

**APPROVED
MINUTES OF THE
OF THE
EAST GRAND FORKS
CITY COUNCIL
TUESDAY, FEBRUARY 7, 2012 – 5:00 PM**

CALL TO ORDER:

The Regular Meeting of the East Grand Forks City Council for February 7, 2012 was called to order by Council President Buckalew at 5:00 P.M.

CALL OF ROLL:

On a Call of Roll the following members of the East Grand Forks City Council were present: Mayor Lynn Stauss (5:02), Council President Craig Buckalew, Council Vice President Wayne Gregoire, Council Members Marc DeMers, Ron Vonasek, Henry Tweten, and Greg Leigh.

STAFF PRESENT:

Dave Aker, Parks & Recreation Superintendent; Jeff Anderson, Assistant Fire Chief; Karla Anderson, Finance Director; Greg Boppre, City Engineer; Dan Boyce, Water & Light Manager; Michelle French, Executive Assistant; Randy Gust, Fire Chief; Mike Hedlund, Police Chief; Charlotte Helgeson, Library Director; Scott Huizenga, City Administrator; Scott Jordheim, Police Sergeant; Jim Richter, EDHA Director; and Jason Stordahl, Interim Public Works Superintendent.

DETERMINATION OF A QUORUM:

The Council President Determined a Quorum was present

PLEDGE OF ALLEGIANCE:

OPEN FORUM:

“An opportunity for members of the public to address the City Council on items not on the current Agenda. Items requiring Council action maybe deferred to staff or Boards and Commissions for research and future Council Agendas if appropriate.” If you would like to address the City Council, please come up to the podium to do so.

APPROVAL OF MINUTES:

1. Consider approving the minutes of the “Regular Meeting” for the East Grand Forks, Minnesota City Council of January 17, 2012.
2. Consider approving the minutes of the “Special Meeting” and “Work Session” for the East Grand Forks, Minnesota City Council of January 24, 2012.

A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER GREGOIRE, TO APPROVE ITEMS ONE (1) AND TWO (2).

Voting Aye: Gregoire, Leigh, DeMers, Vonasek, Buckalew, and Tweten.

Voting Nay: None.

Absent: Pokrzywinski.

SCHEDULED BID LETTINGS: NONE.

SCHEDULED PUBLIC HEARINGS: NONE.

CONSENT AGENDA:

Items under the "Consent Agenda" will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.

3. Consider approving the request to award the quote to BSN Sports for bleachers and picnic tables for a total price of \$19,318.73.
4. Consider approving the application for a Special Event for the Grand Cities Art Fest on June 9, 2012 from 8:00 a.m. to 8:00 p.m. and June 10, 2012 from 8:00 a.m. to 8:00 p.m. and waive the Transient Merchant License Fee.

A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER TWETEN, TO APPROVE CONSENT MOTIONS NUMBER THREE (3) THROUGH FOUR (4) AS SUBMITTED.

Voting Aye: Gregoire, Leigh, DeMers, Vonasek, Buckalew, and Tweten.

Voting Nay: None.

Absent: Pokrzywinski.

ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS AND COMMISSIONS:

5. Regular meeting minutes of the Water, Light, Power and Building Commission for December 15, 2011.
6. Regular meeting minutes of the Water, Light, Power and Building Commission for January 5, 2012.

COMMUNICATIONS:

7. Promotion of Officer Scott Jordheim to fill the vacancy of Sergeant Solem.

Chief Hedlund introduced Sergeant Jordheim to the City Council.

OLD BUSINESS: NONE.

NEW BUSINESS:

8. Consider adopting Resolution No. 12-02-16 a Resolution ordering improvement and preparation of plans and specifications for 2012 City Project No. 6 – Pool Repairs.

A MOTION WAS MADE BY COUNCIL MEMBER TWETEN, SECONDED BY COUNCIL MEMBER GREGOIRE, TO ADOPT RESOLUTION NO. 12-02-16 A RESOLUTION ORDERING IMPROVEMENT AND PREPARATION OF PLANS AND SPECIFICATIONS FOR 2012 CITY PROJECT NO. 6 – POOL REPAIRS.

Council Member DeMers informed City Council that with the pool repairs and fire truck, the City will be facing a 6% tax increase for the operating budget in 2013. He stated that the pool is not a top priority but must be done. Council Member Leigh announced that he is in favor of the project; the pool is a quality of life and many kids attend swimming lessons.

Voting Aye: Gregoire, Leigh, DeMers, Vonasek, Buckalew, and Tweten.

Voting Nay: None.

Absent: Pokrzywinski.

9. Consider adopting Resolution No. 12-02-17 a Resolution establishing Legislative priorities.

A MOTION WAS MADE BY COUNCIL MEMBER DEMERS, SECONDED BY COUNCIL MEMBER VONASEK, TO ADOPT RESOLUTION NO. 12-02-17 A RESOLUTION ESTABLISHING LEGISLATIVE PRIORITIES.

Voting Aye: Gregoire, Leigh, DeMers, Vonasek, Buckalew, and Tweten.

Voting Nay: None.

Absent: Pokrzywinski.

10. Consider adopting Resolution No. 12-02-18 a Resolution to purchase a 2007 Seagrave 100' Mid-Mount Platform fire truck for \$625,000.

