

**APPROVED  
MINUTES OF THE  
OF THE  
EAST GRAND FORKS  
CITY COUNCIL  
TUESDAY, JANUARY 17, 2012 – 5:00 PM**

**CALL TO ORDER:**

*The Regular Meeting of the East Grand Forks City Council for January 17, 2012 was called to order by Council President Buckalew at 5:00 P.M.*

**CALL OF ROLL:**

*On a Call of Roll the following members of the East Grand Forks City Council were present: Mayor Lynn Stauss, Council President Craig Buckalew, Council Vice President Wayne Gregoire, Council Members Marc DeMers, Ron Vonasek, Henry Tweten, Mike Pokrzywinski, and Greg Leigh.*

**STAFF PRESENT:**

*Dave Aker, Parks & Recreation Superintendent; Karla Anderson, Finance Director; Greg Boppre, City Engineer; Dan Boyce, Water & Light Manager; Michelle French, Executive Assistant; Ron Galstad, City Attorney; Randy Gust, Fire Chief; Mike Hedlund, Police Chief; Charlotte Helgeson, Library Director; Scott Huizenga, City Administrator; Josh Krostue, Truck Driver; Jim Richter, EDHA Director; and Jason Stordahl, Interim Public Works Superintendent.*

**DETERMINATION OF A QUORUM:**

*The Council President Determined a Quorum was present*

**PLEDGE OF ALLEGIANCE:**

**OPEN FORUM:**

*“An opportunity for members of the public to address the City Council on items not on the current Agenda. Items requiring Council action maybe deferred to staff or Boards and Commissions for research and future Council Agendas if appropriate.” If you would like to address the City Council, please come up to the podium to do so.*

Mayor Stauss and Jason Stordahl presented John Grenier a plaque for his years of service to the City of East Grand Forks. City Council thanked him and congratulated him on his retirement.

**APPROVAL OF MINUTES:**

1. Consider approving the minutes of the “Regular Meeting” for the East Grand Forks, Minnesota City Council of January 3, 2012.

2. Consider approving the minutes of the “Work Session” for the East Grand Forks, Minnesota City Council of January 10, 2012.

**A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER DEMERS, TO APPROVE ITEMS ONE (1) AND TWO (2).**

*Voting Aye: DeMers, Vonasek, Buckalew, Tweten, Gregoire, Leigh, and Pokrzywinski,*

*Voting Nay: None.*

**SCHEDULED BID LETTINGS: NONE.**

**SCHEDULED PUBLIC HEARINGS: NONE.**

**CONSENT AGENDA:**

*Items under the “Consent Agenda” will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.*

3. Consider approving the request to declare a 2002 Chevrolet Impala and two 2009 Ford Crown Victorias as surplus property and trade them in towards an unmarked vehicle.
4. Consider approving the request to award the quote to Games Galore Party Rental for the playground activities for the 125<sup>th</sup> Anniversary Celebration for \$15,000.

**A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER POKRZYWINSKI, TO APPROVE CONSENT MOTIONS NUMBER FIVE (5) THROUGH TEN (10) AS SUBMITTED.**

*Voting Aye: Buckalew, Tweten, Gregoire, Leigh, Pokrzywinski, DeMers, and Vonasek.*

*Voting Nay: None.*

**ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS AND COMMISSIONS:  
NONE.**

**COMMUNICATIONS:**

5. Hiring of Josh Krostue, Truck Driver, to fill the vacancy of Dillon Nelson due to promotion to Wastewater Operator.
6. Acknowledging the retirement of Tim Johnson effective March 31, 2012.

**OLD BUSINESS: NONE.**

**NEW BUSINESS:**

7. Consider approving the request to hire Dave Fenton, Truck Driver from the current hiring roster for the upcoming vacancy of Tim Johnson to begin February 6, 2012.

**A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER VONASEK, TO APPROVE THE REQUEST TO HIRE DAVE FENTON, TRUCK DRIVER FROM THE CURRENT HIRING ROSTER FOR THE UPCOMING VACANCY OF TIM JOHNSON TO BEGIN FEBRUARY 6, 2012.**

*Voting Aye: Buckalew, Tweten, Gregoire, Leigh, Pokrzywinski, DeMers, and Vonasek.*

*Voting Nay: None.*

8. Consider adopting Resolution No. 12-01-12 a Resolution approving the Mayor's appointment to the East Grand Forks EDHA Board of Chip Shea to fill the unexpired term of Marilyn Larson.

**A MOTION WAS MADE BY COUNCIL MEMBER DEMERS, SECONDED BY COUNCIL MEMBER GREGOIRE, TO ADOPT RESOLUTION NO. 12-01-12 A RESOLUTION APPROVING THE MAYOR'S APPOINTMENT TO THE EAST GRAND FORKS EDHA BOARD OF CHIP SHEA TO FILL THE UNEXPIRED TERM OF MARILYN LARSON.**

*Voting Aye: Buckalew, Tweten, Gregoire, Leigh, Pokrzywinski, DeMers, and Vonasek.*

*Voting Nay: None.*

9. Consider approving the Intergovernmental Agreement between the City of East Grand Forks and Huntsville Township regarding the street improvements to 14<sup>th</sup> Avenue SE, Hartsville Road.

