

**AGENDA
CITY COUNCIL
CITY OF EAST GRAND FORKS
FEBRUARY 7, 2012
5:00 P.M.**

CALL TO ORDER:

CALL OF ROLL:

DETERMINATION OF A QUORUM:

PLEDGE OF ALLEGIANCE:

OPEN FORUM:

“An opportunity for members of the public to address the City Council on items not on the current Agenda. Items requiring Council action maybe deferred to staff or Boards and Commissions for research and future Council Agendas if appropriate.”

APPROVAL OF MINUTES:

1. Consider approving the minutes of the “Regular Meeting” for the East Grand Forks, Minnesota City Council of January 17, 2012.
2. Consider approving the minutes of the “Special Meeting” and “Work Session” for the East Grand Forks, Minnesota City Council of January 24, 2012.

SCHEDULED BID LETTINGS: NONE.

SCHEDULED PUBLIC HEARINGS: NONE.

CONSENT AGENDA:

Items under the “Consent Agenda” will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.

3. Consider approving the request to award the quote to BSN Sports for bleachers and picnic tables for a total price of \$19,318.73.
4. Consider approving the application for a Special Event for the Grand Cities Art Fest on June 9, 2012 from 8:00 a.m. to 8:00 p.m. and June 10, 2012 from 8:00 a.m. to 8:00 p.m. and waive the Transient Merchant License Fee.

ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS AND COMMISSIONS:

5. Regular meeting minutes of the Water, Light, Power and Building Commission for December 15, 2011.

6. Regular meeting minutes of the Water, Light, Power and Building Commission for January 5, 2012.

COMMUNICATIONS:

7. Promotion of Officer Scott Jordheim to fill the vacancy of Sergeant Solem.

OLD BUSINESS: NONE.

NEW BUSINESS:

8. Consider adopting Resolution No. 12-02-16 a Resolution ordering improvement and preparation of plans and specifications for 2012 City Project No. 6 – Pool Repairs.
9. Consider adopting Resolution No. 12-02-17 a Resolution establishing Legislative priorities.
10. Consider adopting Resolution No. 12-02-18 a Resolution to purchase a 2007 Seagrave 100' Mid-Mount Platform fire truck for \$625,000.
11. Consider adopting Resolution 12-02-19 a Resolution to request the Commissioner of Transportation, upon the basis of an engineering and traffic investigation, to authorize the erection of appropriate signs designating a reasonable and safe speed limit on 23rd Street NW.

CLAIMS:

12. Consider adopting Resolution No. 12-02-20 a Resolution authorizing the City of East Grand Forks to approve purchases from Bert's Truck Equipment the goods referenced in check numbers 11871 for a total of \$44.78 whereas Council Member Gregoire is personally interested financially in the contract.
13. Consider adopting Resolution No. 12-02-21 a Resolution authorizing the City of East Grand Forks to approve purchases from Hardware Hank the goods referenced in check numbers 11916 for a total of \$1,028.13 whereas Council Member Buckalew is personally interested financially in the contract.
14. Consider authorizing the City Administrator/Clerk-Treasurer to issue payment of recommended bills and payroll.

ADJOURN:

Upcoming Meetings:

- Work Session – February 14, 2012 – 5:00 PM – Training Room
- Regular Meeting – February 21, 2012 – 5:00 PM – Council Chambers
- Work Session – February 28, 2012 – 5:00 PM – Training Room
- Regular Meeting – March 6, 2012 – 5:00 PM – Council Chambers

**UNAPPROVED
MINUTES OF THE
OF THE
EAST GRAND FORKS
CITY COUNCIL
TUESDAY, JANUARY 17, 2012 – 5:00 PM**

CALL TO ORDER:

The Regular Meeting of the East Grand Forks City Council for January 17, 2012 was called to order by Council President Buckalew at 5:00 P.M.

CALL OF ROLL:

On a Call of Roll the following members of the East Grand Forks City Council were present: Mayor Lynn Stauss, Council President Craig Buckalew, Council Vice President Wayne Gregoire, Council Members Marc DeMers, Ron Vonasek, Henry Tweten, Mike Pokrzywinski, and Greg Leigh.

STAFF PRESENT:

Dave Aker, Parks & Recreation Superintendent; Karla Anderson, Finance Director; Greg Boppre, City Engineer; Dan Boyce, Water & Light Manager; Michelle French, Executive Assistant; Ron Galstad, City Attorney; Randy Gust, Fire Chief; Mike Hedlund, Police Chief; Charlotte Helgeson, Library Director; Scott Huizenga, City Administrator; Josh Krostue, Truck Driver; Jim Richter, EDHA Director; and Jason Stordahl, Interim Public Works Superintendent.

DETERMINATION OF A QUORUM:

The Council President Determined a Quorum was present

PLEDGE OF ALLEGIANCE:

OPEN FORUM:

“An opportunity for members of the public to address the City Council on items not on the current Agenda. Items requiring Council action maybe deferred to staff or Boards and Commissions for research and future Council Agendas if appropriate.” If you would like to address the City Council, please come up to the podium to do so.

Mayor Stauss and Jason Stordahl presented John Grenier a plaque for his years of service to the City of East Grand Forks. City Council thanked him and congratulated him on his retirement.

APPROVAL OF MINUTES:

1. Consider approving the minutes of the “Regular Meeting” for the East Grand Forks, Minnesota City Council of January 3, 2012.

2. Consider approving the minutes of the “Work Session” for the East Grand Forks, Minnesota City Council of January 10, 2012.

A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER DEMERS, TO APPROVE ITEMS ONE (1) AND TWO (2).

Voting Aye: DeMers, Vonasek, Buckalew, Tweten, Gregoire, Leigh, and Pokrzywinski,

Voting Nay: None.

SCHEDULED BID LETTINGS: NONE.

SCHEDULED PUBLIC HEARINGS: NONE.

CONSENT AGENDA:

Items under the “Consent Agenda” will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.

3. Consider approving the request to declare a 2002 Chevrolet Impala and two 2009 Ford Crown Victorias as surplus property and trade them in towards an unmarked vehicle.
4. Consider approving the request to award the quote to Games Galore Party Rental for the playground activities for the 125th Anniversary Celebration for \$15,000.

A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER POKRZYWINSKI, TO APPROVE CONSENT MOTIONS NUMBER FIVE (5) THROUGH TEN (10) AS SUBMITTED.

Voting Aye: Buckalew, Tweten, Gregoire, Leigh, Pokrzywinski, DeMers, and Vonasek.

Voting Nay: None.

**ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS AND COMMISSIONS:
NONE.**

COMMUNICATIONS:

5. Hiring of Josh Krostue, Truck Driver, to fill the vacancy of Dillon Nelson due to promotion to Wastewater Operator.
6. Acknowledging the retirement of Tim Johnson effective March 31, 2012.

OLD BUSINESS: NONE.

NEW BUSINESS:

7. Consider approving the request to hire Dave Fenton, Truck Driver from the current hiring roster for the upcoming vacancy of Tim Johnson to begin February 6, 2012.

A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER VONASEK, TO APPROVE THE REQUEST TO HIRE DAVE FENTON, TRUCK DRIVER FROM THE CURRENT HIRING ROSTER FOR THE UPCOMING VACANCY OF TIM JOHNSON TO BEGIN FEBRUARY 6, 2012.

Voting Aye: Buckalew, Tweten, Gregoire, Leigh, Pokrzywinski, DeMers, and Vonasek.

Voting Nay: None.

- 8. Consider adopting Resolution No. 12-01-12 a Resolution approving the Mayor’s appointment to the East Grand Forks EDHA Board of Chip Shea to fill the unexpired term of Marilyn Larson.

A MOTION WAS MADE BY COUNCIL MEMBER DEMERS, SECONDED BY COUNCIL MEMBER GREGOIRE, TO ADOPT RESOLUTION NO. 12-01-12 A RESOLUTION APPROVING THE MAYOR’S APPOINTMENT TO THE EAST GRAND FORKS EDHA BOARD OF CHIP SHEA TO FILL THE UNEXPIRED TERM OF MARILYN LARSON.

Voting Aye: Buckalew, Tweten, Gregoire, Leigh, Pokrzywinski, DeMers, and Vonasek.

Voting Nay: None.

- 9. Consider approving the Intergovernmental Agreement between the City of East Grand Forks and Huntsville Township regarding the street improvements to 14th Avenue SE, Hartsville Road.

