

**AGENDA
CITY COUNCIL
WORK SESSION
CITY OF EAST GRAND FORKS
JANUARY 10, 2012
5:00 PM**

CALL TO ORDER

CALL OF ROLL

DETERMINATION OF A QUORUM

- 1. 14th Ave. SE Street Improvement Project – Ron Galstad**
- 2. Citizen Feedback Survey – Scott Huizenga**
- 3. Unmarked Police Vehicle – Chief Hedlund**
- 4. 125th Anniversary Update (Games Galore Rental)– Mayor Stauss**
- 5. Cemetery Commission Update – Wayne Gregoire**

ADJOURN

Upcoming Meetings

Regular Meeting – January 17, 2012 – 5:00 PM – Council Chambers
Work Session – January 24, 2012 – 5:00 PM – Training Room
Work Session – January 31, 2012 – 5:00 PM – Training Room (If Needed)
Regular Meeting – February 7, 2012 – 5:00 PM – Council Chambers
Work Session – February 14, 2012 – 5:00 PM – Training Room

Request for Council Action

Date:

To: East Grand Forks City Council, Mayor Lynn Stauss, Council President Craig Buckalew, Council Vice President Wayne Gregoire, Council Members Henry Tweten, Greg Leigh, Marc Demers, Mike Pokrzywinski and Ron Vonasek

Cc: File

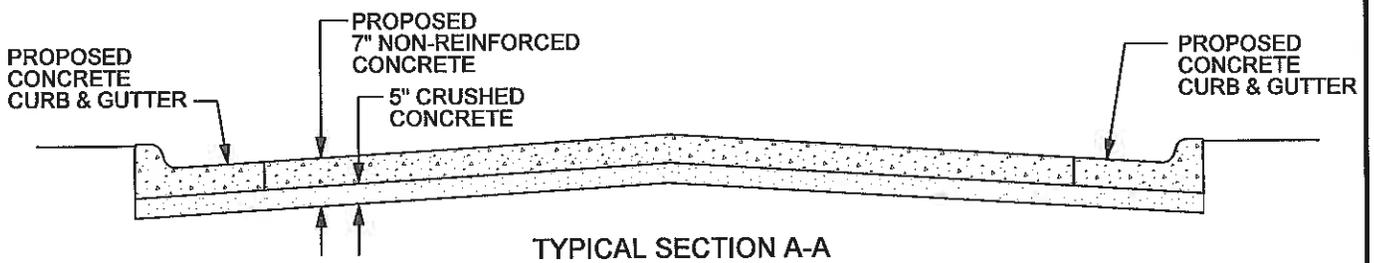
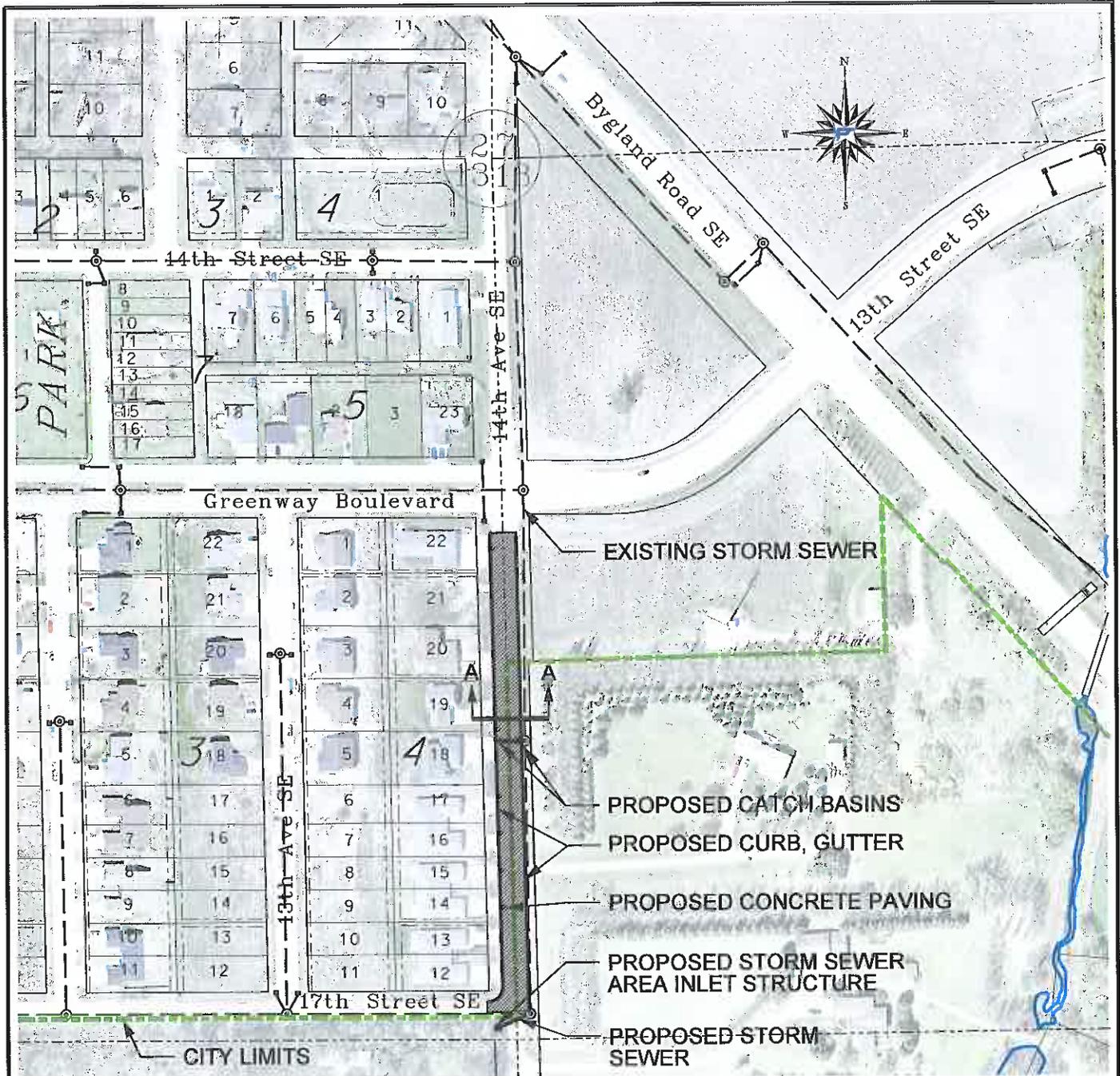
From: Ron Galstad

RE: 14th Avenue S.E. Street Improvement Project

Michelle, please place the accompanying on the next Council meeting to discuss the proposed and attached agreement. I am waiting for the project information as attachment exhibit "A" from F/S Engineering

Thanks.

Ron



DRAWN BY: _____
 DATE: 6/22/2011
 DGN: 11_14th_ave_se_paving.dgn
 MODEL NAME: construction plan

PROJECT:
**14TH AVENUE SE STREET PAVING
 EAST GRAND FORKS, MINNESOTA**

SHEET:
1 OF 1

STREET RECONSTRUCTION
14TH Ave SE from Greenway Blvd to 17th St SE
EAST GRAND FORKS

ITEM NO.	DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	TOTAL
2021.501	Mobilization	LS	1	\$5,000.00	\$5,000.00
2104.501	Remove Pipe Culverts	EA	11	\$300.00	\$3,300.00
2104.505	Remove Bituminous Pavement	SY	75	\$15.00	\$1,125.00
2104.523	Salvage Sign Panel Type C	EA	4	\$30.00	\$120.00
2104.607	Salvage Aggregate Base	CY	200	\$8.00	\$1,600.00
2105.501	Common Excavation (P)	CY	3,000	\$8.00	\$24,000.00
2105.525	Topsoil Borrow (LV)	CY	200	\$15.00	\$3,000.00
2105.604	Geogrid	SY	2,900	\$4.00	\$11,600.00
2112.604	Subgrade Preparation	SY	2,900	\$2.00	\$5,800.00
2211.607	Aggregate Base	CY	500	\$35.00	\$17,500.00
2301.529	Reinforcement Bars (Epoxy Coated)	LB	1,500	\$3.00	\$4,500.00
2301.604	Concrete Pavement 7.0"	SY	2,400	\$50.00	\$120,000.00
2503.511	12" RCP Storm Sewer	LF	36	\$40.00	\$1,440.00
2503.511	18" RCP Storm Sewer	LF	60	\$60.00	\$3,600.00
2504.602	Adjust Gate Valve & Box	EA	3	\$300.00	\$900.00
2506.516	Casting Assembly, Type A	EA	2	\$1,000.00	\$2,000.00
2506.516	Casting Assembly Type C	EA	1	\$1,200.00	\$1,200.00
2506.602	Install Catch Basin	EA	3	\$3,000.00	\$9,000.00
2506.603	Construct Storm Manhole (48")	LF	10	\$250.00	\$2,500.00
2531.501	Concrete Curb and Gutter, Design B624	LF	1,492	\$20.00	\$29,840.00
2531.507	6" Concrete Driveway Pavement	SY	100	\$50.00	\$5,000.00
2563.601	Traffic Control	LS	1	\$5,000.00	\$5,000.00
2573.530	Storm Drain inlet Protection	EA	4	\$100.00	\$400.00
2575.501	Seeding	SY	3,000	\$2.00	\$6,000.00
TOTAL CONSTRUCTION COST					\$259,425.00
EALC					\$77,827.50
TOTAL					\$337,252.50

