

**AGENDA
CITY COUNCIL
CITY OF EAST GRAND FORKS
MARCH 20, 2012
5:00 P.M.**

CALL TO ORDER:

CALL OF ROLL:

DETERMINATION OF A QUORUM:

PLEDGE OF ALLEGIANCE:

OPEN FORUM:

“An opportunity for members of the public to address the City Council on items not on the current Agenda. Items requiring Council action maybe deferred to staff or Boards and Commissions for research and future Council Agendas if appropriate.”

APPROVAL OF MINUTES:

1. Consider approving the minutes of the “Regular Meeting” for the East Grand Forks, Minnesota City Council of March 6, 2012.
2. Consider approving the minutes of the “Work Session” for the East Grand Forks, Minnesota City Council of March 13, 2012.

SCHEDULED BID LETTINGS:

3. Consider approving the request to declare a 1987 John Deere 770 B grader and award the bid for 2012 Volvo G946B Motor Grader to Swanston Equipment Companies for \$227,881.02 plus warranty for \$9,100.00.

SCHEDULED PUBLIC HEARINGS:

4. Public Hearing to approve the proposed improvements for “2012 Assessment Job No. 1 – Street Reconstruction – 15th Street NE”.

CONSENT AGENDA:

Items under the “Consent Agenda” will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.

5. Consider adopting Resolution No. 12-03-32 a Resolution to support Waste Management and Recyclebank 2012 50 State Challenge.
6. Consider adopting Resolution No. 12-03-33 a Resolution adjusting waste water rates effective April 1, 2012.

ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS AND COMMISSIONS:

7. Regular meeting minutes of the Water, Light, Power and Building Commission for February 16, 2012.

COMMUNICATIONS:

8. Acknowledging the retirement of Tim Johnson effective March 31, 2012.

OLD BUSINESS:

9. Consider adopting Resolution No. 12-03-28 a Resolution declaring adequacy of petition, filing the report of feasibility, and set public hearing for properties along Greenway Boulevard and 13th Street SE.

NEW BUSINESS:

10. Consider approving the request to hire Jason Stordahl to fill the vacancy of Public Works Director.
11. Consider adopting Resolution No. 12-03-34 a Resolution ordering improvements and preparation of plans and specifications for “2012 Assessment Job No. 1 – Street Reconstruction – 15th Street NE”.
12. Consider approving the request to authorize FS Engineering to proceed with the ICON Pavement Management up to \$50,000.
13. Consider approving the request to award the quote to Midwest Playscapes, Inc for playground equipment and pea rock for a total amount of \$29,684.97.

CLAIMS:

14. Consider adopting Resolution No. 12-03-35 a Resolution authorizing the City of East Grand Forks to approve purchases from Bert’s Truck Equipment the goods referenced in check numbers 12288 for a total of \$295.06 whereas Council Member Gregoire is personally interested financially in the contract.
15. Consider adopting Resolution No. 12-03-36 a Resolution authorizing the City of East Grand Forks to approve purchases from Hardware Hank the goods referenced in check numbers 12321 for a total of \$930.43 whereas Council Member Buckalew is personally interested financially in the contract.
16. Consider authorizing the City Administrator/Clerk-Treasurer to issue payment of recommended bills and payroll.

ADJOURN:

Upcoming Meetings:

- Work Session – March 27, 2012 – 5:00 PM – Training Room
- Regular Meeting – April 3, 2012 – 5:00 PM – Council Chambers
- Work Session – April 10, 2012 – 5:00 PM – Training Room
- Regular Meeting – April 17, 2012 – 5:00 PM – Council Chambers

**UNAPPROVED
MINUTES OF THE
OF THE
EAST GRAND FORKS
CITY COUNCIL
TUESDAY, MARCH 6, 2012 – 5:00 PM**

CALL TO ORDER:

The Regular Meeting of the East Grand Forks City Council for March 6, 2012 was called to order by Council Member Leigh at 5:00 P.M.

CALL OF ROLL:

On a Call of Roll the following members of the East Grand Forks City Council were present: Mayor Lynn Stauss, Council Members Ron Vonasek, Henry Tweten, Mike Pokrzywinski, and Greg Leigh.

STAFF PRESENT:

Dave Aker, Parks & Recreation Superintendent; Karla Anderson, Finance Director; Greg Boppre, City Engineer; Dan Boyce, Water & Light Manager; Michelle French, Executive Assistant; Ron Galstad, City Attorney; Mike Hedlund, Police Chief; Charlotte Helgeson, Library Director; Scott Huizenga, City Administrator; Jim Richter, EDHA Director; and Jason Stordahl, Interim Public Works Superintendent.

DETERMINATION OF A QUORUM:

The Council President Determined a Quorum was present

PLEDGE OF ALLEGIANCE:

OPEN FORUM:

“An opportunity for members of the public to address the City Council on items not on the current Agenda. Items requiring Council action maybe deferred to staff or Boards and Commissions for research and future Council Agendas if appropriate.” If you would like to address the City Council, please come up to the podium to do so.

Frank Matejcek invited the City Council to attend the ND State Democratic Convention on March 17th at the Alerus Center as former President Bill Clinton will be attending.

APPROVAL OF MINUTES:

1. Consider approving the minutes of the “Regular Meeting” for the East Grand Forks, Minnesota City Council of February 21, 2012.
2. Consider approving the minutes of the “Work Session” for the East Grand Forks, Minnesota City Council of February 28, 2012.

A MOTION WAS MADE BY COUNCIL MEMBER POKRZYWINSKI, SECONDED BY COUNCIL MEMBER VONASEK, TO APPROVE ITEMS ONE (1) AND TWO (2).

Voting Aye: Vonasek, Tweten, Leigh, and Pokrzywinski.

Voting Nay: None.

Absent: Buckalew, Gregoire, and DeMers.

SCHEDULED BID LETTINGS: NONE.

SCHEDULED PUBLIC HEARINGS: NONE.

CONSENT AGENDA:

Items under the "Consent Agenda" will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.

- 3. Consider approving the temporary liquor license application for the Sacred Heart Church & School for April 21, 2012 and contract with Liberty Lanes for liquor services.
- 4. Consider approving the temporary liquor license application for the Sacred Heart Church & School for August 2, 2012 through August 5, 2012 and contract with Liberty Lanes for liquor services.
- 5. Consider approving the application for a special event license for Ground Up Adventures/Endracing, to canoe/paddle to be held July 21 from 7 am to 7 pm pending DNR approval.
- 6. Consider approving the purchase of TAC10 records management software for \$9,463.

A MOTION WAS MADE BY COUNCIL MEMBER TWETEN, SECONDED BY COUNCIL MEMBER POKRZYWINSKI, TO APPROVE CONSENT MOTIONS NUMBER THREE (3) THROUGH SIX (6) AS SUBMITTED.

Voting Aye: Vonasek, Tweten, Leigh, and Pokrzywinski.

Voting Nay: None.

Absent: Buckalew, Gregoire, and DeMers.

ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS AND COMMISSIONS:

- 7. Regular meeting minutes of the Water, Light, Power and Building Commission for February 2, 2012.

COMMUNICATIONS:

- 8. Successful completion of the six month probationary period of Karla Anderson, Finance Director, in the East Grand Forks Administration/Finance Office.

OLD BUSINESS: NONE.

NEW BUSINESS:

9. Consider adopting Resolution No. 12-03-28 a Resolution declaring adequacy of petition, filing the report of feasibility, and set public hearing for properties along Greenway Boulevard and 13th Street SE.

A MOTION WAS MADE BY COUNCIL MEMBER POKRZYWINSKI, SECONDED BY COUNCIL MEMBER VONASEK, TO ADOPT RESOLUTION NO. 12-03-28 A RESOLUTION DECLARING ADEQUACY OF PETITION, FILING THE REPORT OF FEASIBILITY, AND SET PUBLIC HEARING FOR PROPERTIES ALONG GREENWAY BOULEVARD AND 13TH STREET SE.

Council Member Tweten announced that he has reservations on this project. Mr. Galstad announced that State Statute reads 35% of frontage for entire project. Mr. Huizenga informed City Council that the petition includes about 43%. Council Member Pokrzywinski discussed the process. Mr. Galstad stated that you can delay or put off a project, however, a public hearing is required.

Voting Aye: Vonasek, Leigh, and Pokrzywinski.

Voting Nay: None.

Abstain: Tweten.

Absent: Buckalew, Gregoire, and DeMers.

Motion Failed. This item will be reconsidered at the next Council Meeting.

10. Consider adopting Resolution No. 12-03-29 a Resolution amending the Transportation Improvement Program by replacing 5th Avenue NW with 17th Street NE.

A MOTION WAS MADE BY COUNCIL MEMBER TWETEN, SECONDED BY COUNCIL MEMBER VONASEK, TO ADOPT RESOLUTION NO. 12-03-29 A RESOLUTION AMENDING THE TRANSPORTATION IMPROVEMENT PROGRAM BY REPLACING 5TH AVENUE NW WITH 17TH STREET NE.

Voting Aye: Vonasek, Tweten, Leigh, and Pokrzywinski.

Voting Nay: None.

Absent: Buckalew, Gregoire, and DeMers.

CLAIMS:

11. Consider adopting Resolution No. 12-03-30 a Resolution authorizing the City of East Grand Forks to approve purchases from Bert's Truck Equipment the goods referenced in check numbers 12154 for a total of \$543.10 whereas Council Member Gregoire is personally interested financially in the contract.

A MOTION WAS MADE BY COUNCIL MEMBER TWETEN, SECONDED BY COUNCIL MEMBER VONASEK, TO ADOPT RESOLUTION NO. 12-03-30 A RESOLUTION AUTHORIZING THE CITY OF EAST GRAND FORKS TO APPROVE PURCHASES FROM BERT'S TRUCK EQUIPMENT THE GOODS REFERENCED IN CHECK NUMBERS 12154 FOR A TOTAL OF \$543.10 WHEREAS COUNCIL MEMBER GREGOIRE IS PERSONALLY INTERESTED FINANCIALLY IN THE CONTRACT.

Voting Aye: Vonasek, Tweten, Leigh, and Pokrzywinski.
Voting Nay: None.
Absent: Buckalew, Gregoire, and DeMers.

12. Consider adopting Resolution No. 12-03-31 a Resolution authorizing the City of East Grand Forks to approve purchases from Hardware Hank the goods referenced in check numbers 12194 for a total of \$725.17 whereas Council Member Buckalew is personally interested financially in the contract.

A MOTION WAS MADE BY COUNCIL MEMBER POKRZYWINSKI, SECONDED BY COUNCIL MEMBER VONASEK, TO ADOPT RESOLUTION NO. 12-03-31 A RESOLUTION AUTHORIZING THE CITY OF EAST GRAND FORKS TO APPROVE PURCHASES FROM HARDWARE HANK THE GOODS REFERENCED IN CHECK NUMBERS 12194 FOR A TOTAL OF \$725.17 WHEREAS COUNCIL MEMBER BUCKALEW IS PERSONALLY INTERESTED FINANCIALLY IN THE CONTRACT.

Voting Aye: Vonasek, Tweten, Leigh, and Pokrzywinski.
Voting Nay: None.
Absent: Buckalew, Gregoire, and DeMers.

13. Consider authorizing the City Administrator/Clerk-Treasurer to issue payment of recommended bills and payroll.

A MOTION WAS MADE BY COUNCIL MEMBER POKRZYWINSKI, SECONDED BY COUNCIL MEMBER TWETEN, TO AUTHORIZE THE CITY ADMINISTRATOR/CLERK-TREASURER TO ISSUE PAYMENT OF RECOMMENDED BILLS AND PAYROLL.

Voting Aye: Vonasek, Tweten, Leigh, and Pokrzywinski.
Voting Nay: None.
Absent: Buckalew, Gregoire, and DeMers.

COUNCIL/STAFF REPORTS:

Mr. Aker announced that Bantam A&B will be going to state.

ADJOURN:

A MOTION WAS MADE BY COUNCIL MEMBER POKRZYWINSKI, SECONDED BY COUNCIL MEMBER VONASEK, TO ADJOURN THE MARCH 6, 2012 REGULAR MEETING OF THE EAST GRAND FORKS, MINNESOTA CITY COUNCIL AT 5:16 P.M.

Voting Aye: Vonasek, Tweten, Leigh, and Pokrzywinski.
Voting Nay: None.
Absent: Buckalew, Gregoire, and DeMers.

Scott Huizenga, City Administrator/Clerk-Treasurer

**UNAPPROVED
MINUTES OF THE
OF THE
EAST GRAND FORKS
CITY COUNCIL
TUESDAY, MARCH 13, 2012 – 5:00 PM**

CALL TO ORDER

The Work Session of the East Grand Forks City Council for March 13, 2012 was called to order by Wayne Gregoire, Council Vice-President at 5:00 P.M.

CALL OF ROLL

On a Call of Roll the following members of the East Grand Forks City Council were present: Mayor Lynn Stauss, Council Vice-President Wayne Gregoire, Council Members Marc DeMers, Ron Vonasek, Henry Tweten, Mike Pokrzywinski, and Greg Leigh.