A MOTION WAS MADE BY COUNCIL MEMBER DEMERS, SECONDED BY COUNCIL MEMBER POKRZYWINSKI, TO APPROVE THE INTERGOVERNMENTAL AGREEMENT BETWEEN THE CITY OF EAST GRAND FORKS AND HUNTSVILLE TOWNSHIP REGARDING THE STREET IMPROVEMENTS TO 14TH AVENUE SE, HARTSVILLE ROAD.

Council Member Leigh stated that he is going to vote no on this agreement because it is not a fair share and there is nothing in the agreement regarding future repairs. He also didn’t like the clause regarding annexation. Council Member Tweten informed City Council that we are trying to solve a problem and it’s a good entrance to the City. Council Member DeMers announced that the agreement isn’t fair; however, the City doesn’t have the authority to make the township pay. After discussion, consensus is to add a maintenance clause and state that if annexation were to happen the contract would be null and void.

A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER GREGOIRE, TO TABLE THIS ITEM TO THE NEXT WORK SESSION.

Voting Aye: Buckalew, Tweten, Gregoire, Leigh, Pokrzywinski, DeMers, and Vonasek.

Voting Nay: None.

CLAIMS:

- 10. Consider adopting Resolution No. 12-01-13 a Resolution authorizing the City of East Grand Forks to approve purchases from Bert’s Truck Equipment the goods referenced in check numbers 712033 for a total of \$35,030.37 whereas Council Member Gregoire is personally interested financially in the contract.

A MOTION WAS MADE BY COUNCIL MEMBER POKRZYWINSKI, SECONDED BY COUNCIL MEMBER LEIGH, TO ADOPT RESOLUTION NO. 12-01-13 A RESOLUTION AUTHORIZING THE CITY OF EAST GRAND FORKS TO APPROVE PURCHASES FROM BERT’S TRUCK EQUIPMENT THE GOODS REFERENCED IN CHECK NUMBERS 712033 FOR A TOTAL OF \$35,030.37 WHEREAS COUNCIL MEMBER GREGOIRE IS PERSONALLY INTERESTED FINANCIALLY IN THE CONTRACT.

Voting Aye: Buckalew, Tweten, Leigh, Pokrzywinski, DeMers, and Vonasek.
Voting Nay: None.
Abstain: Gregoire.

11. Consider adopting Resolution No. 12-01-14 a Resolution authorizing the City of East Grand Forks to approve purchases from Hardware Hank the goods referenced in check numbers 712072 for a total of \$517.23 whereas Council Member Buckalew is personally interested financially in the contract.

A MOTION WAS MADE BY COUNCIL MEMBER POKRZYWINSKI, SECONDED BY COUNCIL MEMBER TWETEN, TO ADOPT RESOLUTION NO. 12-01-14 A RESOLUTION AUTHORIZING THE CITY OF EAST GRAND FORKS TO APPROVE PURCHASES FROM HARDWARE HANK THE GOODS REFERENCED IN CHECK NUMBERS 712072 FOR A TOTAL OF \$517.23 WHEREAS COUNCIL MEMBER BUCKALEW IS PERSONALLY INTERESTED FINANCIALLY IN THE CONTRACT.

Voting Aye: Tweten, Gregoire, Leigh, Pokrzywinski, DeMers, and Vonasek.
Voting Nay: None.
Abstain: Buckalew.

12. Consider authorizing the City Administrator/Clerk-Treasurer to issue payment of recommended bills and payroll.

A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER POKRZYWINSKI, TO AUTHORIZE THE CITY ADMINISTRATOR/CLERK-TREASURER TO ISSUE PAYMENT OF RECOMMENDED BILLS AND PAYROLL.

Voting Aye: Buckalew, Tweten, Gregoire, Leigh, Pokrzywinski, DeMers, and Vonasek.
Voting Nay: None.

COUNCIL/STAFF REPORTS:

Mr. Huizenga announced that he will present some legislative priorities to the next Work Session and thanked Mr. Grenier for his years of service.

ADJOURN:

A MOTION WAS MADE BY COUNCIL MEMBER POKRZYWINSKI, SECONDED BY COUNCIL MEMBER LEIGH, TO ADJOURN THE JANUARY 17, 2012 REGULAR MEETING OF THE EAST GRAND FORKS, MINNESOTA CITY COUNCIL AT 5:31 P.M.

Voting Aye: Buckalew, Tweten, Gregoire, Leigh, Pokrzywinski, DeMers, and Vonasek.

Voting Nay: None.

Scott Huizenga, City Administrator/Clerk-Treasurer

**UNAPPROVED
MINUTES OF THE
OF THE
EAST GRAND FORKS
CITY COUNCIL SPECIAL MEETING
TUESDAY, JANUARY 24, 2012 – 5:00 PM**

CALL TO ORDER

The Special Meeting of the East Grand Forks City Council for January 24, 2012 was called to order by Craig Buckalew, Council President at 5:00 P.M.

CALL OF ROLL

On a Call of Roll the following members of the East Grand Forks City Council were present: Mayor Lynn Stauss, Council President Craig Buckalew, Council Vice-President Wayne Gregoire, Council Members Marc DeMers, Ron Vonasek, Henry Tweten, Mike Pokrzywinski, and Greg Leigh.

STAFF PRESENT:

Dave Aker, Parks & Recreation Superintendent; Jeff Anderson, Assistant Fire Chief; Karla Anderson, Finance Director; Brad Bail, City Engineer; Michelle French, Executive Assistant; Ron Galstad, City Attorney; Randy Gust, Fire Chief; Mike Hedlund, Police Chief; Charlotte Helgeson, Library Director; Scott Huizenga, City Administrator; Jim Richter, EDHA Director; Jason Stordahl, Interim Public Works Superintendent; and Ryan Swang, Firefighter.

DETERMINATION OF A QUORUM

1. Consider adopting Resolution No. 12-01-15 approving the Pay Equity Implementation Report for FY2012.

Mr. Huizenga gave a brief history on the pay equity report and the process. He explained the results and announced that the new compensation study will begin January 31st. Council Member DeMers thanked those involved in union negotiations.

A MOTION WAS MADE BY COUNCIL MEMBER TWETEN, SECONDED BY COUNCIL MEMBER POKRZYWINSKI, TO ADOPT RESOLUTION NO. 12-01-15 TO APPROVE THE PAY EQUITY IMPLEMENTATION REPORT FOR FY2012.

Voting Aye: Tweten, Gregoire, Leigh, Pokrzywinski, DeMers, Vonasek, and Buckalew.

Voting Nay: None.

ADJOURN

A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER POKRZYWINSKI, TO ADJOURN THE JANUARY 24, 2012 SPECIAL MEETING OF THE EAST GRAND FORKS, MINNESOTA CITY COUNCIL AT 5:09 P.M.

Voting Aye: Tweten, Gregoire, Leigh, Pokrzywinski, DeMers, Vonasek, and Buckalew.

Voting Nay: None.

Scott Huizenga, City Administrator/Clerk-Treasurer

**UNAPPROVED
MINUTES OF THE
OF THE
EAST GRAND FORKS
CITY COUNCIL
TUESDAY, JANUARY 24, 2012 – 5:00 PM**

CALL TO ORDER

The Work Session of the East Grand Forks City Council for January 24, 2012 was called to order by Craig Buckalew, Council President at 5:09 P.M.

CALL OF ROLL

On a Call of Roll the following members of the East Grand Forks City Council were present: Mayor Lynn Stauss, Council President Craig Buckalew, Council Vice-President Wayne Gregoire, Council Members Marc DeMers, Ron Vonasek, Henry Tweten, Mike Pokrzywinski, and Greg Leigh.

STAFF PRESENT:

Dave Aker, Parks & Recreation Superintendent; Jeff Anderson, Assistant Fire Chief; Karla Anderson, Finance Director; Brad Bail, City Engineer; Michelle French, Executive Assistant; Ron Galstad, City Attorney; Randy Gust, Fire Chief; Mike Hedlund, Police Chief; Charlotte Helgeson, Library Director; Scott Huizenga, City Administrator; Jim Richter, EDHA Director; Jason Stordahl, Interim Public Works Superintendent; and Ryan Swang, Firefighter.

DETERMINATION OF A QUORUM

1. Swimming Pool – Scott Huizenga

Mr. Huizenga announced that the Swimming Pool Working Group had opted for the full renovation. The Working Group met with the Water and Light Commission to discuss a loan. The Commission approved the loan for 10 years for 1.5 percent interest.

Council Member Gregoire announced that the Working Group wants to have the pool open for the 125th Anniversary so there will be some costs of approximately \$9,000 for a water pump before the reconstruction. Council Member Pokrzywinski would like to talk to the School District, Sacred Heart, and Northland Community and Technical College regarding an indoor facility. Discussion occurred regarding funding. Ms French will organize a meeting.

