-007 Block-001		\$0.00	110.18	\$2,494.19	\$2,494.19
R 83.03721.00	MICHAEL & MELISSA CASSANELLI	Lot-008 Block-001	99.64	\$6,766.76		\$0.00	\$6,766.76
R 83.03722.00	KEYARESH AFSHARI	Lot-009 Block-001	99.64	\$6,766.76		\$0.00	\$6,766.76
BESTE'S ADDITION SUBTOTAL			199.28	\$13,533.52	165.27	\$3,741.28	\$17,274.80
PEABODY'S FIRST ADDITION							
R 83.04238.00	PEABODY ROBERT E & JEANINE H	Lot-001 Block-001	100.00	\$6,791.21		\$0.00	\$6,791.21
R 83.04239.00	PEABODY ROBERT E & JEANINE H	Lot-002 Block-001	95.00	\$6,451.66		\$0.00	\$6,451.66
R 83.04240.00	PEABODY ROBERT E & JEANINE H	Lot-003 Block-001	95.00	\$6,451.66		\$0.00	\$6,451.66
R 83.04241.00	FROVARP MICHAEL & MICHELE	Lot-004 Block-001	95.00	\$6,451.66		\$0.00	\$6,451.66
R 83.04242.00	PEABODY ROBERT E & JEANINE H	Lot-005 Block-001	95.00	\$6,451.66		\$0.00	\$6,451.66
R 83.04243.00	PEABODY ROBERT E & JEANINE H	Lot-006 Block-001	95.00	\$6,451.66		\$0.00	\$6,451.66
R 83.04244.00	PEABODY ROBERT E & JEANINE H	Lot-007 Block-001	45.30	\$3,076.42		\$0.00	\$3,076.42
R 83.04245.00	FORX BUILDERS ASSOCIATION	Lot-008 Block-001	95.00	\$6,451.66		\$0.00	\$6,451.66
R 83.04246.00	PEABODY ROBERT E & JEANINE H	Lot-009 Block-001	95.00	\$6,451.66		\$0.00	\$6,451.66
R 83.04247.00	PEABODY ROBERT E & JEANINE H	Lot-010 Block-001	95.00	\$6,451.66		\$0.00	\$6,451.66
R 83.04248.00	DANIELSON PAUL & KRISTINE	Lot-011 Block-001	95.06	\$6,455.73		\$0.00	\$6,455.73