STAFF PRESENT:

Dave Aker, Parks & Recreation Superintendent; Karla Anderson, Finance Director; Greg Boppre, City Engineer; Nancy Ellis, Planning & Zoning; Michelle French, Executive Assistant; Ron Galstad, City Attorney; Randy Gust, Fire Chief; Mike Hedlund, Police Chief; Charlotte Helgeson, Library Director; Scott Huizenga, City Administrator; Jim Richter, EDHA Director; and Jason Stordahl, Interim Public Works Superintendent.

DETERMINATION OF A QUORUM

1. ICON Pavement Management – Greg Boppre

Mr. Boppre handed out sample reports based on the ICON software. Council Member Tweten felt that the City already has the information and the Council can look at our streets. Council Member DeMers stated that we need to upgrade our system that allows for planning. Mr. Boppre stated that FS Engineering could have the entire project completed for \$50,000. Council Member Leigh stated that he is not sure which way to go since we are a small city. Mr. Huizenga announced that this software is mainly used for long term planning.

2. Recyclebank – Paul Kalibabky/Jason Stordahl/Scott Huizenga

Paul Kalibabky stated that East Grand Forks was selected to represent Minnesota in the 50 State Challenge from July 1 through December 31. He briefly discussed the details. City Council will approve a resolution of support.

3. 2012 Motor Grader – Jason Stordahl

Mr. Stordahl recommended going with the 2012 Volvo G946B Motor Grader. He announced that the bids came from the state buying bid. Discussion occurred regarding warranty and the service ability. Mr. Huizenga stated that Mr. Stordahl had talked to his department and did a lot of leg work before making a recommendation. Council Member Vonasek felt that there could be a service ability issue. This item will be referred to Council for action.

4. Playground Equipment at O’Leary Park – Dave Aker

Mr. Aker announced that the League of Minnesota Cities recommended removing the current equipment at O’Leary Park. The equipment is outdated and dangerous according to the new guidelines. He recommended approving the quote from Midwest Playscapes, Inc. for \$27,884.97 with additional pea rock for \$1,800.00. Discussion occurred regarding rubber flooring like at Sherlock Forest Playground, however cost was a concern. Council Member DeMers suggested looking at another location for this equipment since O’Leary Park is so close to the Crestwood Trail Head.

5. City Logo – Council Member Pokrzywinski

Council Member Pokrzywinski announced that this working group has met three times to discuss the City logo. He stated that the Council needs to decide if the City should keep the existing image found on the rotunda floor in City Hall with some possible revisions or adopt a logo using City Hall image. Council Member Pokrzywinski presented the possible logos from Bydal Designs and Custom Stripes.

Ms French stated that the City has a large amount of City letterhead already printed and it would cost the City money to change the logo on our City accounting system and website as well. She also recommended keeping our existing logo on letterhead, website, and accounting system but changing the image on vehicles and equipment to the City Hall image. She recommended Custom Stripes design proposal number three with a different color for each department. Chief Hedlund stated the he has been incorporating the current logo colors with the new police car colors and design. He felt that the current image is professional and classy.

Mayor Stauss also liked the Custom Stripes design. Council Vice President Gregoire stated that driving by; you need to have a simple design and eye catching since it’s so fast. Discussion continued.

6. Other

Ms Anderson presented a resolution adjusting the waste water rates effective April 1st. She stated that she added meter sizes with the fees for housekeeping measures only. This item will be referred to Council for action.

ADJOURN

A MOTION WAS MADE BY COUNCIL MEMBER TWETEN, SECONDED BY COUNCIL MEMBER LEIGH, TO ADJOURN THE MARCH 13, 2012 WORK SESSION OF THE EAST GRAND FORKS, MINNESOTA CITY COUNCIL AT 6:27 P.M.

CITY COUNCIL MEETING

MARCH 13, 2012

Voting Aye: Tweten, Gregoire, Leigh, Pokrzywinski, DeMers, and Vonasek.

Voting Nay: None.

Absent: Buckalew.

Scott Huizenga, City Administrator/Clerk-Treasurer

Request for Council Action

Date:

To: East Grand Forks City Council, Mayor Lynn Stauss, President Craig Buckalew, Council Vice President Wayne Gregoire, Henry Tweten, Council Members: Marc Demers, Henry Tweten, Greg Leigh, and Mike Pokrzywinski.

Cc: File

From: Jason Stordahl

RE: 2012 Volvo G946B Motor Grader

Consider approving the request to approve

Consider approving the request to trade 1987 John Deere 770 B in towards a 2012 Volvo G946B Motor Grader.

Recommendation: Approve bid to purchase 2012 Volvo G946B Motor Grader, and trade 1987 John Deere 770 B.



Sales Parts Service
3450 West Main Ave.
Fargo, ND 58103
701-293-7325

February 8, 2012

City of East Grand Forks
Attn: Stuart

QUOTATION

One (1) Volvo G946B Motor Grader. Powered by Volvo D7E 7.2 liter Engine, with Volvo Advanced Combustion Technology (V-ACT):

- 195-235 HP
- Operating Weight – 38,140 lbs.
- Tires: 14:00x24 Michelin Snow Plus
- 10 inch 3 Pc Rims
- Spare Rim (2)
- Fenders
- 7/8" x 25" x 14' Blade
- Blade Lift Float Function
- Blade Lift Accumulators
- Engine block heater
- Reversible Cooling Fan
- 1160i Autoshift Transmission
- Joystick Controls
- High front mounted headlights
- Upper Corner Cab worklights – L
- Upper Corner Cab worklights - R
- Rear Floodlights – Two
- Front Floodlights
- Blade Lights – 4
- Ready Kit for one beacon
- Filter Restriction Indicator
- High Capacity Alternator
- 24-12 Volt Converter 25 amp
- Full Low Cab
- Front Sun Visor

G946 Motor Grader (Cont.)

- Air conditioning
- Defroster Fan
- Air Suspension Seat, Cloth
- Radio with CD player
- Slide Side Windows
- Rear Wiper & Washer
- Lower Front Wiper & Washer
- Intermittent Wipers
- Heated Outside Mirrors
- Foldaway Outside Mirrors
- Main Manifold Bank 2 to Front Left
- 2 Circuit to Rear & 1 Circuit to RH under side cab
- Caretrack hardware
- Slow Moving Vehicle Sign
- Falls W-12 HD Cable Benching Snow Wing
- Freight to Little Falls, MN and Back

Purchase Price Per MN State Contract	\$227,222.00
Less Trade 1987 JD 770B	-14,000.00
Total Purchase Price	<u>\$213,222.00</u>
MN Sales Tax	<u>14,659.02</u>
	\$227,881.02

Options:

5 Year/5,000 hours Powertrain Warranty.....	\$4,500.00
5 Year/5,000 Hour full machine Warranty.....	\$9,100.00
Front & Rear Fenders.....	\$2,500.00

Swanston Equipment

Customer

Investment Proposal for:
 CITY OF E. GRAND FORKS
 CITY SHOP
 PO BOX 373
 E GRAND FORKS, MN 56721
 Phone: (218) 773-2483



Ron Vonasek
 6565 Gateway Drive
 PO Box 5787
 Grand Forks, ND 58203
 Phone: (701) 772-4842
 Mobile: (701) 741-4847
 Fax: (701) 772-9620

Thank you for allowing me the opportunity to quote you this equipment. We appreciate your business. Ron

Equipment: NEW 2011 JOHN DEERE 772GP

List Price \$410,336.04

Key Features

8470T	772G MOTOR GRADER	1020	ELECTRO HYDRAULIC CONTROLS
1130	9.0L ENG,EPA TIER IV	1220	ALTERNATOR 130 AMP
1320	NO QUICK SERVICE	1410	STANDARD FUEL LINES
1520	NO FAST FILL FUEL SYSTEM	1620	NO HYDRAULIC PUMP DISCONNECT
1700	JDLINK ULTIMATE(W/SIM1) N.A.	1830	BLACK EXHAUST STACK IT4 ENG
1920	NO BLADE IMPACT ABSORPTION	2060	14'X24"X7/8" MB (8"CEX5/8")
2230	CRCLE INST-NYLN/BRNZ SD W/CL	2320	NO REV OVERLAY END BITS
2410	NO MOLDBOARD EXTENSIONS	2605	ENGLISH OPERATOR MANUAL
4426	14R24 SNOW MICH W/ 3PC RIM	5060	EH LOW CAB W/ WINDOWS
5510	AUTOSHIFT TRANSMISSION	5710	TRANS VALVE SOLENOID GUARD
5820	GREASE,OIL,FUEL&COOL JDAW46	6030	NO CAB PRECLEANER
6140	PREM POST/CONT FAB EH CNTRLS	6590	EH FRT W 1AUX/MID W 3AUX
6650	EH PLACE HOLDER	6750	NO FRONT MOUNTED ATTACHMENTS
6850	NO REAR MOUNTED ATTACHMENTS	7160	DLX LIGHTING PKG W/LED +8XTR
7520	1400 CCA BATTERY, 9.0L	7810	STANDARD FT FENDERS
8110	CONVERTER, 24/12V 10/15 AMP	8220	MIRRORS, EXTERNAL HEATED
8310	LOWER FRONT INT WIPER/WASHER	8410	RADIO AM/FM/WB WITH CD
8510	A/C - CHARGE	8730	NO SOUND ABSORPTION PKG(IT4)
8810	REAR CAMERA	9005	REAR FENDERS NARROW
9070	CIRCLE DRIVE SLIP CLUTCH	9120	SUNVISOR-FRONT WINDOW
9130	REAR RETRACTABLE SUNSHADE	9220	FIRE EXTINGUISHER
9290	RH FLIP DOWN BEACON BRACKET	9360	HEATER ENG COOLANT, 120V
9370	ETHER START AID		

Serial Number

TBD (0 Approximated Hours) Equipment Price \$239,355.00

Warranty Information

John Deere / Power Train & Hyd. / 84 Months / 5000 Hours / \$0.00 Deductible / Expires 02/28/2017 \$8,769.00

Additional Items

MN State Bid Admin fee \$0.00

Estimated Conversion Price: \$248,124.00

Additional Attachments

NEW 2011 LITTLE FALLS MACHINE 12WING No Serial # \$11,988.00

TRADE INFORMATION

0 JOHN DEERE 770B - DW770BX518566 Hrs 7758 Allowance \$47,000.00

Credit for all Trades: (\$47,000.00)

PROPOSAL SUMMARY

Equipment Total	\$260,112.00
Total Trade-In Allowance	(\$47,000.00)
Sub Total	\$213,112.00
Estimated sales tax to apply (MNST MN STATE TAX 6.875%)	\$14,651.45
Total Investment	<u>\$227,763.45</u>

Ron Vonasek
Sales Manager
RDO EQUIPMENT CO.
rvonasek@rdoequipment.com



Date: 03-09-12

720 3rd Ave SW
Crookston, MN 56716

To:
City of East Grand Forks
PO Box 373
East Grand Forks, MN 56721

Equipment:
1 New Caterpillar 140M2 All Wheel Drive
Motor Grader

=====

WE PROPOSE TO FURNISH IN ACCORDANCE WITH THE FOLLOWING SPECIFICATIONS, TERMS AND CONDITIONS:

SPECIFICATIONS

Caterpillar 140M2 All Wheel Drive Motor Grader, as per Minnesota State Bid Pricing.

1.1	Base	\$213,440.00
3.5	All wheel drive	\$ 26,760.00
5.5	Michelin XSNO, 14.00R24	\$ 2,200.00
8.20	Freight to Little Falls	\$ 870.00
10.8	Falls W12 snow wing	\$ 11,080.00
10.12	Hydraulic rear brace	\$ 920.00
11.14	Fenders, front, Superior	\$ 1,590.00
11.15	Fenders, rear, Superior	\$ 2,320.00
11.19	Snow Fighter Package	\$ 16,600.00
12.5	Premier Warranty, 3000 hr/60 month	\$ 6,440.00
13.2	Freight	\$ 125.00
	Price	\$282,345.00

Trade Allowance

1988 John Deere 770B, s/n-518566 \$ 40,565.00

Net price \$241,780.00
MN sales tax \$ 16,622.37

Total net price \$258,402.37

TERMS AND CONDITIONS

The prices quoted are current and are subject to change to those in effect at the time of shipment. Caterpillar products are sold subject to the terms of the applicable Caterpillar warranty. Copies of the warranties applicable to this purchase are attached hereto, and the purchaser by signing this order acknowledges receipt of the Caterpillar warranties. The Purchaser agrees to pay any and all taxes,

assessments, licenses, and government charges of every kind and nature whatsoever upon said equipment which may be imposed or assessed against or resulting to the Seller on account of the possession or use of said equipment by Purchaser. All provisions hereof are contingent upon government restrictions, strikes, accidents, delays of carrier and other delays unavoidable and beyond Seller's control.