2. 14th Ave. SE Street Improvement Project – Council Member DeMers

Council Member DeMers announced that they met to discuss the joint powers agreement again and came up with the same contract. He stated that the City has three options: a - go for the agreement as

submitted; b – do nothing and walk away from the project; c – go forward with the annexation. Council Member Gregoire suggested moving forward with the current agreement but mark the new road with no truck traffic. Council Member Leigh suggested a half street with no truck traffic and the City Council needs to look at how the road will be maintained. Discussion occurred regarding the annexation process. Council President Buckalew stated that the agreement does not include maintenance costs; however, annexation would fix that. He stated that he will not be able to support this project at this time. This item will be referred to City Council on February 21, 2012.

3. Speed Limit on 23rd St. NW – Greg Leigh

Council Member Leigh announced that a resident would like the speed limit increased to 35-40 mph on 23rd St NW. Mr. Huizenga stated that the City Council will need to adopt a resolution for the state to proceed in a study. He announced that the MPO will conduct a study as well. This item will be referred to Council for action.

4. Aerial Platform Truck – Randy Gust

Chief Gust, Assistant Chief Anderson, and Firefighter Swang gave a brief presentation on the aerial platform fire trucks to fit the needs of the department. Chief Gust recommended purchasing the 2007 Seagrave 100' Mid-Mount Platform Fire Truck. He stated that they have contacted the City of Bridgeton, NJ and negotiated a price of \$625,000. Discussion occurred regarding funding.

5. Ice Resurfacers (Zamboni) Advertising – Scott Huizenga/Dave Aker

Mr. Aker suggested selling advertising for a complete wrap on the Zamboni. He announced that the decals were \$1400-\$1600 but the City would charge \$3800 per year. He would suggest a three year lease. Discussion occurred regarding who will receive the revenue. Mr. Huizenga suggested having a meeting with the Blue Line Club, Mayor Stauss, Mr. Aker, and himself to discuss an RFP for advertisers. The City would be the seller and would have final approval.

6. Bleachers & Picnic Tables – Dave Aker

Mr. Aker announced that \$20,000 is budgeted for bleachers and picnic tables. He stated that he received two bids for bleachers with the lowest bid from BSN Sports for four bleachers that are 5 rows and 50 seats made out of aluminum. He informed City Council that he could also get 8 rugged aluminum picnic tables for \$6,925.50. The bleachers would go to Itts Williams and the picnic tables would be divided between Stauss Park, Senior Center, and Itts Williams. Total bid price is \$19,318.73. This item will be referred to City Council for action.

7. Legislative Agenda – Scott Huizenga

Mr. Huizenga stated that he is getting a list of priorities together for Legislative Action Day. He suggested LGA, levy limits, Waste Water Treatment Improvements Phase II, Street Improvement Districts, Oppose Supermajority Constitutional Amendments, and support mandate relief to local governments. Council Member DeMers suggested market value homestead credits and sales tax.

8. W&L Commission Update – Council Member Tweten

Council Member Tweten gave a brief overview of the Water & Light Commission goals. He discussed the rebate programs, rates, and past and current projects. Council Member DeMers suggested looking at the water leak policy. Discussion occurred regarding a succession plan.

ADJOURN

A MOTION WAS MADE BY COUNCIL MEMBER TWETEN, SECONDED BY COUNCIL MEMBER VONASEK, TO ADJOURN THE JANUARY 24, 2012 WORK SESSION OF THE EAST GRAND FORKS, MINNESOTA CITY COUNCIL AT 7:45 P.M.

Voting Aye: Tweten, Gregoire, Pokrzywinski, DeMers, Vonasek, and Buckalew.

Voting Nay: None.

Absent: Leigh.

Scott Huizenga, City Administrator/Clerk-Treasurer

Request for Council Action

Date: January 18, 2012

To: East Grand Forks City Council, Mayor Lynn Stauss, Henry Tweten, Council Members: Marc Demers, Council President Craig Buckalew, Council Vice President Wayne Gregoire, Greg Leigh, Mike Pokrzywinski and Ron Vonasek.

Cc: File

From: Dave Aker

RE: Bleachers and picnic tables

Background:

We have \$20,000 in the Park and Recreation capital fund to buy bleachers. I have two bids for bleachers and BSN Sports has the lowest bid at \$12,393.23 for four bleachers that are 5 rows and 50 seat aluminum. Besides bleachers we need some picnic tables so I got bids on them and BSN Sports came in the lowest on 8 extra rugged aluminum picnic tables for \$6,925.50. The bleachers would go over to Itt's Williams fields and the picnic tables would go to Stauss Park, Senior Center and Itt's Williams. The total price for the bleachers and picnic tables is \$19,318.73.

Recommendation: It is my recommendation to go with the bid of \$19,318.73.

Enclosures: The bids from BSN Sports.



P.O. Box 7726, Dallas, TX 75209
 TEL: 1-800-527-7510 FAX: 1-800-899-0149
 Come Visit us at www.bsnsports.com

Customer #1920367
Sold To EAST GRAND FORKS PARK & REC
 600 Demers Ave
 EAST GRAND FORKS MN 56721-1840

Quotation	
Document Number	20400460
P.O. Number	: BLEACHERS
Doc. Creation Date	01/06/2012
Customer Number	1920367
Sales Rep	: Tom Piche



This is NOT a Bill - DO NOT PAY.

Ship To: EAST GRAND FORKS PARK & RECREATION
 929 5th Ave NE
 EAST GRAND FORKS MN 56721-2500

Payer: EAST GRAND FORKS PARK & REC
 600 Demers Ave
 EAST GRAND FORKS MN 56721-1840

Item Number	Item Description	Delivery DT(S)	SKU	Color/ Team/ Size	Qty/ UOM	Unit Price	Extended Price
NB0515	5 Row 50 Seat Alum. Bleacher	02/13/2012	NB0515		4EA	2,799.00	11,196.00

Check your quote at www.bsnsports.com/?&ProgramID=20400460&zip=56721-2500

Merchandise Sub Total	Other	Freight	Sales Tax	Payment/Credit Applied	Total Order Amount
\$ 11,196.00	\$ 0.00	\$ 400.00	\$ 797.23	\$ 0.00	\$ 12,393.23

Cart Summary



Order Info

Cart ID: 102247-
 Cart Name: AutoSave Cart
 Order Date: 01/13/2012
 Requested Ship date: 01/17/2012
 Customer Number: 1040065 EAST GRAND FORKS PARK & R
 ECREATION
 SSG Order #:
 Sales PO: Tables
 Sales Pro: 102247 Tom Piche
 Sales Pro Phone: 972-484-9484-...
 Alt Contact : 102246 Nathan Wood
 Alt Contact Phone: 972-484-9484-...
 Email Confirmation: daker@eastgrandforks.net

Ship To

Name: EAST GRAND FORKS PARK & RECREATION
 Attn: Dave Aker
 Street: 929 5th Ave NE
 City: EAST GRAND FORKS
 State: MN
 Zip: 56721-2500

Cart

Line #	Item Number	Description	ATP	Qty	Your Price	Total Price	Hold
10	NEC62BGV	Extra Rugged Picnic Table - 6' Plastisol Color= Green; Color= Green;	02/24/2012	8	\$ 760.00 EA	\$ 6,080.00	(Held in step one)

Total: \$6,080.00
Minimum Order Surcharge: \$0.00
Shipping: \$400.00
Tax: \$445.50
Grand Total: \$6,925.50

NORTH VALLEY
ARTS
COUNCIL

4

January 23, 2012

Mayor Lynn Stauss
East Grand Forks City Council
East Grand Forks City Hall
600 DeMers Avenue
East Grand Forks, MN 56721

Dear Mr. Stauss,

Please accept my sincere thanks for your generous support of the Grand Cities Art Fest. The North Valley Arts Council (NoVAC) is especially grateful for the support we receive from the City of East Grand Forks and the East Grand Forks City Council, and from our sponsors and volunteers. Your support ensures that the Grand Cities Art Fest continues to be a great success. We simply could not coordinate the event without you, and we appreciate all your help.

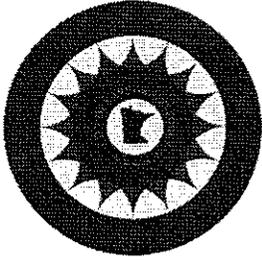
We respectfully request an exemption to the transient merchant license for our 2012 Grand Cities Art Fest artists. This exemption from this requirement for all vendors would apply during the event dates of June 9 & 10, 2012 and it would assist NoVAC in its efforts to ensure that all our vendors have a successful show and that they return to make future shows a success.