2011 AJ No. ##- RECONSTRUCTION
EAST GRAND FORKS, MINNESOTA

PARCEL No.	OWNER	DESCRIPTION	RECONSTRUCTION		TOTAL ASSESSMENT BEFORE INTEREST
			FRONT FOOTAGE	\$ FRONT BENEFIT	
GREENWAY CROSSING 2ND RESUB					
R 83.04040.00	EAST GRAND DEVELOPERS LLC	Lot-012 Block-004	54.01	\$12,888.83	\$12,888.83
R 83.04041.00	EAST GRAND DEVELOPERS LLC	Lot-013 Block-004	49.01	\$11,695.64	\$11,695.64
R 83.04042.00	JAY & KELLY HOLM / % EAST GRAND DEVELOPERS, LLC	Lot-014 Block-004	49.01	\$11,695.64	\$11,695.64
R 83.04043.00	RONALD L REPASKY JR	Lot-015 Block-004	49.01	\$11,695.64	\$11,695.64
R 83.04044.00	EAST GRAND DEVELOPERS LLC	Lot-016 Block-004	49.01	\$11,695.64	\$11,695.64
R 83.04045.00	EAST GRAND DEVELOPERS LLC	Lot-017 Block-004	57.82	\$13,798.04	\$13,798.04
R 83.04046.00	MIB POWER MELT INC	Lot-018 Block-004	80.35	\$19,174.55	\$19,174.55
R 83.04047.00	HEIDI A HAMRE	Lot-019 Block-004	78.35	\$18,697.27	\$18,697.27
R 83.04048.00	PEITER H & STEFFANIE HJERTSTEDT	Lot-020 Block-004	78.35	\$18,697.27	\$18,697.27
R 83.04049.00	CROOKSTON BLDG CENTER, INC	Lot-021 Block-004	78.35	\$18,697.27	\$18,697.27
R 83.04050.00	STEVEN GERSZEWSKI	Lot-022 Block-004	83.35	\$19,890.46	\$19,890.46
SUBTOTAL GREENWAY CROSSING 2ND RESUB			706.62	\$168,626.25	\$168,626.25

Sect-18 Twp-151 Range-049					
CITY OF EAST GRAND FORKS					
			198.18	\$47,293.24	\$47,293.24
R 83.00113.94	RICHARD E & DIANN M PESCH	7.10 AC TR IN NW COR OF GOVT LOT 1 W OF HWY 220	22.02	\$5,254.80	\$5,254.80
SUBTOTAL Sect-18 Twp-151 Range-049			220.20	\$52,548.04	\$52,548.04

UNPLATTED PROPERTIES					
CITY OF EAST GRAND FORKS					
			437.78	\$104,470.86	\$104,470.86
		LOT 1	34.02	\$8,118.46	\$8,118.46
		LOT 2	14.62	\$3,488.88	\$3,488.88
SUBTOTAL UNPLATTED PROPERTIES			486.42	\$116,078.20	\$116,078.20
GRAND TOTAL 2011 AJ No. ##			1,413.24	\$337,252.49	\$337,252.49

INTERGOVERNMENTAL AGREEMENT

Purpose.

This agreement is made pursuant to Minnesota Statutes Section 471.59 which authorizes the joint and cooperative exercise of powers common to contracting parties. The intent of this agreement is to provide street improvements to 14th Avenue S.E. "Hartsville Road" along the boundary of Huntsville Township and the City of East Grand Forks whereas the benefited property in the township will be assessed by the Township and the benefited property in the City will be assessed by the City.

Definitions

1. "City " means City of East Grand Forks.
2. "Township" means Huntsville Township.
3. "Benefited Property" means the real property adjacent to the street improvement project.
4. "Owner" means the fee title owner of the benefited property.

Project

The project is considered the street improvement project to 14th Avenue S.E. a/k/a Hartsville Road in the corporate boundaries of Huntsville Township and the City of East Grand Forks both Located in the County of Polk, State of Minnesota. The project is more fully described in the attached Exhibit "A"

Agreement.

1. The City of East Grand Forks will be responsible for the street improvement project as more fully described in exhibit "A". This responsibility shall include but not be limited to:
 - a. preparing all necessary plans and specifications;
 - b. following all statutory competitive bidding requirements;
 - c. awarding the contract;
 - d. following all requirements for financing the project with the use of special assessments; and
 - e. overseeing the street improvement project pursuant to City Code.

2. The Township agrees to pay 10 percent of the total proposed assessment to its properties based on total lineal footage with a contingency not to exceed 10 percent at the time of bid award.
3. The Township has the right to review plans/specs and the proposed assessment roll prior to bid award.
4. The Township must pay for 25 percent of design costs if the Township opts out of the agreement after approval of design but before construction.
5. Township will follow all necessary statutory requirements for special assess of the project as outlined in this agreement and obtain written approval of the assessment and a waiver of objections to the project from the owners.
6. Township will assess, collect and transfer said proceeds from the assessment project within its territorial limits and transfer the proceeds to the City.
7. City will assess, collect the proceeds from the owners for the improvements within the City limits.
8. The Township may opt to forego the option to special assessment project and pay its share of the project cost by any means within its discretion.
9. The City agrees not to pursue annexation of the assessed property owners for a period of at least 15 years from the date of completion of the project unless petitioned by said property owners or the Township for annexation.
10. This agreement shall only be amended by written agreement of the parties.
11. This agreement may be executed in several counterparts each of which will be regarded as an original and all of which shall constitute but one and the same Agreement.

IN WITNESS WHEREOF, duly authorized officers of the City and the Township have executed the Agreement on the _____ day of _____, 2012.

CITY OF EAST GRAND FORKS

Scott Huizenga, City Administrator

Lynn Stauss, Mayor

(Intentionally left blank)

HUNSTVILLE TOWNSHIP

By _____
Its _____

By _____
Its _____



City of East Grand Forks

600 DeMers Ave · P.O. Box 373 · East Grand Forks, MN 56721
 218-773-2483 · 218-773-9728 fax www.eastgrandforks.net

To: Mayor and City Council
 From: Scott Huizenga, City Administrator
 Re: Citizen Feedback Survey
 Date: January 4, 2012

Mayor and Council,

The City Council agreed last fall to participate a statewide performance measurement project sponsored by the Council on Local Results and Innovation. The Council on Local Results and Innovation was formed by the 2011 State Legislature, and it is administered by the Office of the State Auditor. The primary benefit to the city received for participation in the program is coordination and administration by the state and the League of Minnesota Cities. Additionally, the City receives a small increase to Local Government Aid (approximately \$1400) and exemption from levy limits (which did not apply to FY 2012).

The first step after agreeing to participate in the program was to conduct a Citizen Feedback Survey. The League of Minnesota Cities agreed to administer an online survey on behalf of several Minnesota cities. The online survey was conducted over several months ending December 30, 2011.

Methodology

The survey asked respondents to rank city services in several categories.

- Overall Appearance
- Feeling of Safety (Police Protection)
- Fire Protection Services
- City Streets
- Snowplowing
- Sanitary Sewer Service
- Water Supply
- Recreation programs and facilities
- Overall Quality of Services

The scale for the categories was a generally four points ranging from “Excellent” to “Poor” along with a “Don’t Know” Option. The City promoted the survey via articles in *The Exponent*, the City web site, and social media outlets including the Facebook, Twitter, and *The West Wing* blog. Respondents were self-selected and voluntary because the city did not statistically sample the responses.

Results

Overall, the City received “Good” or Excellent” reviews of all city services. Most services ranged from 80-90 percent approval ratings (defined here as Good” or “Excellent”). The lowest ranked service, snowplowing, still received an overall approval rating of 67 percent. Most of the comments related to snowplowing concerned windrows on driveways, which is a common complaint in virtually every cold climate city. Public safety and utility services tended to rank extremely high with street services ranking slightly lower but still quite strong overall.

Conclusions

The survey received just 59 responses which were not randomized or statistically significant. Therefore, one cannot conclude that the results of this survey necessarily reflect the mood of the entire city population. Often respondents to online questionnaires tend to be the most active or interested, which can often negatively skew results. The Council can be encouraged that the overall mood of these respondents was quite positive. The fact that street maintenance and snowplowing received slightly lower rankings (although still overwhelmingly positive on the whole) is unsurprising given that streets are arguably the most visible component of city services. This phase of the state benchmarking project does not include comparisons with other communities. However, the results contained herein are among the highest ratings I have ever personally witnessed for a community in all services.

Next Steps

I hope that the State Legislature and/or the Council on Local Results and Innovation continue their efforts to promote and standardize performance measurement throughout the state. Barring future state initiatives, the City will use the data provided herein to develop its own internal measures and goals ultimately to be included in the budget process. Performance Management is an entire program onto itself when properly applied. Most initiatives of this sort take years to fully implement, assuming they ever are implemented. The survey was a small step but important step to a broader program.

Attachments

Graphical summaries by service type

Comments Received from respondents

Comments Received

How would you rate the overall appearance of the city?