It is intended and understood that title and ownership of said equipment is and shall remain vested in the Seller, notwithstanding delivery or possession, until the entire price is paid by cash in full.

THIS PROPOSAL SUBJECT TO ALL PROVISIONS OF THE CONTRACT AND WARRANTY AS SPECIFIED HEREIN:

ACCEPTED:

By _____

Its _____

Respectfully submitted, Marlo Davis
Ziegler Inc.

By _____

Subject to approval by:
Ziegler Inc.

Approved:

By _____

NOTICE OF PUBLIC HEARING

ON PROPOSED IMPROVEMENTS “2012 ASSESSMENT JOB. NO. 1” STREET RECONSTRUCTION

Notice is hereby given that on Tuesday, March 20, 2012 at 5:00 PM, or as soon as possible thereafter, in the Council Chambers of the East Grand Forks City Hall, located at 600 DeMers Avenue NW, the City Council will hold a Public Hearing on proposed paving improvements to serve Auditor’s Plat of Outlots 17 through 64, Auditor’s Plat of Outlets 65 through 94, Replat of Outlot 22, Gateway East Addition, and Gateway East 2nd Resubdivision. A reasonable estimate of the impact of the assessment will be available at the hearing.

The project will be constructed in the following area:

- **15th Street NE**

Total estimated cost of the project is: \$949,533

Estimated front benefit assessment rates for the improvements would be: \$92.91/foot

Estimated end benefit assessment rates for the improvements would be: \$30.97/foot

The areas proposed to be assessed for the said improvements are as follows:

Auditor’s Plat of Outlots 17 through 64
Lots 21-26, 36-40

Auditor’s Plat of Outlots 65 through 94
Lots 84, 85, and 94

Replat of Outlot 22

Gateway East Addition
Lots 1-2, Block 2

Gateway East 2nd Resubdivision
Lots 4-7, Block 1

By Order of the City Council
Scott Huizenga, City Administrator/Clerk-Treasurer
City of East Grand Forks, Minnesota
(Publish March 7, 2012 & March 14, 2012)

Request for Council Action

Date: February 6, 2012

To: East Grand Forks City Council, Mayor Lynn Stauss, President Craig Buckalew, Council Vice President Wayne Gregoire, Council Members: Marc Demers, Henry Tweten, Greg Leigh, Mike Pokrzywinski and Ron Vonasek.

Cc: File

From: Greg Boppre, P.E.

RE: 15th Street NE/2ND Ave NE

Background:

The City has authorized FS Engineering to prepare plans and specifications for the reconstruction of 15th Street NE, using State Aid funds. The City has also entertained the idea of constructing 2nd Avenue NE at the same time, therefore the attached report of feasibility identifies the assessment cost for both projects. The City's new assessment policy states for reconstruction the assessment rate will be 30% and for new construction it is 100%, therefore the attached report of feasibility states 15th Street NE, the rate is 30% and 2nd Avenue NE it is 100%.

The rates for 15th Street NE are \$92.91 per front foot and \$30.97 per end foot benefit. The rate for 2nd Avenue NE is \$235.36 per front foot benefit. There is some concrete pavement along the north side of 2nd avenue, that might be able to stay, but until we grade the street, we will not know for sure.

Recommendation:

File the report of feasibility and set the date for the public hearing.

Enclosures:

Report of feasibility



January 31, 2012

Honorable Mayor and City Council
City of East Grand Forks
PO Box 373
East Grand Forks, MN 56721

RE: Report of Feasibility
Estimate of Cost and
Area Proposed to be Assessed:
Auditor's Plat of Outlots 17 through 64, Auditor's Plat of Outlets 65 through 94
Replat of Outlot 22, Gateway East Addition, Gateway East 2nd Resubdivision

Dear Members of the Council:

We have as directed by Council, made an investigation as to the feasibility of removing and constructing concrete pavement to serve the properties along 15th Street NE and 2nd Avenue NE (see attached map).

We have identified the project need as follows:

The construction of street paving along with the concrete curb and gutter allows for the proper conveyance of surface water to the storm sewer system preventing erosion and saturation of porous soils from rainfall and snow melt. The pavement also benefits the adjacent property owners through increased property values, improved aesthetics and all weather access to the property.

The proposed street curb to curb width for 15th Street NE will be 41.33 feet and 28.00 feet for 2nd Avenue NE.

The project on 15th Street NE will include the removal of the existing 7" concrete pavement and the placement of 7" reinforced concrete pavement for the street shown on the attached exhibit. Also, drain tile will be installed to help with subsoil moisture. The project on 2nd Avenue NE will include the removal of the existing gravel section and the existing concrete panels and the placement of 7" reinforced concrete pavement for the street shown on the attached exhibit.

15h Street NE from frontage road to 5th Ave NE

The total estimated project cost is \$949,533.00 resulting in an assessment rate of \$92.91 per front foot benefit and \$30.97 per end foot benefit. This street is on the Municipal State Aid System (MSAS) and therefore as per the City's new assessment policy, the assessment rate is 30%, which the above numbers indicate.

2nd Avenue NE, from 15th Street NE to 17th Street NE

The total estimated project cost is \$277,490.00, resulting in an assessment rate of \$235.36 per front foot benefit.

AREAS PROPOSED TO BE ASSESSED

Auditor's Plat of Outlots 17 through 64

Lots 21-26, 36-40

Auditor's Plat of Outlots 65 through 94

Lots 84, 85

Replat of Outlot 22

Gateway East Addition

Lots 1-2, Block 2

Gateway East 2nd Resubdivision

Lots 4-6, Block 1

We feel the projects as described are feasible.

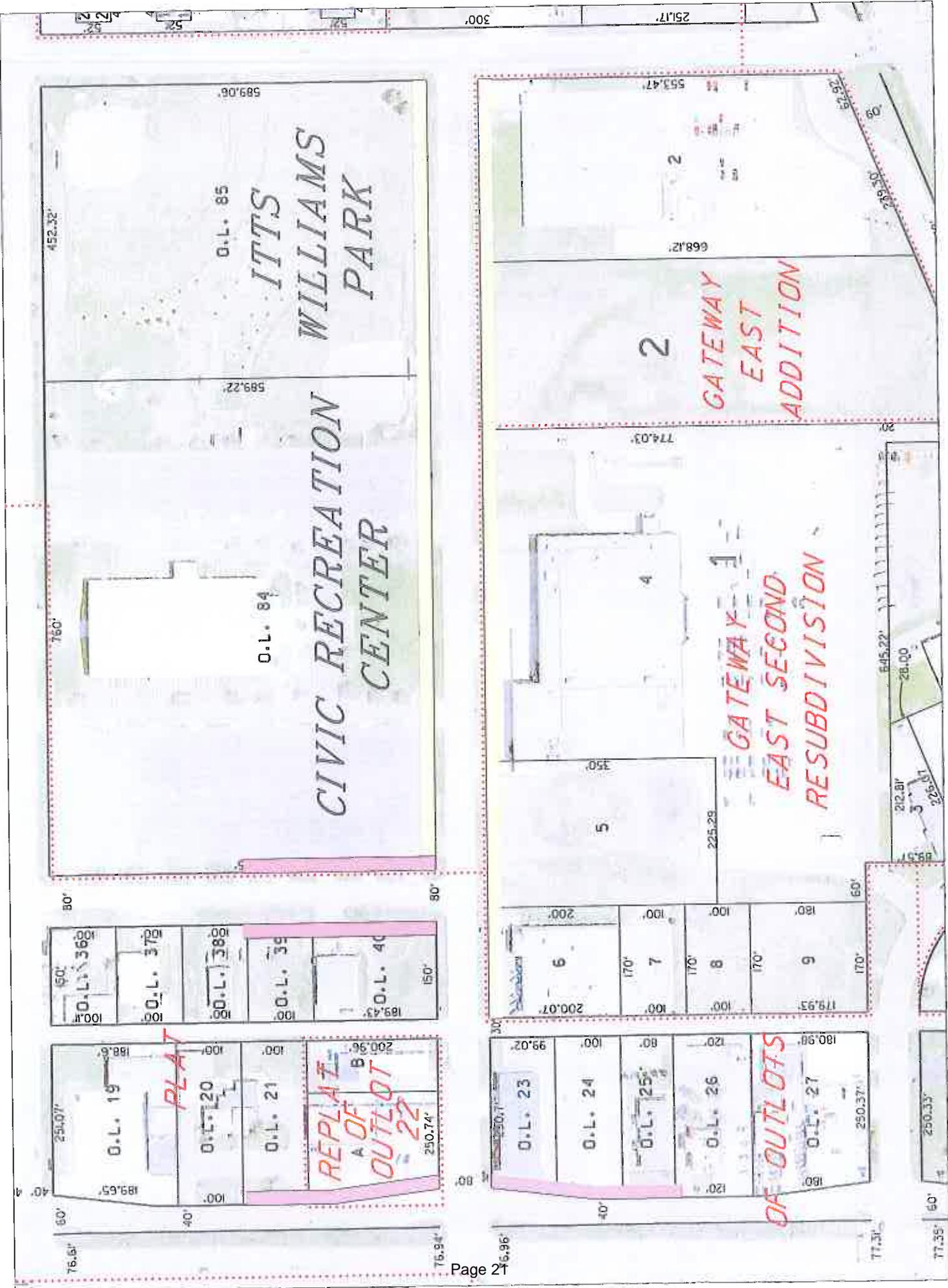
If you have any questions, or if additional information is needed, please contact our office.

Respectfully yours,
FS Engineering

Greg L. Boppre, P.E.

GLB:kk

cc: Scott Huizenga, City Administrator
Jason Stordahl, Interim Public Works Superintendent



2012 AJ No. ###- PAVING
EAST GRAND FORKS, MINNESOTA
CONCRETE

PARCEL No.	OWNER	DESCRIPTION	15th ST NE PAVING			2nd AVE NE PAVING			TOTAL ASSESSMENT BEFORE INTEREST
			FRONT FOOTAGE	\$ FRONT BENEFIT \$92,91394	END FOOTAGE	\$ END BENEFIT \$30,97131	FRONT FOOTAGE	\$ FRONT BENEFIT \$235,38244	
AUD PLAT OF OUTLOTS 17 THRU 64									
R 83.02281.00	SIXTEEN HUNDRED CEN AVE PTNSHIP	Lot-021 *		\$0.00	94.75	\$2,934.53		\$0.00	\$2,934.53
R 83.02283.00	RIVERVIEW HEALTHCARE ASSC	Lot-024 WLY 197 FT OF O L 23 & NLY 24 FT OF WLY 197 FT OF ELY 53.70 FT OF O L 23 & ALL OF 24 (EX NLY 24 FT & SLY 20 FT OF WLY 197 FT OF O L 24)		\$0.00	97.05	\$3,005.77		\$0.00	\$3,005.77
R 83.02284.00	POLK COUNTY	S 20 FT OF W 197 FT OF O L 24		\$0.00	65.17	\$2,018.40		\$0.00	\$2,018.40
R 83.02285.00	IRVIN M & JANE A GALSTAD	Lot-025 E 53.70 FT OF N 20 FT OF		\$0.00	15.72	\$486.87		\$0.00	\$486.87
R 83.02285.01	POLK COUNTY	Lot-025 N 20 FT OF W 197 FT OF		\$0.00	4.29	\$132.87		\$0.00	\$132.87
R 83.02286.00	IRVIN M & JANE A GALSTAD	Lot-025 E 53.70 FT OF S 60 FT OF		\$0.00	15.71	\$486.56		\$0.00	\$486.56
R 83.02286.01	POLK COUNTY	Lot-026 *		\$0.00	12.86	\$398.29		\$0.00	\$398.29
R 83.02286.02	EAST SIDE DAIRY QUEEN CO	Lot-025 S 60 FT OF W 197 FT OF		\$0.00	10.49	\$324.89		\$0.00	\$324.89
R 83.02286.00	RANDY & MARY EKREN	Lot-036 *		\$0.00	47.14	\$1,459.99		\$0.00	\$1,459.99
R 83.02287.00	KEITH & CAROL M. BLOMQUIST	Lot-037 *		\$0.00		\$0.00	100.06	\$23,552.37	\$23,552.37
R 83.02298.00	PAUL D & DIANE C HAGEMAN	Lot-038 *		\$0.00	5.55	\$171.89		\$0.00	\$171.89
R 83.02299.00	SCOTT ZIMBELMAN	Lot-039 *		\$0.00	100.00	\$3,097.13		\$0.00	\$3,097.13
R 83.02300.00	DAVID N & MARIELLE J EISCHENS	Lot-040 (EX NLY 79.5 FT)		\$0.00	109.97	\$3,405.92		\$0.00	\$3,405.92
R 83.02300.02	JERRY INVESTMENTS, LLC	NLY 79.5 FT OF O L 40		\$0.00	79.50	\$2,462.22		\$0.00	\$2,462.22
SUBTOTAL AUD PLAT OF OUTLOTS 17 THRU 64			0.00	\$0.00	658.20	\$20,385.33	569.53	\$136,765.00	\$159,150.33
AUD PLAT OF OUTLOTS 65 THRU 94									
R 83.02857.00	EAST GRAND FORKS CITY	OUTLOTS 84, 85 & 94	1,212.32	\$112,641.43	294.68	\$9,126.63	589.36	\$138,725.00	\$260,493.06
SUBTOTAL AUD PLAT OF OUTLOTS 65 THRU 94			1,212.32	\$112,641.43	294.68	\$9,126.63	589.36	\$138,725.00	\$260,493.06
REPLAT OF OUTLOT 22									
R 83.03084.00	NANCY A PULKRABEK	Lot-00A *		\$0.00	200.00	\$6,194.26		\$0.00	\$6,194.26
R 83.03085.00	WADE L WILLYARD	Lot-00B *		\$0.00	80.74	\$2,500.62		\$0.00	\$2,500.62
SUBTOTAL REPLAT OF OUTLOT 22			0.00	\$0.00	280.74	\$8,694.88	0.00	\$0.00	\$8,694.88
GATEWAY EAST ADD									
R 83.03115.01	MELFORD J & ELMEDA M JOHNSON	Lot-001 Block-002 EAST 257.03 FT OF	257.03	\$23,881.67		\$0.00		\$0.00	\$23,881.67
R 83.03116.00	HANGUN PROPERTIES, INC	Lot-002 Block-002 (EX 28 A)	280.00	\$26,015.90		\$0.00		\$0.00	\$26,015.90
SUBTOTAL GATEWAY EAST ADD			537.03	\$49,897.57	0.00	\$0.00	0.00	\$0.00	\$49,897.57
GATEWAY EAST 2ND RESUB									
R 83.03320.00	VALLEY MARKETS INC.	Lot-004 Block-001	510.00	\$47,386.11		\$0.00		\$0.00	\$47,386.11
R 83.03321.00	BLUE STAR INVESTMENTS, LLP	Lot-005 Block-001	225.29	\$20,932.58		\$0.00		\$0.00	\$20,932.58
R 83.03322.00	POLK COUNTY	Lot-006 Block-001	170.00	\$15,795.37		\$0.00		\$0.00	\$15,795.37
R 83.03323.00	POLK COUNTY	Lot-007 Block-001		\$0.00		\$0.00		\$0.00	\$0.00
SUBTOTAL GATEWAY EAST 2ND RESUB			905.29	\$84,114.06	0.00	\$0.00	0.00	\$0.00	\$84,114.06
GRAND TOTAL 2011 AJ No. ###			2,654.64	\$246,653.06	1,233.62	\$38,206.84	1,178.99	\$277,490.00	\$562,349.90