We greatly appreciate your consideration of our request. Please contact me at (701) 772-3710 or at info@novac.org if you have any questions. Again, we are so thankful for your generous support, and we look forward to another successful year at the Grand Cities Art Fest!

Sincerely,



Marie Strinden
Executive Director



City of East Grand Forks

600 DeMers Ave · P.O. Box 373 · East Grand Forks, MN 56721
218-773-2483 · 218-773-9728 fax www.eastgrandforks.net

APPLICATION FOR SPECIAL EVENT

License Fee: _____

Organization Information		
<u>Grand Cities Art Fest</u> <small>Organization Name</small>	<u>701-772-3710</u> <small>Organization Phone Number</small>	
<u>2 N. 3rd St.</u> <small>Organization Address</small>	<u>GF</u> <small>City</small>	<u>ND</u> <small>State</small>
		<u>58203</u> <small>Zip</small>

Applicant Information		
<u>Marie Strinden</u> <small>Applicant Name</small>	<u>701-772-3710</u> <small>Applicant Phone Number</small>	
<u>2 N. 3rd St.</u> <small>Applicant Address</small>	<u>GF</u> <small>City</small>	<u>ND</u> <small>State</small>
		<u>58203</u> <small>Zip</small>

Special Event Information		
<u>June 9 & 10, 2012</u> <small>Date of Event</small>	<u>8 am.</u> <small>Start Time</small>	<u>8 pm</u> <small>End Time</small>
<u>Arts & Crafts Festival including food vendors and music</u> <small>Explanation of Event</small>		
<u>Cabela's parking lot, public parking area west of Cabela's and the open area south of Cabela's</u> <small>Route/Area of Event (include map)</small>		
<u>3 dumpsters, barricades, traffic cones, no parking signs water and electricity hook ups.</u> <small>Special Requests (Staff, Road Closures, Etc)</small>		

I hereby certify that I have completely filled out the entire above application, together and that the application is true, correct, and accurate.

Marie Strinden
Signature of Applicant

1/24/12
Date

MARIE STRINDEN
Print Name

EXEC. DIRECTOR
Title

**-EVENT SPONSOR-
RELEASE AND INDEMNIFICATION AGREEMENT
CITY OF EAST GRAND FORKS, MINNESOTA**

**THIS IS A RELEASE OF LIABILITY INDEMNIFICATION AGREEMENT
SPECIAL EVENTS HOLDER MUST READ CAREFULLY BEFORE SIGNING.**

In consideration for being permitted to engage in the following special event activities on the City of East Grand Forks' property:

Grand Cities Art fest - June 9th + 10th, 2012

Special Events Holder hereby acknowledges, represents, and agrees as follows:

- A. We understand that the above described activities are or may be dangerous and do or may involve risks or injury, loss, or damage to us and/or third parties. We further acknowledge that such risks may include but not be limited to bodily injury, personal injury, sickness, disease, death, and property loss or damage, arising from the following circumstances, among others:

(Special Events Holder initials here) MS

- B. If required by this paragraph, we agree to require each participant in our special event to execute a **RELEASE AND INDEMNIFICATION AGREEMENT** for ourselves and for the City of East Grand Forks, on a form approved by the City of East Grand Forks.

Participant Release and Indemnification required? YES _____ NO _____

(Special Events Holder initials here) MS

- C. We agree to procure, keep in force, and pay for special event insurance coverage, from an insurer acceptable to the City of East Grand Forks, for the duration of the above described activities.

(Special Events Holder initials here) MS

City of East Grand Forks
Application for Special Event

D. By signing this **RELEASE AND INDEMNIFICATION AGREEMENT**, we hereby expressly assume all such risks of injury, loss, or damage to us or any related third party, arising out of or in any way related to the above described activities, whether or not caused by the act, omission, negligence, or other fault of the City of East Grand Forks, its officers, its employees, or by any other cause.

(Special Events Holder initials here) MS

E. By signing this **RELEASE AND INDEMNIFICATION AGREEMENT**, we further hereby exempt, release and discharge the City of East Grand Forks, its officers, and its employees, from any and all claims, demands, and actions for such injury, loss, or damage to us or to any third party, arising out of or in any way related to the above described activities, whether or not caused by the act, omission, negligence, or other fault of the City of East Grand Forks, its officers, its employees, or by any other cause.

(Special Events Holder initials here) MS

F. We further agree to defend, indemnify and hold harmless the City of East Grand Forks, its officers, employees, insurers, and self insurance pool, from and against all liability, claims, and demands, court costs and attorneys fees, including those arising from any third party claim asserted against the City of East Grand Forks, its officers, employees, insurers or self insurance pool, on account of injury, loss or damage, including without limitation claims arising from bodily injury, personal injury, sickness, disease, death, property damage or loss, or any other loss of any kind whatsoever, which arise out of or are in any way related to the above described activities, whether or not caused by our act, omission, negligence, or other fault of the City of East Grand Forks, its officers, its employees, or by any other cause.

(Special Events Holder initials here) MS

G. By signing this **RELEASE AND INDEMNIFICATION AGREEMENT**, we hereby acknowledge and agree that said Agreement extends to all acts omissions, negligence, or other fault of the City of East Grand Forks, its officers, and/or its employees, and that said Agreement is intended to be as broad and inclusive as is permitted by the laws of the State of Minnesota. If any portion thereof is held invalid, it is further agreed that the balance shall, notwithstanding, continue in full legal force and effect.

(Special Events Holder initials here) MS

H. We understand and agree that this **RELEASE AND INDEMNIFICATION AGREEMENT** shall be governed by the laws of the State of Minnesota and that jurisdiction and venue for any suit or cause of action under this agreement shall lie in the courts.

(Special Events Holder initials here) MS

I. This **RELEASE AND INDEMNIFICATION AGREEMENT** shall be effective as of the date or dates of the applicable special event, shall continue in full force until our responsibilities hereunder are fully discharged, and shall be binding upon us, or successors, representatives, heirs, executors, assigns, and transferees.

(Special Events Holder initials here) MS

IN WITNESS THEREOF, THIS RELEASE AND INDEMNIFICATION AGREEMENT is executed by the special events holder, acting by and through the undersigned, who represents that he or she is properly authorized to bind the Special Events Holder hereto.

PRINTED NAME AND TITLE OF PERSON SIGNING ON BEHALF OF SPECIAL EVENTS HOLDER:

City of East Grand Forks
Application for Special Event

Name _____

Title _____

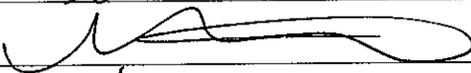
Signature _____

Date _____

**PRINTED NAME AND TITLE OF PERSON SIGNING ON BEHALF OF SPECIAL EVENTS
HOLDER:**

Name MARIE STRINDEN

Title EXEC. DIR.

Signature 

Date 1/29/12

Minutes of the regular meeting of the Water, Light, Power and Building Commission of the City of East Grand Forks, Minnesota held December 15, 2011 at 5:00 P.M.

Present: Quirk, Brickson, Tweten

Absent: Ogden

It was moved by Commissioner Brickson second by Commissioner Tweten that the minutes of the previous meetings of December 1 and 8, 2011 be approved as read.

Voting Aye: Quirk, Brickson, Tweten

Voting Nay: None

It was moved by Commissioner Tweten second by Commissioner Brickson to authorize the Secretary to issue payment of the recommended bills and payroll in the amount of \$1,358,984.11.

Voting Aye: Quirk, Brickson, Tweten

Voting Nay: None

Commissioner Ogden now entered the meeting.

It was moved by Commissioner Ogden second by Commissioner Brickson to approve the continuing participation in the existing Joint Funding Agreement for the real-time water quality monitoring station.

Voting Aye: Quirk, Ogden, Brickson, Tweten

Voting Nay: None

It was moved by Commissioner Brickson second by Commissioner Ogden to declare 131 (One hundred thirty-one) transformers as surplus and get quotes for sale of same.

Voting Aye: Quirk, Ogden, Brickson, Tweten

Voting Nay: None

It was moved by Commissioner Ogden second by Commissioner Brickson to allow SolarBee to use a summarized case study of the Point reservoir in their publications and on their web site.

Voting Aye: Quirk, Ogden, Brickson, Tweten

Voting Nay: None

It was moved by Commissioner Brickson second by Commissioner Ogden to approve contracts for the Weatherization Program and Direct Install Program with Mahube Community Council.

Voting Aye: Quirk, Ogden, Brickson, Tweten

Voting Nay: None

It was moved by Commissioner Tweten second by Commissioner Ogden to approve the 2012 advertising contract with Midcontinent Communications.

