

**AGENDA
CITY COUNCIL
CITY OF EAST GRAND FORKS
FEBRUARY 21, 2012
5:00 P.M.**

CALL TO ORDER:

CALL OF ROLL:

DETERMINATION OF A QUORUM:

PLEDGE OF ALLEGIANCE:

OPEN FORUM:

“An opportunity for members of the public to address the City Council on items not on the current Agenda. Items requiring Council action maybe deferred to staff or Boards and Commissions for research and future Council Agendas if appropriate.”

Presentation to Marilyn Larson for her service to the City of East Grand Forks

APPROVAL OF MINUTES:

1. Consider approving the minutes of the “Regular Meeting” for the East Grand Forks, Minnesota City Council of February 7, 2012.
2. Consider approving the minutes of the “Work Session” for the East Grand Forks, Minnesota City Council of February 14, 2012.

SCHEDULED BID LETTINGS:

3. Consider adopting Resolution No. 12-02-22 a Resolution accepting and awarding the bid for improvements on 13th Avenue NE for 2011 Assessment Job No. 2 –Utility Construction to Ryan Contracting for a bid price of \$308,960.20 and 2011 Assessment Job No. 3 – Curb, Gutter, and Paving to Opp Construction for a bid price of \$327,521.50 contingent upon EDA approval.

SCHEDULED PUBLIC HEARINGS: NONE.

CONSENT AGENDA:

Items under the “Consent Agenda” will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.

4. Consider adopting Resolution No. 12-02-23 a Resolution accepting a grant award from the Aid to Firefighter Grant Program for equipment purchases.
5. Consider approving the request to declare a 2003 Dew Eze ATM72 Slope Mower as surplus property and trade it in towards a 2012 Dew Eze ATM162 Slope Mower for a bid price of \$114,649.50 to Midwest Specialty Sales, Inc.

6. Consider approving the request for final approval of the Northwest EGF Street Network Study Report.
7. Consider approving the hiring of an Administrative Assistant for the Administration/Finance Office.

ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS AND COMMISSIONS:

8. Regular meeting minutes of the Water, Light, Power and Building Commission for January 19, 2012.

COMMUNICATIONS: NONE.

OLD BUSINESS:

9. Consider approving the Intergovernmental Agreement between the City of East Grand Forks and Huntsville Township regarding the street improvements to 14th Avenue SE, Hartsville Road.

NEW BUSINESS:

10. Consider adopting Resolution No. 12-02-24 a Resolution receiving report and calling hearing on improvement for Auditor's Plat of Outlots 17 through 64, Auditor's Plat of Outlets 65 through 94, Replat of Outlot 22, Gateway East Addition, and Gateway East 2nd Resubdivision to be held on March 20, 2012.
11. Consider adopting Resolution No. 12-02-25 a Resolution supporting the grant application made to the Minnesota Department of Natural Resources for the Federal Recreational Trail Program.

CLAIMS:

12. Consider adopting Resolution No. 12-02-26 a Resolution authorizing the City of East Grand Forks to approve purchases from Bert's Truck Equipment the goods referenced in check numbers 12013 for a total of \$977.82 whereas Council Member Gregoire is personally interested financially in the contract.
13. Consider adopting Resolution No. 12-02-27 a Resolution authorizing the City of East Grand Forks to approve purchases from Hardware Hank the goods referenced in check numbers 12049 for a total of \$505.69 whereas Council Member Buckalew is personally interested financially in the contract.
14. Consider authorizing the City Administrator/Clerk-Treasurer to issue payment of recommended bills and payroll.

ADJOURN:

Upcoming Meetings:

Work Session – February 28, 2012 – 5:00 PM – Training Room
Regular Meeting – March 6, 2012 – 5:00 PM – Council Chambers
Work Session – March 13, 2012 – 5:00 PM – Training Room
Regular Meeting – March 20, 2012 – 5:00 PM – Council Chambers

**UNAPPROVED
MINUTES OF THE
OF THE
EAST GRAND FORKS
CITY COUNCIL
TUESDAY, FEBRUARY 7, 2012 – 5:00 PM**

CALL TO ORDER:

The Regular Meeting of the East Grand Forks City Council for February 7, 2012 was called to order by Council President Buckalew at 5:00 P.M.

CALL OF ROLL:

On a Call of Roll the following members of the East Grand Forks City Council were present: Mayor Lynn Stauss (5:02), Council President Craig Buckalew, Council Vice President Wayne Gregoire, Council Members Marc DeMers, Ron Vonasek, Henry Tweten, and Greg Leigh.

STAFF PRESENT:

Dave Aker, Parks & Recreation Superintendent; Jeff Anderson, Assistant Fire Chief; Karla Anderson, Finance Director; Greg Boppre, City Engineer; Dan Boyce, Water & Light Manager; Michelle French, Executive Assistant; Randy Gust, Fire Chief; Mike Hedlund, Police Chief; Charlotte Helgeson, Library Director; Scott Huizenga, City Administrator; Scott Jordheim, Police Sergeant; Jim Richter, EDHA Director; and Jason Stordahl, Interim Public Works Superintendent.

DETERMINATION OF A QUORUM:

The Council President Determined a Quorum was present

PLEDGE OF ALLEGIANCE:

OPEN FORUM:

“An opportunity for members of the public to address the City Council on items not on the current Agenda. Items requiring Council action maybe deferred to staff or Boards and Commissions for research and future Council Agendas if appropriate.” If you would like to address the City Council, please come up to the podium to do so.

APPROVAL OF MINUTES:

1. Consider approving the minutes of the “Regular Meeting” for the East Grand Forks, Minnesota City Council of January 17, 2012.
2. Consider approving the minutes of the “Special Meeting” and “Work Session” for the East Grand Forks, Minnesota City Council of January 24, 2012.

A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER GREGOIRE, TO APPROVE ITEMS ONE (1) AND TWO (2).

Voting Aye: Gregoire, Leigh, DeMers, Vonasek, Buckalew, and Tweten.

Voting Nay: None.

Absent: Pokrzywinski.

SCHEDULED BID LETTINGS: NONE.

SCHEDULED PUBLIC HEARINGS: NONE.

CONSENT AGENDA:

Items under the "Consent Agenda" will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.

3. Consider approving the request to award the quote to BSN Sports for bleachers and picnic tables for a total price of \$19,318.73.
4. Consider approving the application for a Special Event for the Grand Cities Art Fest on June 9, 2012 from 8:00 a.m. to 8:00 p.m. and June 10, 2012 from 8:00 a.m. to 8:00 p.m. and waive the Transient Merchant License Fee.

A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER TWETEN, TO APPROVE CONSENT MOTIONS NUMBER THREE (3) THROUGH FOUR (4) AS SUBMITTED.

Voting Aye: Gregoire, Leigh, DeMers, Vonasek, Buckalew, and Tweten.

Voting Nay: None.

Absent: Pokrzywinski.

ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS AND COMMISSIONS:

5. Regular meeting minutes of the Water, Light, Power and Building Commission for December 15, 2011.
6. Regular meeting minutes of the Water, Light, Power and Building Commission for January 5, 2012.

COMMUNICATIONS:

7. Promotion of Officer Scott Jordheim to fill the vacancy of Sergeant Solem.

Chief Hedlund introduced Sergeant Jordheim to the City Council.

OLD BUSINESS: NONE.

NEW BUSINESS:

8. Consider adopting Resolution No. 12-02-16 a Resolution ordering improvement and preparation of plans and specifications for 2012 City Project No. 6 – Pool Repairs.

A MOTION WAS MADE BY COUNCIL MEMBER TWETEN, SECONDED BY COUNCIL MEMBER GREGOIRE, TO ADOPT RESOLUTION NO. 12-02-16 A RESOLUTION ORDERING IMPROVEMENT AND PREPARATION OF PLANS AND SPECIFICATIONS FOR 2012 CITY PROJECT NO. 6 – POOL REPAIRS.

Council Member DeMers informed City Council that with the pool repairs and fire truck, the City will be facing a 6% tax increase for the operating budget in 2013. He stated that the pool is not a top priority but must be done. Council Member Leigh announced that he is in favor of the project; the pool is a quality of life and many kids attend swimming lessons.

Voting Aye: Gregoire, Leigh, DeMers, Vonasek, Buckalew, and Tweten.

Voting Nay: None.

Absent: Pokrzywinski.

9. Consider adopting Resolution No. 12-02-17 a Resolution establishing Legislative priorities.

A MOTION WAS MADE BY COUNCIL MEMBER DEMERS, SECONDED BY COUNCIL MEMBER VONASEK, TO ADOPT RESOLUTION NO. 12-02-17 A RESOLUTION ESTABLISHING LEGISLATIVE PRIORITIES.

Voting Aye: Gregoire, Leigh, DeMers, Vonasek, Buckalew, and Tweten.

Voting Nay: None.

Absent: Pokrzywinski.

10. Consider adopting Resolution No. 12-02-18 a Resolution to purchase a 2007 Seagrave 100' Mid-Mount Platform fire truck for \$625,000.

A MOTION WAS MADE BY COUNCIL MEMBER DEMERS, SECONDED BY COUNCIL MEMBER TWETEN, TO ADOPT RESOLUTION NO. 12-02-18 A RESOLUTION TO PURCHASE A 2007 SEAGRAVE 100' MID-MOUNT PLATFORM FIRE TRUCK FOR \$625,000.

Council Member Tweten and Council President Buckalew thanked staff for the research and negotiation in the purchase.

Voting Aye: Gregoire, Leigh, DeMers, Vonasek, Buckalew, and Tweten.

Voting Nay: None.

Absent: Pokrzywinski.

11. Consider adopting Resolution 12-02-19 a Resolution to request the Commissioner of Transportation, upon the basis of an engineering and traffic investigation, to authorize the erection of appropriate signs designating a reasonable and safe speed limit on 23rd Street NW.

Council Member Gregoire announced that he is not in support of the increase in speed in a residential area. Council Member Leigh informed city council that he was approached by a resident that prior to construction the speed was 40 mph and now with the wider road and bike path the speed limit is 30 mph. Council Member DeMers discussed the process. Mr. Huizenga stated that the MPO services are voluntary and the City Council will have the final say. Discussion occurred to amend the motion to recommend the speed limit instead of authorize.

A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER VONASEK, TO ADOPT RESOLUTION NO. 12-02-19 A RESOLUTION TO REQUEST THE COMMISSIONER OF TRANSPORTATION, UPON THE BASIS OF AN ENGINEERING AND TRAFFIC INVESTIGATION, TO RECOMMEND THE ERECTION OF APPROPRIATE SIGNS DESIGNATING A REASONABLE AND SAFE SPEED LIMIT ON 23RD STREET NW.

Voting Aye: Leigh, DeMers, Vonasek, Buckalew, and Tweten.

Voting Nay: Gregoire.

Absent: Pokrzywinski.

CLAIMS:

12. Consider adopting Resolution No. 12-02-20 a Resolution authorizing the City of East Grand Forks to approve purchases from Bert's Truck Equipment the goods referenced in check numbers 11871 for a total of \$44.78 whereas Council Member Gregoire is personally interested financially in the contract.

A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER VONASEK, TO ADOPT RESOLUTION NO. 12-02-20 A RESOLUTION AUTHORIZING THE CITY OF EAST GRAND FORKS TO APPROVE PURCHASES FROM BERT'S TRUCK EQUIPMENT THE GOODS REFERENCED IN CHECK NUMBERS 11871 FOR A TOTAL OF \$44.78 WHEREAS COUNCIL MEMBER GREGOIRE IS PERSONALLY INTERESTED FINANCIALLY IN THE CONTRACT.

Voting Aye: Leigh, DeMers, Vonasek, Buckalew, and Tweten.

Voting Nay: None.

Abstain: Gregoire.

Absent: Pokrzywinski.

13. Consider adopting Resolution No. 12-02-21 a Resolution authorizing the City of East Grand Forks to approve purchases from Hardware Hank the goods referenced in check numbers 11916 for a total of \$1,028.13 whereas Council Member Buckalew is personally interested financially in the contract.

A MOTION WAS MADE BY COUNCIL MEMBER VONASEK, SECONDED BY COUNCIL MEMBER DEMERS, TO ADOPT RESOLUTION NO. 12-02-21 A RESOLUTION AUTHORIZING THE CITY OF EAST GRAND FORKS TO APPROVE PURCHASES FROM HARDWARE HANK THE GOODS REFERENCED IN CHECK NUMBERS 11916 FOR A TOTAL OF \$1,028.13 WHEREAS COUNCIL MEMBER BUCKALEW IS PERSONALLY INTERESTED FINANCIALLY IN THE CONTRACT.

Voting Aye: Gregoire, Leigh, DeMers, Vonasek, and Tweten.

Voting Nay: None.

Abstain: Buckalew.

Absent: Pokrzywinski.

14. Consider authorizing the City Administrator/Clerk-Treasurer to issue payment of recommended bills and payroll.

A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER DEMERS, TO AUTHORIZE THE CITY ADMINISTRATOR/CLERK-TREASURER TO ISSUE PAYMENT OF RECOMMENDED BILLS AND PAYROLL.

Voting Aye: Gregoire, Leigh, DeMers, Vonasek, Buckalew, and Tweten.

Voting Nay: None.

Absent: Pokrzywinski.

COUNCIL/STAFF REPORTS:

Council Member Tweten thanked the Public Works Department on the excellent snow removal downtown. He also reminded City Council and staff of caucus.

Mr. Huizenga announced that Council President Buckalew, Council Member DeMers and himself would be attending the Legislative Conference in St. Paul. He also reminded City Council of the Intergovernmental Retreat on Friday.

ADJOURN:

A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER DEMERS, TO ADJOURN THE FEBRUARY 7, 2012 REGULAR MEETING OF THE EAST GRAND FORKS, MINNESOTA CITY COUNCIL AT 5:31 P.M.

Voting Aye: Gregoire, Leigh, DeMers, Vonasek, Buckalew, and Tweten.

Voting Nay: None.

Absent: Pokrzywinski.

Scott Huizenga, City Administrator/Clerk-Treasurer

**UNAPPROVED
MINUTES OF THE
OF THE
EAST GRAND FORKS
CITY COUNCIL
TUESDAY, FEBRUARY 14, 2012 – 5:00 PM**

CALL TO ORDER

The Work Session of the East Grand Forks City Council for February 14, 2012 was called to order by Craig Buckalew, Council President at 5:00 P.M.

CALL OF ROLL

On a Call of Roll the following members of the East Grand Forks City Council were present: Mayor Lynn Stauss, Council President Craig Buckalew, Council Members Marc DeMers, Ron Vonasek, Henry Tweten, Mike Pokrzywinski, and Greg Leigh.

STAFF PRESENT:

Dave Aker, Parks & Recreation Superintendent; Karla Anderson, Finance Director; Greg Boppre, City Engineer; Dan Boyce, Water & Light Manager; Nancy Ellis, Planning & Zoning; Michelle French, Executive Assistant; Ron Galstad, City Attorney; Randy Gust, Fire Chief; Mike Hedlund, Police Chief; Charlotte Helgeson, Library Director; Scott Huizenga, City Administrator; Jim Richter, EDHA Director; and Jason Stordahl, Interim Public Works Superintendent.

DETERMINATION OF A QUORUM

1. 15th St. NE/2nd Ave. NE – Greg Boppre

Mr. Boppre informed City Council that the City authorized FS Engineering to prepare plans and specifications for the reconstruction of 15th St. NE, using State Aid funds. The City also suggested constructing 2nd Ave. NE. Mr. Boppre announced that based on the City's policy, the reconstruction assessment rate will be 30% and new construction rate will be assessed at 100%.

Council Member Tweten stated that the Civic Center parking lot should be upgraded and the Council assessment policy needs to be revisited again. Council Member DeMers stated that 15th St. NE is a great project and he suggested talking to residents who would be affected on 2nd Ave NE. Council Member Leigh suggested bringing back the State Aid Committee and create a policy. Mr. Zimbleman stated that he does not want to pay for 2nd Ave. NE since all the businesses use the alley for access. Discussion occurred regarding vacating 2nd Ave. NE.

Consensus is to file the report of feasibility and set a public hearing date for reconstruction on 15th St. NE.

2. 11AJ2/11AJ3 – EDA Project 13th Ave. NE - Bid Results – Greg Boppre

Mr. Boppre stated that the City received bids for the 2011 Assessment Job No. 2 – Utility Extensions and 2011 Assessment Job No. 3 – Curb, Gutter, and Paving projects for Industrial Park. The City has received an EDA Grant and a DEED Grant for portions of the project. He announced that the low bidder for 11AJ2 – Utility Extensions was Ryan Contracting for a bid price of \$308,960.20 and the low bidder for 11AJ3 – Curb, Gutter, and Paving was Opp Construction for a bid price of \$327,521.50.

Consensus is to award both projects contingent upon EDA approval.

3. Redistricting – Nancy Ellis

Ms Ellis announced that the 2010 Census information has been released and the City of East Grand Forks must begin its redistricting process. She stated that the Planning Staff prepared a report with four possible new ward maps. Ms Ellis announced that the City has grown about 1,100 people. Ms Ellis recommended ward map three. The City Council will hold a public meeting to inform the residents and obtain public input before final approval.

4. NW Corridor Study – Nancy Ellis

Ms Ellis gave a brief update on the Northwest EGF Street Network Study Report. The short-term recommendations (0-5 years) is to leave the 5th Ave. NW/US2 intersection as is and install interconnect and updated timing plans for the lights and place trailhead or directional signs for the downtown amenities; realign River Road NW and create a typical right-angle stop controlled intersection for River Road/17th St/12th Ave NW intersection; if US2 ramp is closed, place a multipurpose trail in the right-of-way from the underpass to 8th Ave and then follow the dike to reach the trailhead on 12th St. NW or if the ramp is left open, the trail must share the road from the underpass to the ramp/8th Ave intersection.

The long-term recommendations (5-25 years) would be to construct full access intersection at US2/5th Ave NW if traffic volumes, crash rates or signal is warranted; make improvements along Hwy 220 based on the EGF Central Avenue Corridor Study.

This item will be referred to City Council for final approval.

5. Mower – Jason Stordahl

Mr. Stordahl announced that the 2012 Capital Improvement Plan has a purchase for a 13 foot slope mower budgeted for \$110,000. He stated that he went out for bids and received one bid from Midwest Specialty Sales for \$114,649.50. Discussion occurred regarding paying sales tax. This item will be referred to City Council for action.