R 83.04249.00	PEABODY ROBERT E & JEANINE H	Lot-012 Block-001	212.25	\$14,414.35		\$0.00	\$14,414.35
R 83.04250.00	PEABODY ROBERT E & JEANINE H	Lot-013 Block-001	102.11	\$6,934.50		\$0.00	\$6,934.50
R 83.04251.00	STEENERSON RYAN B & SADIE M	Lot-014 Block-001	97.29	\$6,607.17		\$0.00	\$6,607.17
R 83.04252.00	PEABODY ROBERT E & JEANINE H	Lot-015 Block-001	95.00	\$6,451.66		\$0.00	\$6,451.66
R 83.04253.00	PEABODY ROBERT E & JEANINE H	Lot-016 Block-001	95.00	\$6,451.66		\$0.00	\$6,451.66
R 83.04254.00	LUKACH MATTHEW S & JENNIFER S	Lot-017 Block-001	95.00	\$6,451.66		\$0.00	\$6,451.66
R 83.04255.00	JOHNSON ROBERT W & SANDRA J BERGGREN	Lot-018 Block-001	95.00	\$6,451.66		\$0.00	\$6,451.66
R 83.04256.00	NOYES BRIAN & LAURIE	Lot-019 Block-001	45.30	\$3,076.42		\$0.00	\$3,076.42
R 83.04257.00	PEABODY ROBERT E & JEANINE H	Lot-020 Block-001	95.00	\$6,451.66		\$0.00	\$6,451.66
R 83.04258.00	HENRICKSON LANCE & MACHELLE	Lot-021 Block-001	95.00	\$6,451.66		\$0.00	\$6,451.66
R 83.04259.00	PEABODY ROBERT E & JEANINE H	Lot-022 Block-001	95.00	\$6,451.66		\$0.00	\$6,451.66
R 83.04260.00	RAY SHANON R & AMY J	Lot-023 Block-001	95.00	\$6,451.66		\$0.00	\$6,451.66
R 83.04261.00	PEABODY ROBERT E & JEANINE H	Lot-024 Block-001	95.00	\$6,451.66		\$0.00	\$6,451.66
R 83.04262.00	PEABODY ROBERT E & JEANINE H	Lot-025 Block-001	100.00	\$6,791.21		\$0.00	\$6,791.21
R 83.04263.00	PEABODY ROBERT E & JEANINE H	Lot-001 Block-002	100.00	\$6,791.21		\$0.00	\$6,791.21
R 83.04264.00	PEABODY ROBERT E & JEANINE H	Lot-002 Block-002	95.00	\$6,451.66		\$0.00	\$6,451.66
R 83.04265.00	PEABODY ROBERT E & JEANINE H	Lot-003 Block-002	95.00	\$6,451.66		\$0.00	\$6,451.66
R 83.04266.00	SCHUH TIMOTHY J & KATHERINE W	Lot-004 Block-002	95.00	\$6,451.66		\$0.00	\$6,451.66
R 83.04267.00	PEABODY ROBERT E & JEANINE H	Lot-005 Block-002	95.00	\$6,451.66		\$0.00	\$6,451.66
R 83.04268.00	STREZISHAR THOMAS J JR & MICHELLE A	Lot-006 Block-002	95.00	\$6,451.66		\$0.00	\$6,451.66
R 83.04269.00	PEABODY ROBERT E & JEANINE H	Lot-007 Block-002	95.00	\$6,451.66		\$0.00	\$6,451.66
R 83.04270.00	PEABODY ROBERT E & JEANINE H	Lot-008 Block-002	95.00	\$6,451.66		\$0.00	\$6,451.66
R 83.04271.00	PEABODY ROBERT E & JEANINE H	Lot-009 Block-002	95.00	\$6,451.66		\$0.00	\$6,451.66
R 83.04272.00	ECKES TODD & JANET D	Lot-010 Block-002	95.00	\$6,451.66		\$0.00	\$6,451.66
R 83.04273.00	PEABODY ROBERT E & JEANINE H	Lot-011 Block-002	95.00	\$6,451.66		\$0.00	\$6,451.66
R 83.04274.00	PEABODY ROBERT E & JEANINE H	Lot-012 Block-002	97.12	\$6,595.62		\$0.00	\$6,595.62
R 83.04275.00	PEABODY ROBERT E & JEANINE H	Lot-013 Block-002	99.84	\$6,780.34		\$0.00	\$6,780.34
R 83.04276.00	EAST GRAND FORKS CITY	Lot-001 Block-003		\$0.00	90.89	\$2,057.51	\$2,057.51

PEABODY'S FIRST ADDITION SUBTOTAL	3,659.27	\$248,509.00	90.89	\$2,057.51	\$250,566.51
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REPLAT OF LOT 2 & 10, BLK 1 BESTE'S ADDITION

R 83.04298.00	KORY L KNOFF	Lot-00B Block-001	99.64	\$6,766.76		\$0.00	\$6,766.76
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REPLAT OF LOT 2 & 10, BLK 1 BESTE'S ADDITION SUBTOTAL	99.64	\$6,766.76	0.00	\$0.00	\$6,766.76
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UNPLATTED PROPERTIES Sect-12 Twp-151 Range-050

R 83.00113.10	RYAN J & MILISSA M VANEPS	124 FT N & S X 190 FT E & W IN SW COR OF SE4	0.00	\$0.00	124.00	\$2,807.04	\$2,807.04
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UNPLATTED PROPERTIES SUBTOTAL Sect-12 Twp-151 Range-050	0.00	\$0.00	124.00	\$2,807.04	\$2,807.04
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TOTAL PAVING ASSESSMENT	3,958.19	\$268,809.28	1,277.35	\$28,915.75	\$297,725.03
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Minutes of the regular meeting of the Water, Light, Power and Building Commission of the City of East Grand Forks, Minnesota held March 19, 2012 at 5:00 P.M.

Present: Ogden, Brickson, Quirk, Tweten

Absent: None

It was moved by Commissioner Quirk second by Commissioner Brickson that the minutes of the previous meeting of March 1, 2012 be approved as read.