Voting Aye: Quirk, Ogden, Brickson, Tweten

Voting Nay: None

It was moved by Commissioner Ogden second by Commissioner Brickson to approve changes and additions to the rebate program as presented by Bonnie Abel, Energy Services Manager, with changes to the current rebates effective January 1, 2012, and any new rebates effective immediately.

Voting Aye: Quirk, Ogden, Brickson, Tweten

Voting Nay: None

It was moved by Commissioner Ogden second by Commissioner Tweten to acknowledge the resignation of Sterling Bottomley, Water Plant Operator, effective December 8, 2011.

Voting Aye: Quirk, Ogden, Brickson, Tweten

Voting Nay: None

It was moved by Commissioner Tweten second by Commissioner Brickson to authorize contacting people on the current eligibility list for the vacant water plant operator position. If a viable candidate cannot be obtained from this list, the Commission wishes to direct Civil Service to start the process of advertising for the position.

Voting Aye: Quirk, Ogden, Brickson, Tweten

Voting Nay: None

Commissioner Brickson exited the meeting at 6:30 P.M.

It was moved by Commissioner Tweten second by Commissioner Ogden to deny a request from a customer dealing with issues allegedly resulting from the water main replacement project.

Voting Aye: Quirk, Ogden, Tweten

Voting Nay: None

It was moved by Commissioner Ogden second by Commissioner Tweten to adjourn to the next regular meeting on January 5, 2012 at 5:00 P.M.

Voting Aye: Quirk, Ogden, Tweten

Voting Nay: None

Lori Maloney
Sec'y

The organizational meeting of the Water, Light, Power and Building Commission of the City of East Grand Forks, Minnesota held January 5, 2012 at 5:00 P.M. was called to order by the City Attorney, Ron Galstad.

Present: Quirk, Ogden, Brickson, Tweten

Absent : None

The following nomination was made for President of the Water, Light, Power and Building Commission:

Marilynn Ogden.

It was moved by Commissioner Quirk second by Commissioner Brickson that the nominations for President now be closed and that a unanimous ballot be cast for Ms. Ogden.

Voting Aye: Quirk, Ogden, Brickson, Tweten

Voting Nay: None

The following nomination was made for Vice-President of the Water, Light, Power and Building Commission:

Mark Brickson.

It was moved by Commissioner Tweten second by Commissioner Quirk that the nominations for Vice-President now be closed and that a unanimous ballot be cast for Mr. Brickson.

Voting Aye: Quirk, Ogden, Brickson, Tweten

Voting Nay: None

It was moved by Commissioner Quirk second by Commissioner Tweten to adjourn the organizational meeting.

Voting Aye: Quirk, Ogden, Brickson, Tweten

Voting Nay: None

The regular meeting of the Water, Light, Power, and Building Commission was now called to order by the newly elected president.

It was moved by Commissioner Tweten second by Commissioner Brickson that the minutes of the previous meeting of December 15, 2011 be approved as read.

Voting Aye: Ogden, Brickson, Quirk, Tweten

Voting Nay: None

It was moved by Commissioner Quirk second by Commissioner Tweten to authorize the Secretary to issue payment of the recommended bills and payroll in the amount of \$630,870.10.

Voting Aye: Ogden, Brickson, Quirk, Tweten

Voting Nay: None

It was moved by Commissioner Quirk second by Commissioner Brickson to hire Ray Rakoczy to fill the vacant Water Plant Operator position.

Voting Aye: Ogden, Brickson, Quirk, Tweten

Voting Nay: None

It was moved by Commissioner Quirk second by Commissioner Brickson to approve the 2012 water rates as proposed by the General Manager after review of the water rate study.

Voting Aye: Ogden, Brickson, Quirk, Tweten

Voting Nay: None

It was moved by Commissioner Brickson second by Commissioner Quirk to adjourn to the next regular meeting on January 19, 2012 at 5:00 P.M.

Voting Aye: Ogden, Brickson, Quirk, Tweten

Voting Nay: None

Lori Maloney
Sec'y

RESOLUTION NO. 12 – 02 - 16

RESOLUTION ORDERING IMPROVEMENT AND PREPARATION OF PLANS AND SPECIFICATIONS FOR 2012 CITY PROJECT NO. 6 – POOL REPAIRS

Council Member ____, supported by Council Member ____, introduced the following resolution and moved its adoption:

WHEREAS, the City Council desires plans and specifications for 2012 City Project No. 6 – Pool Repairs;

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF EAST GRAND FORKS, MINNESOTA that the City Council directs the City Engineer to prepare plans and specifications for the 2012 City Project No. 6 – Pool Repairs per the guidelines of the existing engineering services agreement with FS Engineering in an amount not to exceed \$60,000.

Voting Aye:
Voting Nay: None.

The President declared the resolution passed.

Passed: February 7, 2012

Attest:

City Administrator/Clerk-Treasurer

President of Council

I hereby approve the foregoing resolution this 7th of February, 2012.

Mayor

Request for Council Action

Date: January 30, 2012

To: East Grand Forks City Council, Mayor Lynn Stauss, President Craig Buckalew, Council Vice President Wayne Gregoire, Council Members: Marc Demers, Henry Tweten, Greg Leigh, Mike Pokrzywinski and Ron Vonasek.

Cc: File

From: Greg Boppre, P.E.

RE: Plans/Specifications – 2012 City Project No. 6 – Pool Repairs

Background:

The City will receive funding for the pool repairs from the Water and Light Department, therefore we would like to get authorization to proceed with the plan and specifications. The following is the proposed budget for the project:

Construction	\$1,248,141.00(EAPC Document)
Plans/Specifications	\$112,333.00
Construction Administration	\$62,407.00
Contingencies	\$124,814.00
Administration	<u>\$12,481.00</u>
TOTAL PROJECT COST	\$1,560,176.00

Recommendation:

Authorization to prepare plans and specifications

Enclosures:

RESOLUTION NO. 12 – 02 - 17**A RESOLUTION ESTABLISHING LEGISLATIVE PRIORITIES**

Council Member _____, supported by Council Member _____, introduced the following resolution and moved its adoption:

WHEREAS, the City Council of East Grand Forks recognizes that a consistent, unified voice is vital in state-local discussions;

And WHEREAS, the City Council of East Grand Forks has identified its top legislative priorities to be submitted to the 2012 Minnesota State Legislature;

NOW, THEREFORE, BE IT RESOLVED that the City Council of East Grand Forks establishes six primary Legislative priorities list below and attached to this document.

1. Protect and restore Local Government Aid (LGA) and Other Local Revenue Sources
2. Oppose reinstatement of levy limits
3. Fund Waste Water Treatment Improvements Phase II through bonding or other financial assistance programs
4. Authorize Street Improvement Districts or Impact Fee Districts
5. Oppose Supermajority Constitutional Amendments
6. Support mandate relief to local governments

Voting Aye:

Voting Nay:

The President declared the resolution passed.

Passed: February 7, 2012

Attest:

City Administrator/Clerk-Treasurer

President of the Council

I hereby approve the foregoing resolution this 7th day of February 7, 2012.

Mayor



City of East Grand Forks

600 DeMers Ave · P.O. Box 373 · East Grand Forks, MN 56721
218-773-2483 · 218-773-9728 fax www.eastgrandforks.net

CITY OF EAST GRAND FORKS LEGISLATIVE PRIORITIES:

- I. PROTECT AND RESTORE LOCAL GOVERNMENT AID (LGA) AND OTHER LOCAL REVENUE SOURCES
 - a. East Grand Forks has been cut by over **\$2 million** since 2008 in LGA and MVHC funding
 - b. LGA is nearly one-third of the City's budget – cuts to LGA translate directly to property tax increases
 - c. Sales tax on city purchases should be eliminated as duplicative, redundant, and representative of a broken promise to cities when the state cut LGA and MVHC funding
 - d. Support local option sales taxes provided no corresponding cuts to local aid programs

- II. OPPOSE REINSTATEMENT OF LEVY LIMITS
 - a. **Local Control** – Local governments are best capable of prioritizing on behalf of their citizens
 - b. Levy Limits expired at the end of 2011 and should not return. Cities need more flexibility – not less – in the wake of continued cuts to state aid

- III. FUND WASTE WATER TREATMENT IMPROVEMENTS PHASE II THROUGH BONDING OR OTHER FINANCIAL ASSISTANCE PROGRAMS
 - a. Phase II is projected to cost **between \$7-14 million**
 - b. City-only financing would add **\$250 annually** (over \$20 per month) to local taxpayer burdens
 - c. The project will significantly reduced environmental impacts to the surrounding area and the Red River