6. Administrative Assistant Vacancy – Scott Huizenga

Mr. Huizenga announced that he would like to fill an Administrative Assistant position in the Administration/Finance Office and reclassify current positions with a realignment of duties. This item will be referred to Council for action.

7. Library Board Update – Council Member Pokrzywinski

Council Member Pokrzywinski gave a brief history of the Library Board and introduced staff and board members. He announced that there may be a solution on the roof and should receive a cost estimated in the next few weeks. Ms Helgeson provided a copy of the Roof Assessment Report to City Council from Kraus-Anderson Construction that will be discussed at a future Work Session.

Council Member Pokrzywinski announced that they are working on E-books, Integrated Library System upgrade, and looking at grant funding for public art. He also informed City Council that there have been ongoing discussions about cooperating and collaborating with neighboring communities.

ADJOURN

A MOTION WAS MADE BY COUNCIL MEMBER POKRZYWINSKI, SECONDED BY COUNCIL MEMBER TWETEN, TO ADJOURN THE FEBRUARY 14, 2012 WORK SESSION OF THE EAST GRAND FORKS, MINNESOTA CITY COUNCIL AT 6:24 P.M.

Voting Aye: Pokrzywinski, DeMers, Vonasek, Buckalew, and Tweten.

Voting Nay: None.

Absent: Leigh and Gregoire.

Scott Huizenga, City Administrator/Clerk-Treasurer

RESOLUTION NO. 12 – 02 - 22

RESOLUTION ACCEPTING AND AWARDING BID FOR IMPROVEMENT CONTINGENT UPON EDA APPROVAL

Council Member ____, supported by Council Member ____, introduced the following resolution and moved its adoption:

WHEREAS, pursuant to an advertisement for bids for the improvement of 2011 Assessment Job No. 2 – Utility Extensions and 2011 Assessment Job No. 3 – Curb, Gutter, and Paving, bids were received, opened and tabulated according to law, and the following bids were received complying with the advertisement; and

WHEREAS, it appears that Ryan Contracting is the lowest responsible bidder at a bid price of \$308,960.20 for 2011 Assessment Job No. 2 – Utility Construction; and

WHEREAS, it appears that Opp Construction is the lowest responsible bidder at a bid price of \$327,521.50 for 2011 Assessment Job No. 3 – Curb, Gutter, and Paving; and

NOW THEREFORE, BE IT RESOLVED,

1. The Mayor and City Administrator are hereby authorized and directed to enter into the attached contract with Ryan Contraction and Opp Construction in the name of the City of East Grand Forks for the improvement of 2011 Assessment Job No. 2 – Utility Construction and 2011 Assessment Job No. 3 – Curb, Gutter, and Paving according to the plans and specifications therefore approved by the City Council and on file in the administration office contingent upon EDA approval.
2. The City Administrator is hereby authorized and directed to return forthwith to all bidders the deposits made with their bids, except that the deposits of the successful bidder and the next lowest bidder shall be retained until a contract has been signed.

Voting Aye:

Voting Nay:

Absent:

The President declared the resolution passed.

Passed: February 20, 2012

Attest:

City Administrator/Clerk-Treasurer

President of Council

I hereby approve the foregoing resolution this 20th of February, 2012.

Mayor

Request for Council Action

Date: February 6, 2012

To: East Grand Forks City Council, Mayor Lynn Stauss, President Craig Buckalew, Council Vice President Wayne Gregoire, Council Members: Marc Demers, Henry Tweten, Greg Leigh, Mike Pokrzywinski and Ron Vonasek.

Cc: File

From: Greg Boppre, P.E.

RE: Bid results – 2011 AJ#2/2011AJ#3 – EDA Project 13th Avenue NE

Background:

The City received bids last week for 2011 Assessment Job No. 2 – Utility Extensions and 2011 Assessment Job No. 3 – Curb, Gutter and Paving. This project is in the Industrial Park and the City has received an EDA Grant and a DEED Grant for portions of this project(see attached).

The low bidder for 2011 AJ#2 – Utility Extensions is Ryan Contracting at a bid price of \$308,960.20 and the low bidder for 2011 AJ#3 – Curb, Gutter and Paving is Opp Construction at a bid price of \$327,521.50.

The City has not worked with Ryan Contracting, therefore we are in the process of calling references and will have responses prior to award of the contract.

The City also has to send in the “Bid Opening Checklist(see attached) to EDA prior to the City awarding the bids.

PROJECT COSTS(see attached EDA Budget and bid tabulations)

Construction	\$636,481.70(EDA budget \$680,000)
Engineering, Legal, Admin, Contingencies	<u>\$170,000.00</u>
TOTAL	<u>\$806,481.70</u>

FUNDING

EDA	\$425,000.00
MN DEED	\$250,000.00
Assessments to property	<u>\$131,481.70</u>
TOTAL	<u>\$806,481.70</u>

Recommendation:

Award the bids contingent upon EDA approval and Ryan Contracting reference responses.

Enclosures:

Bid Tabulations

December 5, 2011 RCA

EDA Budget

EDA Bid Opening Checklist

EDA recommended award form letter

"REVISED"
2011 ASSESSMENT JOB NO. 2
UTILITIES AND STREET CONSTRUCTION
EAST GRAND FORKS

ITEM NO.	DESCRIPTION	QUANTITY	RYAN CONTRACTING		RJ ZAVORAL		ROBINSON EXCAVATING	
			UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
01570	Traffic Control	1 LS	\$1,500.00	\$1,500.00	\$6,500.00	\$6,500.00	\$2,600.00	\$2,600.00
01570	Type III Permanent Barricades	6 EA	\$300.00	\$1,800.00	\$255.00	\$1,530.00	\$269.50	\$1,617.00
02100	Storm Drain Inlet Protection	8 EA	\$100.00	\$800.00	\$100.00	\$800.00	\$100.00	\$800.00
02110	Topsoil Stripping (P)	3360 CY	\$3.00	\$10,080.00	\$2.50	\$8,400.00	\$2.76	\$9,273.60
02110	Remove Concrete Pavement	498 SY	\$8.00	\$3,984.00	\$8.00	\$3,984.00	\$6.00	\$2,988.00
02110	Remove Casting	2 EA	\$100.00	\$200.00	\$110.00	\$220.00	\$50.00	\$100.00
02110	Remove Concrete Curb & Gutter	186 LF	\$4.00	\$744.00	\$2.80	\$520.80	\$4.00	\$744.00
02210	Aggregate Pipe Foundation (LV)	100 CY	\$20.00	\$2,000.00	\$17.00	\$1,700.00	\$40.00	\$4,000.00
02231	Common Excavation (P)	2230 CY	\$3.00	\$6,690.00	\$3.50	\$7,805.00	\$5.90	\$13,157.00
02231	Subgrade Preparation	5913 SY	\$1.50	\$8,869.50	\$1.60	\$9,460.80	\$1.85	\$10,939.05
02231	Compaction Tests	25 EA	\$50.00	\$1,250.00	\$40.00	\$1,000.00	\$92.00	\$2,300.00
02231	Aggregate Base Course, Type G (CV)	1762 CY	\$30.00	\$52,860.00	\$30.50	\$53,741.00	\$27.38	\$48,243.56
02231	4" Perforated Drain tile	2259 LF	\$4.00	\$9,036.00	\$6.25	\$14,118.75	\$3.12	\$7,048.08
02607	Construct Sanitary Manhole	22.1 LF	\$240.00	\$5,304.00	\$458.00	\$10,121.80	\$355.00	\$7,845.50
02607	Construct Storm Manhole (48")	29.7 LF	\$160.00	\$4,752.00	\$365.00	\$10,840.50	\$335.00	\$9,949.50
02607	Casting Assembly, Type B	4 EA	\$500.00	\$2,000.00	\$525.00	\$2,100.00	\$555.00	\$2,220.00
02607	Casting Assembly, Type C	3 EA	\$500.00	\$1,500.00	\$1,675.00	\$5,025.00	\$1,585.00	\$4,755.00
02667	6" PVC Watermain	10 LF	\$30.00	\$300.00	\$21.90	\$219.00	\$32.80	\$328.00
02667	8" PVC Watermain	1141 LF	\$31.00	\$35,371.00	\$25.15	\$28,696.15	\$36.60	\$41,760.60
02667	12"x8" Tapping Tee and Valve	1 EA	\$4,000.00	\$4,000.00	\$3,240.00	\$3,240.00	\$3,200.00	\$3,200.00
02667	8" Gate Valve & Box	5 EA	\$1,400.00	\$7,000.00	\$2,060.00	\$10,300.00	\$1,750.00	\$8,750.00
02667	6" Fire Hydrant (9'0" Bury)	1 EA	\$3,000.00	\$3,000.00	\$3,670.00	\$3,670.00	\$3,250.00	\$3,250.00
02667	6" Fire Hydrant (10'0" Bury)	1 EA	\$3,200.00	\$3,200.00	\$3,872.00	\$3,872.00	\$3,250.00	\$3,250.00
02667	Ductile Iron Fittings	308 LBS	\$3.00	\$924.00	\$3.15	\$970.20	\$3.00	\$924.00
02667	8" Transition Coupling	1 EA	\$500.00	\$500.00	\$446.00	\$446.00	\$300.00	\$300.00
02722	12" RC Storm Sewer	63 LF	\$35.00	\$2,205.00	\$34.00	\$2,142.00	\$40.80	\$2,570.40
02722	15" RC Storm Sewer	99 LF	\$40.00	\$3,960.00	\$37.00	\$3,663.00	\$42.80	\$4,237.20
02722	18" RC Storm Sewer	737 LF	\$41.00	\$30,217.00	\$41.50	\$30,585.50	\$45.80	\$33,754.60
02722	Catch Basin	5 EA	\$1,000.00	\$5,000.00	\$2,030.00	\$10,150.00	\$1,020.00	\$5,100.00
02722	Catch Basin Casting Assembly	5 EA	\$500.00	\$2,500.00	\$598.00	\$2,990.00	\$680.00	\$3,400.00
02732	12" PVC Sanitary Sewer (0'-10')	1090 LF	\$40.00	\$43,600.00	\$29.20	\$31,828.00	\$36.30	\$39,567.00
02732	6" Sewer Lead	680 LF	\$30.00	\$20,400.00	\$15.65	\$10,642.00	\$24.25	\$16,490.00
02732	12" x 6" Sewer Wye	17 EA	\$300.00	\$5,100.00	\$238.00	\$4,046.00	\$175.00	\$2,975.00
02732	12"x2" Pipe Insulation	50 LF	\$8.00	\$400.00	\$60.00	\$3,000.00	\$61.00	\$3,050.00
02732	6"x2" Pipe Insulation	300 LF	\$4.00	\$1,200.00	\$38.00	\$11,400.00	\$40.00	\$12,000.00
02732	Sewer Televising	1090 LF	\$2.00	\$2,180.00	\$2.00	\$2,180.00	\$1.65	\$1,798.50
02936	Turf Establishment	5862 SY	\$0.85	\$4,982.70	\$1.40	\$8,206.80	\$1.49	\$8,734.38
TOTAL BASE BID:				\$28,409.20		\$310,114.30		\$324,019.97

ADD ALTERNATE:								
ITEM NO.	DESCRIPTION	QUANTITY	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
02231	Geogrid	5386 SY	\$3.50	\$19,551.00	\$4.30	\$24,019.80	\$4.00	\$22,344.00
TOTAL BASE BID PLUS ALTERNATE BID:				\$308,960.20		\$334,134.10		\$346,363.97

UNITED CRANE BID NOT OPENED DUE TO LACK OF NON-COLLISION STATEMENT.

"REVISED"
2011 ASSESSMENT JOB NO. 2
UTILITIES AND STREET CONSTRUCTION
EAST GRAND FORKS

BASE BID:			QUAM CONSTRUCTION			SPRUCE VALLEY CORP			MOLSTAD EXCAVATING			JR FERCHE, INC.		
ITEM NO.	DESCRIPTION	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	
01570	Traffic Control	\$2,730.00	\$2,730.00	\$3,500.00	\$3,500.00	\$3,500.00	\$3,500.00	\$25,000.00	\$25,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	
01570	Type III Permanent Barricades	\$257.25	\$1,543.50	\$260.00	\$1,560.00	\$1,560.00	\$1,560.00	\$300.00	\$1,800.00	\$275.00	\$1,650.00	\$275.00	\$1,650.00	
02100	Storm Drain Inlet Protection	\$260.00	\$2,080.00	\$30.00	\$240.00	\$240.00	\$240.00	\$170.00	\$1,360.00	\$125.00	\$1,000.00	\$125.00	\$1,000.00	
02110	Topsoil Stripping (P)	\$3.90	\$13,104.00	\$2.00	\$6,720.00	\$6,720.00	\$6,720.00	\$2.00	\$6,720.00	\$4.50	\$15,120.00	\$4.50	\$15,120.00	
02110	Remove Concrete Pavement	\$6.00	\$2,988.00	\$4.00	\$1,992.00	\$1,992.00	\$1,992.00	\$9.00	\$4,482.00	\$10.00	\$4,980.00	\$10.00	\$4,980.00	
02110	Remove Casting	\$135.00	\$270.00	\$100.00	\$200.00	\$200.00	\$200.00	\$175.00	\$350.00	\$150.00	\$300.00	\$150.00	\$300.00	
02110	Remove Concrete Curb & Gutter	\$5.50	\$1,023.00	\$3.00	\$558.00	\$558.00	\$558.00	\$3.00	\$558.00	\$4.00	\$744.00	\$4.00	\$744.00	
02210	Aggregate Pipe Foundation (LV)	\$42.00	\$4,200.00	\$1.00	\$100.00	\$100.00	\$100.00	\$25.00	\$2,500.00	\$40.00	\$4,000.00	\$40.00	\$4,000.00	
02231	Common Excavation (P)	\$3.90	\$8,697.00	\$3.70	\$8,251.00	\$8,251.00	\$8,251.00	\$6.00	\$13,380.00	\$14.00	\$31,220.00	\$14.00	\$31,220.00	
02231	Subgrade Preparation	\$1.45	\$8,573.85	\$1.50	\$8,869.50	\$8,869.50	\$8,869.50	\$10.00	\$59,130.00	\$2.00	\$11,826.00	\$2.00	\$11,826.00	
02231	Compaction Tests	\$130.00	\$3,250.00	\$35.00	\$875.00	\$875.00	\$875.00	\$250.00	\$6,250.00	\$100.00	\$2,500.00	\$100.00	\$2,500.00	
02231	Aggregate Base Course, Type G (CV)	\$36.60	\$64,489.20	\$36.50	\$64,313.00	\$64,313.00	\$64,313.00	\$21.00	\$37,002.00	\$36.00	\$63,432.00	\$36.00	\$63,432.00	
02231	4" Perforated Drain Tile	\$3.60	\$8,132.40	\$3.50	\$7,906.50	\$7,906.50	\$7,906.50	\$8.00	\$18,072.00	\$9.00	\$20,331.00	\$9.00	\$20,331.00	
02607	Construct Sanitary Manhole	\$360.00	\$7,956.00	\$375.00	\$8,287.50	\$8,287.50	\$8,287.50	\$410.00	\$9,061.00	\$325.00	\$7,182.50	\$325.00	\$7,182.50	
02607	Construct Storm Manhole (48")	\$340.00	\$10,098.00	\$320.00	\$9,504.00	\$9,504.00	\$9,504.00	\$300.00	\$8,910.00	\$265.00	\$7,870.50	\$265.00	\$7,870.50	
02607	Casting Assembly, Type B	\$410.00	\$1,640.00	\$490.00	\$1,960.00	\$1,960.00	\$1,960.00	\$575.00	\$2,300.00	\$700.00	\$2,800.00	\$700.00	\$2,800.00	
02607	Casting Assembly, Type C	\$1,435.00	\$4,305.00	\$1,600.00	\$4,800.00	\$4,800.00	\$4,800.00	\$1,750.00	\$5,250.00	\$1,700.00	\$5,100.00	\$1,700.00	\$5,100.00	
02667	6" PVC Watermain	\$24.90	\$249.00	\$34.00	\$340.00	\$340.00	\$340.00	\$50.00	\$500.00	\$45.00	\$450.00	\$45.00	\$450.00	
02667	8" PVC Watermain	\$31.80	\$36,283.80	\$35.00	\$39,935.00	\$39,935.00	\$39,935.00	\$42.00	\$47,922.00	\$45.00	\$51,345.00	\$45.00	\$51,345.00	
02667	12"x8" Tapping Tee and Valve	\$6,600.00	\$6,600.00	\$3,500.00	\$3,500.00	\$3,500.00	\$3,500.00	\$3,400.00	\$3,400.00	\$4,200.00	\$4,200.00	\$4,200.00	\$4,200.00	
02667	8" Gate Valve & Box	\$1,620.00	\$8,100.00	\$1,560.00	\$7,800.00	\$7,800.00	\$7,800.00	\$1,700.00	\$8,500.00	\$2,000.00	\$10,000.00	\$2,000.00	\$10,000.00	
02667	6" Fire Hydrant (9.0' Bury)	\$3,450.00	\$3,450.00	\$3,800.00	\$3,800.00	\$3,800.00	\$3,800.00	\$3,600.00	\$3,600.00	\$3,800.00	\$3,800.00	\$3,800.00	\$3,800.00	
02667	6" Fire Hydrant (10.0' Bury)	\$3,490.00	\$3,490.00	\$3,900.00	\$3,900.00	\$3,900.00	\$3,900.00	\$3,650.00	\$3,650.00	\$3,900.00	\$3,900.00	\$3,900.00	\$3,900.00	
02667	Ductile Iron Fittings	\$6.00	\$1,848.00	\$3.50	\$1,078.00	\$1,078.00	\$1,078.00	\$4.00	\$1,232.00	\$6.20	\$1,909.60	\$6.20	\$1,909.60	
02667	8" Transition Coupling	\$425.00	\$425.00	\$400.00	\$400.00	\$400.00	\$400.00	\$400.00	\$400.00	\$500.00	\$500.00	\$500.00	\$500.00	
02722	12" RC Storm Sewer	\$54.00	\$3,402.00	\$42.00	\$2,646.00	\$2,646.00	\$2,646.00	\$36.00	\$2,268.00	\$50.00	\$3,150.00	\$50.00	\$3,150.00	
02722	15" RC Storm Sewer	\$36.50	\$3,593.50	\$46.00	\$4,554.00	\$4,554.00	\$4,554.00	\$38.00	\$3,762.00	\$52.00	\$5,148.00	\$52.00	\$5,148.00	
02722	18" RC Storm Sewer	\$70.50	\$51,958.50	\$49.00	\$36,113.00	\$36,113.00	\$36,113.00	\$40.00	\$29,480.00	\$66.00	\$48,642.00	\$66.00	\$48,642.00	
02722	Catch Basin	\$810.00	\$4,050.00	\$1,300.00	\$6,500.00	\$6,500.00	\$6,500.00	\$1,800.00	\$9,000.00	\$1,400.00	\$7,000.00	\$1,400.00	\$7,000.00	
02722	Catch Basin Casting Assembly	\$525.00	\$2,625.00	\$995.00	\$4,975.00	\$4,975.00	\$4,975.00	\$700.00	\$3,500.00	\$750.00	\$3,750.00	\$750.00	\$3,750.00	
02732	12" PVC Sanitary Sewer (0-10')	\$35.50	\$38,695.00	\$44.00	\$47,960.00	\$47,960.00	\$47,960.00	\$42.00	\$45,780.00	\$45.00	\$49,050.00	\$45.00	\$49,050.00	
02732	6" Sewer Lead	\$23.75	\$16,150.00	\$29.00	\$19,720.00	\$19,720.00	\$19,720.00	\$34.00	\$23,120.00	\$42.00	\$28,560.00	\$42.00	\$28,560.00	
02732	12" x 6" Sewer Wye	\$275.00	\$4,675.00	\$275.00	\$4,675.00	\$4,675.00	\$4,675.00	\$450.00	\$7,650.00	\$260.00	\$4,200.00	\$260.00	\$4,200.00	
02732	12"x 2" Pipe Insulation	\$14.70	\$735.00	\$60.00	\$3,000.00	\$3,000.00	\$3,000.00	\$10.00	\$500.00	\$70.00	\$3,500.00	\$70.00	\$3,500.00	
02732	6"x 2" Pipe Insulation	\$14.70	\$4,410.00	\$39.00	\$11,700.00	\$11,700.00	\$11,700.00	\$5.00	\$1,500.00	\$50.00	\$15,000.00	\$50.00	\$15,000.00	
02732	Sewer Televising	\$2.00	\$2,180.00	\$1.80	\$1,962.00	\$1,962.00	\$1,962.00	\$2.00	\$2,180.00	\$1.40	\$1,526.00	\$1.40	\$1,526.00	
02936	Turf Establishment	\$2.35	\$13,775.70	\$1.90	\$11,137.80	\$11,137.80	\$11,137.80	\$2.00	\$11,724.00	\$1.50	\$8,793.00	\$1.50	\$8,793.00	
TOTAL BASE BID:			\$353,775.45		\$345,332.30		\$345,332.30		\$411,793.00		\$439,699.60		\$439,699.60	