RESOLUTION NO. 12 – 03 - 32

Resolution to support Waste Management and Recyclebank 2012 50 State Challenge

Council Member ____, supported by Council Member ____, introduced the following resolution and moved its adoption:

WHEREAS, Waste Management and Recyclebank in conjunction with SC Johnson & Son, Inc will be operating a promotional program during the period of April 2012 until December 31, 2012;

WHEREAS, the promotion program is a national competition that will encourage 50 chosen cities across the 50 states to raise residential recycling performance for a chance to win prizes based on levels of participation levels within the community;

WHEREAS, Recyclebank curbside program will be provided at no cost to the City of East Grand Forks for a period of two years

WHEREAS, the City of East Grand Forks will provide promotion for the Recyclebank program via outlets including, but not limited to, letters, web site promotions, and news releases.

BE IT RESOLVED, that the City Council is in full support of the 2012 50 State Challenge;

BE IT FURTHER RESOLVED, that the City Council authorizes the City Administrator to execute all necessary documents related to the challenge

Voting Aye:
Voting Nay: None.
Absent: None.

The President declared the resolution passed.

Passed: March 20, 2012

Attest:

City Administrator/Clerk-Treasurer

President of Council

I hereby approve the foregoing resolution this 20th of March, 2012.

Mayor

Promotional Program Details – City of East Grand Forks, Minnesota

Purpose of this document

Outline key terms to deploy and operate a promotional version of the Recyclebank curbside recycling incentives program.

Introduction & Program Fundamentals

WM and Recyclebank in conjunction with its partner, SC Johnson & Son, Inc. will be operating a unique promotional program during the period of April, 2012 until December 31, 2012. The program is a national competition that will encourage 50 chosen cities, across the 50 states to raise residential recycling performance for a chance to win prizes based on levels of participation levels within the community.

As part of this program, the Recyclebank curbside program will be provided, at no cost to the municipality, for a period of 24 months. Recycling will be rewarded using a program-specific version of Recyclebank's Community Weight Based service model with recycling participation recorded using member self-reporting.

Together, Recyclebank, WM and the City will utilize a Marketing Toolkit created by Recyclebank to allow for marketing, community outreach, and program education.

- **Service Area:** All curbside recycling households (Approximately, 2,500 households)
- **Recyclebank Program Implementation Period:** As scheduled, April-June, 2012
- **Promotional competition period:** July 2012 through December 31, 2012
- **Recyclebank Program end-date:** June 30, 2014

Program Structure and Other Plan Elements

The Recyclebank program will utilize member self-reporting to record individuals recycling participation. Members may report their recycling activities via the web, smart phone apps, or telephone. Members will be rewarded Recyclebank program points every time they participate.

- The City will work with WM to provide all necessary household addresses for use in program marketing & outreach. The City will print and send an introduction letter (templates will be provided by Recyclebank) to each household participant announcing the program challenge. This letter will be sent prior to the Recyclebank mailing of the registration mailer.
- Additionally, the City will leverage their existing communication channels to residents and merchants to promote the program as extensively as possible. City communication channels may include but are not limited to:
 - + Direct Marketing to Residents (i.e. inserts in city mailings, automated phone messaging, etc)
 - + Online Outreach and Messaging (i.e. messaging in newsletters, emails outreach to residents and city employees, city website messaging, social media, etc)

- + Out-of-home Advertising (i.e. usage of city-owned advertising assets, PSA channels, etc)
 - + Community Outreach (i.e. information distribution at appropriate councils and forums, community events, etc)
 - + PR/Media Strategies (i.e. inclusion in public relations campaigns, local media outreach, etc).
 - + Recyclebank will provide templates to the City to facilitate promotional communications.
- The City agrees to participate, as needed, in an organized series of conference calls to kick-off and coordinate the program deployment. The City will involve appropriate staff from all relevant departments & functions and provide a primary point of contact for purposes of coordination.
 - The City will work with WM and Recyclebank to assist in providing historical and recurring recycling & solid-waste data for the community in an accurate and timely manner.
 - The City agrees to include SC Johnson & Son, Inc. and associated "50 State Challenge" branding on all marketing materials sent to residents.
 - The City agrees to consider proposals to continue the Recyclebank program within the community following the Recyclebank program end-date. Options may include continued full or partial program sponsorship via SC Johnson & Son, Inc. or other corporate partner, or by establishing a commercial agreement with a program fee structure TBD.

Privacy & Confidentiality

- Recyclebank does not rent or sell members' Personally Identifiable Information or program activity to anyone without a member's expressed consent.
- Each party will own all right, title, and interest, including any copyrights or other intellectual property rights, in and to any data or information that it collects, compiles or creates regarding Customers. As between the parties, the owner of such rights will have the right to use as it wishes any such information, subject to applicable law and its own privacy policy, with no duty to give the other party notice, gain the other party's consent, account to the other party or share royalties with the other party.

Waste Management, Recyclebank & SC Johnson present

The 2012 50 State Challenge

Put your community in the running for a \$100,000 grant & showcase your commitment to recycling and sustainability. Your community has been identified as a candidate to represent your state and the nation as a Champion of the Environment.



A free program for one selected community in each state

Compliments of SC Johnson, your community will receive Recyclebank's award winning recycling program at no cost for 2 years. During that time, your residents will enjoy rewards for recycling, as they earn valuable Recyclebank Points which can be redeemed for hundreds of deals and discounts. You do not need to modify any aspect of your existing curbside recycling program to participate.

Participating Challenge Communities will receive

Two years of Waste Management and Recyclebank's award winning recycling incentives program at no cost



Residential incentives & engagement program which offers \$165 average reward savings per participating household

Innovative promotional activities, with national and local PR coverage



Positive national and local exposure as a champion of the environment

Participation in SC Johnson's national recycling contest 'The 50 State Challenge'



Prizes for top performing communities, including a \$100,000 grant for a green community project

Showcase your dedication to a more sustainable future by joining us, and prepare to be applauded for your commitment to curbside recycling. Participating cities will enjoy a positive competition that promotes recycling participation. The competition will run for 180 days, during which time, Recyclebank will track results and award prizes.

Please reach me at your earliest convenience so that we can discuss the program details and steps to engage in this unique opportunity. Eligible candidate communities will be selected on a first come first served basis.

Sincerely,

Paul Kalibabky, Waste Management, (701) 330-8695, pkalibab@wm.com

RESOLUTION NO. 12 - 03 - 33**RESOLUTION ADJUSTING WASTE WATER RATES**

Council Member ____, supported by Council Member ____, introduced the following resolution and moved its adoption:

WHEREAS, the City Council of the City of East Grand Forks approved Resolution No. 11-12-126 to adjust the waste water rates on December 20, 2011;

WHEREAS, the proposed adjustment of the waste water rate schedule would increase revenue by approximately \$250,000 per year that could be reserved for the Waste Water Phase II treatment project;

BE IT RESOLVED by the City Council of the City of East Grand Forks, Minnesota that the following monthly sewage rates/adjustments are hereby adopted and ordered implemented April 1, 2012:

1. Adjust Fixed Charges

a.	5/8" Meter	\$12.00
b.	3/4" Meter	\$12.00
c.	1" Meter	\$19.29
d.	1 1/2" Meter	\$38.57
e.	2" Meter	\$61.71
f.	2 1/2" Meter	\$77.17
g.	3" Meter	\$115.71
h.	4" Meter	\$190.71
i.	6" Meter	\$385.71
j.	8" Meter	\$603.43

3. Adjust the Residential Usage rate from 50% of the water usage to 65%.
4. Adjust the Commercial Usage rate from 75% of the water usage to 95%.

Voting Aye:

Voting Nay: None.

Absent: None.

The President declared the resolution passed.

Passed: March 20, 2012

Attest:

City Administrator/Clerk-Treasurer

President of Council

I hereby approve the foregoing resolution this 20th day of March, 2012.

Mayor

Minutes of the regular meeting of the Water, Light, Power and Building Commission of the City of East Grand Forks, Minnesota held February 16, 2012 at 5:00 P.M.

Present: Ogden, Brickson, Quirk, Tweten

Absent: None

It was moved by Commissioner Quirk second by Commissioner Tweten that the minutes of the previous meeting of February 2, 2012 be approved as read.

Voting Aye: Ogden, Brickson, Quirk, Tweten

Voting Nay: None

It was moved by Commissioner Brickson second by Commissioner Quirk to authorize the Secretary to issue payment of the recommended bills and payroll in the amount of \$1,560,382.38.

Voting Aye: Ogden, Brickson, Quirk, Tweten

Voting Nay: None

The proposed policy for utility bill adjustment charges was tabled.

It was moved by Commissioner Quirk second by Commissioner Brickson to advertise for bids for the 2012 electric materials.

Voting Aye: Ogden, Brickson, Quirk, Tweten

Voting Nay: None

It was moved by Commissioner Quirk second by Commissioner Brickson to deny an additional payment for window sash fixes/upgrades for the WTP window/siding project based on the approved original quote. Windows that were installed were not the windows in the accepted quote.

Voting Aye: Ogden, Brickson, Quirk, Tweten

Voting Nay: None

It was moved by Commissioner Quirk second by Commissioner Tweten to approve the purchase of a copier from Marco in the amount of \$8,550.00 pending a demonstration. If not acceptable, another model is approved for purchase in an amount up to \$9,500.00

Voting Aye: Ogden, Brickson, Quirk, Tweten

Voting Nay: None

It was moved by Commissioner Brickson second by Commissioner Tweten to adjourn to the next regular meeting on March 1, 2012 at 5:00 P.M.

Voting Aye: Ogden, Brickson, Quirk, Tweten

Voting Nay: None

Lori Maloney
Sec'y

RESOLUTION NO. 12 – 03 - 28

RESOLUTION DECLARING ADEQUACY OF PETITION, FILING THE REPORT OF FEASIBILITY, AND SET PUBLIC HEARING

Council Member ____, supported by Council Member ____, introduced the following resolution and moved its adoption:

BE IT RESOLVED BY THE CITY COUNCIL OF EAST GRAND FORKS, Minnesota:

- 1. A certain petition requesting the improvement of properties along Greenway Boulevard and 13th Street SE within the City of East Grand Forks, Minnesota, filed with the council on March 6, 2012, is hereby declared to be signed by the required percentage of owners of property affected thereby. This declaration is made in conformity to Minn. Stat. § 429.035.
- 2. The petition is hereby referred to City Engineer and that person is instructed to report to the council with all convenient speeding advising the council in a preliminary way as to whether the proposed improvement is necessary, cost-effective, and feasible and as to whether it should best be made as proposed or in connection with some other improvement, and the estimated cost of the improvement as recommended.
- 3. A public hearing shall be held on such proposed improvement on the 3rd day of April, 2012, in the Council Chambers of City Hall at 5:00 p.m. and the clerk shall give mailed and published notice of such hearing and improvement as required by law.