- IV. AUTHORIZE STREET IMPROVEMENT DISTRICTS OR IMPACT FEE DISTRICTS
 - a. Street Improvement District legislation would permit to cities to *voluntarily* establish fee-based districts dedicated to preserving vital infrastructure for homes and businesses
 - b. Similar authority already exists for other types of infrastructure including sidewalks and street lights
 - c. League of Minnesota Cities supports similar legislation

- V. OPPOSE SUPERMAJORITY CONSTITUTIONAL AMENDMENTS
 - a. Budgeting through the Constitution is poor public policy and rejects the legislative process
 - b. Arbitrary revenue freezes and spending cuts will disproportionately affect Greater Minnesota through cuts to local aids, tuition, nursing homes, and other vital public services

- VI. SUPPORT MANDATE RELIEF TO LOCAL GOVERNMENTS
 - a. Support efforts from the League of Minnesota Cities to reduce mandates that directly impact cities including pay equity compliance, union-friendly labor laws, and tedious environmental compliance standards cost cities millions every year
 - b. Reduce taxpayer burden on capital projects in a period of recession and LGA cuts

RESOLUTION NO. 12 – 02 - 18**RESOLUTION ORDERING A 2007 SEAGRAVE 100' MID-MOUNT PLATFORM
FIRE TRUCK**

Council Member ____, supported by Council Member ____, introduced the following resolution and moved its adoption:

WHEREAS, the Fire Department had found a number of fire trucks located throughout the United States that met the needs of the department;

WHEREAS, the Fire Department had discussed four fire trucks at the City Council Work Session on January 24, 2012;

BE IT RESOLVED, that the City Council approves the purchase of a 2007 Seagrave 100' Mid-Mount Platform from the City of Bridgeton, NJ for the negotiated price of \$625,000;

BE IT RESOLVED, the City Council declares its official intent to reimburse itself for the excess costs of the improvement from the proceeds of a tax exempt bond if necessary.

BE IT FURTHER RESOLVED that the City Council authorizes the City Administrator to execute all necessary documents related to the fire truck purchase.

Voting Aye:

Voting Nay: None.

The President declared the resolution passed.

Passed: February 7, 2012

Attest:

City Administrator/Clerk-Treasurer

President of Council

I hereby approve the foregoing resolution this 7th of February, 2012.

Mayor



East Grand Forks Fire Department

Randy Gust, Fire Chief & Emergency Manager

Date: 01/26/2012

To: Mr. Dale Goodreau, City of Bridgeton New Jersey

From: Randy Gust, Fire Chief City of East Grand Forks, MN

Reference: Sea Grave Aerial Platform Truck

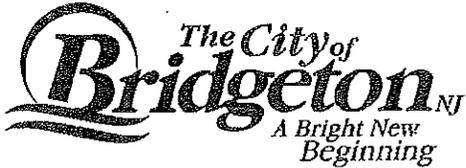
The City of East Grand Forks, MN. and the East Grand Forks Fire Department are interested in purchasing the 2007 Sea Grave 100ft Aerial Platform Truck that you have for sale. We want to make an offer of \$625,000 to the City of Bridgeton, New Jersey, contingent on the approval of the East Grand Forks City Council and passage of truck inspection prior to the sale. The next council meeting in East Grand Forks is February 7th 2012.

If there are any questions regarding this issue please feel free to contact me at (218)773-2403 or email to rgust@ci.east-grand-forks.mn.us.

Sincerely,



Chief Randy Gust



181 East Commerce Street, Bridgeton, NJ 08302

January 30, 2012

Chief Randy Gust
East Grand Forks Fire Department
City of East Grand Forks
415 4th Street NW
East Grand Forks, MN 56721

RE: 2006 Seagraves 100 ft. Aerial Platform Truck

Dear Chief Gust,

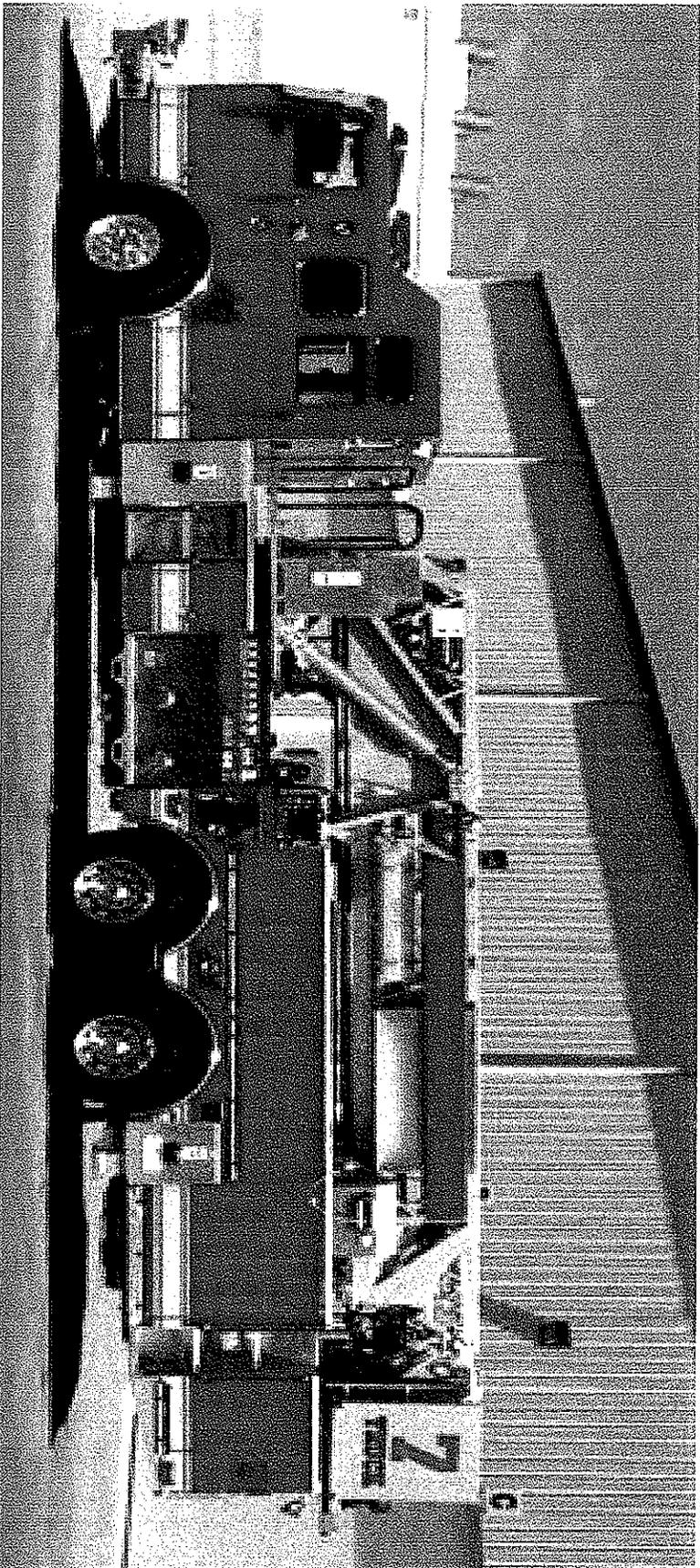
This letter will confirm our conversation regarding the sale of the 2006 Seagraves 100 ft Aerial Platform Truck. The City of Bridgeton will sell to the City of East Grand Forks and/or the Fire Department of East Grand Forks the subject truck for \$625,000.00 in its current condition and location. The Fire Department of East Grand Forks is authorized to inspect the vehicle as required.

The process for sale requires the approval of both the City of East Grand Forks and the City of Bridgeton City Council. A resolution is on the City Council agenda for approval of the sale on February 7, 2012. I can be reached at 856-455-3230 ext 225.

