

**APPROVED  
MINUTES OF THE  
OF THE  
EAST GRAND FORKS  
CITY COUNCIL  
TUESDAY, MARCH 6, 2012 – 5:00 PM**

**CALL TO ORDER:**

*The Regular Meeting of the East Grand Forks City Council for March 6, 2012 was called to order by Council Member Leigh at 5:00 P.M.*

**CALL OF ROLL:**

*On a Call of Roll the following members of the East Grand Forks City Council were present: Mayor Lynn Stauss, Council Members Ron Vonasek, Henry Tweten, Mike Pokrzywinski, and Greg Leigh.*

**STAFF PRESENT:**

*Dave Aker, Parks & Recreation Superintendent; Karla Anderson, Finance Director; Greg Boppre, City Engineer; Dan Boyce, Water & Light Manager; Michelle French, Executive Assistant; Ron Galstad, City Attorney; Mike Hedlund, Police Chief; Charlotte Helgeson, Library Director; Scott Huizenga, City Administrator; Jim Richter, EDHA Director; and Jason Stordahl, Interim Public Works Superintendent.*

**DETERMINATION OF A QUORUM:**

*The Council President Determined a Quorum was present*

**PLEDGE OF ALLEGIANCE:**

**OPEN FORUM:**

*“An opportunity for members of the public to address the City Council on items not on the current Agenda. Items requiring Council action maybe deferred to staff or Boards and Commissions for research and future Council Agendas if appropriate.” If you would like to address the City Council, please come up to the podium to do so.*

Frank Matejcek invited the City Council to attend the ND State Democratic Convention on March 17<sup>th</sup> at the Alerus Center as former President Bill Clinton will be attending.

**APPROVAL OF MINUTES:**

1. Consider approving the minutes of the “Regular Meeting” for the East Grand Forks, Minnesota City Council of February 21, 2012.
2. Consider approving the minutes of the “Work Session” for the East Grand Forks, Minnesota City Council of February 28, 2012.

**A MOTION WAS MADE BY COUNCIL MEMBER POKRZYWINSKI, SECONDED BY COUNCIL MEMBER VONASEK, TO APPROVE ITEMS ONE (1) AND TWO (2).**

*Voting Aye: Vonasek, Tweten, Leigh, and Pokrzywinski.*

*Voting Nay: None.*

*Absent: Buckalew, Gregoire, and DeMers.*

**SCHEDULED BID LETTINGS: NONE.**

**SCHEDULED PUBLIC HEARINGS: NONE.**

**CONSENT AGENDA:**

*Items under the "Consent Agenda" will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.*

3. Consider approving the temporary liquor license application for the Sacred Heart Church & School for April 21, 2012 and contract with Liberty Lanes for liquor services.
4. Consider approving the temporary liquor license application for the Sacred Heart Church & School for August 2, 2012 through August 5, 2012 and contract with Liberty Lanes for liquor services.
5. Consider approving the application for a special event license for Ground Up Adventures/Endracing, to canoe/paddle to be held July 21 from 7 am to 7 pm pending DNR approval.
6. Consider approving the purchase of TAC10 records management software for \$9,463.

**A MOTION WAS MADE BY COUNCIL MEMBER TWETEN, SECONDED BY COUNCIL MEMBER POKRZYWINSKI, TO APPROVE CONSENT MOTIONS NUMBER THREE (3) THROUGH SIX (6) AS SUBMITTED.**

*Voting Aye: Vonasek, Tweten, Leigh, and Pokrzywinski.*

*Voting Nay: None.*

*Absent: Buckalew, Gregoire, and DeMers.*

**ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS AND COMMISSIONS:**

7. Regular meeting minutes of the Water, Light, Power and Building Commission for February 2, 2012.

**COMMUNICATIONS:**

8. Successful completion of the six month probationary period of Karla Anderson, Finance Director, in the East Grand Forks Administration/Finance Office.

**OLD BUSINESS: NONE.**

**NEW BUSINESS:**

9. Consider adopting Resolution No. 12-03-28 a Resolution declaring adequacy of petition, filing the report of feasibility, and set public hearing for properties along Greenway Boulevard and 13<sup>th</sup> Street SE.

**A MOTION WAS MADE BY COUNCIL MEMBER POKRZYWINSKI, SECONDED BY COUNCIL MEMBER VONASEK, TO ADOPT RESOLUTION NO. 12-03-28 A RESOLUTION DECLARING ADEQUACY OF PETITION, FILING THE REPORT OF FEASIBILITY, AND SET PUBLIC HEARING FOR PROPERTIES ALONG GREENWAY BOULEVARD AND 13<sup>TH</sup> STREET SE.**

Council Member Tweten announced that he has reservations on this project. Mr. Galstad announced that State Statute reads 35% of frontage for entire project. Mr. Huizenga informed City Council that the petition includes about 43%. Council Member Pokrzywinski discussed the process. Mr. Galstad stated that you can delay or put off a project, however, a public hearing is required.