A person from the East Coast visited the Heritage Village this summer. No transportation except expensive cab is available from the train station. The web site front page lists excellent transit system. Tell me more.

Dandelions in the summer need sprayed. Sign on the north end of 220 in disrepair. Some flower beds(not city kept) need more frequent attention.

For the most part the city looks clean and well-maintained.

I believe there should be a requirement to keep up on curb appeal to every home. There is a home on the corner of 5th Ave NW by Senior High School that has a trailer in front yard for yrs. Tall brown house on corner.

I don't know if all the warehouses along Hwy 2 are used, but would be nice to fix them up some. Overall impressions coming into EGF from GF on all 3 bridges is favorable...clean and generally kept up. Don't see trash.

I LIKE THE GREENWAYS AND PARKS AND NICE TO HAVE A PLACE FOR CAMPERS .

It has a home town feel to it...Not too busy like Grand Forks.

It needs to be cleaned. I feel it gives the impression of a city that doesn't care.

Road repairs would be helpful..

The main business areas are kept up nice and parks are OK. Some parks could use more TLC as plenty of weeds and trees don't survive well. Downtown is nice but need to attract more businesses there.

the two quantsets by 2 & 220 look like crap , they need painting ,or taken down !

There are a few businesses around town that could spruce up there parking lots etc.. For example the VFW north parking lot

To many spots not mowed or maintained through out the city. one drive through downtown shows that !!!

How would you describe your overall feeling of safety in the city?

Best Police and Fire departments anywhere

Cars drive too fast, especially in school zones and they aren't patrolled adequately. All school zones should have 4-way stops on each side to keep children safe. The children are the future of this city.

faulty question, 2 somewhat safe answers

I live right by the police station, but we still had someone try to break into our backyard shed.

It seems we have an awful lot of police officers, but not many of them work the streets at night.

More crime...less cops...scary!

at a very high speed(more than 40 miles per hour going north on central. After being passed and reaching county road 19(behind the Tech) I noticed that there was a police squad car turning on 19 also (ahead of me) the tow truck passed the police car on 19 at a very high speed. I thought there must be an emergency somewhere on this road. after about 3 to 4 miles out, the squad car turned around and headed back into East Grand Forks, and the tow truck was nowhere to be seen. After the curb by Omera I seen the Steward's tow truck assisting a couple with their car(he had to have been going at least 80 miles an hour to reach this point without being seen by me(if he had been going the speed limit). But it was no emergency from what I could tell. I don't think that Steward's tow service should be given the authority to speed in town and in rural area's, I feel that is being favored and above the law. When I seen this I was disgusted that the East Grand Forks Police department allow such behavior. Do you have any idea if this tow truck would have blown a tire and caused a horrible accident with some innocent people behind or in front on him. He might have killed someone, and to have the EGF police Overall the city is pretty safe and part of that is the function of where we live. With that said, our neighborhood has had to develop a sort of crime watch because several break-ins we've incurred in the area and police unable to apprehend the people responsible.

THE POLICE ARE VERY HELPFUL AND ARE THERE RIGHT AWAY WHEN YOU NEED THEM.

The police dept is doing a fantastic job!

How would you rate the overall quality of fire protection services in the city?

Slowed response due to inadequate full time manning.

Too many on duty \$\$\$\$

How would you rate the overall condition of city streets?

A few dandy potholes now and then, but they seem to get taken care of...

A few years ago, I would have rated the street "excellent." Now there are cracks and potholes on some. Assume budget constraints.

Although the streets get maintained, why don't alley ways get the same type of care. My home is next to an alley way and the city keeps raising the alley so now after the spring melt all the water flows into my yard and garage because the city has raised the alley higher than my yard. Instead of scraping it down. And also when plow goes through my alley they push the snow into my driveway instead of the other side where there is no homes.

Engineering and planing could use a change. Nice to have the local businesses get the work but when they plan roads like they have on the south end with streets that dont match up? Traffic control, maybe, but on a residential street?

in some areas of the city, some house have sidewalks while others do not, this is so even from house to house on the same block. i would like to see areas where there are some sidewalks be more complete so one does not have to walk on the street in front of one house and then resume walking on the sidewalk in front of the next. this seems to be the case even in some established areas of the city.

Many street need work / handicap sidewalks at intersections.

Many streets need maintenance

Some pot holes need filled, for example the hole thats at the Cabela's street light intersection has been there for 2yrs. Streets could be cleaned more then once per year.

The Street between the Civic Center and Hugo's is in terrible shape!

THERE ARE A FEW STREETS THAT NEED FIVING

When you drive from Grand Forks to EGF it is night and day. From road maintenance to keeping the streets clear of snow/ice in the winter. GF needs to take lessons from EGF!

How would you rate the overall quality of snowplowing on city streets?

23rd Ave NW was terrible in 2010 need snow fence to the north to stop the drifting established plow routes allow for 2/3 of the street snow on my side of the street while the other side always only gets 1/3. switch it up a bit.

I am amazed they get the streets And alleys cleared so quickly

I live in an area of town with apartment buildings and I would like to see a stronger enforcement of on-street parking, so that when the plow comes through they can clear more than just a one-car path.

I live on the Point. The city workers do a PHENOMENAL job removing snow. I tout their work to everyone who comes to visit me during the winter. No matter the amount of snow, they are always out there ensuring the roads are safe for us to drive on.

It would be better if winter parking restrictions were more strictly enforced, so the plows could do their job.

Many streets are not plowed close to the curb until weeks after a big snow fall leaving narrow and dangerous streets.

See above.

Snow plows snow into my driveway every winter and blocks me in. Why can't they angle blade to other side of my alley where there is no house.

The intersections are very rough and the streets are not plowed to the full width.

The snowplow doesn't get close enough to the curb on our street. All winter the path is always about 3 to 4 feet away from the curb. The streets get too narrow!

They do not clean close enough to the curb - they leave about 3 feet of snow, then you are parking almost into the street.

They seem to get out quick and haven't had any issues going to work in the morning.

Unfortunately, I end up shoveling my driveway TWICE...once BEFORE the plows come and once AFTER the plows come... sigh.

We live on the north end of town last to get plowed. Most storms it is impossible to get out until mid morning or early afternoon. They need to try and open up the streets early morning so people can get to work!

WISH THEY WOULD HAVE A PLOW TAKE THE SNOW OUT OF MY DRIVEWAY AFTER THE PLW GOES THRU AS MOST OF THE TIME I HAVE CLEANED MY DRIVEWAY AND THEN THE PLOW FILLS IT UP AGAIN THAT IS HARD FOR OLDER PEOPLE TO SHOVEL IT OUT AGAIN

How would you rate the dependability and overall quality of city sanitary sewer service?

...I guess I don't really know that much about it...

Live in Grand Forks

Nothing to complain about.

when i flush, it always goes down!!!

How would you rate the dependability and overall quality of the city water supply?

Again...don't know much about it...

good pressure and great taste!!!

Grand forks parks seem a lot better taken care of.

Live in Grand Forks

water cloudy at times

How would you rate the overall quality of city recreational programs and facilities (e.g. parks, trails, park facilities, etc.)?

Do not like that you are not supposed to dump your garbage at the egf dump and u have to go to GF. Especially since we have paid for it.

I feel that there is much emphasis put on the hockey programs. It would be nice to have something else to do during the winter if you're not a hockey player.

Our son was in Tball and skating and generally pleased.

Some parks need more TLC however. More weeds than grass and trees can't seem to survive. Aside from Sherlock, I wish a few more parks would have more playground equipment. I always thought the area east of the frisby golf place would be a nice park to have bands play on Saturdays with vendors and a place for people to lay out on the grass, bring their pets. Rent bike-surrey. Unfortunately that area gets flooded out quite often. Still very, very sad at the loss of the old Sherlock Park...but all of the other post-flood things are great! would like to see the activity line up out a little sooner than it normally comes out. there are a lot of things for kids to do these days and it would make it easier to decide what to put the kids in if we knew what the schedules of the PnR activities a bit sooner.

How would you rate the overall quality of services provided by the city?

Mayor's office staff are friendly and provide excellent service. Happy Holidays

great to see the new sidewalks being installed

I would like to see more police officers on the streets all day long. To have the majority of people on during the day seems like a waste of services. Spread the wealth!!