Very Truly Yours,

Dale E. Goodreau
Business Administrator

2007 Seagrave 100' Mid-Mount Platform \$700,000



2007 Seagrave 100' Midmount Platform
Marauder 6-Person Tilt Cab w/15" Raised Roof
Stainless Steel Construction
Seating for 6 – 5 SCBA Seats
Detroit Series 60 500 HP EGR Engine
Allison 4000 EVS Transmission
Waterous 2000 GPM Pump
300 Gallon Water Tank
100 Ft. Mid-Ship Tower, 1000# Rated
Harrison 10 KW Generator
2 – Electric Cord Reels
2 – Kwik-Raze Magna-Fire 3000 Floodlights
Code 3 Warning Light Package
Intec Rear-View Camera
Dual Air Horns, Code 3 Electronic Siren
Federal Q2B Siren
Ladder Rung Lights
Dual Monitors at Tip
Cab & Body Avoidance System
Single (1) Breathing Air System
150 Ft. of Ground Ladders
Cab Access Compartments
David Clark Headsets for Six (6)
Air Conditioner
Heated/Remote Mirrors
Aerial Certification Test: 07/2011
Current Pump Certification Test
Road Miles: 14,898
Engine Hours: 1,007.4
Aerial Hours: 106.9
Generator Run Hours: 34.6

RESOLUTION NO. 12 – 02 - 19

Council Member ____, supported by Council Member ____, introduced the following resolution and moved its adoption:

WHEREAS, the City Council finds that traffic patterns allow for a speed limit of 35 miles per hour on 23rd Street NW.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF EAST GRAND FORKS, MINNESOTA, in compliance with Subdivision 5 of Section 169.14 of the Highway Traffic Regulation Act, hereby requests the Commissioner of Transportation, upon the basis of an engineering and traffic investigation, to authorize the erection of appropriate signs designating a reasonable and safe speed limit on 23rd Street NW.

Voting Aye:
Voting Nay: None.
Absent: None.

The President declared the resolution passed.

Passed: February 7, 2012

Attest:

City Administrator/Clerk-Treasurer

President of Council

I hereby approve the foregoing resolution this 7th day of February, 2012.

Mayor

RESOLUTION NO. 12 – 02 – 20

Council Member ____, reported by Council Member ____, introduced the following resolution and moved its adoption:

RESOLUTION RATIFYING CONTRACTS

WHEREAS, the City of East Grand Forks purchased the following goods from Bert’s Truck Equipment:

<u>Date</u>	<u>Invoice</u>	<u>Description</u>	<u>Total Amount</u>
01/04/12	50540	Two Boss Trip/Return Spring	44.78

WHEREAS, Wayne Gregoire, was personally interested financially in the contract, but the purchases were made because the price was as low as or lower than other local vendors.

NOW THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF EAST GRAND FORKS:

1. The above mentioned purchase by the City and the claim of the vendor based thereon are confirmed and the Mayor and Clerk are directed to issue an order-check in payment of such claim on the filing of the affidavit of official interest required under Minnesota Statutes, Section 471.89.
2. It is hereby determined that the total price of \$44.78 on check number 11871 paid for such goods is as low as, or lower than, the price at which they could have been obtained elsewhere at the time the purchase was made.
3. This resolution is passed to comply with the provisions of Minnesota Statutes, Section 471.87-89.
4. Resolution passed by unanimous vote of the council on February 7, 2012.

Voting Aye:
Voting Nay: None.
Abstain: Gregoire.

The President declared the resolution passed.

Passed: February 7, 2012

Attest:

City Administrator/Clerk-Treasurer

President of Council

I hereby approve the foregoing resolution this 7th of February, 2012.

Mayor

AFFIDAVIT OF OFFICIAL INTEREST CLAIM

STATE OF MINNESOTA)
COUNTY OF POLK) ss
CITY OF EAST GRAND FORKS)

I, Wayne Gregoire, being duly sworn states the following:

- 1. I am 5th Ward Council Member of the City of East Grand Forks.
- 2. The following goods were furnished to the City of East Grand Forks by Bert’s Truck Equipment:

<u>Date</u>	<u>Invoice</u>	<u>Description</u>	<u>Total Amount</u>
01/04/12	50540	Two Boss Trip/Return Spring	44.78

- 3. This resolution is passed to comply with the provisions of Minnesota Statutes, Section 471.87-89.
- 4. Resolution passed by unanimous vote of the council on February 7, 2012.

Affiant states further that to the best of his knowledge and belief (a) the contract price was as low as or lower than the price at which the services could be obtained from other sources.

Affiant further states that the affidavit constitutes a claim against the city for the contract price, that the claim is just and correct, and that no part thereof has been paid.

Dated: _____

(Signature of Official)

RESOLUTION NO. 12 – 02 – 21

Council Member ____, supported by Council Member ____, introduced the following resolution and moved its adoption:

RESOLUTION RATIFYING CONTRACTS

WHEREAS, the City of East Grand Forks purchased from Hardware Hank the goods referenced in check number 11916 for a total of \$1,028.13.

WHEREAS, Craig Buckalew, was personally interested financially in the contract, but the purchases were made because the price was as low as or lower than other local vendors.

NOW THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF EAST GRAND FORKS:

1. The above mentioned purchase by the City and the claim of the vendor based thereon are confirmed and the Mayor and Clerk are directed to issue an order-check in payment of such claim on the filing of the affidavit of official interest required under Minnesota Statutes, Section 471.89.
2. It is hereby determined that the total price of \$1,028.13 paid for such goods is as low as, or lower than, the price at which they could have been obtained elsewhere at the time the purchase was made.
3. This resolution is passed to comply with the provisions of Minnesota Statutes, Section 471.87-89.
4. Resolution passed by unanimous vote of the council on February 7, 2012.

Voting Aye:
 Voting Nay: None.
 Abstain: Buckalew.

The President declared the resolution passed.

Passed: February 7, 2012

Attest:

City Administrator/Clerk-Treasurer

President of Council

I hereby approve the foregoing resolution this 7th of February, 2012.

Mayor

AFFIDAVIT OF OFFICIAL INTEREST CLAIM

STATE OF MINNESOTA)
COUNTY OF POLK) ss
CITY OF EAST GRAND FORKS)

I, Craig Buckalew, being duly sworn states the following:

1. I am 3rd Ward Council Member of the City of East Grand Forks.
2. The City of East Grand Forks check number 11916 for a total of \$1,028.13.
3. This resolution is passed to comply with the provisions of Minnesota Statutes, Section 471.87-89.
4. Resolution passed by unanimous vote of the council on February 7, 2012.

Affiant states further that to the best of his knowledge and belief (a) the contract price was as low as or lower than the price at which the services could be obtained from other sources.

Affiant further states that the affidavit constitutes a claim against the city for the contract price, that the claim is just and correct, and that no part thereof has been paid.

Dated: _____

(Signature of Official)

Accounts Payable

Check Register Totals Only



City of East Grand Forks

P. O. Box 373
 East Grand Forks, MN 56721
 (218) 773-2483

User: mfrench
 Printed: 2/3/2012 - 9:14 AM

Check	Date	Vendor No	Vendor Name	Amount	Voucher
11857	02/07/2012	ACM001	Acme Electric Companies	769.82	0
11858	02/07/2012	ACS001	ACS Government Sys Inc	633.59	0
11859	02/07/2012	ADV001	Advanced Business Methods Inc	420.04	0
11860	02/07/2012	ALL002	All Pro Embroidery	320.00	0
11861	02/07/2012	ALL008	ALLDATA	1,500.00	0
11862	02/07/2012	ALT004	Altru Health Systems	3.00	0
11863	02/07/2012	AME016	American Society of Composers/Auth	320.00	0
11864	02/07/2012	AME002	American Tire Service	5,730.80	0
11865	02/07/2012	AME005	Ameripride Linen & Apparel Services	619.23	0
11866	02/07/2012	BAK001	Baker & Taylor Co	580.13	0
11867	02/07/2012	BAL001	Balco Uniforms Co Inc	370.80	0
11868	02/07/2012	BAR005	Barnes Distribution	709.66	0
11869	02/07/2012	BAT001	Batteries Plus	18.19	0
11870	02/07/2012	BEC002	Josh Beck	25.50	0
11871	02/07/2012	BER001	Bert's Truck Equipment	44.78	0
11872	02/07/2012	BLU001	Blue Cross Blue Shield of ND	6,483.10	0
11873	02/07/2012	BOR001	Border States Electric Supply	604.56	0
11874	02/07/2012	BOR002	Border States Trophy & Awards	96.08	0
11875	02/07/2012	BRE005	Billy Brewitz	39.00	0
11876	02/07/2012	BRO002	Brodart Co	346.85	0
11877	02/07/2012	CAR002	Carquest Auto Parts	175.20	0
11878	02/07/2012	GFT003	Donald Scott Cash	2,256.15	0
11879	02/07/2012	CEN006	Century Link	1,009.84	0
11880	02/07/2012	CHE001	Chemsearch	475.72	0
11881	02/07/2012	COA002	Coast to Coast Solutions	90.44	0
11882	02/07/2012	COL002	Cole Papers Inc	2,320.27	0
11883	02/07/2012	CUS002	Custom Stripes Inc	124.00	0
11884	02/07/2012	D&D001	D&D Heating & Sheet Metal	339.95	0
11885	02/07/2012	DAK004	Dakota Supply Group	389.21	0
11886	02/07/2012	DEC002	Decorating Concepts & Design	492.00	0
11887	02/07/2012	DEL004	Deluxe Business Checks & Solutions	107.14	0
11888	02/07/2012	DER001	Robert Derrick	90.00	0
11889	02/07/2012	DIA001	Richard Papenfuss Diamond Cleaning	797.12	0
11890	02/07/2012	ECO001	Economy Plumbing	818.00	0
11891	02/07/2012	EGE002	Bobbie Egeland	109.00	0
11892	02/07/2012	EID001	EIDE Motors	43.95	0
11893	02/07/2012	ELE001	Electric Pump	4,374.50	0
11894	02/07/2012	EXP003	Explorer Post #38	50.00	0
11895	02/07/2012	EXP002	Exponent	184.83	0
11896	02/07/2012	FER001	Ferrellgas	175.66	0
11897	02/07/2012	FIR007	Fire Instructors & Training Officer's A	85.00	0
11898	02/07/2012	FOR004	Forx Radiator	159.00	0
11899	02/07/2012	FLO001	FS Engineering	31,912.00	0
11900	02/07/2012	G&K001	G&K Services	170.34	0
11901	02/07/2012	GAF002	Gaffaney's	16.95	0
11902	02/07/2012	GAL001	Gale	70.83	0
11903	02/07/2012	GAM002	Games Galore Party Rental	1,500.00	0
11904	02/07/2012	GAR001	Garden Hut Inc	260.06	0
11905	02/07/2012	GER001	Gerrells Sport Center	16.01	0
11906	02/07/2012	GFF001	GF Fire Equipment	42.50	0