ADD ALTERNATE:

ITEM NO.	DESCRIPTION	UNIT PRICE	TOTAL								
02231	Geogrid	\$1.60	\$8,937.60	\$4.90	\$27,371.40	\$5.00	\$27,930.00	\$5.19	\$28,991.34	\$5.19	\$28,991.34
TOTAL BASE BID PLUS ALTERNATE BID:			\$362,713.05		\$372,703.70		\$372,703.70		\$439,723.00		\$468,690.94

UNITED CRANE BID NOT OPENED DUE TO LACK OF NON-COLLUSION STATEMENT.

2011 ASSESSMENT JOB NO. 3
 CURB, GUTTER AND PAVING
 EAST GRAND FORKS, MN

ITEM NO.	DESCRIPTION	QUANTITY	OPP CONSTRUCTION		STRATA CORP		ALDEMAN CONCRETE		CONCRETE IDEA INC	
			UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
2104.523	Salvage Temporary Barricades	6 EA	\$70.00	\$420.00	\$100.00	\$600.00	\$115.00	\$690.00	\$200.00	\$1,200.00
2105.525	Topsoil Borrow (LV)	300 CY	\$13.75	\$4,125.00	\$22.00	\$6,600.00	\$25.00	\$7,500.00	\$22.00	\$6,600.00
2211.607	Crushed Concrete (LV)	137 CY	\$31.00	\$4,247.00	\$35.00	\$4,795.00	\$25.00	\$3,425.00	\$19.00	\$2,603.00
2301.529	Reinforcement Bars (Epoxy Coated)	2586 LBS	\$2.00	\$5,172.00	\$3.00	\$7,758.00	\$2.50	\$6,465.00	\$0.85	\$2,198.10
2301.604	Concrete Pavement 7.0"	5177 SY	\$47.50	\$245,907.50	\$50.00	\$258,850.00	\$45.00	\$232,965.00	\$67.50	\$349,447.50
2506.522	Adjust Frame & Ring Casting	10 EA	\$580.00	\$5,800.00	\$1,050.00	\$10,500.00	\$250.00	\$2,500.00	\$250.00	\$2,500.00
2531.501	Concrete Curb & Gutter, Design B624	2405 LF	\$22.00	\$52,910.00	\$20.75	\$49,903.75	\$30.00	\$72,150.00	\$31.50	\$75,757.50
2563.601	Traffic Control	1 LS	\$2,740.00	\$2,740.00	\$2,600.00	\$2,600.00	\$3,000.00	\$3,000.00	\$1,500.00	\$1,500.00
2564.602	F & I Sign Panel Type C	4 EA	\$280.00	\$1,120.00	\$275.00	\$1,100.00	\$260.00	\$1,040.00	\$500.00	\$2,000.00
2573.530	Storm Drain Inlet Protection	8 EA	\$190.00	\$1,520.00	\$200.00	\$1,600.00	\$300.00	\$2,400.00	\$150.00	\$1,200.00
2575.604	Seeding	1780 SY	\$2.00	\$3,560.00	\$2.00	\$3,560.00	\$10.00	\$17,800.00	\$1.90	\$3,382.00
TOTAL				\$327,521.50		\$347,866.75		\$349,935.00		\$448,388.10

H&S CONSTRUCTION, TONY ANDERSON CONSTRUCTION AND PARAS CONTRACTING BIDS NOT OPENED
 DUE TO LACK OF NON-COLLUSION STATEMENT

Request for Council Action

Date: December 5, 2011

To: East Grand Forks City Council, Mayor Lynn Stauss, President Craig Buckalew, Council Vice President Wayne Gregoire, Council Members: Marc Demers, Henry Tweten, Greg Leigh, Mike Pokrzywinski and Ron Vonasek.

Cc: File

From: Greg Boppre, P.E.

RE: EDA Project – 2011 Assessment Job No. 2/3 – Utilities and Street Construction – Industrial Park Second Addition

Background:

The City has finally received approval to advertise the above mentioned projects(see attached letter). It has been almost a year since the Council has seen these projects, therefore the following is a summary:

PROJECT COST(see attached EDA BUDGET and cost estimates)

Construction	\$680,000.00
Engineering, Legal, Admin, Contingencies	\$170,000.00
TOTAL	\$850,000.00

FUNDING

EDA	\$425,000.00
MN DEED	\$250,000.00
Assessments to property	\$175,000.00
TOTAL	\$850,000.00

As stated in the report of feasibility(see attached), the utilities and the crushed concrete will be installed in 2012 and the final concrete pavement surface will be installed in 2013. However, we will be bidding both of these projects at the same time, because EDA will not reimburse the City until they know the entire budget. The proposed assessment rates are as follow:

Watermain	\$8.55/FT
Sanitary Sewer	\$10.05/FT
Storm Sewer	\$.0124/SF
Paving	\$55.22/FT

Also, this EDA project will create and/or save 114 permanent jobs, according to the submittal.

Recommendation:

File plans and specifications, get authorization to advertise and set bid date

Enclosures:

December 16, 2010 RCA

Report of Feasibility

Assessment Roll

Cost Estimates

EDA Budget

EDA Approval letter

U. S. DEPARTMENT OF COMMERCE
Economic Development Administration
PUBLIC WORKS PROJECT COST CLASSIFICATIONS/
ECONOMIC ADJUSTMENT ASSISTANCE CONSTRUCTION COMPONENTS

EDA AWARD No. 06-01-05577

State MN

COUNTY Polk

<u>COST CLASSIFICATION</u>	<u>PROPOSED</u>	<u>APPROVED</u>
Administration and legal expenses	\$ 32,900	\$ 32,900
Land, structures, rights-of-way, appraisals, etc.		
Relocation expenses and payments	100	100
Architectural and engineering fees	68,000	68,000
Other architectural and engineering fees	2,000	2,000
Project inspection fees	33,000	34,000
Site Work		
Demolition and removal		
Construction	680,000	680,000
Equipment		
Miscellaneous		
Contingencies	34,000	33,000
TOTAL PROJECT COSTS	\$ 850,000	\$ 850,000

Remarks:

Relocation expenses and payments of \$100 are included as a placeholder of costs to perform the Section M.4 Title Requirements. Project Inspection Fees: Added a fair and reasonable \$1,000 for audit expenses. Contingencies: Adjusted to a fair and reasonable limit.

**ECONOMIC DEVELOPMENT ADMINISTRATION
 BID OPENING CHECKLIST**

EDA Award Number: 06-01-05577 Date: _____

Recipient: City of East Grand Forks / East Grand Forks Economic Development Authority

Recipient's Authorized Representative: Scott Heizenga 218-773-2483
 Name & Phone Number

- | | YES | NO | N/A |
|--|-------------------------------------|-------------------------------------|-------------------------------------|
| 1. Were certified minutes of bid opening taken? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 2. (If no) Enclosed is a statement to the effect that sealed bids were submitted/opened in the presence of grantee's representative. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 3. The following documents are enclosed for EDA's review: | | | |
| a. Affidavits of Publications | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| b. Tabulation of bids | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| c. Proposal of recommended contractor | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| d. Justification of award if other than low bidder | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| e. Copy of recommended contractor's bid bond | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| f. Architect/Engineer's recommendation of award | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 4. Does the recommended contractor appear on the list of debarred contractors? <u>www.epls.gov</u> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 5. If an overrun has occurred, evidence is provided to EDA that Recipients' funds are available (including source & date of availability). | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 6. The grantee acknowledges that funds or interim construction loans are available and verifies that the contractor(s) will be paid until EDA funds are available for reimbursement of incurred costs. | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

Prepared By (Signature) _____

Date _____

Date:

(Insert Name of EDA Representative), Project Engineer
U.S. Department of Commerce
Economic Development Administration
(Insert Appropriate Regional Office)
(Insert Regional Office Address)

Re: EDA Award Number: XX-XX-XXXXX
City, State

Subject: **RECOMMENDED AWARD**

Dear *(Insert Name of EDA Engineer)*:

On _____, sealed bids for the _____
portion of the subject-referenced project were opened in public in the presence of the duly authorized
representative. Enclosed please find items requested by the EDA Bid Opening Checklist. The proposed
recommended contractor is:

<u>Project Description</u>	<u>Contractor Name</u>	<u>Contract Amount</u>	<u>A/E Estimate</u>
----------------------------	------------------------	------------------------	---------------------

We have reviewed the website <http://epls.arnet.gov/> and the recommended firm does not appear on the
Federal list of debarred contractors.

Please review the documents, sign below indicating EDA's acceptance, and *(choose one)* email a copy of this
letter for our records to our project/grant administrator at *(Insert email address)* *(or)* fax a copy of this letter
for our records to our project/grant administrator at (xxx) xxx-xxxx.

Should you require additional information please contact _____ at (xxx) xxx-xxxx.

Sincerely,

Authorized Representative
Title

EDA Concurrence: _____
(Insert Name of EDA Representative) Date
EDA Project Engineer

RESOLUTION NO. 12 – 02 - 23

RESOLUTION ACCEPTING A GRANT AWARD FROM THE AID TO FIREFIGHTER GRANT PROGRAM FOR EQUIPMENT PURCHASES

Council Member ____, supported by Council Member ____, introduced the following resolution and moved its adoption:

WHEREAS, the Fire Department applied for the Aid to Firefighters Grant Program for \$35,335.00 with Federal share being \$33,569.00; and

WHEREAS, the Fire Department is responsible for the City match of \$1,766.00; and

WHEREAS, the grant funds will purchase needed fire hose, nozzles, and hand tools;

BE IT RESOLVED, that the City Council accepts the grant award from the Aid to Firefighters Grant Program.

BE IT FURTHER RESOLVED that the City Council authorizes the City Administrator and Fire Chief to execute all necessary documents related to the grant.

Voting Aye:
Voting Nay: None.
Absent: None.

The President declared the resolution passed.

Passed: February 21, 2012

Attest:

City Administrator/Clerk-Treasurer

President of Council

I hereby approve the foregoing resolution this 21st of February, 2012.

Mayor

Request for Council Action

Date: 02/15/2012

To: East Grand Forks City Council, Mayor Lynn Stauss, President Craig Buckalew, Council members: Marc Demers, Ron Vonasek, Henry Tweten, Wayne Gregoire, Greg Leigh, and Mike Pokrzywinski.

Cc: File

From: Randy Gust, Fire Chief

RE: Assistance to Firefighter Grant

Background and supporting documentation of request: The department was awarded a grant from the Aid to Firefighter Grant Program for \$35,335.00 with Federal share being \$33,569.00 and our match of \$1,766.00. This grant money will purchase needed fire hose, nozzles along with some hand tools.

Recommendation: It is my (Randy Gust) recommendation that the City accepts the grant award and fire department be allowed to start the purchasing process

Request: Allow the Fire Department to start purchasing process with vendors.

Request for Council Action

Date:

To: East Grand Forks City Council, Mayor Lynn Stauss, President Craig Buckalew, Council Vice President Wayne Gregoire, Henry Tweten, Council Members: Marc Demers, Henry Tweten, Greg Leigh, and Mike Pokrzywinski.

Cc: File

From: Jason Stordahl

RE : 13 foot slop mower

Consider approving the request to approve

Consider approving the request to declare a 2003 Dew Eze ATM72 Slope Mower as surplus property and trade it in towards a 2012 Dew Eze ATM162 Slope Mower.

Recommendation: Approve bid to purchase Dew Eze ATM 162 slope Mower, and trade 2003 Dew Eze ATM 72 slope mower.

BID SPECIFICATIONS FOR 13 FOOT SLOPE MOWER

GENERAL TERMS:

All equipment furnished under this contract shall be new, unused and the same as the manufacturer's current production model.

GUARANTEE:

Bidder shall state his normal warranty and extended warranty where available.

PARTS MANUAL:

Bidder shall furnish a complete parts, maintenance, and operation's manual with each body sold.

BID QUOTATION:

Bidder shall complete every space in the specification bidder's proposal column with a check mark to indicate if the item being bid is exactly as specified. If not, the "NO" column must be checked and a detailed description of the deviation from the specification to be supplied.

BID SPECIFICATIONS

**BIDDER SHALL COMPLETE BY CHECKING THE FOLLOWING.
IF NOT COMPLIANT, STATE SPECIFICALLY ITEM BEING OFFERED.**

	YES	NO	OFFERED
A. BODY DIMENSIONS			
1. Body length 170"	<input checked="" type="checkbox"/>	<input type="checkbox"/>	_____
2. Body width 159"	<input checked="" type="checkbox"/>	<input type="checkbox"/>	_____
3. Transport width 102"	<input checked="" type="checkbox"/>	<input type="checkbox"/>	_____
4. Height of body (top of cab).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	108'' _____
5. Frame constructed of rectangle tubing.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	_____

BID SPECIFICATIONS

**BIDDER SHALL COMPLETE BY CHECKING THE FOLLOWING.
IF NOT COMPLIANT, STATE SPECIFICALLY ITEM BEING OFFERED.**

	YES	NO	OFFERED
B. DECK SPECIFICATIONS			
1. Three floating decks with rear discharge; cutting width 155" total.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	_____
2. Cutting height 2.5" to 11.5".	<input checked="" type="checkbox"/>	<input type="checkbox"/>	_____
3. Foam filled gauge wheels, 16.5 x 6.5 x 8.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	_____
4. Deck constructed of 7 gauge reinforced steel.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	_____
5. Mower blades will be swinging blade type.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	_____
C. CAB AND CONTENTS			
1. Enclosed cab with roll-over protection system, a/c, heater, AM/FM radio.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	_____
2. Gauges; Tachometer, engine oil pressure, water temp., fuel gauge, volt and hour meters, hydraulic reservoir temp., propulsion loop temp., deck motor, hydraulic filter plugging indicator, and load indicator.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	_____
3. Adjustable seat, with arm rests and seat belt.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	_____
4. Hand operated speed control.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	_____
D. MECHANICAL			
1. 99 Horse power, turbo charged, liquid cooled	<input checked="" type="checkbox"/>	<input type="checkbox"/>	_____
2. 30 U.S. gallon fuel capacity	<input checked="" type="checkbox"/>	<input type="checkbox"/>	_____

BID SPECIFICATIONS

**BIDDER SHALL COMPLETE BY CHECKING THE FOLLOWING.
IF NOT COMPLIANT, STATE SPECIFICALLY ITEM BEING OFFERED.**

	YES	NO	OFFERED
3. Brakes; mechanically applied, hydraulics released parking brake.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	_____
4. 3 drive tires; all terrain tread 36 x 12.5-16	<input checked="" type="checkbox"/>	<input type="checkbox"/>	_____
 E. HYDRAULICS			
1. Ground drive; hydrostatic transmission with joystick control, three wheel motors for drive wheels (6631 ft-lbs torque).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	_____
2. Automatic self-leveling, plus manual control.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	_____
3. Hydraulic deck lift.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	_____
4. Blades driven by direct hydraulic motors, with load sense pump.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	_____
5. Hydraulic oil capacity 50 U.S. gallons in reservoir.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	_____
 F. ELECTRICAL SYSTEM			
1. 12 Volt, 95 Amp automotive type.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	_____
 G. WEIGHT			
1. Total weight 8,250 lbs.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	_____
 H. WARRANTY			
1. One year warranty	<input checked="" type="checkbox"/>	<input type="checkbox"/>	_____

Award will be made to the lowest responsible bidder, with consideration given to proximity to East Grand Forks of parts and service representative, conformity with specifications, maintenance history of comparable machines, delivery terms, available training, and guarantee clauses.

Bidder must provide nearest parts and service representative to the City of East Grand Forks.

Name Midwest Specialty Sales, Inc.

Address 1137 73rd AVE NE, Fridley MN 55432

Phone # 763 780 4103

Contact Person DANNY FALCK

The City reserves the right to reject any or all bids, or to accept the bid that is deemed to be in the best interest of the City.