Voting Aye: Ogden, Brickson, Quirk, Tweten

Voting Nay: None

It was moved by Commissioner Tweten second by Commissioner Quirk to authorize the Secretary to issue payment of the recommended bills and payroll in the amount of \$1,297,378.27.

Voting Aye: Ogden, Brickson, Quirk, Tweten

Voting Nay: None

The 2012 Electric material bids were presented as they were by item and tabulated by the consulting engineers, KBM, Inc.; KBM recommended them for award as follows:

Border States Electric Supply	in the amount of	\$125,397.91
Dakota Supply Group	in the amount of	\$179,837.00
Stuart Irby Co	in the amount of	\$ 66,987.00
Rural Electric Supply Co-op	in the amount of	\$102,430.66

It was moved by Commissioner Brickson second by Commissioner Quirk to approve the 2012 South Water Tower project bid to Champion Coatings Inc in the amount of \$207,000.00.

Voting Aye: Ogden, Brickson, Quirk, Tweten

Voting Nay: None

It was moved by Commissioner Quirk second by Commissioner Brickson to approve the quote from Gaffaneys in the amount of \$2,374.74 to replace carpet at the Water Treatment Plant.

Voting Aye: Ogden, Brickson, Quirk, Tweten

Voting Nay: None

It was moved by Commissioner Quirk second by Commissioner Brickson to approve the plans and specs for the 2012 watermain replacement project; advertise for bids, and set the bid opening for 10:00 AM on Tuesday, April 17.

Voting Aye: Ogden, Brickson, Quirk, Tweten

Voting Nay: None

Commissioner Quirk, supported by Commissioner Tweten, introduced the following resolution and moved its adoption:

RESOLUTION RELATING TO FERC ORDER 719

WHEREAS, as a member of the Minnesota Municipal Power Agency (MMPA), the East Grand Forks Water, Light, Power and Building Commission has been provided with the information set forth below, and a recommendation by MMPA that the resolution contained herein be considered for adoption; and

WHEREAS, in the Midwest Independent Transmission System Operator (MISO) System, an ARC is an Aggregator of Retail Customers, or an entity that collects electricity load reduction capabilities by retail customers and packages them in larger pieces to the MISO market; and

WHEREAS, the Federal Energy Regulatory Commission ("FERC") has directed MISO to accept bids from ARCs. It is expected that ARCs will make bids of load reductions into the day ahead and real time markets. FERC Order 719 requires MISO to accept bids from ARCs unless the "laws or regulations of the relevant electric retail regulatory authority do not permit the customers aggregated in the bid to participate"; and

WHEREAS, each member of MMPA is its own "electric retail regulatory authority" MMPA members are required to adopt rules to prohibit ARC participation by their customers if they wish to preclude customers from participating in ARC bidding through outside entities; and

WHEREAS, the East Grand Forks Water, Light, Power and Building Commission, as a member of MMPA, seeks to provide access to markets for its utility customers whenever such access does not harm the interests of other customers; and

WHEREAS, participation by ARCs in MMPA members' service territories increases load variability and creates greater deviations from projected load, resulting in higher load costs to MMPA and its members; and

WHEREAS, the Resolution set forth below will address the issues raised by FERC Order 719 while protecting the interests of the City, the City's Municipal Utility, and customers of the City's Municipal Utility.

NOW, THEREFORE, BE IT RESOLVED: that the East Grand Forks Water, Light, Power and Building Commission of the City of East Grand Forks, Minnesota:

1. Any participation in ARC activities by any customer of the East Grand Forks Water & Light Department is prohibited except when conducted through the East Grand Forks Water & Light Department, with MMPA serving as the Agent of the Water & Light Department.
2. That any request for participation in ARC activities by any customer of the East Grand Forks Water and Light Department shall be handled by MMPA, acting on behalf of the East Grand Forks Water and Light Department.

Voting Aye: Ogden, Quirk, Brickson, Tweten

Voting Nay: None

The President declared the resolution passed.

It was moved by Commissioner Quirk second by Commissioner Brickson to approve a Water & Light Department policy for adjusting utility bills for under charges or over charges.