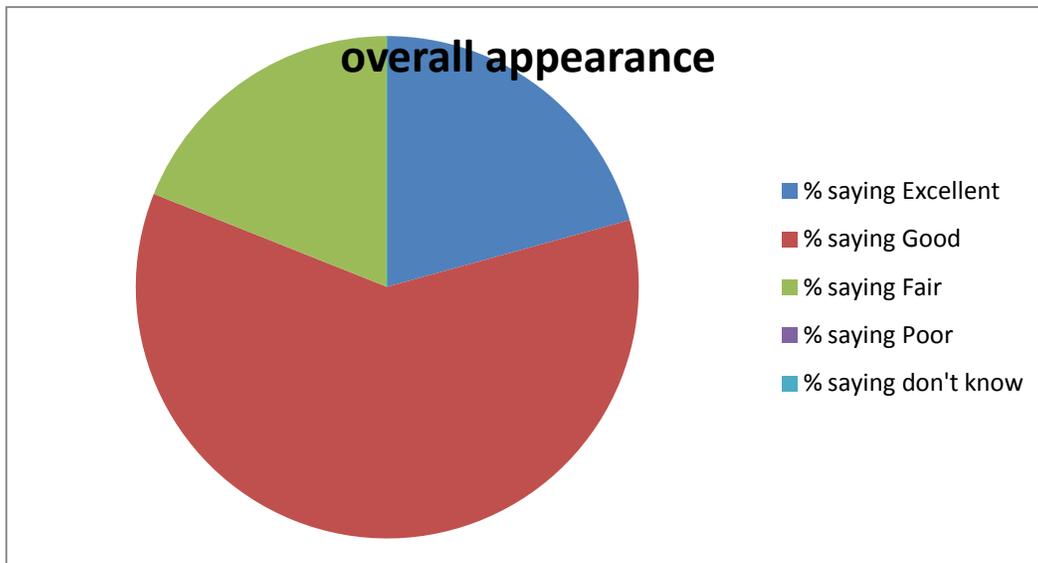
Proud to live here

There are too many "fees" - these services should be paid out of our taxes.

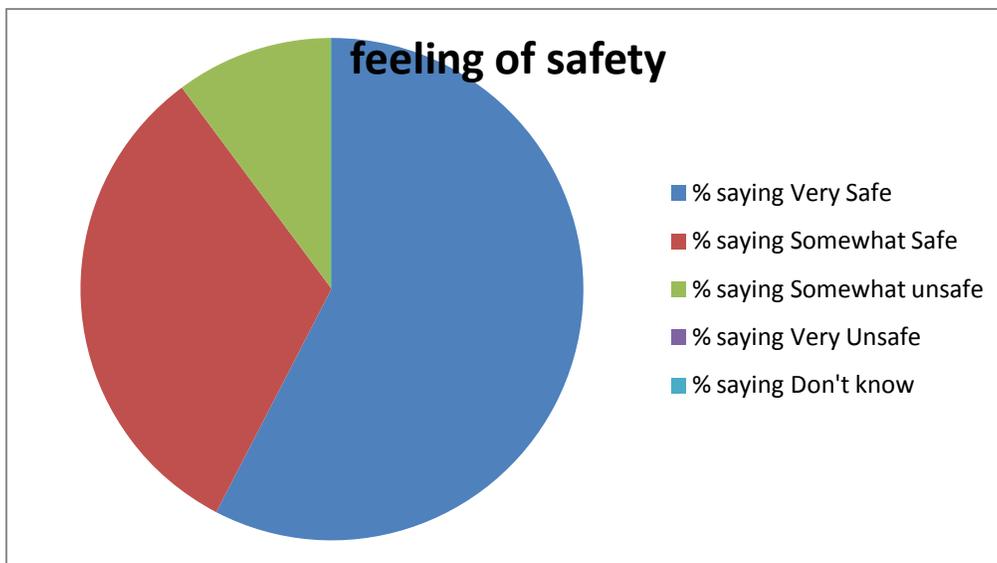
We like it over here and our son likes the staff at New Heights. I know it will likely never happen, but sure would nice to have another bridge over. Also would be nice to have an expanded Ortons built, so it could carry more items. But this is beyond control of the city.

City utility rates are far to high, water and light rates are far higher than surrounding communities including GF.

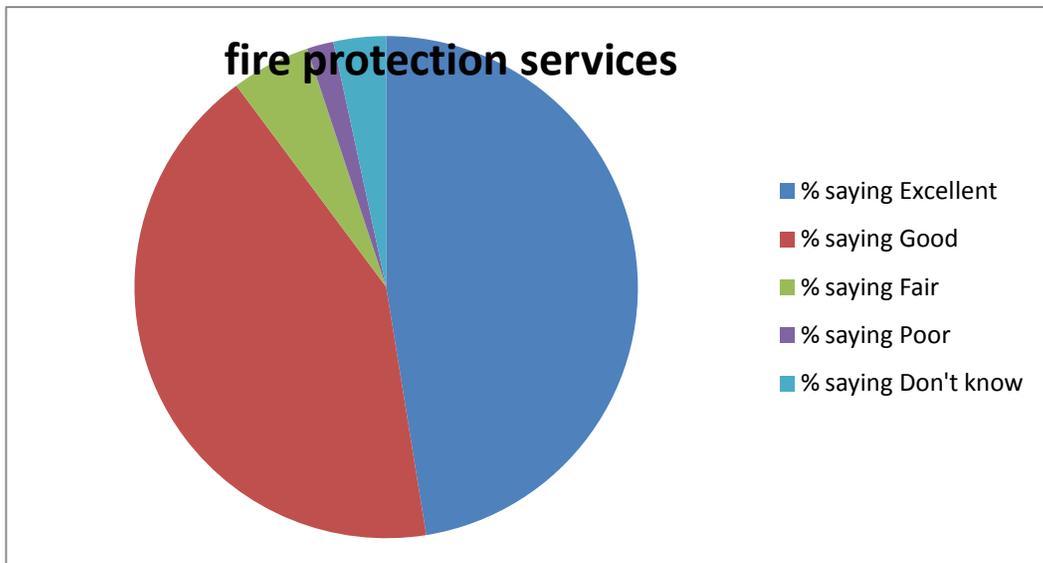
	How would you rate the overall appearance of the city?
# saying Excellent	12
# saying Good	35
# saying Fair	11
# saying Poor	0
# saying Don't know	0
Total Responses	58
% saying Excellent	21%
% saying Good	60%
% saying Fair	19%
% saying Poor	0%
% saying don't know	0%



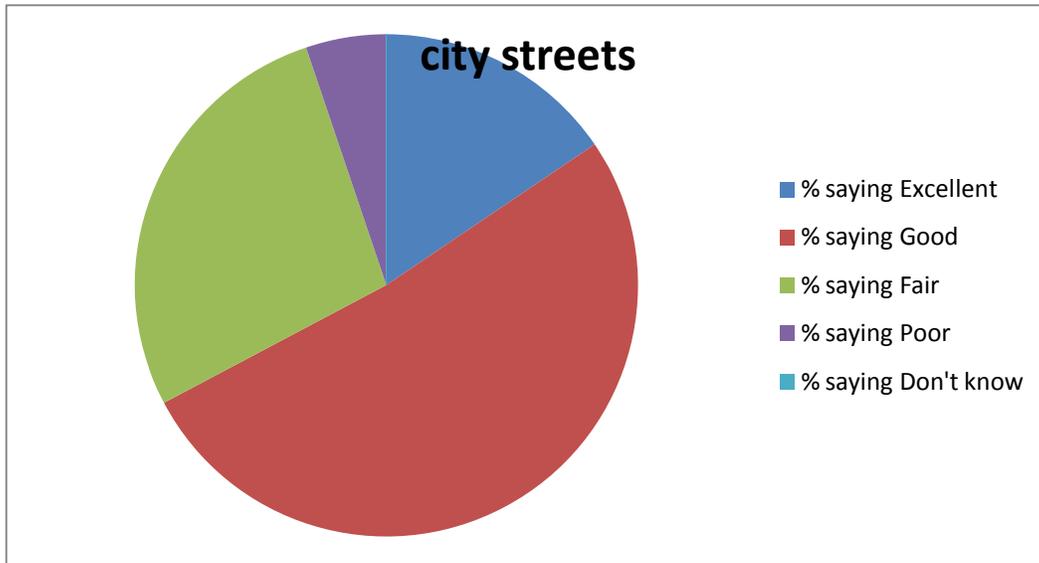
	How would you describe your overall feeling of safety in the city?
# saying Very Safe	34
# saying Somewhat Safe	19
# saying Somewhat unsafe	6
# saying Very Unsafe	0
# saying Don't know	0
Total Responses	59
% saying Very Safe	58%
% saying Somewhat Safe	32%
% saying Somewhat unsafe	10%
% saying Very Unsafe	0%
% saying Don't know	0%



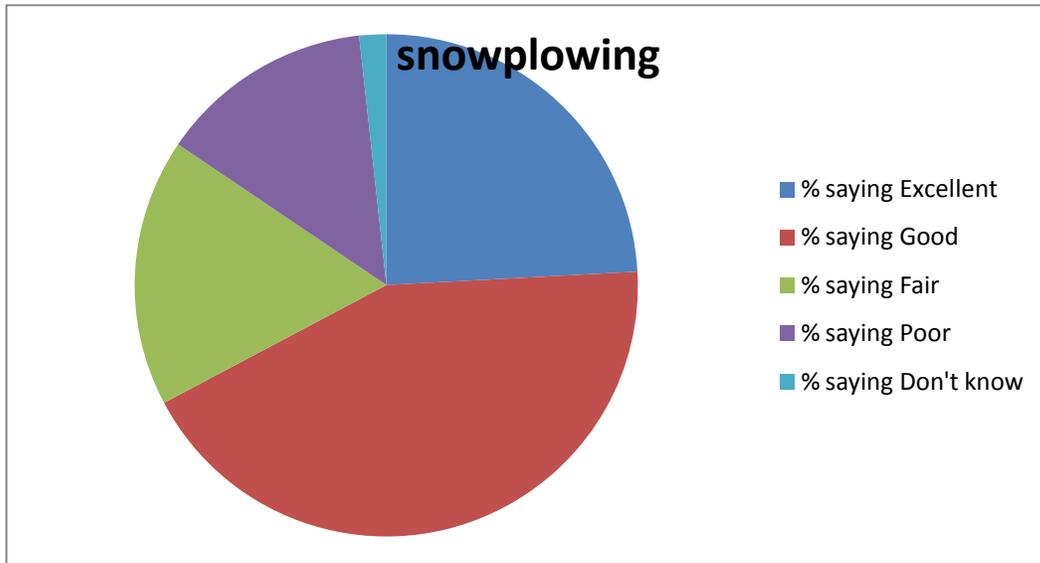
	How would you rate the overall quality of fire protection services in the city?
# saying Excellent	28
# saying Good	25
# saying Fair	3
# saying Poor	1
# saying Don't know	2
Total Responses	59
% saying Excellent	47%
% saying Good	42%
% saying Fair	5%
% saying Poor	2%
% saying Don't know	3%