MUST BE A DEMONSTRATED EQUAL TO BE CONSIDERED.

ATM162

MOWERS



155"

CUT WIDTH

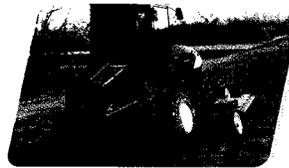


An almost 13' cut width.

99 HP
CUMMINS99 HP Cummins Turbo
Charged Diesel.

34

SLOPE CAPABILITY

Automatic self-leveling
system keeps cab up right
on up to 34° slopes.SAFETY
&
COMFORTMuch more stable on a
slope than a conventional
tractor.

ATM162

The superior technology of the ATM 162 provides a level of safety and comfort unmatched by a traditional tractor and bat wing mower. The Poclairn Twin-Lock wheel motors offer a differential lock system providing better traction overall, especially when turning on an incline. The newly designed fiberglass hood easily flips forward for engine maintenance. While the 162's climate-controlled cab shelters the operator from the elements it also pivots forward to access the hydraulic and electrical systems. These many small features add up to one large advantage over traditional hillside mowing equipment.

- 99 HP Cummins turbo-charged diesel engine
- Poclairn Twin-Lock wheel motors
- Hydraulic automatic self-leveling
- 5 pairs of swinging blades, each with their own hydraulic deck motor
- An almost 13 foot cutting deck
- 2 1/2" to 11 1/2" adjustable deck height
- 30 gallon fuel tank
- Climate-controlled cab
- Sauer Danfoss propulsion pump
- Optional Air Ride Seat

Request for Council Action

Date: February 21, 2012
To: East Grand Forks City Council and Mayor Lynn Stauss
Cc: File
From: Nancy Ellis, GF/EGF MPO Senior Planner
RE: NW EGF Street Network Study

Recommendation:

Move for Final Approval of Northwest EGF Street Network Study Report in East Grand Forks, MN. The final report can be found on the MPO's website, www.theforksmpo.org.

GENERAL INFORMATION

The final draft document of the NW East Grand Forks Street Network study is being completed and will be available on the web at www.theforksmpo.org. This plan once adopted will provide recommendations for the NW East Grand Forks transportation network and will be given to the City of East Grand Forks for consideration and implementation.

At this point in the study, the Grand Forks-East Grand Forks Metropolitan Planning Organization (MPO) has held three open houses and four Steering Committee meetings to provide the public with an opportunity to provide comment on the study and the proposed traffic and multimodal improvements to the northwest street network in East Grand Forks. The final draft report includes designs and evaluation criteria for each alternative as well as a cost estimate for intersection alternatives at 5th Avenue NW/US 2. Other discussion points for the study draft report are: the preferred alternative and cost estimate to improve safety and right-of-way confusion at the River Road NW/17th St NW/12th Ave NW intersection; the possibility of closing the US 2 off-ramp to 8th Avenue NW; and the new

design for the 2012 Transportation Enhancement (TE) project that constructs a multi-purpose trail along 10th St. NW and 8th Avenue NW.

The report ends with recommendations and an implementation plan for the improvements for all modes of transportation within the study area. Short-term recommendations, 0-5 years are: A) leave the 5th Ave NW/US 2 intersection as is and install interconnect and updated timing plans for the lights on US 2/Hwy 220, Hwy 220/14th St NW and US 2/5th Ave NE and place trailhead or directional signs for the downtown amenities; B) realign River Road NW and create a typical right-angle stop controlled intersection for River Road/17th St/12th Ave NW intersection; C) if US 2 ramp (to 8th Ave NW) is closed, place a multipurpose trail in the R-O-W from the underpass to 8th Ave and then follow the toe of the dike to reach the trail head on 12th St. NW; D) if you keep the ramp open, the trail must share the road from the underpass to the ramp/8th Ave intersection. Long term recommendations, 5-25 years, are: A) construct full access intersection at US 2/5th Ave NW if traffic volumes, crash rates or signal is warranted; B) make improvements along Hwy 220 (Central Avenue), which are carried over from the EGF Central Avenue Corridor Study. I have attached the Executive Summary from this report and I will briefly go over these pages at the work session meeting.

EAST GRAND FORKS NORTHWEST STREET NETWORK STUDY

DRAFT REPORT
January 4, 2012

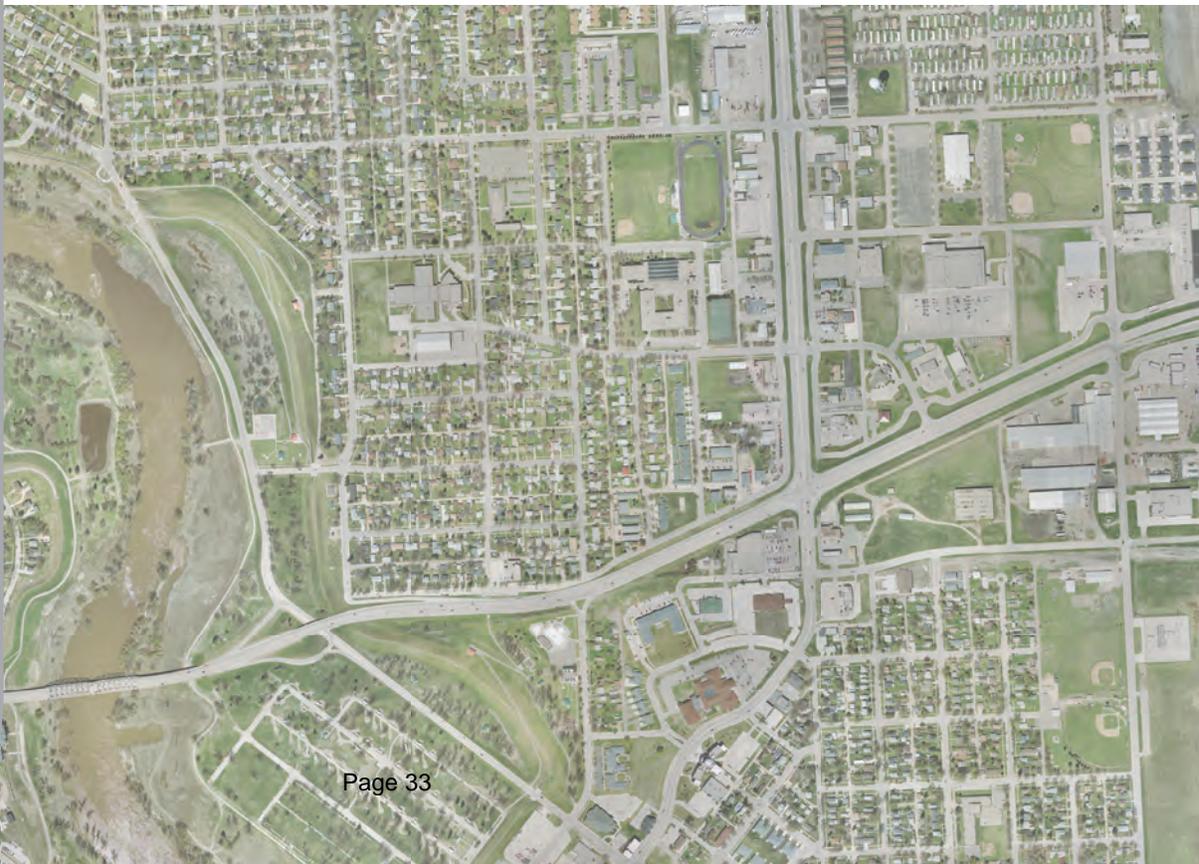
Prepared for:



Prepared by:



Alliant Engineering, Inc.
233 Park Avenue South
Suite 300
Minneapolis, MN 55415



Executive Summary

This study will assist the City of East Grand Forks, the GF-EGF MPO and MnDOT in determining whether the planned improvement of the reconstruction of the US Highway 2/5th Ave NW to a full access with traffic signalization should remain in the LRTP or if another geometric alternative is more appropriate. Feasible alternatives for this intersection will be presented in this study.

This study will also consider other components that play a role in north-south traffic flow in the northwest area of East Grand Forks. The River Road NW and 17th St NW/12th Ave NW intersection is one of the components. This intersection has received many complaints due to perceived safety issues and right-of-way confusion. As a result, this study will highlight feasible alternatives for this intersection. This study will also consider the future multi-use trail connection from the existing trail head on 12th St NW to the existing US Highway 2 multi-use trail underpass and the possibility of closing the US Highway 2 Off-Ramp to 8th Ave NW.

On behalf of the Grand Forks – East Grand Forks Metropolitan Planning Organizations (GF-EGF MPO), Alliant Engineering, Inc. completed the East Grand Forks Northwest Street Network Study.

Study Purpose

The purpose of the study is to preserve and possibly enhance the north – south traffic flow in the northwest area of East Grand Forks. In particular, this study will highlight the following four transportation components in this area:

- Alternatives for the US Highway 2/5th Ave NW intersection.
- Alternatives for the River Road NW and 17th St NW/12th Ave NW intersection.
- Future multi-use trail connection from the trail head on 12th St NW, along 8th Ave NW to 10th St NW, and connection to the existing underpass.
- The possibility of closing the Westbound US Highway 2 Off-Ramp to 8th Ave NW.

A detailed set of feasible improvement alternatives for the transportation components will be presented in this report.

Public Involvement

The public involvement process included Study Review Committee (SRC) meetings. The SRC met four times throughout the study process and provided review and guiding direction for the study. Additionally, three public open houses were held to encourage citizen participation in the study.

A website was established at the beginning of the project to provide another way for the general public to be informed about the project status and to disseminate information. The URL for the site is <http://www.theforksmmpo.org/>.

Technical Analysis

A detailed technical analysis was completed to evaluate the existing and future (year 2035) roadway and multimodal facilities. Key elements include; roadway/intersection safety, land use, planned infrastructure, programmed improvements, forecast traffic volumes and traffic operations analysis. Identification of roadway/intersection deficiencies, gaps in pedestrian/bicycle trail connections and future transportation needs as it relates to both motor vehicle traffic and multimodal facilities are documented.

Evaluation of Recommended Alternatives

Base on review and feedback from the SRC and the public on the potential feasible alternatives, detailed recommended improvement alternatives were identified for the four studied transportation components. For the US Highway 2/5th Ave NW intersection, interconnect and timing improvements to the study area signal system network is recommended for the existing conditions and the short-term timeframe (0 to 5 years). For long-term conditions (15 to 25 years), a full access signalized intersection is recommended. A signal warrant analysis estimates that a traffic signal will be warrant in year 2018 based on projected traffic volumes. A traffic signal should be installed if and when it is warranted based on congestion levels. This intersection should be monitored in the future to determine if a signal is needed in year 2018 or at some point after. It is noted that a MnDOT Intersection Control Evaluation (ICE) report will be needed to show that a signal is warranted at this location before this recommendation can be implemented. Accordingly, this recommendation of a full signalized intersection for the long-term time frame should be preserved in the LRTP. Figures ES-1 and ES-2 illustrate these recommendations. Figure ES-3 shows the recommended improvement of realigning River Road NW and creating a typical right-angle stop-controlled intersection for the River Road NW and 17th St NW/12th Ave NW intersection. Figure ES-4 details the recommended multi-use trail connection from the trail head on 12th St NW, along 8th Ave NW to 10th St NW, and connection to the existing underpass. Detailed discussion and description of each recommended alternative are discussed in Section 5.0.

Recommended Implementation Plan

Recommendations were developed based on input from the SRC, public open houses and the results of the technical analysis completed as part of the study process. An implementation plan has been developed to provide a schedule of priority for the infrastructure and multimodal recommendations and to denote the anticipated timeline and associated “triggers” of when the improvements might be necessary.

The implementation plan provides the GF-EGF MPO with guidance and serves as a planning tool to develop a prioritized set of transportation improvements. The implementation plan is not contractual and could be subject to change based on actual development plans, market conditions or other unforeseen traffic changes that may occur in the future.

Preliminary costs were developed for the recommended alternatives. The costs are high level planning estimates and should be applied/utilized in that regard. The improvement costs are based on estimated year 2010 construction costs with a 4% annual increase and include surface level features only. A detailed cost estimate breakdown for each alternative is included in Appendix C.

The implementation plan and preliminary cost estimates are highlighted in Table ES-1.

Funding Sources

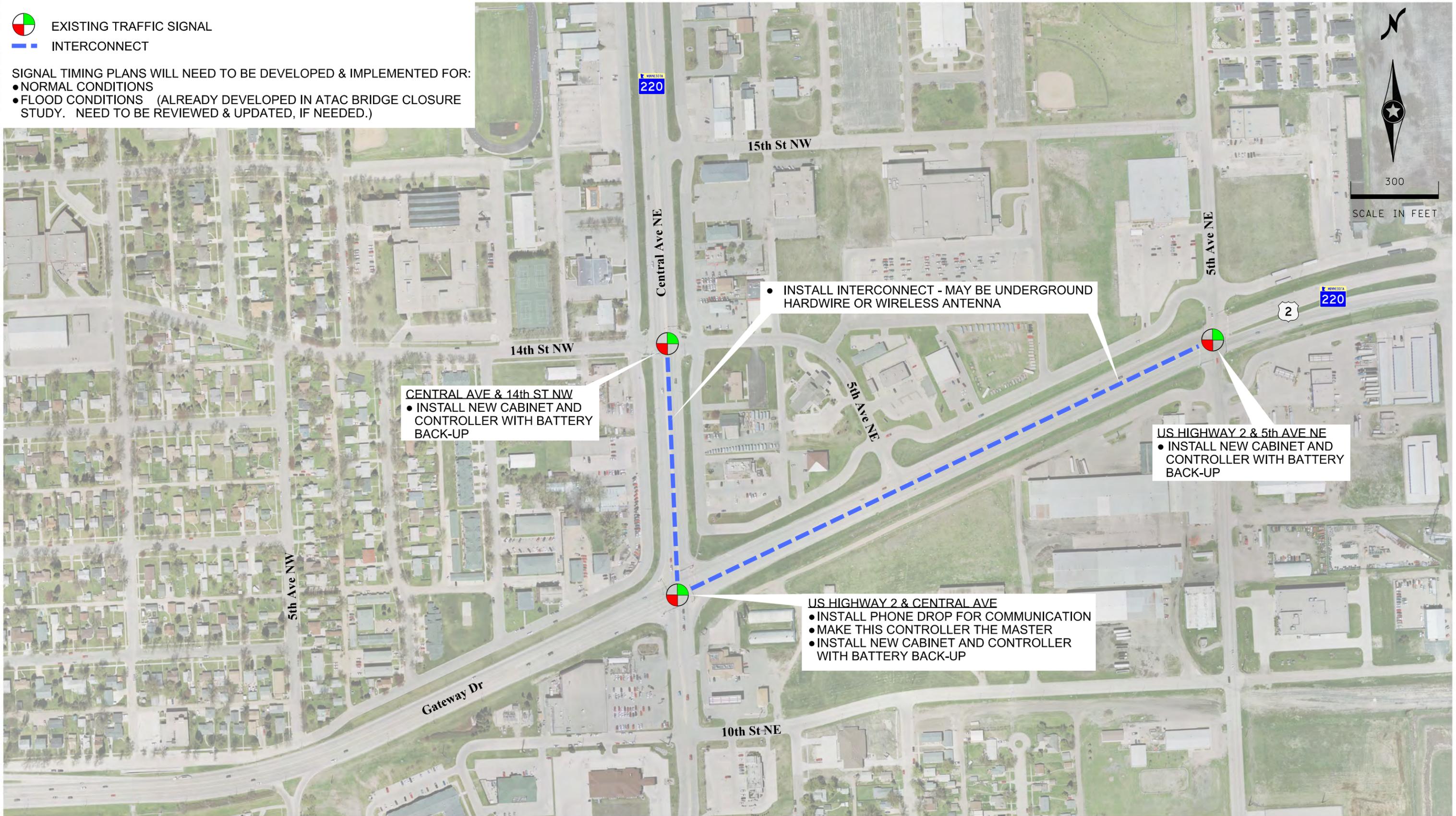
To support the implementation of the recommended alternatives, the GF-EGF MPO may seek support from available funding sources. Key funding sources include:

- Mn/DOT District 2 Area-wide Transportation Partnership (ATP) City Sub-Target funds and East Grand Forks funds for the US Highway 2/5th Ave NW intersection.
- The Mn/DOT ATP Sub-Target funds or State funds for the US Highway 2 Corridor and Central Avenue Corridor signal interconnect and coordination plans.
- ATP City Sub-Target funds, East Grand Forks funds and State Aid funds for the River Road & 17th Ave NW/17th St NW intersection.
- Transportation Enhancement (TE) funds for the Multi-Use Trail Connection.
- Highway Safety Improvement Program (HSIP) funding may be available for the recommended alternatives.
- Federal Aid opportunities may be available.

-  EXISTING TRAFFIC SIGNAL
-  INTERCONNECT

SIGNAL TIMING PLANS WILL NEED TO BE DEVELOPED & IMPLEMENTED FOR:

- NORMAL CONDITIONS
- FLOOD CONDITIONS (ALREADY DEVELOPED IN ATAC BRIDGE CLOSURE STUDY. NEED TO BE REVIEWED & UPDATED, IF NEEDED.)