Voting Aye: Ogden, Brickson, Quirk, Tweten

Voting Nay: None

A presentation of a Water Research Foundation Plaque acknowledging 20 years of Water & Light Department support to the advancement of drinking water science and technology was held.

It was moved by Commissioner Tweten second by Commissioner Brickson to adjourn to the next regular meeting on April 5, 2012 at 5:00 P.M.

Voting Aye: Ogden, Brickson, Quirk, Tweten

Voting Nay: None

Lori Maloney
Sec'y

Minutes of the regular meeting of the Water, Light, Power and Building Commission of the City of East Grand Forks, Minnesota held April 5, 2012 at 5:00 P.M.

Present: Ogden, Brickson, Quirk, Tweten

Absent: None

It was moved by Commissioner Tweten second by Commissioner Brickson that the minutes of the previous meeting of March 19, 2012 be approved as read.

Voting Aye: Ogden, Brickson, Quirk, Tweten

Voting Nay: None

It was moved by Commissioner Quirk second by Commissioner Brickson to authorize the Secretary to issue payment of the recommended bills and payroll in the amount of \$466,231.20.

Voting Aye: Ogden, Brickson, Quirk, Tweten

Voting Nay: None

It was moved by Commissioner Quirk second by Commissioner Brickson to award the bid for the 2012 Miscellaneous Distribution Construction to North Holt Electric in the amount of \$184,640.50 as recommended by KBM.

Voting Aye: Ogden, Brickson, Quirk, Tweten

Voting Nay: None

It was moved by Commissioner Tweten second by Commissioner Brickson to approve the contract amendment with the Western Area Power Administration.

Voting Aye: Ogden, Brickson, Quirk, Tweten

Voting Nay: None

It was moved by Commissioner Quirk second by Commissioner Tweten to adjourn to the next regular meeting on April 19, 2012 at 5:00 P.M.

Voting Aye: Ogden, Brickson, Quirk, Tweten

Voting Nay: None

Lori Maloney
Sec'y

RESOLUTION NO. 12 – 05 - 46

Council Member ____, supported by Council Member ____, introduced the following resolution and moved its adoption:

WHEREAS, the City Council adopted Resolution No. 12-02-19, a resolution requesting the Commissioner of Transportation to designate a reasonable speed limit on 23rd Street NW.

WHEREAS, Minnesota Department of Transportation felt that 23rd Street NW met the guidelines as a rural section and authorized the City to change the speed limit without a Speed Limit Authorization.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF EAST GRAND FORKS, MINNESOTA, designates a speed limit of 35 mph on 23rd Street NW from River Road to TH220.

Voting Aye:

Voting Nay:

Absent:

The President declared the resolution passed.

Passed: May 1, 2012

Attest:

City Administrator/Clerk-Treasurer

President of Council

I hereby approve the foregoing resolution this 1st day of May, 2012.

Mayor

RESOLUTION NO. 12 – 05 - 47

**RESOLUTION APPROVING PLANS AND SPECIFICATIONS AND ORDERING
ADVERTISEMENT FOR BIDS**

Council Member ____, supported by Council Member ____, introduced the following resolution and moved its adoption:

WHEREAS, pursuant to a resolution passed by the Council on May 1, 2012 the City Engineer has prepared plans and specifications for the improvement of 2012 Assessment Job No. 1 – 15th St. NE - Paving has presented such plans and specifications to the Council for approval;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF EAST GRAND FORKS, MINNESOTA:

1. Such plans and specifications, a copy of which is attached hereto and made a part hereof, are hereby approved.

2. The City Administrator shall prepare and cause to be inserted in the official paper and in Construction Bulletin an advertisement for bids upon the making of such improvement under such approved plans and specifications. The advertisement shall be published for 21 days, shall specify the work to be considered by the Council at 5:00 p.m. on June 5, 2012 in the Council Chambers of the East Grand Forks City Hall. Any bidder whose responsibility is questioned during consideration of the bid will be given an opportunity to address the council on the issue of responsibility. No bids will be considered unless sealed and filed with the City Administrator and accompanied by a cash deposit, cashier’s check, bid bond or certified check payable to the City of East Grand Forks for five percent of the amount of such bid.

Voting Aye:
Voting Nay: None.
Absent: None.

The President declared the resolution passed.