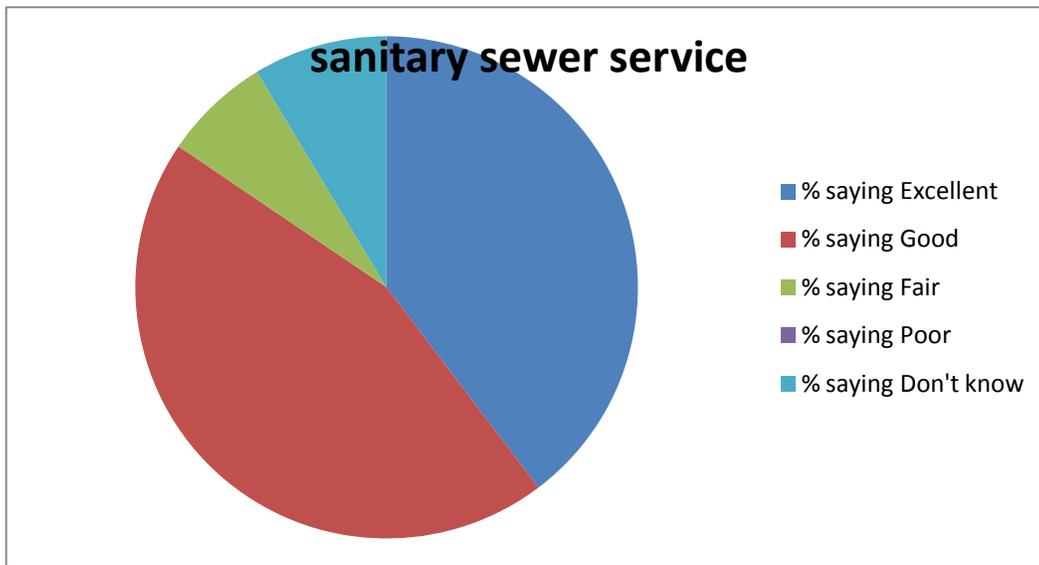
	How would you rate the overall condition of city streets?
# saying Excellent	9
# saying Good	30
# saying Fair	16
# saying Poor	3
# saying Don't know	0
Total Responses	58
% saying Excellent	16%
% saying Good	52%
% saying Fair	28%
% saying Poor	5%
% saying Don't know	0%



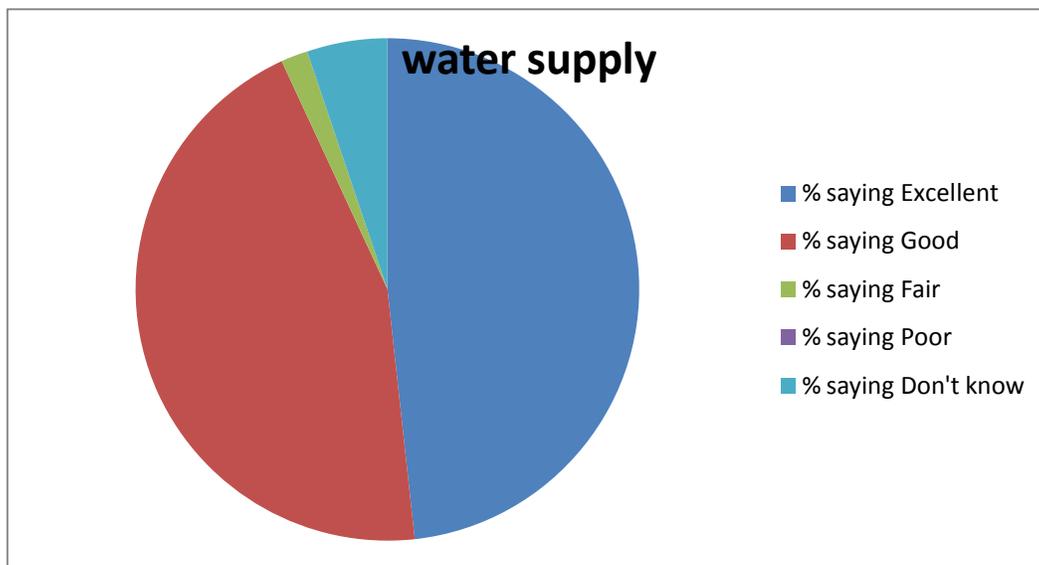
	How would you rate the overall quality of snowplowing on city streets?
# saying Excellent	14
# saying Good	25
# saying Fair	10
# saying Poor	8
# saying Don't know	1
Total Responses	58
% saying Excellent	24%
% saying Good	43%
% saying Fair	17%
% saying Poor	14%
% saying Don't know	2%



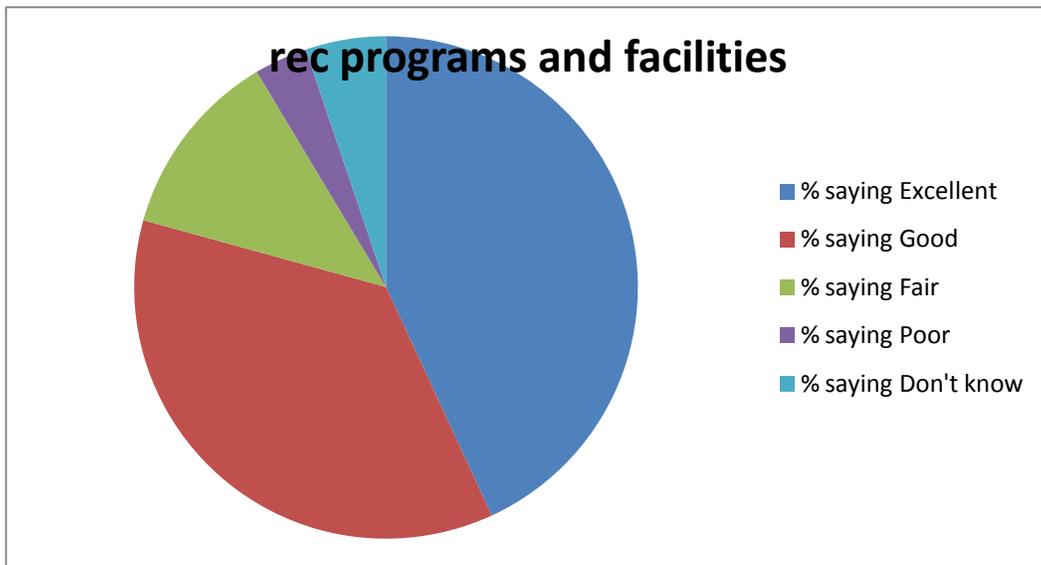
	How would you rate the dependability and overall quality of city sanitary sewer service?
# saying Excellent	23
# saying Good	26
# saying Fair	4
# saying Poor	0
# saying Don't know	5
Total Responses	58
% saying Excellent	40%
% saying Good	45%
% saying Fair	7%
% saying Poor	0%
% saying Don't know	9%



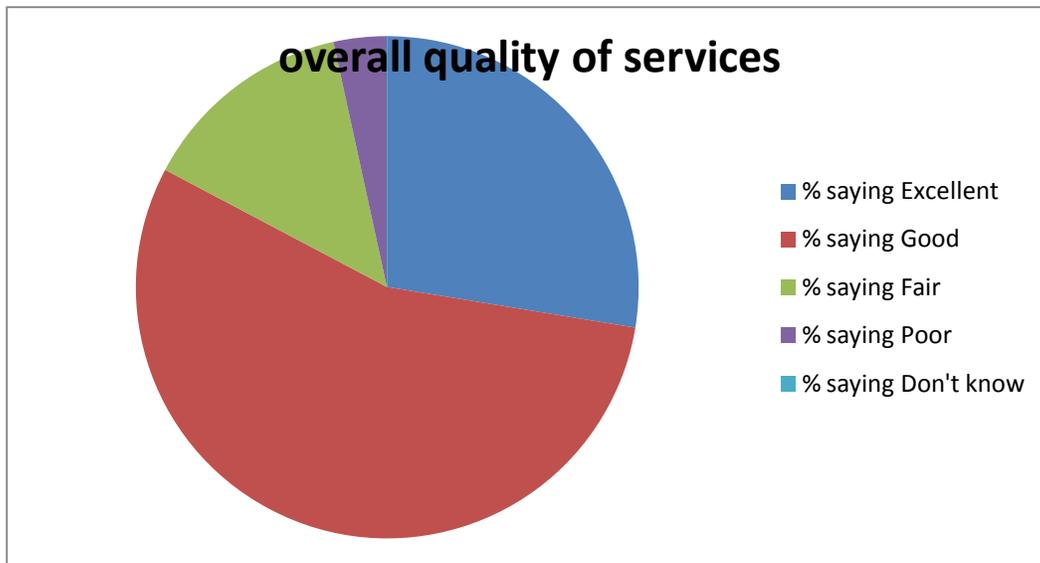
	How would you rate the dependability and overall quality of the city water supply?
# saying Excellent	28
# saying Good	26
# saying Fair	1
# saying Poor	0
# saying Don't know	3
Total Responses	58
% saying Excellent	48%
% saying Good	45%
% saying Fair	2%
% saying Poor	0%
% saying Don't know	5%