Voting Aye:
 Voting Nay: None.
 Absent: None.

The President declared the resolution passed.

Passed: March 6, 2012

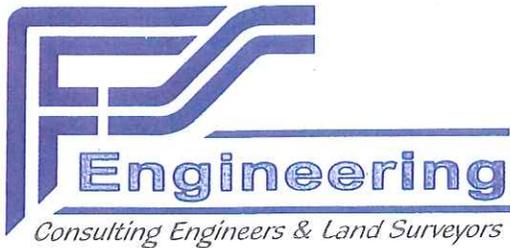
Attest:

City Administrator/Clerk-Treasurer

President of Council

I hereby approve the foregoing resolution this 6th of March, 2012.

Mayor



March 1, 2012

Honorable Mayor and City Council
City of East Grand Forks
PO Box 373
East Grand Forks, MN 56721

RE: Report of Feasibility
Estimate of Cost and
Area Proposed to be Assessed:
Absey's 2nd Addition, Absey's 3rd Addition, Beste's Addition, Peabody's 1st Addition

Dear Members of the Council:

We have as directed by Council, made an investigation as to the feasibility of constructing concrete pavement to serve the properties along Greenway Boulevard and 13th Street SE (see attached map).

We have identified the project need as follows:

The construction of street paving along with the concrete curb and gutter allows for the proper conveyance of surface water to the storm sewer system preventing erosion and saturation of porous soils from rainfall and snow melt. The pavement also benefits the adjacent property owners through increased property values, improved aesthetics and all weather access to the property.

The project on both Greenway Boulevard and 13th Street SE will include the removal of the existing 7" crushed concrete and the placement of 7" reinforced concrete pavement for the streets shown on the attached exhibit.

Greenway Boulevard and 13th Street SE

The total estimated project cost is \$664,575.00 resulting in an assessment rate of \$151.59 per front foot benefit and \$50.53 per end foot benefit. However, Greenway Boulevard is on the Municipal State Aid System (MSAS) and at the present time, the City has advanced their state aid allocation out the next five (5) years, which means the City does not have any state aid funds to construct this street. However, the advancing of state aid funds is a possibility.

AREAS PROPOSED TO BE ASSESSED

Absey's 2nd Addition

Lots 7,8,15 and 16

Absey's 3rd Addition

Lots 5-8, 15 and 16, Block 3

Beste's Addition

Lots 6-9, Block 1

Peabody's 1st Addition

Lots 1-25, Block 1

Lots 1-13, Block 2

Replat of Lot 2 and 10, Block 1, Beste's Addition

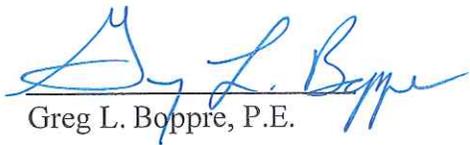
Unplatted Property

Section 12, T 151N, R 50W

We feel the projects as described are feasible.

If you have any questions, or if additional information is needed, please contact our office.

Respectfully yours,
FS Engineering


Greg L. Bopp, P.E.

GLB:kk

cc: Scott Huizenga, City Administrator
Jason Stordahl, Interim Public Works Superintendent

STREET RECONSTRUCTION
Greenway Boulevard from Rhinehart Drive to 11th Ave SE
EAST GRAND FORKS

ITEM NO.	DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	TOTAL
2104.505	Remove Concrete Pavement	SY	50	\$5.00	\$250.00
2104.604	Salvage Aggregate Base	CY	1040	\$6.00	\$6,240.00
2105.501	Common Excavation (P)	CY	50	\$6.00	\$300.00
2105.525	Topsoil Borrow (LV)	CY	50	\$15.00	\$750.00
2211.607	Aggregate Base	CY	100	\$35.00	\$3,500.00
2301.529	Reinforcement Bars(Epoxy Coated)	LB	2,880	\$3.00	\$8,640.00
2301.604	Concrete Pavement(7")	SY	5,400	\$48.00	\$259,200.00
2504.602	Adjust Gate Valve & Box	EA	2	\$300.00	\$600.00
2504.602	Adjust Frame and Ring Castings	EA	8	\$1,000.00	\$8,000.00
2531.501	Concrete Curb and Gutter, Design B624	LF	100	\$20.00	\$2,000.00
2563.601	Traffic Control	LS	1	\$2,000.00	\$2,000.00
2573.530	Storm Drain inlet Protection	EA	10	\$100.00	\$1,000.00
2575.501	Seeding	SY	500	\$2.00	\$1,000.00
TOTAL CONSTRUCTION COST					\$293,480.00
EALC					\$73,370.00
TOTAL					\$366,850.00

STREET RECONSTRUCTION
13th Street SE from Rhinehart Dr to 11th Ave SE
EAST GRAND FORKS

ITEM NO.	DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	TOTAL
2104.505	Remove Pavement	SY	50	\$5.00	\$250.00
2104.607	Salvage Aggregate Base	CY	855	\$6.00	\$5,130.00
2105.501	Common Excavation (P)	CY	50	\$8.00	\$400.00
2105.525	Topsoil Borrow (LV)	CY	50	\$15.00	\$750.00
2211.607	Aggregate Base	CY	100	\$35.00	\$3,500.00
2301.529	Reinforcement Bars (Epoxy Coated)	LB	2,800	\$3.00	\$8,400.00
2301.604	Concrete Pavement 7.0"	SY	4,400	\$48.00	\$211,200.00
2504.602	Adjust Gate Valve & Box	EA	2	\$300.00	\$600.00
2506.522	Adjust Frame and Ring Castings	EA	4	\$600.00	\$2,400.00
2531.501	Concrete Curb and Gutter, Design B624	LF	100	\$20.00	\$2,000.00
2563.601	Traffic Control	LS	1	\$2,000.00	\$2,000.00
2573.530	Storm Drain inlet Protection	EA	8	\$100.00	\$800.00
2575.501	Seeding	SY	500	\$2.00	\$1,000.00
TOTAL CONSTRUCTION COST					\$238,180.00
EALC					\$59,545.00
TOTAL					\$297,725.00

Paving

Paving Construction Cost	\$531,660.00
Plans & Specifications	\$53,166.00
Staking & Inspection	\$31,899.60
Assessment Roll	\$5,316.60
Administration	\$15,949.80
Contingencies	\$26,583.00
TOTAL PAVING COST	\$664,575.00

Front Footage	
ABSEY'S SECOND ADDITION	0.00
ABSEY'S THIRD ADD	0.00
BESTE'S ADDITION	199.28
REPLAT OF LOT 2 & 10, BLK 1 BESTE'S ADDITION	99.64
UNPLATTED PROPERTIES	0.00
Peabody's 1st Addition	3,659.27
TOTAL FRONT FOOTAGE	3,958.19

End Footage	
ABSEY'S SECOND ADDITION	351.79
ABSEY'S THIRD ADD	545.40
BESTE'S ADDITION	165.27
REPLAT OF LOT 2 & 10, BLK 1 BESTE'S ADDITION	0.00
UNPLATTED PROPERTIES	124.00
Peabody's 1st Addition	90.89
TOTAL END FOOTAGE	1,277.35

Assessed Front Footage Benefit Rate	\$151.591992 per foot
Assessed End Footage Benefit Rate	\$50.530664 per foot
TOTAL AMOUNT TO BE ASSESSED	\$664,575.00

2012 ASSESSMENT JOB No. 3 - PAVING
EAST GRAND FORKS, MINNESOTA

PARCEL No.	OWNER	DESCRIPTION	PAVING		End \$ BENEFIT \$50,530664	TOTAL ASSESSMENT BEFORE INTEREST
			Front FOOTAGE	Front \$ BENEFIT \$151,591992		
ABSEY'S SECOND ADDITION						
R 83.03338.00	LOWELL A & NANCY L BRANDNIER	Lot-007		\$0.00	85.00	\$4,295.11
R 83.03339.00	CASEY A & AMANDA M ANDERSON	Lot-008		\$0.00	90.96	\$4,596.27
R 83.03346.00	SCOTT A JOHNSON	Lot-015		\$0.00	85.00	\$4,295.11
R 83.03347.00	DAVID E & MARY L ANDERSON	Lot-016		\$0.00	90.83	\$4,589.70
ABSEY'S SECOND ADDITION SUBTOTAL			0.00	\$0.00	351.79	\$17,776.19
ABSEY'S THIRD ADD						
R 83.03376.00	DANIEL LEE FJESTAD	Lot-007 Block-003		\$0.00	85.00	\$4,295.11
R 83.03376.01	WILLIAM G & JENNIFER E STOCKER	Lot-006 Block-003		\$0.00	98.00	\$4,952.01
R 83.03378.00	CHAD A & RAEANN M BEAUCHAMP	Lot-005 Block-003		\$0.00	95.00	\$4,800.41
R 83.03381.00	MICHAEL T & NICOLE J KOLSTOE	Lot-008 Block-003		\$0.00	91.26	\$4,611.18
R 83.03388.00	DANIEL ZAVORAL / JODI SPOOR	Lot-015 Block-003		\$0.00	85.00	\$4,295.11
R 83.03389.00	JEFF R & LORI A ANDERSON	Lot-016 Block-003		\$0.00	91.14	\$4,605.36
ABSEY'S THIRD ADD SUBTOTAL			0.00	\$0.00	545.40	\$27,559.18
BESTE'S ADDITION						
R 83.03719.00	STEVEN D & JENNIFER A HOVDE	Lot-006 Block-001		\$0.00	55.09	\$2,783.73
R 83.03720.00	TODD R & NICOLE R JACKMAN	Lot-007 Block-001		\$0.00	110.18	\$5,567.47
R 83.03721.00	MICHAEL & MELISSA CASSANELLI	Lot-008 Block-001	99.64	\$15,104.63		\$15,104.63
R 83.03722.00	KEYARESH AFSHARI	Lot-009 Block-001	99.64	\$15,104.63		\$15,104.63
BESTE'S ADDITION SUBTOTAL			199.28	\$30,209.26	165.27	\$8,351.20
PEABODY'S FIRST ADDITION						
R 83.04238.00	ROBERT E & JEANINE H PEABODY	Lot-001 Block-001	100.00	\$15,159.20		\$15,159.20
R 83.04239.00	ROBERT E & JEANINE H PEABODY	Lot-002 Block-001	95.00	\$14,401.24		\$14,401.24
R 83.04240.00	ROBERT E & JEANINE H PEABODY	Lot-003 Block-001	95.00	\$14,401.24		\$14,401.24
R 83.04241.00	CHRISTOPHER J LIZAKOWSKI	Lot-004 Block-001	95.00	\$14,401.24		\$14,401.24
R 83.04242.00	ROBERT E & JEANINE H PEABODY	Lot-005 Block-001	95.00	\$14,401.24		\$14,401.24
R 83.04243.00	ROBERT E & JEANINE H PEABODY	Lot-006 Block-001	95.00	\$14,401.24		\$14,401.24
R 83.04244.00	ROBERT E & JEANINE H PEABODY	Lot-007 Block-001	45.30	\$6,867.12		\$6,867.12
R 83.04245.00	ROBERT E & JEANINE H PEABODY	Lot-008 Block-001	95.00	\$14,401.24		\$14,401.24
R 83.04246.00	ROBERT E & JEANINE H PEABODY	Lot-009 Block-001	95.00	\$14,401.24		\$14,401.24
R 83.04247.00	ROBERT E & JEANINE H PEABODY	Lot-010 Block-001	95.00	\$14,401.24		\$14,401.24
R 83.04248.00	ROBERT E & JEANINE H PEABODY	Lot-011 Block-001	95.06	\$14,410.33		\$14,410.33
R 83.04249.00	ROBERT E & JEANINE H PEABODY	Lot-012 Block-001	212.25	\$32,175.40		\$32,175.40
R 83.04250.00	ROBERT E & JEANINE H PEABODY	Lot-013 Block-001	102.11	\$15,479.06		\$15,479.06
R 83.04251.00	RYAN B & SADIE M STEENERSON	Lot-014 Block-001	97.29	\$14,748.38		\$14,748.38
R 83.04252.00	ROBERT E & JEANINE H PEABODY	Lot-015 Block-001	95.00	\$14,401.24		\$14,401.24