Passed: May 1, 2012

Attest:

City Administrator/Clerk-Treasurer

President of Council

I hereby approve the foregoing resolution this 1st of May, 2012.

Mayor

RESOLUTION NO. 12 – 05 – 48

Council Member ____, supported by Council Member ____, introduced the following resolution and moved its adoption:

RESOLUTION RATIFYING CONTRACTS

WHEREAS, the City of East Grand Forks purchased from Hardware Hank the goods referenced in check number 12654 for a total of \$521.41.

WHEREAS, Craig Buckalew, was personally interested financially in the contract, but the purchases were made because the price was as low as or lower than other local vendors.

NOW THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF EAST GRAND FORKS:

1. The above mentioned purchase by the City and the claim of the vendor based thereon are confirmed and the Mayor and Clerk are directed to issue an order-check in payment of such claim on the filing of the affidavit of official interest required under Minnesota Statutes, Section 471.89.
2. It is hereby determined that the total price of \$521.41 paid for such goods is as low as, or lower than, the price at which they could have been obtained elsewhere at the time the purchase was made.
3. This resolution is passed to comply with the provisions of Minnesota Statutes, Section 471.87-89.
4. Resolution passed by unanimous vote of the council on May 1, 2012.

Voting Aye:
 Voting Nay: None.
 Absent: None.
 Abstain: Buckalew.

The President declared the resolution passed.

Passed: May 1, 2012

Attest:

City Administrator/Clerk-Treasurer

President of Council

I hereby approve the foregoing resolution this 1st of May, 2012.

Mayor

AFFIDAVIT OF OFFICIAL INTEREST CLAIM

STATE OF MINNESOTA)
COUNTY OF POLK) ss
CITY OF EAST GRAND FORKS)

I, Craig Buckalew, being duly sworn states the following:

1. I am 3rd Ward Council Member of the City of East Grand Forks.
2. The City of East Grand Forks check number 12654 for a total of \$521.41.
3. This resolution is passed to comply with the provisions of Minnesota Statutes, Section 471.87-89.
4. Resolution passed by unanimous vote of the council on May 1, 2012.

Affiant states further that to the best of his knowledge and belief (a) the contract price was as low as or lower than the price at which the services could be obtained from other sources.

Affiant further states that the affidavit constitutes a claim against the city for the contract price, that the claim is just and correct, and that no part thereof has been paid.

Dated: _____

(Signature of Official)