	How would you rate the overall quality of city recreational programs and facilities (e.g. parks, trails, park facilities, etc.)?
# saying Excellent	25
# saying Good	21
# saying Fair	7
# saying Poor	2
# saying Don't know	3
Total Responses	58
% saying Excellent	43%
% saying Good	36%
% saying Fair	12%
% saying Poor	3%
% saying Don't know	5%



	How would you rate the overall quality of services provided by the city?
# saying Excellent	16
# saying Good	32
# saying Fair	8
# saying Poor	2
# saying Don't know	0
Total Responses	58
% saying Excellent	28%
% saying Good	55%
% saying Fair	14%
% saying Poor	3%
% saying Don't know	0%



Request for Council Action

Date: December 28, 2011

To: East Grand Forks City Council, Mayor Lynn Stauss, President Craig Buckalew , Council Vice President Wayne Gregoire, Council Members: Marc Demers, Greg Leigh, and Mike Pokrzywinski, Henry Tweten and Ron Vonasek.

Cc: File

From: Michael S. Hedlund – Chief of Police

RE: Request to declare police vehicles as surplus property with the intent of trading them in towards a new (used) unmarked vehicle. (Amendment to RCA submitted on November 21, 2011)

Background:

On November 21, 2011 I submitted an RCA that requested that the EGFPD be allowed to trade in an older unmarked patrol vehicle (2002 Chevrolet Impala) and one of two 2009 Ford Crown Victorias toward the purchase price of a new (used) unmarked patrol vehicle to replace the 2002 Impala. Council subsequently approved that recommendation. At that time we intended to keep one of the 2009 Crown Victorias for use in Emergency Vehicle Operations Training during the Spring of 2012. Since that request we have learned that we will be taking our other two 2009 Ford Crown Victorias out of service in the near future (to be replaced by 2011 Ford Crown Victorias as approved by Council on January 3, 2012.) This frees up the second 2009 Crown Victoria from the Nov. 21, 2011 RCA to also be used as a trade-in. An RFP requesting a proposal that would take the below listed vehicles in on trade toward a 2010 or 2011 four-door sedan was sent to the following local dealers: Dahlstrom Motors, Rydell Chevrolet, Lithia Ford and Lithia Dodge-Chrysler. We were subsequently contacted by Dahlstrom Motors and Rydell Chevrolet. By way of comparison I also contacted Chicago Motors Inc. which is a company that regularly advertises their desire to purchase former police cars. Chicago Motors offered to purchase the 2009 Ford Crown Victorias for the total price of \$8,000.00 for the two cars.

On a related note the 2002 Chevrolet Impala listed below was recently involved in a crash in Grand Forks. The insurance company of the other party has issued us a check for \$2,416.58 that we will also be putting toward the purchase of the replacement vehicle.

The Dahlstrom Motors proposals are as follows:

2011 Chevrolet Impala – Mileage – 20,275 – Asking price - \$17,400.00. Reduced by \$12,000.00 for trade in of the three EGFPD vehicles leaving a balance owed of \$5,400.00. This vehicle still has a bumper to bumper warranty for 16,000 more miles and a drive train warranty until 80,000 miles.

2010 Chevrolet Impala – Mileage 39,378 – Asking price - \$15,400.00 – Reduced by \$12,000.00 for trade in of the three EGFPD vehicles for a balance owed of \$3,400.00.

The Rydell Chevrolet Proposals had not arrived at the time that this RCA was submitted and will be provided separately.

Recommendation:

Declare the following vehicles as surplus property with the intent of trading them in to reduce the cost of a new (used) unmarked sedan for use by an EGFPD investigator:

- 2002 Chevrolet Impala - Red in Color – VIN # 2G1WH55K029243092
- 2009 Ford Crown Victoria - VIN – 2FAHP71V09X110715
- 2009 Ford Crown Victoria VIN - 2FAHP71V09X110714

I will withhold my recommendation until I receive the proposal from Rydell Chevrolet.

Enclosures:

Faxed Offer Sheet from Chicago Motors.

Proposals from Dahlstrom Motors

Proposals from Rydell Chevrolet (Pending)

CHICAGO MOTORS INC.

2553 WEST CHICAGO AVENUE
CHICAGO, ILLINOIS 60622

To: MICHAEL HEDLAND Company EAST GRAND FORT MN.
Fax # (218) 773-1108 Business # (218) 773-2283
From: AKTAR Date & Time: JAN. 03. 2012

Re: BID FOR 2-2009 FORD C.V.

Messages: WE WILL PAY YOU \$8000.⁰⁰/₁₀₀ (FOR BOTH CARS)
(EIGHT THOUSAND) FOR 2-2009 FORD C.V.
WITH 86K AND 112K.
IF YOU HAVE ANY QUESTION PLS CALL US.

Thanks
Aktar

2011

218-793-1108

#60351

CUSTOMER # _____

PAID: _____

IN MACHINE: _____



DAHLSTROM MOTORS, INC.
301 MAIN STREET • PHONE: (218) 695-2721
OSLO, MINNESOTA 56744-0100
www.dahlstrommotors.com

DEAL # _____

AN AMERICAN REVOLUTION

Stock #: _____ Date: 1-04-02 Salesperson: Raymond Salem
Buyer Name: (Last) City of East Grand Forks (First) Police Dept. (Middle) _____
Co-Buyer Name: (Last) _____ (First) _____ (Middle) _____
Address: 520 DeMere Ave City: E. Grand Forks State: Minn. County: Polk Zip: 56721
Home Phone: P.O. Box 373 Bus Phone: 218-793-1104 Buyer DOB: _____ Co-Buyer DOB: _____

Buyer D.L. #: _____ Co-Buyer D.L. #: _____
Buyers Insurance Co.: _____ Policy #: _____ LIEN HOLDER NAME: _____
PLEASE ENTER MY ORDER FOR: New Used Demo as follows: _____ LIEN HOLDER ADDRESS: _____

YEAR	MAKE	MODEL	BODY	TRANSMISSION	COLOR	INTERIOR
<u>2011</u>	<u>Chav.</u>	<u>Impala</u>	<u>4D.</u>	<u>Auto</u>	<u>Rnd</u>	<u>Clork</u>
SERIAL	LIC. #	TAB EXP. DATE	STATE	MILEAGE	DELIVERED ON OR ABOUT	
<u>2R1W65EK1B1199850</u>			<u>Polk.</u>	<u>30,275</u>		

CUSTOMER EMAIL:	CASH PRICE OF VEHICLE	<u>17,400.00</u>			
	DEALER INSTALLED OPTIONS				
	TRADE-IN				
DOES YOUR TRADE-IN HAVE A BRANDED TITLE OR INSURANCE SALVAGE HISTORY? YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>	<u>2002 Chv. Impala</u>				
<u>X</u>	<u>2009 Ford 4Dr</u>	<u>12,000.00</u>			
SIGNATURE					
TRADE-IN DATA	STOCK #	<u>2009 Ford 4D</u>			
YEAR	MAKE	MODEL	BODY STYLE		
				<u>Diff</u>	<u>5,400.00</u>

LIEN HOLDER'S NAME	ADDRESS	DEALER'S POLLUTION CONTROL SYSTEM DISCLOSURE (VEHICLE BEING SOLD)	TAXABLE AMOUNT
		Transferor (Dealer) hereby certifies, to the best of his/her knowledge, that the pollution control system on this vehicle being sold, including the restricted gasoline pipe, has not been removed, altered, or rendered inoperative.	TAX
LICENSE PLATE #	LICENSE STATE	EXP. DATE	DOCUMENT ADMINISTRATIVE FEE
			<u>55.00</u>
MILEAGE NOW	TRANSMISSION		LICENSE & FEE
			TOTAL CASH DELIVERED PRICE
POLLUTION CONTROL SYSTEM DISCLOSURE (TRADE-IN VEHICLE)		DEALER'S DISCLAIMER OF WARRANTY	LESS TOTAL DOWN PAYMENT
In order to comply with Minnesota Statute, Section 325E.0941, no person may transfer a motor vehicle without providing a written disclosure to the transferee (buyer) certifying the condition of the pollution control system.		This Dealer expressly disclaims all warranties, either express or implied on the vehicle sold, except any warranties offered and explained in Paragraphs 10 through 18 on the back of this contract. Buyer acknowledges receiving this information before this sale and further acknowledges having read and understood the provisions on the back of this contract.	SUBTOTAL
Transferor (seller) hereby certifies, to the best of his/her knowledge, that the pollution control system on this vehicle, being traded in, including the restricted gasoline pipe, has not been removed, altered, or rendered inoperative.		Buyer's Signature <input checked="" type="checkbox"/>	PAYOFF#
Seller's Signature <input checked="" type="checkbox"/>			AMOUNT DUE OR CONTRACT

The front and back of this CONTRACT comprise the entire CONTRACT affecting this purchase. THE DEALER will not recognize any verbal agreement, or any other agreement or understanding of any nature. You certify that no credit has been extended by dealer for the purchase of this motor VEHICLE. You certify that you are 18 years of age or older, and acknowledge receiving a copy of this contract.