Check	Date	Vendor No	Vendor Name	Amount	Voucher
11907	02/07/2012	GFP001	GF Park District	350.00	0
11908	02/07/2012	GFW001	GF Welding & Machine	220.31	0
11909	02/07/2012	GGF001	GGF Convention & Visitors Bureau	420.41	0
11910	02/07/2012	GRA004	Grand Cities Towing	60.00	0
11911	02/07/2012	GRA008	Grand Forks City	62,908.00	0
11912	02/07/2012	GRE014	Jake Greenwood	115.00	0
11913	02/07/2012	GWS001	GW & Sons Construction Inc	925.00	0
11914	02/07/2012	HAI002	Rick Hajicek	285.00	0
11915	02/07/2012	HAI001	Rod Hajicek	17.25	0
11916	02/07/2012	HAR001	Hardware Hank	1,028.13	0
11917	02/07/2012	HEA003	Jason Hearn	167.00	0
11918	02/07/2012	HEA001	Heartland Paper	309.43	0
11919	02/07/2012	HED001	Mike Hedlund	17.25	0
11920	02/07/2012	HEG001	Justin Hegg	76.00	0
11921	02/07/2012	HUG001	Hugo's	67.21	0
11922	02/07/2012	HUI001	Scott Huizenga	27.75	0
11923	02/07/2012	INT003	Integra Telecom	81.51	0
11924	02/07/2012	INT010	International Association of Chiefs of	120.00	0
11925	02/07/2012	DAY001	Jolanda Streifel	88.00	0
11926	02/07/2012	KEI001	Keith's Security World	21.62	0
11927	02/07/2012	LEA006	Leaders Distributing	136.27	0
11928	02/07/2012	LEA001	League of MN Cities	20.00	0
11929	02/07/2012	LEA002	League of MN Cities	40,130.67	0
11930	02/07/2012	LIB001	Liberty Business Systems	73.59	0
11931	02/07/2012	LIT001	Lithia Payment Processing	401.03	0
11932	02/07/2012	LOC001	Locators & Supplies Inc	262.92	0
11933	02/07/2012	LOW001	Lowes	383.34	0
11934	02/07/2012	MAC006	Mac Tools	55.55	0
11935	02/07/2012	MAC004	Jason Mack	25.50	0
11936	02/07/2012	MAR004	Marco	137.92	0
11937	02/07/2012	MAR001	Marco Inc	305.51	0
11938	02/07/2012	MIC001	Micro-Marketing LLC	725.35	0
11939	02/07/2012	MID007	Midwest Refrigeration Inc	3,414.05	0
11940	02/07/2012	MND006	VOID****VOID****VOID*** MN I	1,388.00	0
11941	02/07/2012	MND009	MN Drivers & Vehicle Services	21.50	0
11942	02/07/2012	MNI001	MN Ice Arena Mgr's Association	145.00	0
11943	02/07/2012	MNP004	MN Public Facilities Authority	110,497.56	0
11944	02/07/2012	MOR002	Morrow Brothers Ford, Inc	48,270.00	0
11945	02/07/2012	NEW001	Newman Signs	799.67	0
11946	02/07/2012	NOR017	Norby's Office Services	1,124.00	0
11947	02/07/2012	NOR010	North Central Rental & Leasing	6,006.00	0
11948	02/07/2012	ORE001	O'Reilly Auto Parts	1,884.69	0
11949	02/07/2012	OLS001	Chris Olson	17.25	0
11950	02/07/2012	OTI001	Otis Elevator Company	4,077.84	0
11951	02/07/2012	OVE002	OverDrive	8,000.00	0
11952	02/07/2012	PAM001	Pamida	16.01	0
11953	02/07/2012	PAR006	Paraclete Press, Inc.	39.06	0
11954	02/07/2012	PIN004	Pine Valley Eco Products, Inc	511.12	0
11955	02/07/2012	POL013	Polk City Directories	335.00	0
11956	02/07/2012	POL004	Polk County Recorder	419.65	0
11957	02/07/2012	PRA001	Praxair Distribution	445.31	0
11958	02/07/2012	PSD001	PS Door Services	204.02	0
11959	02/07/2012	QUI001	Quill Corp	411.72	0
11960	02/07/2012	R&R001	R&R Specialties of Wisconsin Inc	252.36	0
11961	02/07/2012	RAD003	RadioShack Corporation	39.80	0
11962	02/07/2012	RDO001	RDO Powerplan OIB	0.00	0
11963	02/07/2012	REL001	Reliable Office Supplies	228.65	0
11964	02/07/2012	RIC001	James Richter	18.95	0
11965	02/07/2012	RIS003	Casey Ristau	54.00	0

Check	Date	Vendor No	Vendor Name	Amount	Voucher
11966	02/07/2012	RIS004	Steve Ristau	78.00	0
11967	02/07/2012	ZAV001	RJ Zavoral & Sons	31,274.19	0
11968	02/07/2012	RYD001	Rydell Chevrolet	0.00	0
11969	02/07/2012	SAF001	Safety Vision	1,191.85	0
11970	02/07/2012	MER001	Sanford Clinic Fargo Region	98.00	0
11971	02/07/2012	SCH015	Mark Schafer	93.00	0
11972	02/07/2012	SGC001	SGC Horizon LLC	420.00	0
11973	02/07/2012	SHA002	Share Corp	270.25	0
11974	02/07/2012	SIM002	SimplexGrinnell	100.00	0
11975	02/07/2012	STE008	Kyle Steever	117.39	0
11976	02/07/2012	STE001	Stennes Granite	1,250.00	0
11977	02/07/2012	STE009	Sterling Carpet One	101.25	0
11978	02/07/2012	TET001	Kenny Tetrauh	400.00	0
11979	02/07/2012	CHA001	The Chamber of EGF/GF	360.00	0
11980	02/07/2012	THO001	Thomas Bouregy & Co	139.50	0
11981	02/07/2012	TRU001	True Temp	787.60	0
11982	02/07/2012	TRY001	Try-County Refrigeration	256.50	0
11983	02/07/2012	UNI013	University Station	107.17	0
11984	02/07/2012	USP002	USPS Postmaster	462.00	0
11985	02/07/2012	VAL002	Valley Truck	1,719.03	0
11986	02/07/2012	VER001	Verizon Wireless	480.17	0
11987	02/07/2012	PET005	W.D. Larson Companies LTD Inc	91.36	0
11988	02/07/2012	WAT001	Water & Light Department	78,277.84	0
11989	02/07/2012	WEB002	James Weber	50.56	0
11990	02/07/2012	WIL005	Sue Wilber	25.00	0
11991	02/07/2012	WIZ001	Wizard's Enterprises Inc.	490.00	0
11992	02/07/2012	XCE001	Xcel Energy	29,187.56	0
11993	02/07/2012	XER001	Xerox Corporation	58.94	0
11994	02/07/2012	ZEE001	Zee Medical Service	62.94	0
11995	02/07/2012	ZIE001	Ziegler	123.17	0
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				Check Total:	514,947.80
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