Accounts Payable

Check Register Totals Only

User: mfrench
 Printed: 4/26/2012 - 9:26 AM



City of East Grand Forks

P. O. Box 373
 East Grand Forks, MN 56721
 (218) 773-2483

Check	Date	Vendor No	Vendor Name	Amount	Voucher
12625	05/01/2012	ACM001	Acme Electric Companies	128.46	0
12626	05/01/2012	AMA001	Amazon.com	71.52	0
12627	05/01/2012	AME002	American Tire Service	367.34	0
12628	05/01/2012	AME005	Ameripride Linen & Apparel Services	398.51	0
12629	05/01/2012	AQU001	Aqua Water Solutions	47.60	0
12630	05/01/2012	BEA001	Beacon Athletics	2,370.00	0
12631	05/01/2012	BEC001	Becker Arena Products Inc	1,651.27	0
12632	05/01/2012	BLU001	Blue Cross Blue Shield of ND	6,483.10	0
12633	05/01/2012	CAL002	California Contractors Supplies Inc	713.69	0
12634	05/01/2012	CAN001	Canon Financial Services	167.10	0
12635	05/01/2012	GFT003	Donald Scott Cash	2,936.38	0
12636	05/01/2012	CEN006	Century Link	1,011.45	0
12637	05/01/2012	CNA001	CNA Surety	100.00	0
12638	05/01/2012	CUS003	Custom Pools	25,106.50	0
12639	05/01/2012	DIA001	Richard Papenfuss Diamond Cleaning	426.67	0
12640	05/01/2012	EAP001	EAPC Architects Engineers	2,475.00	0
12641	05/01/2012	EXP003	Explorer Post #38	80.00	0
12642	05/01/2012	EXP002	Exponent	900.36	0
12643	05/01/2012	FLA001	Flaherty & Hood PA	325.00	0
12644	05/01/2012	FLO001	FS Engineering	73,972.00	0
12645	05/01/2012	G&K001	G&K Services	252.03	0
12646	05/01/2012	GAF002	Gaffaney's	85.91	0
12647	05/01/2012	GFF001	GF Fire Equipment	9,268.00	0
12648	05/01/2012	GFH002	GF Herald	158.59	0
12649	05/01/2012	GGF001	GGF Convention & Visitors Bureau	1,593.82	0
12650	05/01/2012	GLA001	Glass Pro's Inc	118.00	0
12651	05/01/2012	GRA008	Grand Forks City	12,626.00	0
12652	05/01/2012	GRA022	Granit Bronz	227.64	0
12653	05/01/2012	HAJ002	Rick Hajicek	427.50	0
12654	05/01/2012	HAR001	Hardware Hank	521.41	0
12655	05/01/2012	HEA001	Heartland Paper	424.41	0
12656	05/01/2012	HEI001	Heiman Fire Equipment Inc	9,447.50	0
12657	05/01/2012	HIL003	Hildi F Inc	1,500.00	0
12658	05/01/2012	HOL002	Holiday Credit Office	364.37	0
12659	05/01/2012	HUG001	Hugo's	82.13	0
12660	05/01/2012	JobsHQ	JobsHQ	85.80	0
12661	05/01/2012	LAR011	Larson Data Communications	436.70	0
12662	05/01/2012	LAS001	Laser Systems	221.97	0
12663	05/01/2012	LIB001	Liberty Business Systems	73.59	0
12664	05/01/2012	LUM001	Lumber Mart	673.95	0
12665	05/01/2012	MAR004	Marco	41.33	0
12666	05/01/2012	MAR001	Marco Inc	305.51	0
12667	05/01/2012	MCD001	McDonald's of EGF	39.88	0
12668	05/01/2012	MEN001	Menards	468.81	0
12669	05/01/2012	MNH001	MHSRC/Range	386.00	0
12670	05/01/2012	MID005	Midwest Playscapes	27,884.97	0
12671	05/01/2012	MIK001	Mike's Pizza	43.94	0
12672	05/01/2012	MND003	MN Dept of Labor & Industry	100.00	0
12673	05/01/2012	MNP002	MN Pollution Control Agency	23.00	0
12674	05/01/2012	MTI001	MTI Distributing Company	900.00	0

Check	Date	Vendor No	Vendor Name	Amount	Voucher
12675	05/01/2012	NEW001	Newman Signs	503.66	0
12676	05/01/2012	NOR005	Northern Safety Tech	412.66	0
12677	05/01/2012	NOR0010	Northern Valley Machine	250,000.00	0
12678	05/01/2012	ORE001	O'Reilly Auto Parts	435.18	0
12679	05/01/2012	ORC002	Roger Orchard	2,161.38	0
12680	05/01/2012	PAR002	Party City	452.61	0
12681	05/01/2012	POL004	Polk County Recorder	46.00	0
12682	05/01/2012	PRA001	Praxair Distribution	136.81	0
12683	05/01/2012	QUI001	Quill Corp	147.91	0
12684	05/01/2012	ROT001	Roto Rooter	944.00	0
12685	05/01/2012	SAM002	Sam's Club	30.54	0
12686	05/01/2012	MER001	Sanford Clinic Fargo Region	1,744.00	0
12687	05/01/2012	STE001	Stennes Granite	475.00	0
12688	05/01/2012	STO001	Stone's Mobile Radio Inc	96.08	0
12689	05/01/2012	SUR001	Surplus Center	58.46	0
12690	05/01/2012	TIG001	Tiger Direct.com	628.00	0
12691	05/01/2012	TRU003	True North Equipment	34.84	0
12692	05/01/2012	TRU001	True Temp	101.99	0
12693	05/01/2012	VAL002	Valley Fun Source	346.58	0
12694	05/01/2012	WAT001	Water & Light Department	38,147.28	0
12695	05/01/2012	WIZ001	Wizard's Enterprises Inc.	490.00	0
12696	05/01/2012	XCE001	Xcel Energy	5,673.36	0
12697	05/01/2012	HIG001	Paul Zavoral	106.88	0
12698	05/01/2012	ZEE001	Zee Medical Service	34.22	0
Check Total:				491,722.15	