The terms of this CONTRACT were agreed upon and the CONTRACT signed in this dealership on the date noted at top of this form. If DEALER is arranging credit for YOU, this CONTRACT is not valid until a credit disclosure is made as described in Regulation Z, and you have accepted the credit extended. NOTICE OF SALESPERSON'S LIMITED AUTHORITY: This contract is not valid unless signed and accepted by Sales Manager or Officer of Dealership.

IMPORTANT: THIS MAY BE A BINDING CONTRACT AND YOU MAY LOSE ANY DEPOSITS IF YOU DO NOT PERFORM ACCORDING TO ITS TERMS.

Accepted Raymond Salem _____
Buyer's Signature Accepting Terms of Contract

This ODOMETER DISCLOSURE STATEMENT and ASSIGNMENT Refers to Vehicle Being Sold

Federal and State law require that you state the mileage upon transfer of ownership. Failure to complete or providing a false statement may result in fines and/or imprisonment.
I (we), DAHLSTROM MOTORS, INC., the owner(s) of the vehicle described below, certify the vehicle is free of all security interests, warrant title, assign the vehicle and taxes paid to the person(s) named below, and state the odometer now reads _____ (no tenths) miles and to the best of my knowledge that it reflects the actual mileage of the vehicle, unless one of the following statements is checked.
 (1) I hereby certify to the best of my knowledge the odometer reading reflects the amount of mileage in excess of its mechanical limits.

(1) I hereby certify that the odometer reading is NOT the actual mileage.
 (2) I hereby certify that the odometer reading is NOT the actual mileage.

WARNING - ODOMETER DISCREPANCY If box (1) or (2) is checked.

YEAR	MAKE	MODEL	BODY TYPE
VIN NO.	LICENSE NO.	LIC. EXP. DATE	
TRANSFEREE'S NAME (BUYER) PRINT		TRANSFEROR'S (SELLER) STREET ADDRESS	
STREET ADDRESS		301 Main St. P.O. Box 100	
CITY	STATE	ZIP	
Ostlo	MN	55744	
TRANSFEROR'S (SELLER) SIGNATURE (PRINT SIGNER'S NAME ALSO)			
<input checked="" type="checkbox"/>			STATEMENT DATE
TRANSFEREE'S (BUYER) SIGNATURE (PRINT SIGNER'S NAME ALSO) Receipt of copy acknowledged <input checked="" type="checkbox"/>			

This ODOMETER DISCLOSURE STATEMENT and ASSIGNMENT Refers to Vehicle Being Traded In

Federal and State law require that you state the mileage upon transfer of ownership. Failure to complete or providing a false statement may result in fines and/or imprisonment.

I (we), _____, the owner(s) of the vehicle described below, certify the vehicle is free of all security interests, warrant title, assign the vehicle and taxes paid to the person(s) named below, and state the odometer now reads _____ (no tenths) miles and to the best of my knowledge that it reflects the actual mileage of the vehicle, unless one of the following statements is checked.

(1) I hereby certify to the best of my knowledge the odometer reading reflects the amount of mileage in excess of its mechanical limits.
 (2) I hereby certify that the odometer reading is NOT the actual mileage.

(1) I hereby certify to the best of my knowledge the odometer reading reflects the amount of mileage in excess of its mechanical limits.

(2) I hereby certify that the odometer reading is NOT the actual mileage.

WARNING - ODOMETER DISCREPANCY If box (1) or (2) is checked.

YEAR	MAKE	MODEL	BODY TYPE
VIN NO.	LICENSE NO.	LIC. EXP. DATE	
TRANSFEREE'S NAME (BUYER) PRINT		TRANSFEROR'S (SELLER) STREET ADDRESS	
Dahlstrom Motors, Inc.		301 Main St. P.O. Box 100	
STREET ADDRESS		CITY	STATE ZIP
301 Main St. P.O. Box 100		Ostlo	MN 55744
CITY	STATE	ZIP	
Ostlo	MN	55744	
TRANSFEROR'S (SELLER) SIGNATURE (PRINT SIGNER'S NAME ALSO)			
<input checked="" type="checkbox"/>			STATEMENT DATE
TRANSFEREE'S (BUYER) SIGNATURE (PRINT SIGNER'S NAME ALSO) Receipt of copy acknowledged <input checked="" type="checkbox"/>			

2010

Fax 218-773-1108

#60102

CUSTOMER # _____

PAID: _____

IN MACHINE: _____



DAHLSTROM MOTORS, INC.
301 MAIN STREET • PHONE: (218) 695-2721
OSLO, MINNESOTA 56744-0100
www.dahlstrommotors.com

DEAL # _____

AN AMERICAN REVOLUTION

Stock #: _____ Date: 1-04-11 Salesperson: _____

Buyer Name: (Last) E.G. Forks Police (First) Dept. (Middle) _____

Co-Buyer Name: (Last) _____ (First) _____ (Middle) _____

Address: _____ City: E.G. Forks State: Minn. County: _____ Zip: _____

Home Phone: _____ Bus Phone: _____ Buyer DOB: _____ Co-Buyer DOB: _____

Buyer D.L. #: _____ Co-Buyer D.L. #: _____

Buyers Insurance Co.: _____ Policy #: _____

PLEASE ENTER MY ORDER FOR: New Used Demo as follows: _____

LIEN HOLDER NAME: _____

LIEN HOLDER ADDRESS: _____

YEAR <u>2010</u>	MAKE <u>Chev.</u>	MODEL <u>Impala</u>	BODY <u>4D.</u>	TRANSMISSION <u>Auto</u>	COLOR <u>Green</u>	INTERIOR <u>Cloth</u>
SERIAL # <u>2E1WB5EK6A1135272</u>	LIC. # _____	TAB EXP. DATE _____	STATE _____	MILEAGE <u>39,378</u>	DELIVERED ON OR ABOUT _____	

CUSTOMER EMAIL: _____	CASH PRICE OF VEHICLE	<u>15,400.00</u>
	DEALER INSTALLED OPTIONS	
	TRADE-IN	
DOES YOUR TRADE-IN HAVE A BRANDED TITLE OR INSURANCE SALVAGE HISTORY? YES <input type="checkbox"/> NO <input type="checkbox"/>	<u>3-CARS</u>	
	<u>2009 Ford 4Dr.</u>	
	<u>2009 Ford 4Dr.</u>	<u>12,000.00</u>
	<u>2002 Chev. 4Dr.</u>	

TRADE-IN DATA	STOCK #	TAXABLE AMOUNT
YEAR _____ MAKE _____ MODEL _____	BODY STYLE _____ COLOR _____	<u>Diff - 3,400.00</u>

LIEN HOLDER'S NAME _____ ADDRESS _____	DEALER'S POLLUTION CONTROL SYSTEM DISCLOSURE (VEHICLE BEING SOLD)	TAX _____
LICENSE PLATE # _____ LICENSE STATE _____ EXP. DATE _____	Transferor (Dealer) hereby certifies, to the best of his/her knowledge, that the pollution control system on this vehicle being sold, including the restricted gasoline pipe, has not been removed, altered, or rendered inoperative.	DOCUMENT ADMINISTRATIVE FEE <u>55.00</u>
MILEAGE NOW _____ TRANSMISSION _____		LICENSE & FEE _____

POLLUTION CONTROL SYSTEM DISCLOSURE (TRADE-IN VEHICLE)	DEALER'S DISCLAIMER OF WARRANTY	TOTAL CASH DELIVERED PRICE _____
In order to comply with Minnesota Statutes, Section 325E.09, no person may transfer a motor vehicle without providing a written disclosure to the transferee (buyer) certifying the condition of the pollution control system.	This Dealer expressly disclaims all warranties, either express or implied on the vehicle sold, except any warranties offered and explained in Paragraphs 10 through 13 on the back of this contract. Buyer acknowledges receiving this information before the sale and further acknowledges having read and understood the provisions on the back of this contract.	LESS TOTAL DOWN PAYMENT _____
Transferor (seller) hereby certifies, to the best of his/her knowledge, that the pollution control system on this vehicle, being traded in, including the restricted gasoline pipe, has not been removed, altered, or rendered inoperative.		SUBTOTAL _____
Seller's Signature <u>[Signature]</u>	Buyer's Signature <u>[Signature]</u>	PAYOFF _____
		AMOUNT DUE OR CONTRACT _____

The front and back of this CONTRACT comprise the entire CONTRACT affecting this purchase. THE DEALER will not recognize any verbal agreement, or any other agreement or understanding of any nature. You certify that no credit has been extended by dealer for the purchase of this motor VEHICLE. You certify that you are 18 years of age or older, and acknowledge receiving a copy of this contract.