A MOTION WAS MADE BY COUNCIL MEMBER DEMERS, SECONDED BY COUNCIL MEMBER TWETEN, TO ADOPT RESOLUTION NO. 12-02-18 A RESOLUTION TO PURCHASE A 2007 SEAGRAVE 100' MID-MOUNT PLATFORM FIRE TRUCK FOR \$625,000.

Council Member Tweten and Council President Buckalew thanked staff for the research and negotiation in the purchase.

Voting Aye: Gregoire, Leigh, DeMers, Vonasek, Buckalew, and Tweten.

Voting Nay: None.

Absent: Pokrzywinski.

11. Consider adopting Resolution 12-02-19 a Resolution to request the Commissioner of Transportation, upon the basis of an engineering and traffic investigation, to authorize the erection of appropriate signs designating a reasonable and safe speed limit on 23rd Street NW.

Council Member Gregoire announced that he is not in support of the increase in speed in a residential area. Council Member Leigh informed city council that he was approached by a resident that prior to construction the speed was 40 mph and now with the wider road and bike path the speed limit is 30 mph. Council Member DeMers discussed the process. Mr. Huizenga stated that the MPO services are voluntary and the City Council will have the final say. Discussion occurred to amend the motion to recommend the speed limit instead of authorize.

A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER VONASEK, TO ADOPT RESOLUTION NO. 12-02-19 A RESOLUTION TO REQUEST THE COMMISSIONER OF TRANSPORTATION, UPON THE BASIS OF AN ENGINEERING AND TRAFFIC INVESTIGATION, TO RECOMMEND THE ERECTION OF APPROPRIATE SIGNS DESIGNATING A REASONABLE AND SAFE SPEED LIMIT ON 23RD STREET NW.

Voting Aye: Leigh, DeMers, Vonasek, Buckalew, and Tweten.

Voting Nay: Gregoire.

Absent: Pokrzywinski.

CLAIMS:

12. Consider adopting Resolution No. 12-02-20 a Resolution authorizing the City of East Grand Forks to approve purchases from Bert's Truck Equipment the goods referenced in check numbers 11871 for a total of \$44.78 whereas Council Member Gregoire is personally interested financially in the contract.

A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER VONASEK, TO ADOPT RESOLUTION NO. 12-02-20 A RESOLUTION AUTHORIZING THE CITY OF EAST GRAND FORKS TO APPROVE PURCHASES FROM BERT'S TRUCK EQUIPMENT THE GOODS REFERENCED IN CHECK NUMBERS 11871 FOR A TOTAL OF \$44.78 WHEREAS COUNCIL MEMBER GREGOIRE IS PERSONALLY INTERESTED FINANCIALLY IN THE CONTRACT.

Voting Aye: Leigh, DeMers, Vonasek, Buckalew, and Tweten.

Voting Nay: None.

Abstain: Gregoire.

Absent: Pokrzywinski.

13. Consider adopting Resolution No. 12-02-21 a Resolution authorizing the City of East Grand Forks to approve purchases from Hardware Hank the goods referenced in check numbers 11916 for a total of \$1,028.13 whereas Council Member Buckalew is personally interested financially in the contract.

A MOTION WAS MADE BY COUNCIL MEMBER VONASEK, SECONDED BY COUNCIL MEMBER DEMERS, TO ADOPT RESOLUTION NO. 12-02-21 A RESOLUTION AUTHORIZING THE CITY OF EAST GRAND FORKS TO APPROVE PURCHASES FROM HARDWARE HANK THE GOODS REFERENCED IN CHECK NUMBERS 11916 FOR A TOTAL OF \$1,028.13 WHEREAS COUNCIL MEMBER BUCKALEW IS PERSONALLY INTERESTED FINANCIALLY IN THE CONTRACT.

Voting Aye: Gregoire, Leigh, DeMers, Vonasek, and Tweten.

Voting Nay: None.

Abstain: Buckalew.

Absent: Pokrzywinski.

14. Consider authorizing the City Administrator/Clerk-Treasurer to issue payment of recommended bills and payroll.

A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER DEMERS, TO AUTHORIZE THE CITY ADMINISTRATOR/CLERK-TREASURER TO ISSUE PAYMENT OF RECOMMENDED BILLS AND PAYROLL.

Voting Aye: Gregoire, Leigh, DeMers, Vonasek, Buckalew, and Tweten.

Voting Nay: None.

Absent: Pokrzywinski.

COUNCIL/STAFF REPORTS:

Council Member Tweten thanked the Public Works Department on the excellent snow removal downtown. He also reminded City Council and staff of caucus.

Mr. Huizenga announced that Council President Buckalew, Council Member DeMers and himself would be attending the Legislative Conference in St. Paul. He also reminded City Council of the Intergovernmental Retreat on Friday.

ADJOURN:

A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER DEMERS, TO ADJOURN THE FEBRUARY 7, 2012 REGULAR MEETING OF THE EAST GRAND FORKS, MINNESOTA CITY COUNCIL AT 5:31 P.M.

Voting Aye: Gregoire, Leigh, DeMers, Vonasek, Buckalew, and Tweten.

Voting Nay: None.

Absent: Pokrzywinski.

Scott Huizenga, City Administrator/Clerk-Treasurer