2012 ASSESSMENT JOB No. 3 - PAVING
EAST GRAND FORKS, MINNESOTA

PARCEL No.	OWNER	DESCRIPTION	PAVING			TOTAL ASSESSMENT BEFORE INTEREST
			Front FOOTAGE	Front \$ BENEFIT	End Footage	
R 83.04253.00	ROBERT E & JEANINE H PEABODY	Lot-016 Block-001	95.00	\$14,401.24	\$50.530664	\$14,401.24
R 83.04254.00	MATTHEW S & JENNIFER S LUKACH	Lot-017 Block-001	95.00	\$14,401.24	\$0.00	\$14,401.24
R 83.04255.00	ROBERT E & JEANINE H PEABODY	Lot-018 Block-001	95.00	\$14,401.24	\$0.00	\$14,401.24
R 83.04256.00	ROBERT E & JEANINE H PEABODY	Lot-019 Block-001	45.30	\$6,867.12	\$0.00	\$6,867.12
R 83.04257.00	ROBERT E & JEANINE H PEABODY	Lot-020 Block-001	95.00	\$14,401.24	\$0.00	\$14,401.24
R 83.04258.00	FORX BUILDERS ASSOCIATION	Lot-021 Block-001	95.00	\$14,401.24	\$0.00	\$14,401.24
R 83.04259.00	ROBERT E & JEANINE H PEABODY	Lot-022 Block-001	95.00	\$14,401.24	\$0.00	\$14,401.24
R 83.04260.00	LAWRENCE C MISHLER	Lot-023 Block-001	95.00	\$14,401.24	\$0.00	\$14,401.24
R 83.04261.00	ROBERT E & JEANINE H PEABODY	Lot-024 Block-001	95.00	\$14,401.24	\$0.00	\$14,401.24
R 83.04262.00	ROBERT E & JEANINE H PEABODY	Lot-025 Block-001	100.00	\$15,159.20	\$0.00	\$15,159.20
R 83.04263.00	ROBERT E & JEANINE H PEABODY	Lot-001 Block-002	100.00	\$15,159.20	\$0.00	\$15,159.20
R 83.04264.00	ROBERT E & JEANINE H PEABODY	Lot-002 Block-002	95.00	\$14,401.24	\$0.00	\$14,401.24
R 83.04265.00	ROBERT E & JEANINE H PEABODY	Lot-003 Block-002	95.00	\$14,401.24	\$0.00	\$14,401.24
R 83.04266.00	ROBERT E & JEANINE H PEABODY	Lot-004 Block-002	95.00	\$14,401.24	\$0.00	\$14,401.24
R 83.04267.00	ROBERT E & JEANINE H PEABODY	Lot-005 Block-002	95.00	\$14,401.24	\$0.00	\$14,401.24
R 83.04268.00	STEVEN & SUSAN CARIVEAU	Lot-006 Block-002	95.00	\$14,401.24	\$0.00	\$14,401.24
R 83.04269.00	ROBERT E & JEANINE H PEABODY	Lot-007 Block-002	95.00	\$14,401.24	\$0.00	\$14,401.24
R 83.04270.00	ROBERT E & JEANINE H PEABODY	Lot-008 Block-002	95.00	\$14,401.24	\$0.00	\$14,401.24
R 83.04271.00	ROBERT E & JEANINE H PEABODY	Lot-009 Block-002	95.00	\$14,401.24	\$0.00	\$14,401.24
R 83.04272.00	TODD & JANET D ECKES	Lot-010 Block-002	95.00	\$14,401.24	\$0.00	\$14,401.24
R 83.04273.00	ROBERT E & JEANINE H PEABODY	Lot-011 Block-002	95.00	\$14,401.24	\$0.00	\$14,401.24
R 83.04274.00	ROBERT E & JEANINE H PEABODY	Lot-012 Block-002	97.12	\$14,722.61	\$0.00	\$14,722.61
R 83.04275.00	ROBERT E & JEANINE H PEABODY	Lot-013 Block-002	99.84	\$15,134.94	\$0.00	\$15,134.94
R 83.04276.00	EAST GRAND FORKS CITY	Lot-001 Block-003		\$0.00	90.89	\$4,592.73
PEABODY'S FIRST ADDITION SUBTOTAL			3,659.27	\$554,716.04	90.89	\$4,592.73
REPLAT OF LOT 2 & 10, BLK 1 BESTE'S ADDITION						
R 83.04298.00	KORY L KNOFF	Lot-00B Block-001	99.64	\$15,104.63	\$0.00	\$15,104.63
REPLAT OF LOT 2 & 10, BLK 1 BESTE'S ADDITION SUBTOTAL			99.64	\$15,104.63	0.00	\$15,104.63
UNPLATTED PROPERTIES						
	UNKNOWN		0.00	\$0.00	124.00	\$6,265.80
UNPLATTED PROPERTIES SUBTOTAL			0.00	\$0.00	124.00	\$6,265.80
TOTAL PAVING ASSESSMENT			3,958.19	\$600,029.93	1,277.35	\$664,575.03

Petition for Local Improvement

East Grand Forks, Minnesota

Dated: 2-20-12

To the City Council of East Grand Forks, Minnesota:

We, the undersigned, owners of not less than 35 percent in frontage of the real property abutting and benefitting ends on Greenway Boulevard and 13th Street, between the centerline of Rhinehart Drive SE and the centerline of 11th Avenue SE within the City of East Grand Forks, Minnesota hereby petition that such street is improved by installation of concrete pursuant to Minnesota Statutes Chapter 429 and that the city assess the entire cost of the improvement against our property described below and hereby agreed to pay the entire cost as apportioned by the city.

PIN	Address	Property Owner	Signature
83.03378.00	1203 9TH AVE SE	CHAD A & RAEANN M BEAUCHAMP	<i>Chad Beauchamp</i>
83.03376.01	1211 9TH AVE SE	WILLIAM G & JENNIFER E STOCKER	<i>Jennifer Stocker</i>
83.03719.00	1214 9TH AVE SE	STEVEN D & JENNIFER A HOVDE	<i>Jenny Hovde</i>
83.03346.00	1218 11TH AVE SE	SCOTT A JOHNSON	<i>Scott Johnson</i>
83.03338.00	1219 10TH AVE SE	LOWELL A & NANCY L BRANDNER	<i>Lowell Brandner</i>
83.03388.00	1218 10TH AVE SE	DANIEL ZAVORAL	<i>Daniel Zavoral</i>
83.03376.00	1219 9TH AVE SE	DANIEL LEE FJESTAD	<i>Daniel Fjestad</i>
83.03721.00	831 13th ST SE	<i>Mike McHesa</i> LAWRENCE G MISHLER <i>Lawrence</i>	<i>Mike Mishler</i>
83.03722.00	823 13TH ST SE	KEYARESH AFSHARI	<i>Keyareh Afshari</i>
83.03723.00	815 13TH ST SE	KARY L & JESSICA KNOFF <i>Kory</i>	<i>Kory Knoff</i>
83.03347.00	1224 11TH AVE SE	DAVID E & MARY L ANDERSON	<i>Mary Anderson</i>
83.03339.00	1225 10TH AVE SE	CASEY A & AMANDA M ANDERSON	<i>Amanda Anderson</i>
83.03720.00	1222 9TH AVE SE	TODD R & NICOLE R JACKMAN	<i>Todd Jackman</i>
83.03389.00	1224 10TH AVE SE	JEFF R & LORI A ANDERSON	<i>Lori Anderson</i>
83.00113.10	1223 RHINEHART DR SE	RYAN J & MILISSA M VANEPS	
83.03381.00	1225 9TH AVE SE	MICHAEL T & NICOLE J KOLSTOE	<i>Mike Kolstoe</i>
83.04263.00	804 Greenway Boulevard SE	ROBERT E & JEANINE H PEABODY	
83.04264.00	812 Greenway Boulevard SE	ROBERT E & JEANINE H PEABODY	
83.04265.00	820 Greenway Boulevard SE	ROBERT E & JEANINE H PEABODY	
83.04866.00	826 Greenway Boulevard SE	FORK BUILDERS ASSOCIATION <i>Jim + Kate Schub</i>	<i>Jim Schub</i>
83.04267.00	834 Greenway Boulevard SE	ROBERT E & JEANINE H PEABODY	
83.04268.00	842 Greenway Boulevard SE	STEVEN & SHEILA CARIVEAU <i>STREZIS WAG</i>	<i>Strezis Wag</i>
83.04269.00	904 Greenway Boulevard SE	ROBERT E & JEANINE H PEABODY	
83.04270.00	910 Greenway Boulevard SE	ROBERT E & JEANINE H PEABODY	
83.04271.00	918 Greenway Boulevard SE	ROBERT E & JEANINE H PEABODY	
83.04272.00	926 Greenway Boulevard SE	TODD AND JANET ECKES Page 38	<i>Todd Eckes</i>

JK

PIN	Address	Property Owner	Signature
83.04273.00	1002 Greenway Boulevard SE	ROBERT E & JEANINE H PEABODY	
83.04275.00	1018 GREENWAY BLVD SE	ROBERT E & JEANINE H PEABODY	
83.04274.00	1010 GREENWAY BLVD SE	ROBERT E & JEANINE H PEABODY	
83.04262.00	805 Greenway Boulevard SE	ROBERT E & JEANINE H PEABODY	
83.04238.00	804 13th St SE	ROBERT E & JEANINE H PEABODY	
83.04261.00	813 Greenway Boulevard SE	ROBERT E & JEANINE H PEABODY	
83.04239.00	812 13th St SE	ROBERT E & JEANINE H PEABODY	
83.04260.00	821 Greenway Boulevard SE	SHANON R. & AMY J. RAY	<i>Jay Amy Ray</i>
83.04240.00	820 13th St SE	ROBERT E & JEANINE H PEABODY	
83.04259.00	827 Greenway Boulevard SE	ROBERT E & JEANINE H PEABODY	
83.04241.00	826 13th St SE	CHRISTOPHER LILAKOVSKI <i>Michael Ekman</i>	<i>Michael Ekman</i>
83.04258.00	835 Greenway Boulevard SE	FORX BUILDERS ASSOCIATION <i>Lance Heurtenau</i>	<i>Lance Heurtenau</i>
83.04242.00	834 13th St SE	ROBERT E & JEANINE H PEABODY	
83.04257.00	843 Greenway Boulevard SE	ROBERT E & JEANINE H PEABODY	
83.04243.00	842 13th St SE	ROBERT E & JEANINE H PEABODY	
83.04256.00	905 Greenway Boulevard SE	BRIAN & LAURIE NOYES	<i>Brian Noyes</i>
83.04244.00	904 13th St SE	ROBERT E & JEANINE H PEABODY	
83.04255.00	911 Greenway Boulevard SE	ROBERT W. JOHNSON & SANDRA J. BERGGREN	<i>Robert Johnson Sandra Johnson</i>
83.04245.00	910 13th St SE	ROBERT E & JEANINE H PEABODY	
83.04254.00	919 Greenway Boulevard SE	MATTHEW S & JENNIFER S LUKACH	
83.04246.00	918 13th St SE	ROBERT E & JEANINE H PEABODY	
83.04253.00	927 Greenway Boulevard SE	ROBERT E & JEANINE H PEABODY	
83.04247.00	926 13th St SE	ROBERT E & JEANINE H PEABODY	
83.04252.00	1003 GREENWAY BLVD SE	ROBERT E & JEANINE H PEABODY	
83.04249.00	1014 13th St SE	ROBERT E & JEANINE H PEABODY	
83.04248.00	1002 13th St SE	ROBERT E & JEANINE H PEABODY <i>Paul & Kris Danielson</i>	<i>Kristine Danielson</i>
83.04250.00	1019 GREENWAY BLVD SE	ROBERT E & JEANINE H PEABODY	
83.04251.00	1011 GREENWAY BLVD SE	RYAN & SADIE STEENERSON	<i>Ryan Steener</i>
83.04276.00	1017 13th Street SE	CITY OF EAST GRAND FORKS	

Examined, checked, and found to be in proper form and to be signed by the required number of owners of property affected by the making of the improvement petitioned for.

City Administrator/Clerk-Treasurer
City of East Grand Forks, Minnesota

RESOLUTION NO. 12 – 03 - 34

RESOLUTION ORDERING IMPROVEMENT AND PREPARATION OF PLANS & SPECIFICATIONS

Council Member ____, supported by Council Member ____, introduced the following resolution and moved its adoption:

WHEREAS, a resolution of the city council adopted the 20th day of March, 2012, to 2012 Assessment Job No. 1 – Reconstruction – 15th Street NE;

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF EAST GRAND FORKS, MINNESOTA:

1. Such improvement is necessary, cost-effective, and feasible as detailed in the feasibility report.
2. Such improvement is hereby ordered as proposed in the council resolution adopted 20th day of March, 2012.
3. FS Engineering is hereby designated as the engineer for this improvement. The engineer shall prepare plans and specifications for the making of such improvement.
4. Funding will be available through Special Assessments.
5. The City Council declares its official intent to reimburse itself for the excess costs of the improvement from the proceeds of a tax exempt bond if necessary.

Voting Aye:

Voting Nay:

Absent: None

The President declared the resolution passed.

Passed: March 20, 2012

Attest:

City Administrator/Clerk-Treasurer

President of Council

I hereby approve the foregoing resolution this 20th of March, 2012.