*Voting Aye: Vonasek, Leigh, and Pokrzywinski.*

*Voting Nay: None.*

*Abstain: Tweten.*

*Absent: Buckalew, Gregoire, and DeMers.*

Motion Failed. This item will be reconsidered at the next Council Meeting.

10. Consider adopting Resolution No. 12-03-29 a Resolution amending the Transportation Improvement Program by replacing 5<sup>th</sup> Avenue NW with 17<sup>th</sup> Street NE.

**A MOTION WAS MADE BY COUNCIL MEMBER TWETEN, SECONDED BY COUNCIL MEMBER VONASEK, TO ADOPT RESOLUTION NO. 12-03-29 A RESOLUTION AMENDING THE TRANSPORTATION IMPROVEMENT PROGRAM BY REPLACING 5<sup>TH</sup> AVENUE NW WITH 17<sup>TH</sup> STREET NE.**

*Voting Aye: Vonasek, Tweten, Leigh, and Pokrzywinski.*

*Voting Nay: None.*

*Absent: Buckalew, Gregoire, and DeMers.*

**CLAIMS:**

11. Consider adopting Resolution No. 12-03-30 a Resolution authorizing the City of East Grand Forks to approve purchases from Bert's Truck Equipment the goods referenced in check numbers 12154 for a total of \$543.10 whereas Council Member Gregoire is personally interested financially in the contract.

**A MOTION WAS MADE BY COUNCIL MEMBER TWETEN, SECONDED BY COUNCIL MEMBER VONASEK, TO ADOPT RESOLUTION NO. 12-03-30 A RESOLUTION AUTHORIZING THE CITY OF EAST GRAND FORKS TO APPROVE PURCHASES FROM BERT'S TRUCK EQUIPMENT THE GOODS REFERENCED IN CHECK NUMBERS 12154 FOR A TOTAL OF \$543.10 WHEREAS COUNCIL MEMBER GREGOIRE IS PERSONALLY INTERESTED FINANCIALLY IN THE CONTRACT.**

*Voting Aye: Vonasek, Tweten, Leigh, and Pokrzywinski.*  
*Voting Nay: None.*  
*Absent: Buckalew, Gregoire, and DeMers.*

12. Consider adopting Resolution No. 12-03-31 a Resolution authorizing the City of East Grand Forks to approve purchases from Hardware Hank the goods referenced in check numbers 12194 for a total of \$725.17 whereas Council Member Buckalew is personally interested financially in the contract.

**A MOTION WAS MADE BY COUNCIL MEMBER POKRZYWINSKI, SECONDED BY COUNCIL MEMBER VONASEK, TO ADOPT RESOLUTION NO. 12-03-31 A RESOLUTION AUTHORIZING THE CITY OF EAST GRAND FORKS TO APPROVE PURCHASES FROM HARDWARE HANK THE GOODS REFERENCED IN CHECK NUMBERS 12194 FOR A TOTAL OF \$725.17 WHEREAS COUNCIL MEMBER BUCKALEW IS PERSONALLY INTERESTED FINANCIALLY IN THE CONTRACT.**

*Voting Aye: Vonasek, Tweten, Leigh, and Pokrzywinski.*  
*Voting Nay: None.*  
*Absent: Buckalew, Gregoire, and DeMers.*

13. Consider authorizing the City Administrator/Clerk-Treasurer to issue payment of recommended bills and payroll.

**A MOTION WAS MADE BY COUNCIL MEMBER POKRZYWINSKI, SECONDED BY COUNCIL MEMBER TWETEN, TO AUTHORIZE THE CITY ADMINISTRATOR/CLERK-TREASURER TO ISSUE PAYMENT OF RECOMMENDED BILLS AND PAYROLL.**

*Voting Aye: Vonasek, Tweten, Leigh, and Pokrzywinski.*  
*Voting Nay: None.*  
*Absent: Buckalew, Gregoire, and DeMers.*

**COUNCIL/STAFF REPORTS:**

Mr. Aker announced that Bantam A&B will be going to state.

**ADJOURN:**

**A MOTION WAS MADE BY COUNCIL MEMBER POKRZYWINSKI, SECONDED BY COUNCIL MEMBER VONASEK, TO ADJOURN THE MARCH 6, 2012 REGULAR MEETING OF THE EAST GRAND FORKS, MINNESOTA CITY COUNCIL AT 5:16 P.M.**

*Voting Aye: Vonasek, Tweten, Leigh, and Pokrzywinski.*  
*Voting Nay: None.*  
*Absent: Buckalew, Gregoire, and DeMers.*

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Scott Huizenga, City Administrator/Clerk-Treasurer