CENTRAL AVE & 14th ST NW

- INSTALL NEW CABINET AND CONTROLLER WITH BATTERY BACK-UP

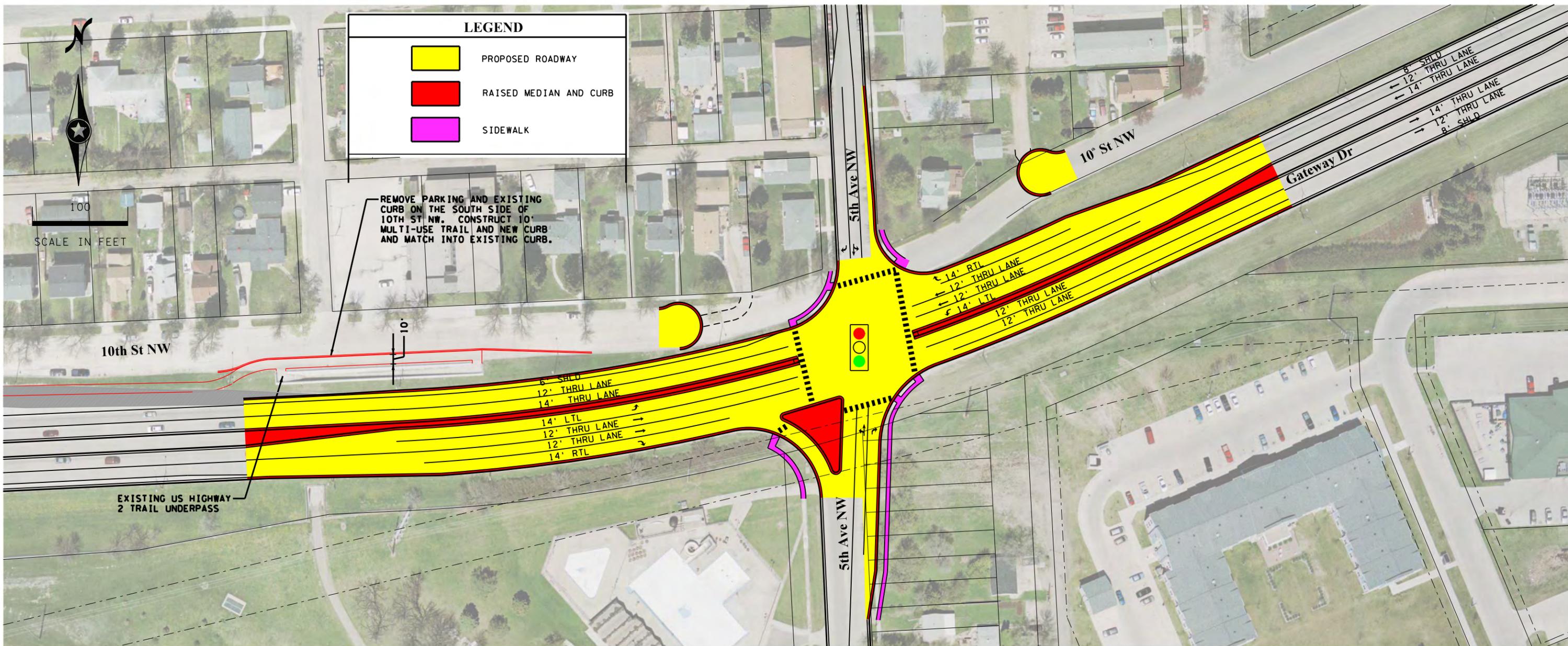
- INSTALL INTERCONNECT - MAY BE UNDERGROUND HARDWIRE OR WIRELESS ANTENNA

US HIGHWAY 2 & 5th AVE NE

- INSTALL NEW CABINET AND CONTROLLER WITH BATTERY BACK-UP

US HIGHWAY 2 & CENTRAL AVE

- INSTALL PHONE DROP FOR COMMUNICATION
- MAKE THIS CONTROLLER THE MASTER
- INSTALL NEW CABINET AND CONTROLLER WITH BATTERY BACK-UP



SIGNALIZED FULL ACCESS INTERSECTION

- ① TRAFFIC OPERATIONS:**

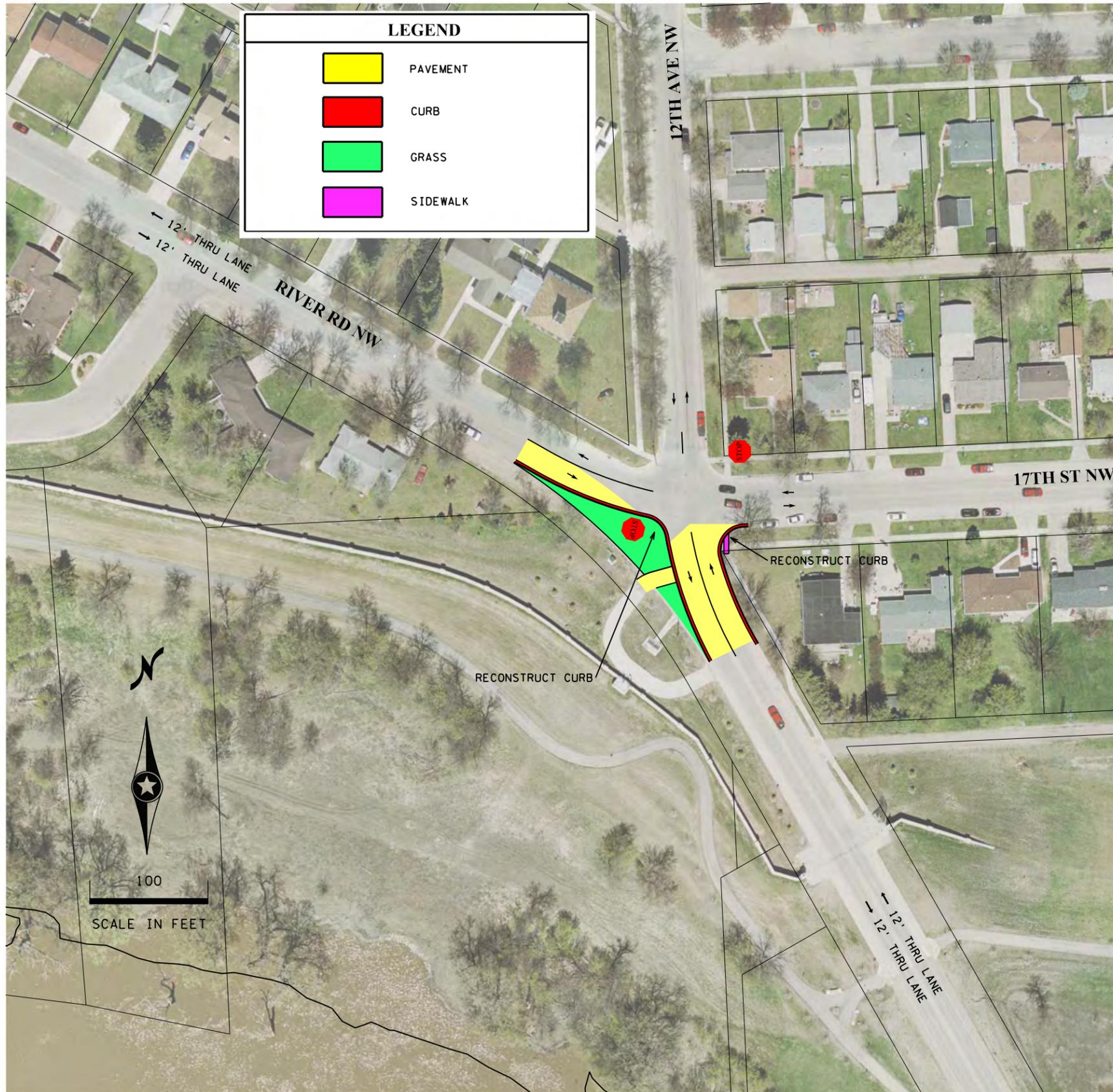
 - Acceptable 2035 AM & PM peak hour operations for the study area network. This assumes interconnect and coordination of study area traffic signals.
 - During flood conditions downtown and neighborhood full access will be available.
 - On-street parking on the north and south legs of 5th Ave NW near the intersection will be prohibited.
- ② MULTIMODAL (PED, BIKE & TRANSIT):**

 - The removal of the WB US 2 Off-Ramp is assumed with this option. A future 10' multi-use trail can be constructed in the area of the removed WB US 2 Off-Ramp. The multi-use trail would connect the existing underpass to the trail head at 12th St NW.
 - Ped/Bike crossing of US 2 would be via at-grade crosswalks at the signal. The signal will have marked crosswalks, pedestrian crossing push-buttons and crossing countdown timers.
 - This alternative would be beneficial to transit operations. The black line could cross US 2 at 5th Ave NW instead of Central Ave.
- ③ SAFETY:**

 - The crash potential at traffic signals is higher than stop-controlled intersections, but the severity of the crashes is lower. The addition of a traffic signal will result in more crashes than the other alternatives, particularly rear-end crashes. Optimal signal timing could reduce the potential of rear-end crashes.
- ④ ACCESS / CONNECTIVITY (DOWNTOWN & NEIGHBORHOOD):**

 - All intersection movements are allowed with a traffic signal. Neighborhood and downtown access will be improved. Traffic will increase on neighborhood roads (5th Avenue NW and 14th St NW).
- ⑤ COST:**

 - Cost is ~\$1.8 million.
 - The north leg of the intersection will need to be constructed as well as cul-de-sacs on 10th St NW. US 2 will need to be widened to provide turn lanes. The pork chop on south leg will need to be reconstructed. Signal hardware and interconnect will need to be provided. Additionally, grade issues through the intersection will need to be corrected.



REALIGNED INTERSECTION

- ① **SAFETY:**
 - Traffic from 12th Ave NW and the south leg of River Rd will be free-flowing as these approach have higher traffic volumes.
 - Right-of-way confusion will be eliminated with the new right-angle geometry and standard side-street stop control.
 - This alternative could be tested and be temporarily constructed with temporary striping and use of some type of barrier or barrels for the southwest curb.
- ② **COST:**
 - Cost is ~\$105,000.
 - Curb reconstruction, striping and signing will be required.

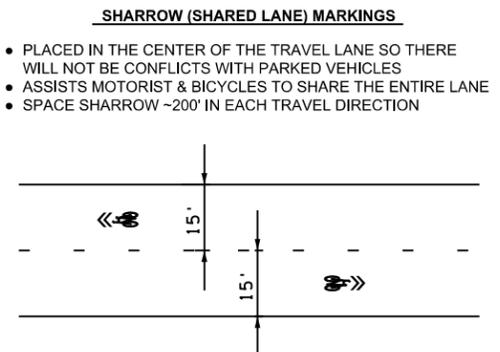
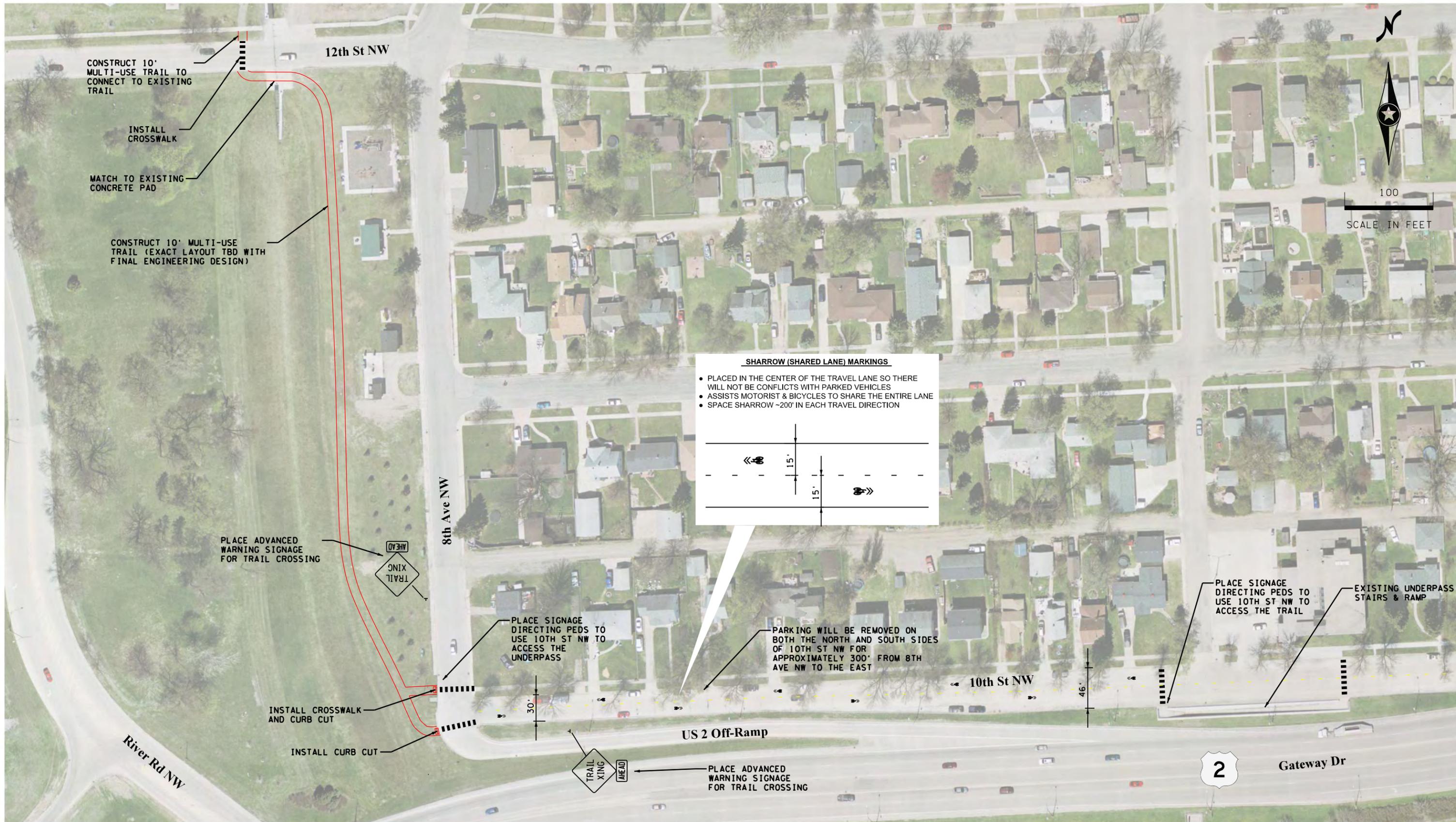


Table ES-1. Recommended Implementation Plan

Study Components	Improvement Measure Description	Improvement Figure	Priority	Implementation Trigger	Responsible Agency	Preliminary Cost Estimate	Notes
US Highway 2 Corridor	1. Improve existing traffic signal operations by interconnecting existing traffic signals in the study area and implementing new timing plans for existing and flood conditions. This will improve traffic flow along the corridor for both existing and flood conditions.	5.2	Short-Term	Currently warranted.	Mn/DOT	\$100,000	Each existing signal cabinet will need to be replaced and have batter back-up. A master controller with a phone drop will need to be assigned.
	2. Interconnect and implement timing plans for the signals along US Highway 2. For flood conditions the timing plans in the ATAC Bridge Closure Study should be reviewed, updated (if needed) and implemented. For non-flood conditions timing plans should be developed and implemented.	NA	Long-Term	Warranted when congestion increases and traffic operations deteriorate below acceptable thresholds on the US Highway 2 Corridor between GF and EGF.	Mn/DOT	TBD	The MPO should consider completing a study to analyze the possibility of coordinating all the signals on US Highway 2 (in both GF and EGF). The study should also consider the possibility of one lead agency to control the US Highway 2 signals.
	3. Install advanced directional signage on westbound US Highway 2 directing travelers to the EGF Downtown Business District and the Campground/Recreational Area. The signage will need to be installed before Central Avenue as this is where access will occur. This improvement is currently underway or occurring in the near future per the City's Trail Blazing Study.	NA	Short-Term	Currently warranted.	City of EGF	\$2,000	There is currently a Trail Blazing Study for the City. This plan should be investigated and amended to include this additional signage if needed.
US Highway 2 & 5th Avenue NW Intersection	1. Construction the full access signalized intersection alternative with pedestrian crossings. As a result of providing access to the north, the US Highway 2 westbound off-ramp will be removed if and when a traffic signal is installed.	5.5	Long-Term	A signal warrant analysis estimates that a traffic signal will be warrant in year 2018 based on projected traffic volumes. A traffic signal should be installed if and when warranted based on congestion levels. This intersection should be monitored in the future to determine if a signal is needed in year 2018 or at some point after.	Mn/DOT & City of EGF	\$1.8 Million	This signal will be interconnected to the traffic signal system and will be included in optimized timing plans.
River Rd & 17th ST NW/12th Avenue NW Intersection	1. Construct the river road realignment alternative. This alternative could be temporarily constructed with temporary striping and use of some type of barrier or barrels for the southwest curb.	5.7	Short-Term	Currently warranted based on safety and driver right-of-way confusion.	City of EGF	\$105,000	Stopping SB River Rd could act traffic calming measuring for River Rd.
Multi-Use Trail Connection	1. Construct a multi-use trail from the existing trailhead on 12th Street NW to the existing US Highway 2 underpass. An off-street 10' multi-use trail will be constructed near the toe of the floodwall between 12th Street NW to 10th Street NW. On 10th Street NW on-street sharrows or shared lane pavement markings will be installed from 8th Avenue NW to the underpass. Appropriate signage will also be installed.	5.10	Short-Term	Currently warranted. Transportation Enhancement Funds are dedicated and currently available for this connection. Final engineering plans will be completed in winter 2012.	City of EGF	\$145,000	If a full access signal at US Highway 2/5th Avenue NW is installed in the future, it is recommended that the US Highway 2 WB Off-Ramp be removed and a 10' off-street multi-use trail be constructed (This is not included in the cost estimate).

Short-Term = Expected necessary within 0-5 years

Mid-Term = Expected necessary within 5-15 years

Long-Term = Expected necessary within 15-25 years

Note: Cost estimates are design and construction costs and include preliminary and final engineering design service fees and contingencies. Detailed cost estimates are located in Appendix C.

Minutes of the regular meeting of the Water, Light, Power and Building Commission of the City of East Grand Forks, Minnesota held January 19, 2012 at 5:00 P.M.

Present: Ogden, Brickson, Quirk, Tweten

Absent: None

It was moved by Commissioner Quirk second by Commissioner Brickson that the minutes of the previous meeting of January 5, 2012 be approved as read.

Voting Aye: Ogden, Brickson, Quirk, Tweten

Voting Nay: None

It was moved by Commissioner Tweten second by Commissioner Quirk to authorize the Secretary to issue payment of the recommended bills and payroll in the amount of \$1,025,339.75.

Voting Aye: Ogden, Brickson, Quirk, Tweten

Voting Nay: None

It was moved by Commissioner Brickson second by Commissioner Quirk to approve the 2011 accounts for charge-off.

Voting Aye: Ogden, Brickson, Quirk, Tweten

Voting Nay: None

It was moved by Commissioner Quirk second by Commissioner Tweten to approve a loan to the City in the amount of \$1,560,176.00 for pool repairs with a 10 year payback transferring the money to the city on an "as needed" basis.

Voting Aye: Ogden, Brickson, Quirk, Tweten

Voting Nay: None

It was moved by Commissioner Quirk second by Commissioner Brickson to approve reinstating vacation over 160 hours to be carried over from 2011 for Dan Boyce.