Mayor

Request for Council Action

Date: February 21, 2012

To: East Grand Forks City Council, Mayor Lynn Stauss, President Craig Buckalew, Council Vice President Wayne Gregoire, Council Members: Marc Demers, Henry Tweten, Greg Leigh, Mike Pokrzywinski and Ron Vonasek.

Cc: File

From: Greg Boppre, P.E.

RE: ICON Pavement Management

Background:

The City Public Works Superintendent(PWS) asked us to provide a proposal for inputting data into the ICON Pavement Management starting in 2012(see attached). The PWS included \$50,000 in the budget for 2012, therefore, we are asking permission from the City Council to proceed.

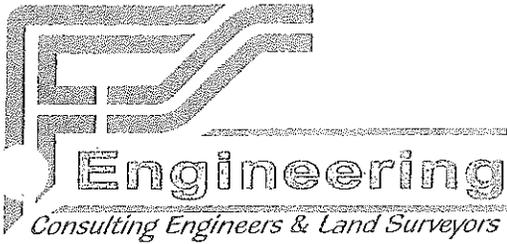
The following powerpoint presentation identifies what ICON Pavement Management is, how it works and what information the City can use from it.

Recommendation:

Authorize FS Engineering to proceed with the ICON Pavement Management.

Enclosures:

ICON Powerpoint



May 11, 2011

John Wachter
EGF Public Works Superintendent
1001 Second St. NE
East Grand Forks, MN 56721

RE: ICON Pavement Management

Dear John:

As you know, the City of East Grand Forks has the ICON Program at its disposal so that the City can evaluate its street sections and keep track of maintenance throughout the City. The last pavement survey was completed in 2008 and we have also entered in some more recent maintenance data that you have provided us. It is a start but in order to get the most out of this program, we need to devote more time and energy into putting in all the information regarding our streets. This includes but is not limited to;

- A) Pavement Sections
- B) Years of Construction
- C) Years of Maintenance and type of Work
- D) Any utilites underneath the Pavement
- E) Updating any new Construction as it happens

With the information mentioned above, the ICON Pavement Management Program can be a very valuable tool for the community. In order to update all this information, we think that it will take approximately \$150,000.00 worth of time and energy to get all the information uploaded. If we can spread it out over a 5 year period we can work on it during the winters when we have the most personnel that can devote their time to it and not be interrupted with the summer construction season. Therefore, we suggest budgeting \$30,000.00 a year for the next five years so that the city can utilize this program to its full potential.

If you have any questions or need further information, please contact our office.

Respectfully yours,
FS Engineering


Greg Bopp, P.E.

GB:js

Cc: Scott Huizenga

ICON PAVEMENT MANAGEMENT



WHAT IS ICON?

- Infrastructure **CON**sultant
- An Infrastructure Management System that compliments your decision making



PAVEMENT AND RIGHT-OF WAY MANAGEMENT IS A DECISION MAKING PROCESS

- WHAT to do? (find cost-effective treatments)
- WHEN to do it? (at designated times)
- WHERE to do it? (location, location, location)
- To provide a desired level of service



PAVEMENT MANAGEMENT SOFTWARE NEEDS TO PROVIDE OPTIONS FOR:

- Routine Maintenance (patching, crack sealing)
- Preventive Maintenance (sealcoats)
- Major Repairs (overlays, panel replacements)
- Rehabilitation (reconstruction)



ICON SOFTWARE

Consists of 4 working desktops (windows)

- DATA
- ADMINISTRATION
- ANALYSIS
- REPORT



DATA MODULE

- Maintains an inventory of your roadway network (including right-of-way) and pavement condition
- Maintains a uniform roadway inventory
- Keeps track of condition and project history
- Allows image, video storage and comments



CONDITION ASSESSMENT

- Captures the condition and needs of your pavement
 - **PAST:** Document trends in condition and develop pavement performance curves
 - **PRESENT:** What is the pavement condition today
 - **FUTURE:** Pavement performance projections to estimate future needs



ADMINISTRATION MODULE

- Allows you to define your local parameters to customize the ICON system to your local conditions
- Considers the effect of available funds
- Prioritized listings of projects needing work
- Support of allocation decisions
 - Do nothing
 - Apply preventive maintenance
 - Fix worst first
- Show and tell the benefits to your users



ANALYSIS MODULE

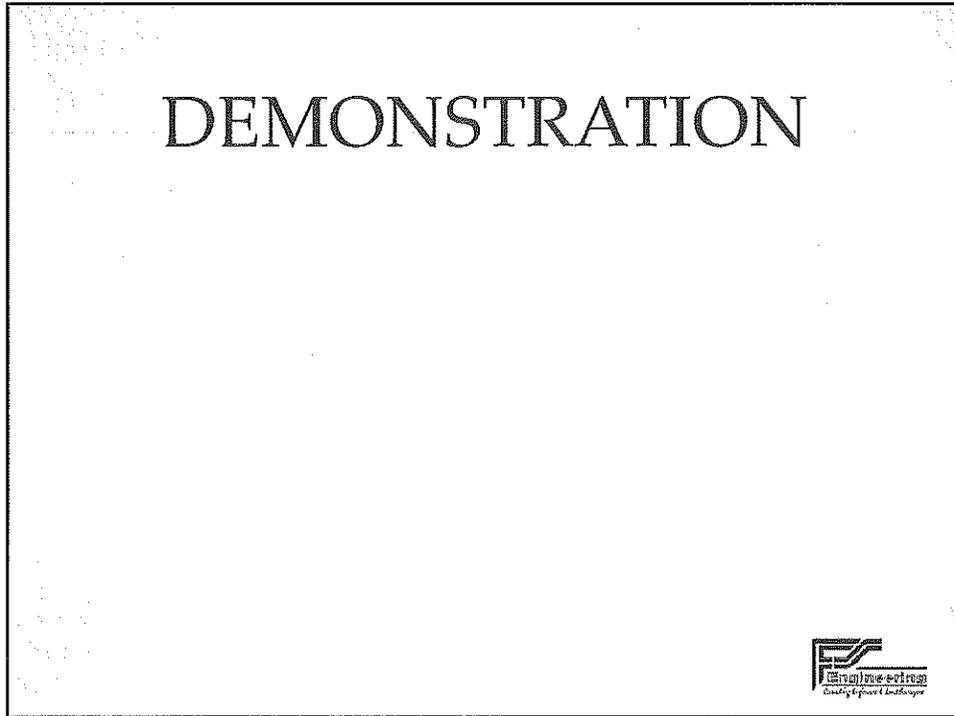
- Performs a detailed analysis on the pavement network, determines overall condition and maintenance backlog, and helps develop multi-year work plans
- Allows assigning of monetary funding and allocation % to maintenance categories
- Projects average pavement condition
- Develops multi-year work plans
- Determines needed shifts in maintenance policy



REPORT MODULE

- Allows user to generate hardcoded graphics and reports which list various network information
- Reports are always "refreshed" with the most recent set of data
- Reports can be printed out for hard-copy reference





Request for Council Action

Date: March 7, 2012

To: East Grand Forks City Council, Mayor Lynn Stauss, Henry Tweten, Council Members: Marc Demers, Council President Craig Buckalew, Council Vice President Wayne Gregoire, Greg Leigh, Mike Pokrzywinski and Ron Vonasek.

Cc: File

From: Dave Aker

RE: Playground Equipment at O'Leary Park

Background:

The need for playground equipment is necessary at O'Leary Park because we have to take out some of the equipment according to an inspection done by the League of Minnesota Cities last year. The equipment is outdated and dangerous according to the new guidelines by the State of Minnesota. The main piece of equipment is the slide and our new playground equipment would include four slides.

I have a quote on new playground equipment for \$31,315.97 and border timbers for \$6,188.00, if I order them before April 20, I can get them for \$27,884.97. At that cost I can also get \$1,800.00 of pea rock to fill in the playground equipment for a total cost of \$29,684.97.

Recommendation:

I recommend that we get the playground equipment at the sale price. The total in capital improvements are \$30,000 for playground equipment in 2012.

Enclosures:

The prices are in the packet.



MIDWEST PLAYSCAPES, INC.

500 Pine Street, Suite 104, Chaska, MN 55318
www.midwestplayscapes.com

Telephone: 952-361-3504
Fax: 952-361-3549
Toll Free: 800-747-1452

E-mail: playscapes@earthlink.net

Quotation



Project: City of East Grand Forks

Contact: Dave Aker

Ship To: 600 DeMers Ave
East Grand Forks, MN 56721

Email: EGFaker@hotmail.com

Phone: 218-773-8000

Fax:

Bill To: 600 DeMers Ave
East Grand Forks, MN 56721

Shipping Contact Name: Dave Aker

Date: 2/29/2012

Qty	Design/Item #	Description	Price each	Total
140	ZZXX9430	4' Border Timbers with stakes	\$ 42.00	\$ 5,880.00
		Sale Discount	\$ (10.00)	\$ (1,400.00)

Subtotal \$ 4,480.00

Freight

Tax Exempt # _____

* Please provide certificate

Sales Tax \$ 308.00

Local Sales Tax

Total \$ 4,788.00

NOTE: UNLESS OTHERWISE NOTED, prices shown are material only. They **DO NOT** include: assembly, installation, border, safety surfacing, drain tile, geotextile fabric, removal of existing equipment, site preparation, excavation or site restoration, unloading of equipment, disposal of packaging material, storage of equipment, additional insurance and bonding would be extra, unless otherwise stated above. If playground equipment or materials are stored off site, customer is responsible for transporting equipment to job site.

Prices firm for 30 days, subject to review thereafter. Our terms are net 30. A finance charge of 1.5% will be imposed on the outstanding balance unpaid for more than 30 days after the shipment of materials. Equipment shall be invoiced separately from other services and shall be payable in advance of those services and project completion. Retainage not accepted. Once customer has signed quotation, your order cannot be changed or canceled. Please allow 3 to 4 weeks for delivery after receipt of order. Standard manufacturing design, specification, and construction apply unless noted otherwise. Customer is responsible for the identification of all underground utilities. Area must be accessible to Bobcat and other equipment necessary for installation or additional fees will be charged. Freight quote is based on customer unloading equipment and checking in all equipment for any missing parts. If product is refused by customer upon delivery for any reason (unless damaged), without prior authorization from Midwest Playscapes, Inc., the customer agrees to pay 20% restocking fee plus freight charges. If we can be of Other Assistance, please feel free to contact us.

Signed: _____

Scott Winter

Page 50

Accepted _____

Date: _____

Printed Name: _____



MIDWEST PLAYSAPES, INC.

500 Pine Street, Suite 104, Chaska, MN 55318
www.midwestplaysapes.com

Telephone: 952-361-3504
Fax: 952-361-3549
Toll Free: 800-747-1452

E-mail: playscapes@earthlink.net

Quotation



Project: City of East Grand Forks

Contact: Dave Aker

Ship To: 600 DeMers Ave
East Grand Forks, MN 56721

Email: EGFaker@hotmail.com

Shipping Contact Name: Dave Aker

Phone: 218-773-8000

Fax:

Bill To: 600 DeMers Ave
East Grand Forks, MN 56721

Date: 2/29/2012

Qty	Design/Item #	Description	Price each	Total
1	PSS-1215	Challengers Playsystem	\$ 27,396.00	\$ 27,396.00
		Sale Discount		\$ (8,219.00)

Subtotal \$ 19,177.00

Freight \$ 2,434.20

Tax Exempt # _____

* Please provide certificate

Sales Tax \$ 1,485.77

Local Sales Tax

Total \$ 23,096.97

NOTE: UNLESS OTHERWISE NOTED, prices shown are material only. They **DO NOT** include: assembly, installation, border, safety surfacing, drain tile, geotextile fabric, removal of existing equipment, site preparation, excavation or site restoration, unloading of equipment, disposal of packaging material, storage of equipment, additional insurance and bonding would be extra, unless otherwise stated above. If playground equipment or materials are stored off site, customer is responsible for transporting equipment to job site.

Prices firm for 30 days, subject to review thereafter. Our terms are net 30. A finance charge of 1.5% will be imposed on the outstanding balance unpaid for more than 30 days after the shipment of materials. Equipment shall be invoiced separately from other services and shall be payable in advance of those services and project completion. Retainage not accepted. Once customer has signed quotation, your order cannot be changed or canceled. Please allow 3 to 4 weeks for delivery after receipt of order. Standard manufacturing design, specification, and construction apply unless noted otherwise. Customer is responsible for the identification of all underground utilities. Area must be accessible to Bobcat and other equipment necessary for installation or additional fees will be charged. Freight quote is based on customer unloading equipment and checking in all equipment for any missing parts. If product is refused by customer upon delivery for any reason (unless damaged), without prior authorization from Midwest Playscapes, Inc., the customer agrees to pay 20% restocking fee plus freight charges. If we can be of Other Assistance, please feel free to contact us.