**A MOTION WAS MADE BY COUNCIL MEMBER DEMERS, SECONDED BY COUNCIL MEMBER POKRZYWINSKI, TO APPROVE THE INTERGOVERNMENTAL AGREEMENT BETWEEN THE CITY OF EAST GRAND FORKS AND HUNTSVILLE TOWNSHIP REGARDING THE STREET IMPROVEMENTS TO 14<sup>TH</sup> AVENUE SE, HARTSVILLE ROAD.**

Council Member Leigh stated that he is going to vote no on this agreement because it is not a fair share and there is nothing in the agreement regarding future repairs. He also didn't like the clause regarding annexation. Council Member Tweten informed City Council that we are trying to solve a problem and it's a good entrance to the City. Council Member DeMers announced that the agreement isn't fair; however, the City doesn't have the authority to make the township pay. After discussion, consensus is to add a maintenance clause and state that if annexation were to happen the contract would be null and void.

**A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER GREGOIRE, TO TABLE THIS ITEM TO THE NEXT WORK SESSION.**

*Voting Aye: Buckalew, Tweten, Gregoire, Leigh, Pokrzywinski, DeMers, and Vonasek.*

*Voting Nay: None.*

#### **CLAIMS:**

10. Consider adopting Resolution No. 12-01-13 a Resolution authorizing the City of East Grand Forks to approve purchases from Bert's Truck Equipment the goods referenced in check numbers 712033 for a total of \$35,030.37 whereas Council Member Gregoire is personally interested financially in the contract.

**A MOTION WAS MADE BY COUNCIL MEMBER POKRZYWINSKI, SECONDED BY COUNCIL MEMBER LEIGH, TO ADOPT RESOLUTION NO. 12-01-13 A RESOLUTION AUTHORIZING THE CITY OF EAST GRAND FORKS TO APPROVE PURCHASES FROM BERT'S TRUCK EQUIPMENT THE GOODS REFERENCED IN CHECK NUMBERS 712033 FOR A TOTAL OF \$35,030.37 WHEREAS COUNCIL MEMBER GREGOIRE IS PERSONALLY INTERESTED FINANCIALLY IN THE CONTRACT.**

*Voting Aye: Buckalew, Tweten, Leigh, Pokrzywinski, DeMers, and Vonasek.*  
*Voting Nay: None.*  
*Abstain: Gregoire.*

**11. Consider adopting Resolution No. 12-01-14 a Resolution authorizing the City of East Grand Forks to approve purchases from Hardware Hank the goods referenced in check numbers 712072 for a total of \$517.23 whereas Council Member Buckalew is personally interested financially in the contract.**

**A MOTION WAS MADE BY COUNCIL MEMBER POKRZYWINSKI, SECONDED BY COUNCIL MEMBER TWETEN, TO ADOPT RESOLUTION NO. 12-01-14 A RESOLUTION AUTHORIZING THE CITY OF EAST GRAND FORKS TO APPROVE PURCHASES FROM HARDWARE HANK THE GOODS REFERENCED IN CHECK NUMBERS 712072 FOR A TOTAL OF \$517.23 WHEREAS COUNCIL MEMBER BUCKALEW IS PERSONALLY INTERESTED FINANCIALLY IN THE CONTRACT.**

*Voting Aye: Tweten, Gregoire, Leigh, Pokrzywinski, DeMers, and Vonasek.*  
*Voting Nay: None.*  
*Abstain: Buckalew.*

**12. Consider authorizing the City Administrator/Clerk-Treasurer to issue payment of recommended bills and payroll.**

**A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER POKRZYWINSKI, TO AUTHORIZE THE CITY ADMINISTRATOR/CLERK-TREASURER TO ISSUE PAYMENT OF RECOMMENDED BILLS AND PAYROLL.**

*Voting Aye: Buckalew, Tweten, Gregoire, Leigh, Pokrzywinski, DeMers, and Vonasek.*  
*Voting Nay: None.*

**COUNCIL/STAFF REPORTS:**

Mr. Huizenga announced that he will present some legislative priorities to the next Work Session and thanked Mr. Grenier for his years of service.

**ADJOURN:**

**A MOTION WAS MADE BY COUNCIL MEMBER POKRZYWINSKI, SECONDED BY COUNCIL MEMBER LEIGH, TO ADJOURN THE JANUARY 17, 2012 REGULAR MEETING OF THE EAST GRAND FORKS, MINNESOTA CITY COUNCIL AT 5:31 P.M.**

*Voting Aye: Buckalew, Tweten, Gregoire, Leigh, Pokrzywinski, DeMers, and Vonasek.*

*Voting Nay: None.*

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Scott Huizenga, City Administrator/Clerk-Treasurer