Voting Aye: Ogden, Brickson, Quirk, Tweten

Voting Nay: None

It was moved by Commissioner Brickson second by Commissioner Quirk to adjourn to the next regular meeting on February 2, 2012 at 5:00 P.M.

Voting Aye: Ogden, Brickson, Quirk, Tweten

Voting Nay: None

Lori Maloney
Sec'y

Request for Council Action

Date:

To: East Grand Forks City Council, Mayor Lynn Stauss, Council President Craig Buckalew, Council Vice President Wayne Gregoire, Council Members Henry Tweten , Greg Leigh, Marc Demers, Mike Pokrzywinski and Ron Vonasek

Cc: File

From: Ron Galstad

RE: 14th Avenue S.E. Street Improvement Project

Michelle, please place the accompanying on the next Council meeting to discuss the proposed and attached agreement. I am waiting for the project information as attachment exhibit "A" from F/S Engineering

Thanks.

Ron

INTERGOVERNMENTAL AGREEMENT

Purpose.

This agreement is made pursuant to Minnesota Statutes Section 471.59 which authorizes the joint and cooperative exercise of powers common to contracting parties. The intent of this agreement is to provide street improvements to 14th Avenue S.E. "Hartsville Road" along the boundary of Huntsville Township and the City of East Grand Forks whereas the benefited property in the township will be assessed by the Township and the benefited property in the City will be assessed by the City.

Definitions

1. "City " means City of East Grand Forks.
2. "Township" means Huntsville Township.
3. "Benefited Property" means the real property adjacent to the street improvement project.
4. "Owner" means the fee title owner of the benefited property.

Project

The project is considered the street improvement project to 14th Avenue S.E. a/k/a Hartsville Road in the corporate boundaries of Huntsville Township and the City of East Grand Forks both Located in the County of Polk, State of Minnesota. The project is more fully described in the attached Exhibit "A"

Agreement.

1. The City of East Grand Forks will be responsible for the street improvement project as more fully described in exhibit "A". This responsibility shall include but not be limited to:
 - a. preparing all necessary plans and specifications;
 - b. following all statutory competitive bidding requirements;
 - c. awarding the contract;
 - d. following all requirements for financing the project with the use of special assessments; and
 - e. overseeing the street improvement project pursuant to City Code.

2. The Township agrees to pay 10 percent of the total proposed assessment to its properties based on total lineal footage with a contingency not to exceed 10 percent at the time of bid award.
3. The Township has the right to review plans/specs and the proposed assessment roll prior to bid award.
4. The Township must pay for 25 percent of design costs if the Township opts out of the agreement after approval of design but before construction.
5. Township will follow all necessary statutory requirements for special assess of the project as outlined in this agreement and obtain written approval of the assessment and a waiver of objections to the project from the owners.
6. Township will assess, collect and transfer said proceeds from the assessment project within its territorial limits and transfer the proceeds to the City.
7. City will assess, collect the proceeds from the owners for the improvements within the City limits.
8. The Township may opt to forego the option to special assessment project and pay its share of the project cost by any means within its discretion.
9. The City agrees not to pursue annexation of the assessed property owners for a period of at least 15 years from the date of completion of the project unless petitioned by said property owners or the Township for annexation.
10. This agreement shall only be amended by written agreement of the parties.
11. This agreement may be executed in several counterparts each of which will be regarded as an original and all of which shall constitute but one and the same Agreement.

IN WITNESS WHEREOF, duly authorized officers of the City and the Township have executed the Agreement on the _____ day of _____, 2012.

CITY OF EAST GRAND FORKS

Scott Huizenga, City Administrator

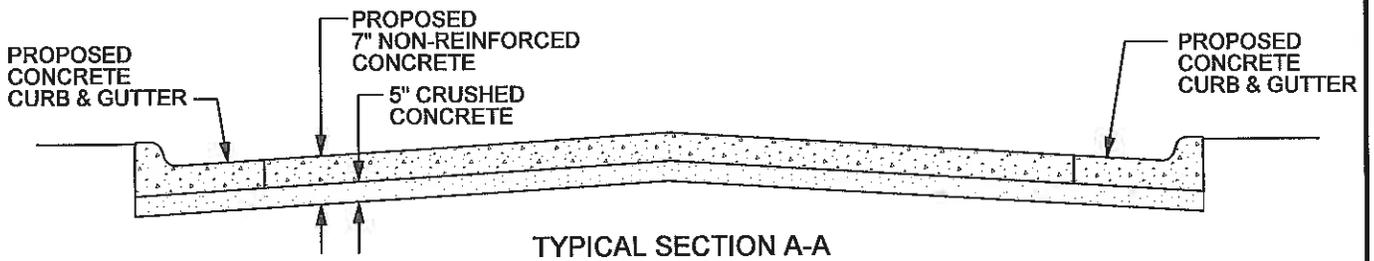
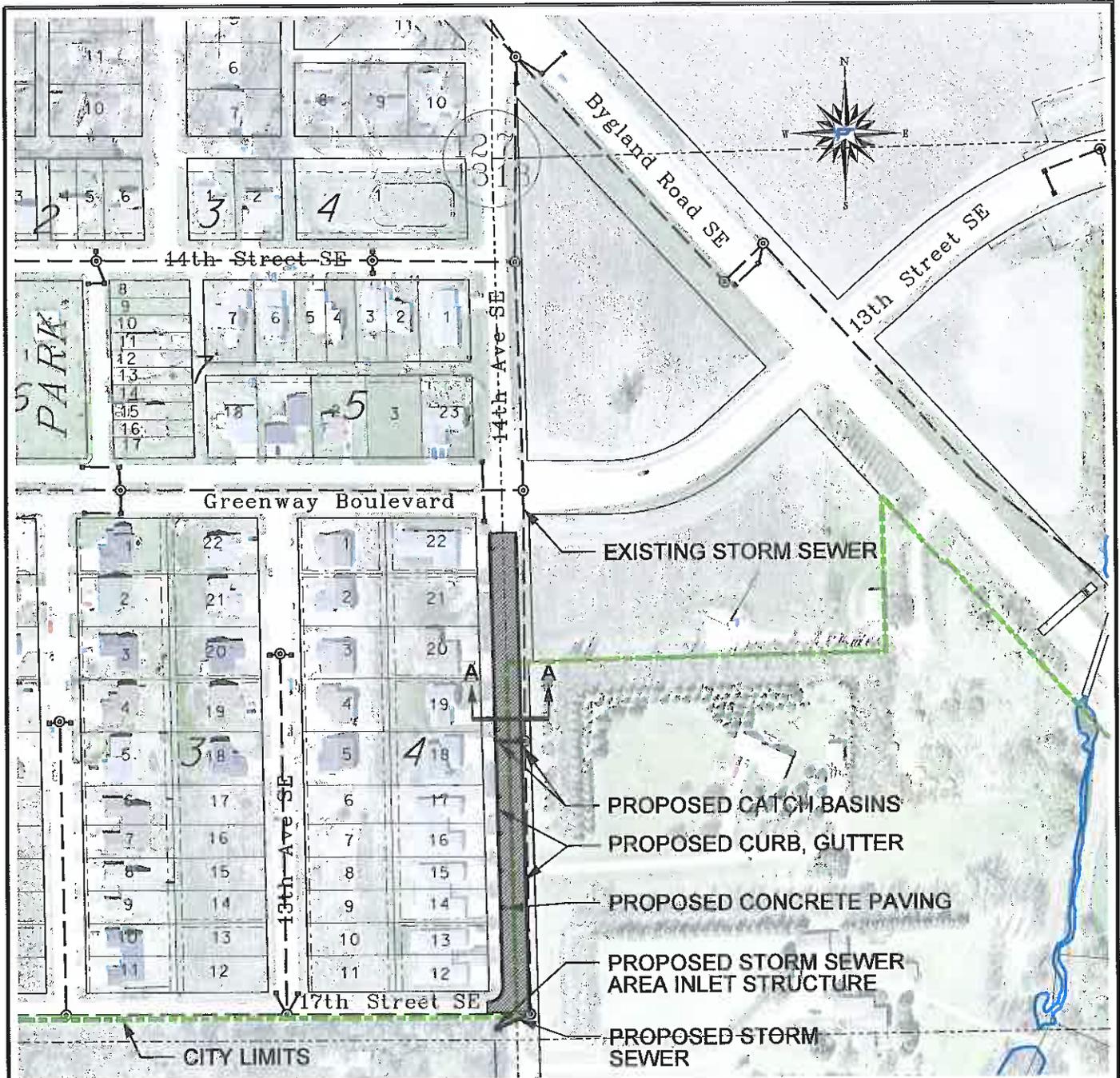
Lynn Stauss, Mayor

(Intentionally left blank)

HUNSTVILLE TOWNSHIP

By _____
Its _____

By _____
Its _____



DRAWN BY: _____
 DATE: 6/22/2011
 DGN: 11_14th_ave_se_paving.dgn
 MODEL NAME: construction plan

PROJECT:
**14TH AVENUE SE STREET PAVING
 EAST GRAND FORKS, MINNESOTA**

SHEET:
1 OF 1

STREET RECONSTRUCTION
14TH Ave SE from Greenway Blvd to 17th St SE
EAST GRAND FORKS

ITEM NO.	DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	TOTAL
2021.501	Mobilization	LS	1	\$5,000.00	\$5,000.00
2104.501	Remove Pipe Culverts	EA	11	\$300.00	\$3,300.00
2104.505	Remove Bituminous Pavement	SY	75	\$15.00	\$1,125.00
2104.523	Salvage Sign Panel Type C	EA	4	\$30.00	\$120.00
2104.607	Salvage Aggregate Base	CY	200	\$8.00	\$1,600.00
2105.501	Common Excavation (P)	CY	3,000	\$8.00	\$24,000.00
2105.525	Topsoil Borrow (LV)	CY	200	\$15.00	\$3,000.00
2105.604	Geogrid	SY	2,900	\$4.00	\$11,600.00
2112.604	Subgrade Preparation	SY	2,900	\$2.00	\$5,800.00
2211.607	Aggregate Base	CY	500	\$35.00	\$17,500.00
2301.529	Reinforcement Bars (Epoxy Coated)	LB	1,500	\$3.00	\$4,500.00
2301.604	Concrete Pavement 7.0"	SY	2,400	\$50.00	\$120,000.00
2503.511	12" RCP Storm Sewer	LF	36	\$40.00	\$1,440.00
2503.511	18" RCP Storm Sewer	LF	60	\$60.00	\$3,600.00
2504.602	Adjust Gate Valve & Box	EA	3	\$300.00	\$900.00
2506.516	Casting Assembly, Type A	EA	2	\$1,000.00	\$2,000.00
2506.516	Casting Assembly Type C	EA	1	\$1,200.00	\$1,200.00
2506.602	Install Catch Basin	EA	3	\$3,000.00	\$9,000.00
2506.603	Construct Storm Manhole (48")	LF	10	\$250.00	\$2,500.00
2531.501	Concrete Curb and Gutter, Design B624	LF	1,492	\$20.00	\$29,840.00
2531.507	6" Concrete Driveway Pavement	SY	100	\$50.00	\$5,000.00
2563.601	Traffic Control	LS	1	\$5,000.00	\$5,000.00
2573.530	Storm Drain inlet Protection	EA	4	\$100.00	\$400.00
2575.501	Seeding	SY	3,000	\$2.00	\$6,000.00
TOTAL CONSTRUCTION COST					\$259,425.00
EALC					\$77,827.50
TOTAL					\$337,252.50

2011 AJ No. ##- RECONSTRUCTION
EAST GRAND FORKS, MINNESOTA

PARCEL No.	OWNER	DESCRIPTION	RECONSTRUCTION		TOTAL ASSESSMENT BEFORE INTEREST
			FRONT FOOTAGE	\$ FRONT BENEFIT	
GREENWAY CROSSING 2ND RESUB					
R 83.04040.00	EAST GRAND DEVELOPERS LLC	Lot-012 Block-004	54.01	\$12,888.83	\$12,888.83
R 83.04041.00	EAST GRAND DEVELOPERS LLC	Lot-013 Block-004	49.01	\$11,695.64	\$11,695.64
R 83.04042.00	JAY & KELLY HOLM / % EAST GRAND DEVELOPERS, LLC	Lot-014 Block-004	49.01	\$11,695.64	\$11,695.64
R 83.04043.00	RONALD L REPASKY JR	Lot-015 Block-004	49.01	\$11,695.64	\$11,695.64
R 83.04044.00	EAST GRAND DEVELOPERS LLC	Lot-016 Block-004	49.01	\$11,695.64	\$11,695.64
R 83.04045.00	EAST GRAND DEVELOPERS LLC	Lot-017 Block-004	57.82	\$13,798.04	\$13,798.04
R 83.04046.00	MIB POWER MELT INC	Lot-018 Block-004	80.35	\$19,174.55	\$19,174.55
R 83.04047.00	HEIDI A HAMRE	Lot-019 Block-004	78.35	\$18,697.27	\$18,697.27
R 83.04048.00	PEITER H & STEFFANIE HJERTSTEDT	Lot-020 Block-004	78.35	\$18,697.27	\$18,697.27
R 83.04049.00	CROOKSTON BLDG CENTER, INC	Lot-021 Block-004	78.35	\$18,697.27	\$18,697.27
R 83.04050.00	STEVEN GERSZEWSKI	Lot-022 Block-004	83.35	\$19,890.46	\$19,890.46
SUBTOTAL GREENWAY CROSSING 2ND RESUB			706.62	\$168,626.25	\$168,626.25

Sect-18 Twp-151 Range-049					
CITY OF EAST GRAND FORKS			198.18	\$47,293.24	\$47,293.24
R 83.00113.94	RICHARD E & DIANN M PESCH	7.10 AC TR IN NW COR OF GOVT LOT 1 W OF HWY 220	22.02	\$5,254.80	\$5,254.80
SUBTOTAL Sect-18 Twp-151 Range-049			220.20	\$52,548.04	\$52,548.04

UNPLATTED PROPERTIES					
CITY OF EAST GRAND FORKS			437.78	\$104,470.86	\$104,470.86
PROPERTY OUT OF CITY LIMITS			34.02	\$8,118.46	\$8,118.46
PROPERTY OUT OF CITY LIMITS			14.62	\$3,488.88	\$3,488.88
SUBTOTAL UNPLATTED PROPERTIES			486.42	\$116,078.20	\$116,078.20
GRAND TOTAL 2011 AJ No. ##			1,413.24	\$337,252.49	\$337,252.49

RESOLUTION NO. 12 – 02 - 24**RESOLUTION RECEIVING REPORT AND CALLING HEARING ON IMPROVEMENT**

Council Member ____, supported by Council Member ____, introduced the following resolution and moved its adoption:

WHEREAS, a report has been prepared by FS Engineering with reference to the improvement of Auditor's Plat of Outlots 17 through 64, Auditor's Plat of Outlets 65 through 94, Replat of Outlot 22, Gateway East Addition, and Gateway East 2nd Resubdivision with the following area proposed to be assessed:

Auditor's Plat of Outlots 17 through 64
Lots 21-26, 36-40

Auditor's Plat of Outlots 65 through 94
Lots 84, 85, and 94

Replat of Outlot 22

Gateway East Addition
Lots 1-2, Block 2

Gateway East 2nd Resubdivision
Lots 4-7, Block 1

and this report was received by the Council on February 14, 2012, and

WHEREAS, the report provides information regarding whether the proposed project is necessary, cost-effective, and feasible,

NOW THEREFORE, BE IT RESOLVED,

1. The Council will consider the improvement of such street in accordance with the report and the assessment of abutting property for all or a portion of the cost of the improvement pursuant to Minnesota Statutes, Chapter 429 at an estimated total cost of the improvement of \$949,533.00 for Auditor's Plat of Outlots 17 through 64, Auditor's Plat of Outlets 65 through 94, Replat of Outlot 22, Gateway East Addition, and Gateway East 2nd Resubdivision with the following area proposed to be assessed:
2. A public hearing shall be held on such proposed improvement on the 20th day of March, 2012, in the Council Chambers of City Hall at 5:00 p.m. and the clerk shall give mailed and published notice of such hearing and improvement as required by law.

Voting Aye: Vonasek, Buckalew, Tweten, Gregoire, Leigh, Pokrzywinski, and DeMers.
Voting Nay: None.
Absent: None.

The President declared the resolution passed.

Passed: February 21, 2012

Attest:

City Administrator/Clerk-Treasurer

President of Council

I hereby approve the foregoing resolution this 21st of February, 2012.

Mayor

Request for Council Action

Date: February 6, 2012

To: East Grand Forks City Council, Mayor Lynn Stauss, President Craig Buckalew, Council Vice President Wayne Gregoire, Council Members: Marc Demers, Henry Tweten, Greg Leigh, Mike Pokrzywinski and Ron Vonasek.

Cc: File

From: Greg Boppre, P.E.

RE: 15th Street NE/2ND Ave NE

Background:

The City has authorized FS Engineering to prepare plans and specifications for the reconstruction of 15th Street NE, using State Aid funds. The City has also entertained the idea of constructing 2nd Avenue NE at the same time, therefore the attached report of feasibility identifies the assessment cost for both projects. The City's new assessment policy states for reconstruction the assessment rate will be 30% and for new construction it is 100%, therefore the attached report of feasibility states 15th Street NE, the rate is 30% and 2nd Avenue NE it is 100%.

The rates for 15th Street NE are \$92.91 per front foot and \$30.97 per end foot benefit. The rate for 2nd Avenue NE is \$235.36 per front foot benefit. There is some concrete pavement along the north side of 2nd avenue, that might be able to stay, but until we grade the street, we will not know for sure.

Recommendation:

File the report of feasibility and set the date for the public hearing.

Enclosures:

Report of feasibility



January 31, 2012

Honorable Mayor and City Council
City of East Grand Forks
PO Box 373
East Grand Forks, MN 56721

RE: Report of Feasibility
Estimate of Cost and
Area Proposed to be Assessed:
Auditor's Plat of Outlots 17 through 64, Auditor's Plat of Outlets 65 through 94
Replat of Outlot 22, Gateway East Addition, Gateway East 2nd Resubdivision

Dear Members of the Council:

We have as directed by Council, made an investigation as to the feasibility of removing and constructing concrete pavement to serve the properties along 15th Street NE and 2nd Avenue NE (see attached map).

We have identified the project need as follows:

The construction of street paving along with the concrete curb and gutter allows for the proper conveyance of surface water to the storm sewer system preventing erosion and saturation of porous soils from rainfall and snow melt. The pavement also benefits the adjacent property owners through increased property values, improved aesthetics and all weather access to the property.