Signed: _____

Scott Winter

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Accepted _____

Date: _____

Printed Name: _____

CITY OF EAST GRAND FORKS

East Grand Forks, Minnesota



 **MIDWEST PLANSCAPES, INC.**

 **PLAYWORLD SYSTEMS**
The world needs play.
 PVC-Free Pledge

CITY OF EAST GRAND FORKS

East Grand Forks, Minnesota



MIDWEST PLANSCAPES, INC.



RESOLUTION NO. 12 – 03 – 35

Council Member ____, reported by Council Member ____, introduced the following resolution and moved its adoption:

RESOLUTION RATIFYING CONTRACTS

WHEREAS, the City of East Grand Forks purchased the following goods from Bert’s Truck Equipment:

<u>Date</u>	<u>Invoice</u>	<u>Description</u>	<u>Total Amount</u>
02/29/12	51221	Controllor	264.52
03/01/12	51250	Headlight	30.54

WHEREAS, Wayne Gregoire, was personally interested financially in the contract, but the purchases were made because the price was as low as or lower than other local vendors.

NOW THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF EAST GRAND FORKS:

1. The above mentioned purchase by the City and the claim of the vendor based thereon are confirmed and the Mayor and Clerk are directed to issue an order-check in payment of such claim on the filing of the affidavit of official interest required under Minnesota Statutes, Section 471.89.
2. It is hereby determined that the total price of \$295.06 on check number 12013 paid for such goods is as low as, or lower than, the price at which they could have been obtained elsewhere at the time the purchase was made.
3. This resolution is passed to comply with the provisions of Minnesota Statutes, Section 471.87-89.
4. Resolution passed by unanimous vote of the council on March 20, 2012.

Voting Aye:
Voting Nay: None.
Absent: None.
Abstain: Gregoire.

The President declared the resolution passed.

Passed: March 20, 2012

Attest:

City Administrator/Clerk-Treasurer

President of Council

I hereby approve the foregoing resolution this 20th of March, 2012.

Mayor

AFFIDAVIT OF OFFICIAL INTEREST CLAIM

STATE OF MINNESOTA)
COUNTY OF POLK) ss
CITY OF EAST GRAND FORKS)

I, Wayne Gregoire, being duly sworn states the following:

- 1. I am 5th Ward Council Member of the City of East Grand Forks.
- 2. The following goods were furnished to the City of East Grand Forks by Bert’s Truck Equipment:

<u>Date</u>	<u>Invoice</u>	<u>Description</u>	<u>Total Amount</u>
02/29/12	51221	Controller	264.52
03/01/12	51250	Headlight	30.54

- 3. This resolution is passed to comply with the provisions of Minnesota Statutes, Section 471.87-89.
- 4. Resolution passed by unanimous vote of the council on March 20, 2012.

Affiant states further that to the best of his knowledge and belief (a) the contract price was as low as or lower than the price at which the services could be obtained from other sources.

Affiant further states that the affidavit constitutes a claim against the city for the contract price, that the claim is just and correct, and that no part thereof has been paid.

Dated: _____

(Signature of Official)

RESOLUTION NO. 12 – 03 – 36

Council Member ____, supported by Council Member ____, introduced the following resolution and moved its adoption:

RESOLUTION RATIFYING CONTRACTS

WHEREAS, the City of East Grand Forks purchased from Hardware Hank the goods referenced in check number 12321 for a total of \$930.43.

WHEREAS, Craig Buckalew, was personally interested financially in the contract, but the purchases were made because the price was as low as or lower than other local vendors.

NOW THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF EAST GRAND FORKS:

1. The above mentioned purchase by the City and the claim of the vendor based thereon are confirmed and the Mayor and Clerk are directed to issue an order-check in payment of such claim on the filing of the affidavit of official interest required under Minnesota Statutes, Section 471.89.
2. It is hereby determined that the total price of \$930.43 paid for such goods is as low as, or lower than, the price at which they could have been obtained elsewhere at the time the purchase was made.
3. This resolution is passed to comply with the provisions of Minnesota Statutes, Section 471.87-89.
4. Resolution passed by unanimous vote of the council on March 20, 2012.

Voting Aye:
 Voting Nay: None.
 Abstain: Buckalew.

The President declared the resolution passed.

Passed: March 20, 2012

Attest:

City Administrator/Clerk-Treasurer

President of Council

I hereby approve the foregoing resolution this 20th of March, 2012.

Mayor

AFFIDAVIT OF OFFICIAL INTEREST CLAIM

STATE OF MINNESOTA)
COUNTY OF POLK) ss
CITY OF EAST GRAND FORKS)

I, Craig Buckalew, being duly sworn states the following:

1. I am 3rd Ward Council Member of the City of East Grand Forks.
2. The City of East Grand Forks check number 12321 for a total of \$930.43.
3. This resolution is passed to comply with the provisions of Minnesota Statutes, Section 471.87-89.
4. Resolution passed by unanimous vote of the council on March 20, 2012.

Affiant states further that to the best of his knowledge and belief (a) the contract price was as low as or lower than the price at which the services could be obtained from other sources.

Affiant further states that the affidavit constitutes a claim against the city for the contract price, that the claim is just and correct, and that no part thereof has been paid.

Dated: _____

(Signature of Official)

Accounts Payable

Check Register Totals Only

User: mfrench
 Printed: 3/15/2012 - 3:52 PM



City of East Grand Forks

P. O. Box 373
 East Grand Forks, MN 56721
 (218) 773-2483

Check	Date	Vendor No	Vendor Name	Amount	Voucher
12280	03/20/2012	ALB001	Albrecht Manufacturing	1,244.49	0
12281	03/20/2012	ALT001	Altru Health System	410.00	0
12282	03/20/2012	ALT004	Altru Health Systems	57.00	0
12283	03/20/2012	AME005	Ameripride Linen & Apparel Services	567.19	0
12284	03/20/2012	AQU001	Aqua Water Solutions	41.35	0
12285	03/20/2012	BAL001	Balco Uniforms Co Inc	264.07	0
12286	03/20/2012	BAR005	Barnes Distribution	155.84	0
12287	03/20/2012	BEC001	Becker Arena Products Inc	646.59	0
12288	03/20/2012	BER001	Bert's Truck Equipment	295.06	0
12289	03/20/2012	BRI003	Brite-Way Window Cleaning	60.00	0
12290	03/20/2012	BUE001	Roger Buell	1,462.25	0
12291	03/20/2012	C&R001	C&R Laundry & Cleaners	263.44	0
12292	03/20/2012	CAN001	Canon Financial Services	167.10	0
12293	03/20/2012	CAR012	Victoria Carroll	334.25	0
12294	03/20/2012	GFT003	Donald Scott Cash	2,472.50	0
12295	03/20/2012	CEN006	Century Link	1,012.03	0
12296	03/20/2012	CHR004	Nels Christensen	514.04	0
12297	03/20/2012	COL002	Cole Papers Inc	76.69	0
12298	03/20/2012	COM015	Comfort Suites Rapid River Lodge	278.16	0
12299	03/20/2012	CUL001	Culinex	249.47	0
12300	03/20/2012	CUS002	Custom Stripes Inc	149.63	0
12301	03/20/2012	DIG001	Digi Key Corp 590699	193.96	0
12302	03/20/2012	EAG001	Eagle Electric	922.38	0
12303	03/20/2012	EAS006	East Side Sharpening	80.00	0
12304	03/20/2012	ECO001	Economy Plumbing	731.93	0
12305	03/20/2012	EME003	Emerson Music and Sound	257.72	0
12306	03/20/2012	EXP003	Explorer Post #38	40.00	0
12307	03/20/2012	FER001	Ferrellgas	66.59	0
12308	03/20/2012	FIL001	Filter Care	46.65	0
12309	03/20/2012	FLA002	Flat Plains Services Inc	1,012.00	0
12310	03/20/2012	G&K001	G&K Services	104.20	0
12311	03/20/2012	GAF002	Gaffaney's	10,067.57	0
12312	03/20/2012	GAL003	Galstad Jensen & McCann PA	8,330.75	0
12313	03/20/2012	GEO001	George's Quick Printing	85.50	0
12314	03/20/2012	GFC001	GF City Utility Billing	12,347.25	0
12315	03/20/2012	GFH002	GF Herald	243.56	0
12316	03/20/2012	GGF001	GGF Convention & Visitors Bureau	2,053.72	0
12317	03/20/2012	GOV001	Government Finance Officers Associa	830.00	0
12318	03/20/2012	PRA002	Grand Forks Prairie Business	1,095.00	0
12319	03/20/2012	GUE002	Guest House International Townhouse	150.64	0
12320	03/20/2012	HAI002	Rick Hajicek	142.50	0
12321	03/20/2012	HAR001	Hardware Hank	930.43	0
12322	03/20/2012	HEA001	Heartland Paper	48.09	0
12323	03/20/2012	HOL002	Holiday Credit Office	188.78	0
12324	03/20/2012	HOM001	Home of Economy	163.14	0
12325	03/20/2012	HUG001	Hugo's	86.59	0
12326	03/20/2012	JobsHQ	JobsHQ	590.00	0
12327	03/20/2012	KEI001	Keith's Security World	109.64	0
12328	03/20/2012	KEL001	Kellermeyer Building Service	1,603.13	0
12329	03/20/2012	LAK001	Laker Chemical	2,637.14	0

Check	Date	Vendor No	Vendor Name	Amount	Voucher
12330	03/20/2012	LIT001	Lithia Payment Processing	145.55	0
12331	03/20/2012	LUM001	Lumber Mart	11.76	0
12332	03/20/2012	M&W001	M&W Services	600.00	0
12333	03/20/2012	MAC004	Jason Mack	58.00	0
12334	03/20/2012	MAR004	Marco	55.00	0
12335	03/20/2012	MID003	Midcontinent Communications	1,011.44	0
12336	03/20/2012	MID015	Midwest Industries, Inc.	161.52	0
12337	03/20/2012	MND006	VOID****VOID****VOID*** MN I	3,485.00	0
12338	03/20/2012	MND009	MN Drivers & Vehicle Services	629.33	0
12339	03/20/2012	MNN002	MN NAHRO	200.00	0
12340	03/20/2012	MNP002	MN Pollution Control Agency	300.00	0
12341	03/20/2012	MNP003	MN Pollution Control Agency	5,900.00	0
12342	03/20/2012	MNP005	MN POST Board	630.00	0
12343	03/20/2012	NEW001	Newman Signs	1,580.00	0
12344	03/20/2012	NOR010	North Central Rental & Leasing	11,088.00	0
12345	03/20/2012	NOR005	Northern Safety Tech	1,552.37	0
12346	03/20/2012	NOR011	Northern Trucking Corp.	630.69	0
12347	03/20/2012	ORE001	O'Reilly Auto Parts	2,765.86	0
12348	03/20/2012	PAI001	Paintings/Portraits by TMJ	2,400.00	0
12349	03/20/2012	PAM001	Pamida	63.08	0
12350	03/20/2012	PAR002	Party City	74.62	0
12351	03/20/2012	PIN004	Pine Valley Eco Products, Inc	199.80	0
12352	03/20/2012	POL002	Polk County Auditor Treasurer	731.08	0
12353	03/20/2012	POL004	Polk County Recorder	132.00	0
12354	03/20/2012	PRA001	Praxair Distribution	303.67	0
12355	03/20/2012	PRE001	Premium Waters Inc	85.62	0
12356	03/20/2012	PSD001	PS Door Services	68.21	0
12357	03/20/2012	QUI001	Quill Corp	318.73	0
12358	03/20/2012	RDO001	RDO Powerplan OIB	1,227.14	0
12359	03/20/2012	RED001	Red River Snowmobile Club	4,685.63	0
12360	03/20/2012	RYD001	Rydell Chevrolet	58.58	0
12361	03/20/2012	MER001	Sanford Clinic Fargo Region	21.00	0
12362	03/20/2012	SPE001	Speedy Sign LLC	97.75	0
12363	03/20/2012	STE009	Sterling Carpet One	1,321.10	0
12364	03/20/2012	SUN002	Sun Dot Communications	126.99	0
12365	03/20/2012	SUR001	Surplus Center	32.97	0
12366	03/20/2012	TEL002	Telin Transportation Group, LLC	139.80	0
12367	03/20/2012	TRU001	True Temp	90.00	0
12368	03/20/2012	USB002	US Bank Trust N.A.	2,156.25	0
12369	03/20/2012	VAL001	Valley Petroleum Equipment	169.60	0
12370	03/20/2012	VAL002	Valley Truck	1,398.19	0
12371	03/20/2012	VER001	Verizon Wireless	735.85	0
12372	03/20/2012	VER004	Verizon Wireless Premium Retailer	41.09	0
12373	03/20/2012	VIL001	Vilandre Heating & A/C	382.00	0
12374	03/20/2012	WAS001	Waste Mgmt	29,798.55	0
12375	03/20/2012	WAT001	Water & Light Department	42,939.89	0
12376	03/20/2012	XER001	Xerox Corporation	21.79	0
12377	03/20/2012	ZEE001	Zee Medical Service	57.18	0
12378	03/20/2012	ZIE001	Ziegler	1,370.01	0
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