The proposed street curb to curb width for 15th Street NE will be 41.33 feet and 28.00 feet for 2nd Avenue NE.

The project on 15th Street NE will include the removal of the existing 7" concrete pavement and the placement of 7" reinforced concrete pavement for the street shown on the attached exhibit. Also, drain tile will be installed to help with subsoil moisture. The project on 2nd Avenue NE will include the removal of the existing gravel section and the existing concrete panels and the placement of 7" reinforced concrete pavement for the street shown on the attached exhibit.

15h Street NE from frontage road to 5th Ave NE

The total estimated project cost is \$949,533.00 resulting in an assessment rate of \$92.91 per front foot benefit and \$30.97 per end foot benefit. This street is on the Municipal State Aid System (MSAS) and therefore as per the City's new assessment policy, the assessment rate is 30%, which the above numbers indicate.

2nd Avenue NE, from 15th Street NE to 17th Street NE

The total estimated project cost is \$277,490.00, resulting in an assessment rate of \$235.36 per front foot benefit.

AREAS PROPOSED TO BE ASSESSED

Auditor's Plat of Outlots 17 through 64

Lots 21-26, 36-40

Auditor's Plat of Outlots 65 through 94

Lots 84, 85

Replat of Outlot 22

Gateway East Addition

Lots 1-2, Block 2

Gateway East 2nd Resubdivision

Lots 4-6, Block 1

We feel the projects as described are feasible.

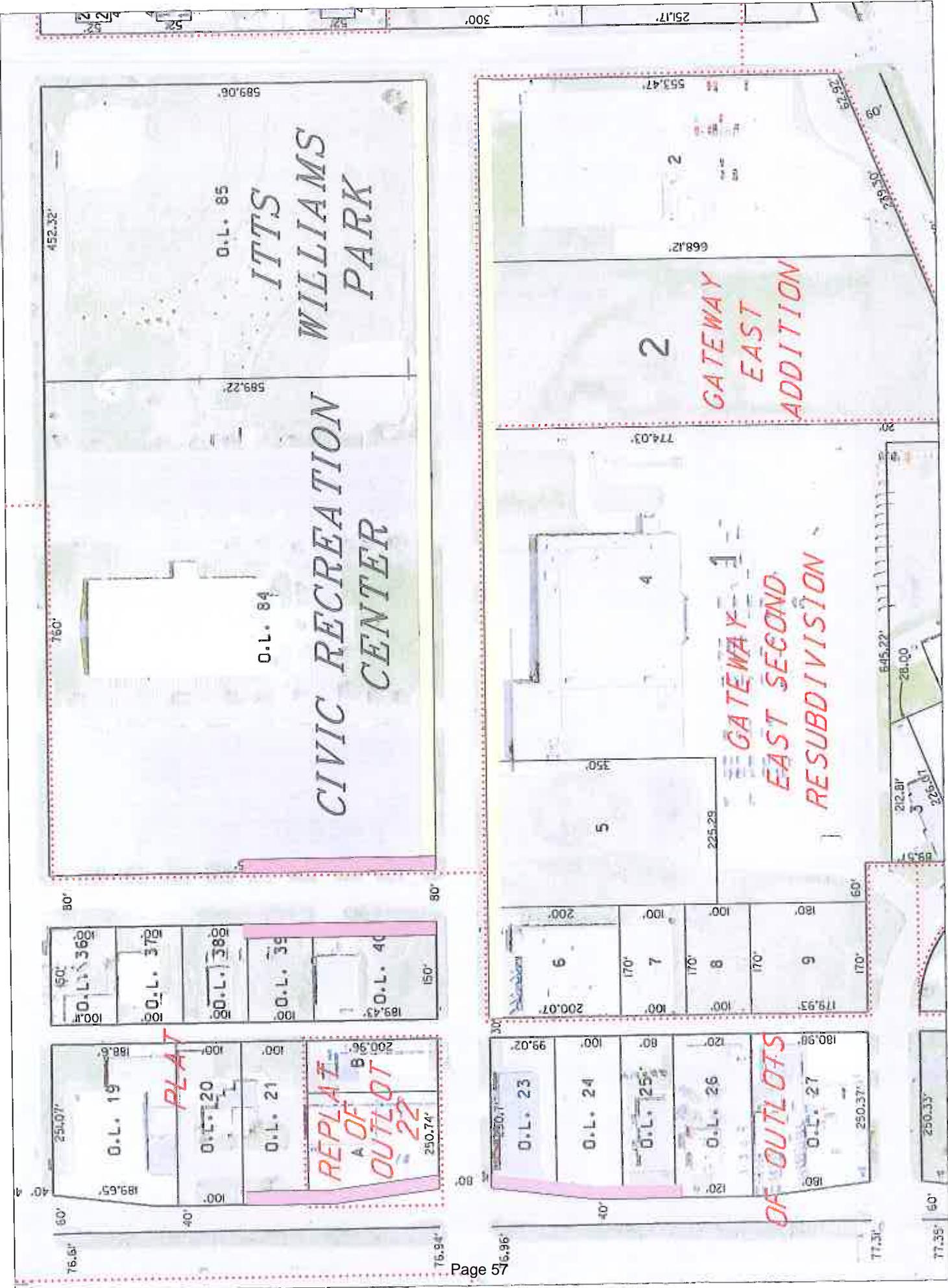
If you have any questions, or if additional information is needed, please contact our office.

Respectfully yours,
FS Engineering

Greg L. Boppre, P.E.

GLB:kk

cc: Scott Huizenga, City Administrator
Jason Stordahl, Interim Public Works Superintendent



PLAT

REPLAT
A OF
OUTLOT
22

OFF OUTLOTS

GATEWAY
EAST SECOND
RESUBDIVISION

GATEWAY
EAST
ADDITION

CIVIC RECREATION
CENTER

ITTS
WILLIAMS
PARK

STREET RECONSTRUCTION
15th St. NE from Hwy. 220 to 5th Ave. NE
EAST GRAND FORKS

ITEM NO.	DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	TOTAL
2104.501	Remove Curb and Gutter	LF	3530	\$5.00	\$17,650.00
2104.505	Remove Concrete Pavement	SY	8000	\$5.00	\$40,000.00
2104.505	Remove Concrete Driveway Pavement	SY	710	\$6.00	\$4,260.00
2104.509	Remove Casting	EA	8	\$250.00	\$2,000.00
2104.511	Sawing Concrete Pavement (Full Depth)	LF	600	\$7.00	\$4,200.00
2105.501	Common Excavation (P)	CY	2,500	\$6.00	\$15,000.00
2105.525	Topsoil Borrow (LV)	CY	200	\$15.00	\$3,000.00
2105.604	Geogrid	SY	8,600	\$4.00	\$34,400.00
2112.604	Subgrade Preparation	SY	8,600	\$2.00	\$17,200.00
2211.607	Aggregate Base (10")	CY	2,389	\$20.00	\$47,780.00
2301.529	Reinforcement Bars (Epoxy Coated)	LB	4,000	\$3.00	\$12,000.00
2301.604	Concrete Pavement 7.0"	SY	7,134	\$45.00	\$321,030.00
2502.541	4" Perforated Drain Tile	LF	3,530	\$3.00	\$10,590.00
2503.511	18" RCP Storm Sewer	LF	600	\$40.00	\$24,000.00
2504.602	Adjust Gate Valve & Box	EA	4	\$300.00	\$1,200.00
2506.516	Casting Assembly, Type A	EA	8	\$1,000.00	\$8,000.00
2506.516	Casting Assembly Type C	EA	2	\$1,200.00	\$2,400.00
2506.602	Install Catch Basin	EA	2	\$3,000.00	\$6,000.00
2506.603	Construct Storm Manhole (48")	LF	10	\$250.00	\$2,500.00
2521.501	4" Concrete Walk	SF	8825	\$6.00	\$52,950.00
2531.501	Concrete Curb and Gutter, Design B624	LF	3,530	\$15.00	\$52,950.00
2531.507	6" Concrete Driveway Pavement	SY	710	\$50.00	\$35,500.00
2563.601	Traffic Control	LS	1	\$5,000.00	\$5,000.00
2573.530	Storm Drain inlet Protection	EA	10	\$100.00	\$1,000.00
2575.501	Seeding	SY	4000	\$2.00	\$8,000.00
2582.502	4" Broken Line Yellow - Epoxy	LF	450	\$4.00	\$1,800.00
TOTAL CONSTRUCTION COST					\$730,410.00
EALC					\$219,123.00
TOTAL					\$949,533.00

2012 AJ No. #####- PAVING
EAST GRAND FORKS, MINNESOTA
CONCRETE

PARCEL No.	OWNER	DESCRIPTION	15th ST NE PAVING		2nd AVE NE PAVING	TOTAL ASSESSMENT BEFORE INTEREST
			FRONT FOOTAGE	\$ FRONT BENEFIT \$92.91394		
R 83.02281.00	AUD PLAT OF OUTLOTS 17 THRU 64	Lot-021 *				
R 83.02283.00	SIXTEEN HUNDRED CEN AVE PTNSHP	Lot-024 WLY 197 FT OF O L 23 & NLY 24 FT OF WLY 197 FT OF	\$0.00	\$0.00	94.75	\$2,934.53
	RIVERVIEW HEALTHCARE ASSC	ELY 53.70 FT OF O L 23 & ALL OF 24 (EX NLY 24 FT & SLY 20 FT OF WLY 197 FT OF O L 24)	\$0.00	\$0.00	97.05	\$3,005.77
R 83.02284.00	POLK COUNTY	S 20 FT OF W 197 FT OF O L 24	\$0.00	\$0.00	65.17	\$2,018.40
R 83.02284.01	IRVIN M & JANE A GALSTAD	Lot-025 E 53.70 FT OF N 20 FT OF	\$0.00	\$486.87	15.72	\$486.87
R 83.02285.00	POLK COUNTY	Lot-025 N 20 FT OF W 197 FT OF	\$0.00	\$132.87	4.29	\$132.87
R 83.02285.01	IRVIN M & JANE A GALSTAD	Lot-025 E 53.70 FT OF S 60 FT OF	\$0.00	\$486.56	15.71	\$486.56
R 83.02286.00	POLK COUNTY	Lot-026 *	\$0.00	\$388.29	12.86	\$388.29
R 83.02286.01	EAST SIDE DAIRY QUEEN CO	Lot-025 S 60 FT OF W 197 FT OF	\$0.00	\$324.89	10.49	\$324.89
R 83.02286.02	IRVIN M & JANE A GALSTAD	Lot-036 *	\$0.00	\$1,459.99	47.14	\$1,459.99
R 83.02286.09	RANDY & MARY EKREN	Lot-037 *	\$0.00	\$0.00	100.06	\$23,552.37
R 83.02287.00	KEITH & CAROL M. BLOMQUIST	Lot-038 *	\$0.00	\$0.00	100.00	\$23,538.24
R 83.02288.00	PAUL D & DIANE C HAGEMAN	Lot-039 *	\$0.00	\$171.89	5.55	\$171.89
R 83.02289.00	SCOTT ZIMBELMAN	Lot-040 (EX NLY 79.5 FT)	\$0.00	\$3,097.13	100.00	\$3,097.13
R 83.02300.00	DAVID N & MARIELLE J EISCHENS	NLY 79.5 FT OF O L 40	\$0.00	\$3,405.92	109.97	\$3,405.92
R 83.02300.02	JERRY INVESTMENTS, LLC		\$0.00	\$2,462.22	79.50	\$2,462.22
	SUBTOTAL AUD PLAT OF OUTLOTS 17 THRU 64		\$0.00	\$20,385.33	658.20	\$20,385.33
	AUD PLAT OF OUTLOTS 65 THRU 94					
R 83.02857.00	EAST GRAND FORKS CITY	OUTLOTS 84, 85 & 94	1,212.32	\$112,641.43	294.88	\$8,126.63
	SUBTOTAL AUD PLAT OF OUTLOTS 65 THRU 94		1,212.32	\$112,641.43	294.88	\$8,126.63
	REPLAT OF OUTLOT 22					
R 83.03084.00	NANCY A PULKRABEK	Lot-00A *	\$0.00	\$6,194.26	200.00	\$6,194.26
R 83.03085.00	WADE L WILLYARD	Lot-00B *	\$0.00	\$2,500.62	80.74	\$2,500.62
	SUBTOTAL REPLAT OF OUTLOT 22		\$0.00	\$8,694.88	280.74	\$8,694.88
	GATEWAY EAST ADD				0.00	
R 83.03115.01	MELFORD J & ELMEDA M JOHNSON	Lot-001 Block-002 EAST 257.03 FT OF	257.03	\$23,881.67		\$0.00
R 83.03116.00	HANGUN PROPERTIES, INC	Lot-002 Block-002 (EX 28 A)	280.00	\$26,015.90		\$0.00
	SUBTOTAL GATEWAY EAST ADD		537.03	\$49,897.57	0.00	\$0.00
	GATEWAY EAST 2ND RESUB					
R 83.03320.00	VALLEY MARKETS INC.	Lot-004 Block-001	510.00	\$47,386.11		\$0.00
R 83.03321.00	BLUE STAR INVESTMENTS, LLP	Lot-005 Block-001	225.29	\$20,932.58		\$0.00
R 83.03322.00	POLK COUNTY	Lot-006 Block-001	170.00	\$15,795.37		\$0.00
R 83.03323.00	POLK COUNTY	Lot-007 Block-001		\$0.00		\$0.00
	SUBTOTAL GATEWAY EAST 2ND RESUB		905.29	\$84,114.06	0.00	\$0.00
	GRAND TOTAL 2011 AJ No. #####		2,654.64	\$246,653.06	1,233.62	\$38,206.84
					1,178.89	\$277,490.00
						\$562,349.90

RESOLUTION NO. 12 – 02 - 25

**RESOLUTION SUPPORTING THE GRANT APPLICATION MADE TO THE
MINNESOTA DEPARTMENT OF NATURAL RESOURCES FOR THE FEDERAL
RECREATIONAL TRAIL PROGRAM.**

Council Member ____, supported by Council Member ____, introduced the following resolution and moved its adoption:

WHEREAS, the City of East Grand Forks supports the grant application made to the Minnesota Department of Natural Resources for the Federal Recreational Trail Program. The application is to construct five (5) miles of paved trail for the Northern Lights Trail;

WHEREAS, the City of East Grand Forks recognizes the fifty (50) percent match requirement for the Federal Recreational Trail Program, and has secured the matching funds;

NOW, THEREFORE, BE IT RESOLVED, if the City of East Grand Forks is awarded a grant by the Minnesota Department of Natural resources, the City of East Grand Forks agrees to accept the grant award, and may enter into an agreement with the State of Minnesota for the above referenced project. The City of East Grand Forks will comply with all applicable laws, environmental requirements and regulations as stated in the grant agreement, and

BE IT FURTHER RESOLVED, the City Council of the City of East Grand Forks names the fiscal agent for the City of East Grand Forks for this project as:

Scott Huizenga
City Administrator
City of East Grand Forks
600 DeMers Avenue
East Grand Forks, MN 56721

BE IT FURTHER RESOLVED, the City of East Grand Forks hereby assures the grooming equipment acquired through this grant will be maintained for no less than twenty (20) years or until such time as appropriate disposition actions are approved by the Minnesota Department of Natural Resources.

Voting Aye:
Voting Nay: None.
Absent: None.

The President declared the resolution passed.

Passed: February 21, 2012

Attest:

City Administrator/Clerk-Treasurer

President of Council

I hereby approve the foregoing resolution this 21st of February, 2012.

Mayor

Minnesota Department of Natural Resources

Division of Parks and Trails
246 125th Avenue NE, Thief River Falls, MN 56701



December 22, 2011

Steve Magnuson
Red River Snowmobile Club, Inc.
PO Box 501
East Grand Forks, MN 56721

Re: **Minnesota Snowmobile Trails Assistance Program Capital Improvement Projects Solicitation**

Dear Steve:

This letter is to inform you that the Minnesota Department of Natural Resources is **requesting proposals for capital improvement projects** on Snowmobile Grant-in-Aid (GIA) System Trails. The Minnesota Snowmobile Trails Assistance Program provides annual grants for grooming and maintenance of snowmobile trails across Minnesota, but additional and separate grants are available for projects on GIA System Trails that are above and beyond the maintenance responsibilities of the existing grant. These projects include major trail reroutes, major rehabilitation, and acquisition. Projects for adding new miles to the GIA system are not eligible this grant round. For more information on eligible projects please see the program manual.

Applications are **due February 28, 2012** to DNR Area Parks and Trails Office, 246 125th Avenue NE, Thief River Falls, MN and are available online at the following address: http://www.dnr.state.mn.us/grants/recreation/gia_snowmobile.html. The program manual can also be found online. Please contact me at 218-681-0889 if you have any questions.

Sincerely,

A handwritten signature in cursive script that reads "Allen Lego".

Allen Lego
PAT Area Supervisor

AL/pkm

✓ CC: Scott Huizenga
City Administrator, City of East Grand Forks
PO Box 373
East Grand Forks, MN 56721



FEDERAL RECREATIONAL TRAIL PROGRAM

Equipment Grants

2012 APPLICATION



Before completing this application read the program manual that contains instructions on completing this form.

*Type all responses within the boxes associated with each question.
Handwritten applications will not be accepted.
DO NOT change the format of this document.*

GENERAL CONTACT INFORMATION:

1.	Grant Applicant (Unit of Government required):	
2.	Contact Person:	
3.	Contact Title:	
4.	Mailing Address:	
	Building Name (if applicable):	
	Street:	
	City, State Zip:	
5.	Daytime Phone:	
6.	Fax Number:	
7.	E-mail Address:	
8.	Website (if available):	

TRAIL CLUB OR ORGANIZATION/PROJECT PARTNER (If applicable):

9.	Contact Person and Title:	Steve Magnuson
10.	Organization/Club Name:	Red River Snowmobile Club
11.	Mailing Address	PO Box 501
	Building Name (if applicable):	
	Street:	
	City, State Zip:	East Grand Forks, MN 56721
12.	Daytime Phone:	701-330-0773
13.	Fax Number:	
14.	E-mail Address:	
15.	Website (if available):	RR Snowmobile club.com

LOCATION OF PROJECT:

16.	County Project is located in:	Polk
17.	State Legislative (House) District:	
18.	Legislative House Representative:	
19.	State Senate Representative:	
20.	Congressional District:	
21.	Congressional Representative:	

GENERAL PROJECT INFORMATION:

22.	Purchase Title:	
23.	Total Purchase Amount:	\$ 10000.00
24.	Amount Requested:	\$ 5000.00
25.	Local Match:	\$ 5000.00
26.	Source of Local Match:	Red Run Snowmobile Club
27.	Has the local match been secured? (mark one)	<input checked="" type="radio"/> YES <input type="radio"/> NO
28.	Will other non-local funds be used for this project? (mark one)	<input type="radio"/> YES <input checked="" type="radio"/> NO
	If yes, give amount:	
29.	What is the source of the non- local funds?	
30.	Have the non-local funds been secured? (mark one)	<input type="radio"/> YES <input type="radio"/> NO
31.	Below, indicate which primary and secondary recreation uses will directly benefit from the proposed project:	
	Primary Use	Secondary Use
		Walking/Hiking
		Bicycling
		Mountain Bicycling
		Horseback Riding
		Cross-Country Skiing
		In-Line Skating
	X	Snowmobiling
		ATV Riding
		Off-Highway Motorcycling
		4 X 4 Trucking
		Other (specify):

QUALIFYING REQUIREMENTS

All applications must address each of the following four qualifying requirements. Failure to provide information on each of the requirements will result in the disqualification of the application.

Please complete each section as outlined in the instructions.

32. Purchase Description:
New SKID FOR OUR GROOMER

33. Costs Associated with the Purchase:
10,000.00 include SKID, TAX, and delivery

34. Current Ability to Maintain Trails:
A. If within the Grant-in-Aid Program, how many miles of trail are groomed / maintained AND how much GIA funding was awarded in the most recent year?

52.7	18,742.50
------	-----------

B. Provide the following information for each piece of grooming / maintenance equipment you presently own.

Description of equipment (type, make, model, year manufactured):	Total operating hours for each piece of grooming / maintenance equipment you presently own:	Condition of each piece of equipment and estimated value:
Groomer Bombardier BR400		Good, 30,000 ⁰⁰
Handmade Skid 1990		Poor 1000 ⁰⁰

C. Does your club/organization maintain trails not in the GIA Program, and if so, how many miles? Are any trails maintained through contracts (other than GIA), and if so, how many miles?

--

35. Evidence of Applicant Capability:

EVALUATION CRITERIA

All applicants must address each of the following three evaluation criteria that are listed, and in the order that they are presented below. *Failure to provide information on each of the criterion will result in the disqualification of the application.*

36. Public Need for and Benefit of Purchase:

37. Context of the Purchase in a Wider Plan:

38. Identify Adverse Impacts That Might be Realized as a Result of the Purchase:

ATTACHMENT CHECKLIST

Required Attachments (All attachments MUST be 8 ½ by 11 ONLY)	
	Attachment A – Required Certifications
	Attachment B – Resolution Supporting Application
	Attachment C – Letters of Support
	Attachment D – Work Area Location Map (8 ½ X 11 ONLY)
	Attachment E – Grant-in-aid Award Letter
	Attachment F – Estimated Value/Cost Invoice

APPLICATION DUE DATE: All applications must be received at the Department of Natural Resources St. Paul Central Office no later than 4:30 pm on Tuesday, February 28th, 2012.

- **Send 6 copies of the application with attachments to the following address:**

Traci Vibo, Grant Coordinator
Department of Natural Resources
Division of Parks and Trails
500 Lafayette Road, Box 52
St. Paul, MN 55155-4052
Phone: (651) 259-5619

Attachment A

REQUIRED CERTIFICATIONS

For Grant Applicants:

“I hereby certify that all of the information provided in this application is true and accurate to the best of my knowledge. I recognize that in the event of the proposed project being funded, this document will be used as an addendum to the agreement between the sponsoring unit of government and the state to guide project scope and reimbursement. I also acknowledge that all work must be completed by **June 30, 2014**, and no reimbursement will be sought for an in-house labor services and/or to meet existing payroll.”

Name:		Title:	
Unit of Government:			
Signature:		Date:	

For Trail and Park Administrators:

“I substantially agree that the proposed trail related project will be mutually beneficial to the local community, as well as to the goals and purposes for which this recreation unit was established. I will cooperate in its provision if the project proposal should be funded.”

Name:		Title:	
Unit of Government:			
Signature:		Date:	

For All Administrators of Public Lands Crossed/Utilized in the Proposed Linkage:

“I preliminarily agree with plans to develop the proposed trail related project on land administered by my agency, and I will cooperate in seeking more formal authorization in the event the project proposal is authorized for reimbursement.”

Name:		Title:	
Unit of Government:			
Signature:		Date:	

RESOLUTION NO. 12 – 02 – 26

Council Member ____, reported by Council Member ____, introduced the following resolution and moved its adoption:

RESOLUTION RATIFYING CONTRACTS

WHEREAS, the City of East Grand Forks purchased the following goods from Bert’s Truck Equipment:

<u>Date</u>	<u>Invoice</u>	<u>Description</u>	<u>Total Amount</u>
01/24/12	50798	Cutting Edges #178	371.93
02/02/12	50908	Repairs for Pickup Plow	605.89

WHEREAS, Wayne Gregoire, was personally interested financially in the contract, but the purchases were made because the price was as low as or lower than other local vendors.

NOW THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF EAST GRAND FORKS:

1. The above mentioned purchase by the City and the claim of the vendor based thereon are confirmed and the Mayor and Clerk are directed to issue an order-check in payment of such claim on the filing of the affidavit of official interest required under Minnesota Statutes, Section 471.89.
2. It is hereby determined that the total price of \$977.82 on check number 12013 paid for such goods is as low as, or lower than, the price at which they could have been obtained elsewhere at the time the purchase was made.
3. This resolution is passed to comply with the provisions of Minnesota Statutes, Section 471.87-89.
4. Resolution passed by unanimous vote of the council on February 21, 2012.

Voting Aye:
Voting Nay: None.
Absent:
Abstain: Gregoire.

The President declared the resolution passed.

Passed: February 21, 2012

Attest:

City Administrator/Clerk-Treasurer

President of Council

I hereby approve the foregoing resolution this 21st of February, 2012.

Mayor

AFFIDAVIT OF OFFICIAL INTEREST CLAIM

STATE OF MINNESOTA)
COUNTY OF POLK) ss
CITY OF EAST GRAND FORKS)

I, Wayne Gregoire, being duly sworn states the following:

- 1. I am 5th Ward Council Member of the City of East Grand Forks.
- 2. The following goods were furnished to the City of East Grand Forks by Bert’s Truck Equipment:

<u>Date</u>	<u>Invoice</u>	<u>Description</u>	<u>Total Amount</u>
01/24/12	50798	Cutting Edges #178	371.93
02/02/12	50908	Repairs for Pickup Plow	605.89

- 3. This resolution is passed to comply with the provisions of Minnesota Statutes, Section 471.87-89.
- 4. Resolution passed by unanimous vote of the council on February 21, 2012.

Affiant states further that to the best of his knowledge and belief (a) the contract price was as low as or lower than the price at which the services could be obtained from other sources.

Affiant further states that the affidavit constitutes a claim against the city for the contract price, that the claim is just and correct, and that no part thereof has been paid.

Dated: _____

(Signature of Official)

RESOLUTION NO. 12 – 02 – 27

Council Member ____, supported by Council Member ____, introduced the following resolution and moved its adoption:

RESOLUTION RATIFYING CONTRACTS

WHEREAS, the City of East Grand Forks purchased from Hardware Hank the goods referenced in check number 12049 for a total of \$505.69.

WHEREAS, Craig Buckalew, was personally interested financially in the contract, but the purchases were made because the price was as low as or lower than other local vendors.

NOW THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF EAST GRAND FORKS:

1. The above mentioned purchase by the City and the claim of the vendor based thereon are confirmed and the Mayor and Clerk are directed to issue an order-check in payment of such claim on the filing of the affidavit of official interest required under Minnesota Statutes, Section 471.89.
2. It is hereby determined that the total price of \$505.69 paid for such goods is as low as, or lower than, the price at which they could have been obtained elsewhere at the time the purchase was made.
3. This resolution is passed to comply with the provisions of Minnesota Statutes, Section 471.87-89.
4. Resolution passed by unanimous vote of the council on February 21, 2012.

Voting Aye:
 Voting Nay: None.
 Abstain: Buckalew.

The President declared the resolution passed.

Passed: February 21, 2012

Attest:

City Administrator/Clerk-Treasurer

President of Council

I hereby approve the foregoing resolution this 21st of February, 2012.

Mayor

AFFIDAVIT OF OFFICIAL INTEREST CLAIM

STATE OF MINNESOTA)
COUNTY OF POLK) ss
CITY OF EAST GRAND FORKS)

I, Craig Buckalew, being duly sworn states the following:

1. I am 3rd Ward Council Member of the City of East Grand Forks.
2. The City of East Grand Forks check number 12049 for a total of \$505.69.
3. This resolution is passed to comply with the provisions of Minnesota Statutes, Section 471.87-89.
4. Resolution passed by unanimous vote of the council on February 21, 2012.

Affiant states further that to the best of his knowledge and belief (a) the contract price was as low as or lower than the price at which the services could be obtained from other sources.

Affiant further states that the affidavit constitutes a claim against the city for the contract price, that the claim is just and correct, and that no part thereof has been paid.

Dated: _____

(Signature of Official)

Accounts Payable

Check Register Totals Only

User: mfrench
 Printed: 2/16/2012 - 1:18 PM



City of East Grand Forks

P. O. Box 373
 East Grand Forks, MN 56721
 (218) 773-2483

Check	Date	Vendor No	Vendor Name	Amount	Voucher
12006	02/21/2012	ACM001	Acme Electric Companies	432.97	0
12007	02/21/2012	ADV001	Advanced Business Methods Inc	192.90	0
12008	02/21/2012	AGR001	Agri-Valley Grand Forks Petroleum	25,777.50	0
12009	02/21/2012	AME005	Ameripride Linen & Apparel Services	323.77	0
12010	02/21/2012	AQU001	Aqua Water Solutions	47.60	0
12011	02/21/2012	BAL001	Balco Uniforms Co Inc	107.00	0
12012	02/21/2012	BEC002	Josh Beck	53.50	0
12013	02/21/2012	BER001	Bert's Truck Equipment	977.82	0
12014	02/21/2012	BES002	Best Western Kelly Inn St Paul	337.47	0
12015	02/21/2012	BRE005	Billy Brewitz	63.00	0
12016	02/21/2012	BRI003	Brite-Way Window Cleaning	60.00	0
12017	02/21/2012	BRU001	Jay Bruce	97.12	0
12018	02/21/2012	BUC002	Craig Buckalew	410.86	0
12019	02/21/2012	BUS002	Business Essentials	135.65	0
12020	02/21/2012	C&R001	C&R Laundry & Cleaners	319.74	0
12021	02/21/2012	CAN001	Canon Financial Services	167.10	0
12022	02/21/2012	CAR002	Carquest Auto Parts	21.33	0
12023	02/21/2012	CEN006	Century Link	1,010.89	0
12024	02/21/2012	COL002	Cole Papers Inc	214.85	0
12025	02/21/2012	CON003	Conney Safety Products	617.60	0
12026	02/21/2012	CUS002	Custom Stripes Inc	1,047.38	0
12027	02/21/2012	DAH003	Dahlstrom Motors Inc	5,842.50	0
12028	02/21/2012	DAK006	Dakota TV & Appliance	1,022.45	0
12029	02/21/2012	DEM002	Marc DeMers	382.86	0
12030	02/21/2012	EAG001	Eagle Electric	18,373.23	0
12031	02/21/2012	EAS006	East Side Sharpening	180.00	0
12032	02/21/2012	EGF006	EGF City Petty Cash Ckng	1,377.48	0
12033	02/21/2012	EAS009	EGF Police Petty Cash	7.07	0
12034	02/21/2012	EXP003	Explorer Post #38	40.00	0
12035	02/21/2012	EXP002	Exponent	222.94	0
12036	02/21/2012	FER001	Ferrellgas	70.72	0
12037	02/21/2012	FIL001	Filter Care	128.99	0
12038	02/21/2012	FLA002	Flat Plains Services Inc	1,922.00	0
12039	02/21/2012	FLO001	FS Engineering	522.50	0
12040	02/21/2012	G&K001	G&K Services	143.70	0
12041	02/21/2012	GAF002	Gaffaney's	1,748.96	0
12042	02/21/2012	GAL003	Galstad Jensen & McCann PA	7,952.75	0
12043	02/21/2012	GEO001	George's Quick Printing	254.37	0
12044	02/21/2012	GFC001	GF City Utility Billing	12,973.85	0
12045	02/21/2012	GRA004	Grand Cities Towing	50.00	0
12046	02/21/2012	GFP002	Grand Forks Police Dept	200.00	0
12047	02/21/2012	HAI002	Rick Hajicek	285.00	0
12048	02/21/2012	HAN001	Leisa Hanson	135.00	0
12049	02/21/2012	HAR001	Hardware Hank	505.69	0
12050	02/21/2012	HEA001	Heartland Paper	23.49	0
12051	02/21/2012	HEG001	Justin Hegg	108.00	0
12052	02/21/2012	HOR002	Horiba Instruments Inc	402.67	0
12053	02/21/2012	HOR001	Horizon Commercial Pool Supply	172.85	0
12054	02/21/2012	HUG001	Hugo's	121.38	0
12055	02/21/2012	HUI001	Scott Huizenga	783.30	0

Check	Date	Vendor No	Vendor Name	Amount	Voucher
12056	02/21/2012	INT008	Intoximeters Inc	1,843.59	0
12057	02/21/2012	J&G001	J&G Landscaping Inc	100.00	0
12058	02/21/2012	JobsHQ	JobsHQ	777.00	0
12059	02/21/2012	KEL001	Kellermeyer Building Service	1,603.13	0
12060	02/21/2012	KOS001	Linda Kossow	74.37	0
12061	02/21/2012	LAB001	Lab Safety Supply	37.63	0
12062	02/21/2012	LEA001	League of MN Cities	1,785.00	0
12063	02/21/2012	LOU001	Michael Lough	90.00	0
12064	02/21/2012	LUN001	Luneth Plumbing & Heating	2.00	0
12065	02/21/2012	MAC004	Jason Mack	53.50	0
12066	02/21/2012	MAC002	MacQueen Equipment	4,417.17	0
12067	02/21/2012	MAM001	Mamma Maria's Italian Restaurant	85.88	0
12068	02/21/2012	MAR004	Marco	121.34	0
12069	02/21/2012	MEN001	Menards	40.47	0
12070	02/21/2012	MHD001	MH District 16	530.00	0
12071	02/21/2012	MID003	Midcontinent Communications	869.06	0
12072	02/21/2012	MIK001	Mike's Pizza	95.51	0
12073	02/21/2012	MIT001	Mitch Yoney Snow Removal	822.50	0
12074	02/21/2012	MNC004	MN Chief of Police Association	265.00	0
12075	02/21/2012	MND009	MN Drivers & Vehicle Services	21.50	0
12076	02/21/2012	MNS003	MN State Treasurer - Treasury Divisio	157.10	0
12077	02/21/2012	MOO002	Deb Moon	28.42	0
12078	02/21/2012	NAN001	Nan McKay & Associates	349.00	0
12079	02/21/2012	NEW001	Newman Signs	1,855.20	0
12080	02/21/2012	NOR003	Northern Lights Figure Skating	310.00	0
12081	02/21/2012	NOR004	Northern Plumbing Supply	63.62	0
12082	02/21/2012	ORE001	O'Reilly Auto Parts	95.92	0
12083	02/21/2012	OLS010	Ellen Olson	144.41	0
12084	02/21/2012	PAM001	Pamida	5.65	0
12085	02/21/2012	PBE001	PB Electronics Inc.	3,050.00	0
12086	02/21/2012	PET001	Peterson Veterinarian Clinic P.C.	649.34	0
12087	02/21/2012	POL001	Polk County Attorney-Widseth	314.20	0
12088	02/21/2012	POL002	Polk County Auditor Treasurer	327.65	0
12089	02/21/2012	POL009	Polk County DAC	17.19	0
12090	02/21/2012	POL004	Polk County Recorder	334.99	0
12091	02/21/2012	POL005	Polk Directories	385.00	0
12092	02/21/2012	PRA001	Praxair Distribution	421.89	0
12093	02/21/2012	PRE001	Premium Waters Inc	37.62	0
12094	02/21/2012	QUI001	Quill Corp	463.99	0
12095	02/21/2012	RED001	Red River Snowmobile Club	7,497.00	0
12096	02/21/2012	RIC001	James Richter	1,208.08	0
12097	02/21/2012	RIS003	Casey Ristau	58.00	0
12098	02/21/2012	SAF002	Safety Kleen Corp	4,607.27	0
12099	02/21/2012	MER001	Sanford Clinic Fargo Region	21.00	0
12100	02/21/2012	SCH004	Leonard Schmaltz	108.06	0
12101	02/21/2012	SIM001	Simonson Station Stores	297.50	0
12102	02/21/2012	SPI001	Paul Spielman	549.63	0
12103	02/21/2012	STE001	Stennes Granite	625.00	0
12104	02/21/2012	STE009	Sterling Carpet One	628.79	0
12105	02/21/2012	STO006	Jason Stordahl	116.50	0
12106	02/21/2012	SUM001	Summit Fire Protection	190.00	0
12107	02/21/2012	SUN002	Sun Dot Communications	115.49	0
12108	02/21/2012	TAS001	Taser International	809.95	0
12109	02/21/2012	ULT002	Ultimate Transportation	9,682.00	0
12110	02/21/2012	USP002	USPS Postmaster	300.00	0
12111	02/21/2012	VER001	Verizon Wireless	605.71	0
12112	02/21/2012	VIL001	Vilandre Heating & A/C	119.93	0
12113	02/21/2012	WAS001	Waste Mgmt	30,039.03	0
12114	02/21/2012	WAT001	Water & Light Department	6,650.94	0

Check	Date	Vendor No	Vendor Name	Amount	Voucher
12115	02/21/2012	WIT001	Witmer Pulic Safety Group Inc	377.39	0
12116	02/21/2012	XER001	Xerox Corporation	21.79	0
12117	02/21/2012	ZEE001	Zee Medical Service	51.72	0
				<hr/> <hr/>	
Check Total:				175,696.42	
				<hr/> <hr/>	