The terms of this CONTRACT were agreed upon and the CONTRACT signed in this dealership on the date noted at top of this form. If DEALER is arranging credit for YOU, this CONTRACT is not valid until a credit disclosure is made as described in Regulation Z and you have accepted the credit extended. NOTICE OF SALESPERSON'S LIMITED AUTHORITY: This contract is not valid unless signed and accepted by Sales Manager or Officer of Dealership.

IMPORTANT: THIS MAY BE A BINDING CONTRACT AND YOU MAY LOSE ANY DEPOSITS IF YOU DO NOT PERFORM ACCORDING TO ITS TERMS.

Accepted [Signature] _____
Buyer's Signature Accepting Terms of Contract

This ODOMETER DISCLOSURE STATEMENT and ASSIGNMENT Refers to Vehicle Being Sold

Federal and State law require that you state the mileage upon transfer of ownership. Failure to complete or providing a false statement may result in fines and/or imprisonment. I (we), DAHLSTROM MOTORS, INC., the owner(s) of the vehicle described below, certify the vehicle is free of all security interests.

warrant title, assign the vehicle and taxes paid to the person(s) named below, and state the odometer now reads _____ (no tenths) miles and to the best of my knowledge that it reflects the actual mileage of the vehicle, unless one of the following statements is checked.

(1) I hereby certify to the best of my knowledge the odometer reading reflects the amount of mileage in excess of its mechanical limits.

(2) I hereby certify that the odometer reading is NOT the actual mileage.

WARNING - ODOMETER DISCREPANCY if box (1) or (2) is checked.

YEAR	MAKE	MODEL	BODY TYPE
VIN NO.	LICENSE NO.	LIC. EXP. DATE	
TRANSFEREE'S NAME (BUYER) PRINT		TRANSFEROR'S (SELLER) STREET ADDRESS 301 Main St. P.O. Box 100	
STREET ADDRESS		CITY	STATE ZIP MN 55744
CITY	STATE	ZIP	TRANSFEROR'S (SELLER) SIGNATURE (PRINT SIGNER'S NAME ALSO) (X)
TRANSFEREE'S (BUYER) SIGNATURE (PRINT SIGNER'S NAME ALSO) Receipt of copy acknowledged (X)			STATEMENT DATE

This ODOMETER DISCLOSURE STATEMENT and ASSIGNMENT Refers to Vehicle Being Traded In

Federal and State law require that you state the mileage upon transfer of ownership. Failure to complete or providing a false statement may result in fines and/or imprisonment.

I (we), _____, the owner(s) of the vehicle described below, certify the vehicle is free of all security interests,

(Transferor's Name, Print)

warrant title, assign the vehicle and taxes paid to the person(s) named below, and state the odometer now reads _____ (no tenths) miles and to the best of my knowledge that it reflects the actual mileage of the vehicle, unless one of the following statements is checked.

(1) I hereby certify to the best of my knowledge the odometer reading reflects the amount of mileage in excess of its mechanical limits.

(2) I hereby certify that the odometer reading is NOT the actual mileage.

WARNING - ODOMETER DISCREPANCY if box (1) or (2) is checked.

YEAR	MAKE	MODEL	BODY TYPE
VIN NO.	LICENSE NO.	LIC. EXP. DATE	
TRANSFEREE'S NAME (BUYER) PRINT Dahlstrom Motors, Inc.		TRANSFEROR'S (SELLER) STREET ADDRESS	
STREET ADDRESS 301 Main St. P.O. Box 100		CITY	STATE ZIP MN 55744
CITY	STATE	ZIP	TRANSFEROR'S (SELLER) SIGNATURE (PRINT SIGNER'S NAME ALSO) (X)
TRANSFEREE'S (BUYER) SIGNATURE (PRINT SIGNER'S NAME ALSO) Receipt of copy acknowledged (X)			STATEMENT DATE

TENTATIVE SCHEDULE

East Grand Forks Celebrates 125th Anniversary

August 8-12, 2012

ALL EVENTS ARE OPEN TO THE PUBLIC

May 2012

- a. 7:00 p.m. - DVD East Grand Forks 125 Years Showing at River Cinema (Cost \$10)

Wednesday, August 8th

- b. 9:00 a.m. - Wagon Train from Fisher to East Grand Forks
- c. 5:00 p.m. – Senior Center Dinner – Fall Creek Quartet will play at 7 p.m. – EGF Sr. High

Thursday, August 9th

- a. During the day- Class Reunion
- b. 1:00 p.m. – 3:00 p.m. – Youth Swimming Contest - Register w/Parks & Rec 773-8000
- c. 6:00 p.m. – 8:00 p.m. - Shriners 2 hour parade
- d. 8:00 p.m. – 12:00 p.m. - The Roosters on Boardwalk Stage
- e. Shriner Bands parading up & down boardwalk street throughout night

Friday, August 10th

- a. 9:00 a.m. to 1:30 p.m. – Motarized Unit Competition
- b. 9:00 a.m. – 5:00 p.m. – Every ½ hr. - Bus Tours of EGF
- c. 10:00 a.m. – 12:00 p.m. - Shriners Clown Contest – Boardwalk Stage
- d. 10:00 a.m. - Class Reunion Golf Tournament
- e. 2:00 p.m. – All Class Reunion – Hall of Fame Selection – EGF Public Schools
- f. Class Reunions
- g. 3:30 p.m. to 5:00 p.m. – Float Your Pote
- h. 8:00 p.m. – 12:30 p.m. - 4-Wheel Drive & Fuse- Boardwalk Stage

Saturday, August 11th

- a. 7:00 a.m. – 10:00 a.m. – EGF Heritage Village Breakfast at VFW
- b. 8:00 a.m. – 10:00 a.m. - 5k & 10k walk/run
- c. 9:30 a.m. – 10:00 a.m. - Parade of old cars/motorcycles/Heritage tractors/Reunion
- d. 10:00 a.m. – 12:00 p.m. - Shriners 2 hour morning parade
- e. 11:00 a.m. – 5:00 p.m. - Motorcycle & Car Show at City Hall Parking Lot
- f. 12:00 p.m. – 5:00 p.m. – Kids Activities (face painting, Comic Magician, games)
- g. 12:00 p.m. – 8:00 p.m. - Class Reunions for Each Class
- h. 8:00 p.m. – 12:00 a.m. - Jimmy Buffet Impersonator & Bob & the Beach Combers – Boardwalk Stage
- i. 10:30 p.m. - Fireworks Display

Sunday, August 12th

- a. 12:00 a.m. – 1:30 p.m. – Community Church Service & Military Tribute @ Civic Center
- b. 1:30 p.m. – 3:30 p.m. - Community Picnic – Hugos Parking Lot
- a. 12:30 p.m. – 3:30 p.m. - Bob & The Beach Combers & Comic Magician
- b. 7:30 p.m. – The Shadows @ Civic Center

Invoice

Games Galore Party Rental
 922 40th St N
 Fargo, ND 58102
 Phone: 701-373-0104
 Toll Free: 877-373-0104
 Fax: 701-373-0106

Date	Invoice #
8/11/2012	3793

Bill To
East Grand Forks 125th Centennial Lynn Stauss 600 DeMers Ave NW PO BOX 373 East Grand Forks MN 56721

Rep	Due Date	P.O. No.
DL	8/11/2012	

Quantity	Description	Rate	Amount
1	Mechanical Bull	0.00	0.00
1	Lazer Tag	0.00	0.00
1	Wild One Obstacle Course	0.00	0.00
1	Alcatraz Obstacle Course	0.00	0.00
1	Special Ops Obstacle	0.00	0.00
1	Super Slide and Splash	0.00	0.00
1	Boulder Dash	0.00	0.00
1	Extreme Slide	0.00	0.00
1	Wrecking Ball	0.00	0.00
1	Water Wars	0.00	0.00
1	Dragon Hide and Slide	0.00	0.00
1	Bungee Run	0.00	0.00
1	Joust	0.00	0.00
1	Double Splash	0.00	0.00
1	Mickey Park	0.00	0.00
1	Little Builders	0.00	0.00
1	Slam Dunk	0.00	0.00
1	Cars 5 in 1	0.00	0.00
1	Batman 5 in 1	0.00	0.00
1	Hoops	0.00	0.00
1	Tiger Belly Bounce	0.00	0.00
1	Giant Trike	0.00	0.00
1	Gumball Bounce	0.00	0.00
2	Bounce N Slide Party	0.00	0.00
1	Western Shoot Out	0.00	0.00
	Total		
	Payments/Credits		
	Balance Due		

Invoice

Games Galore Party Rental
 922 40th St N
 Fargo, ND 58102
 Phone: 701-373-0104
 Toll Free: 877-373-0104
 Fax: 701-373-0106

Date	Invoice #
8/11/2012	3793

Bill To
East Grand Forks 125th Centennial Lynn Stauss 600 DeMers Ave NW PO BOX 373 East Grand Forks MN 56721

Rep	Due Date	P.O. No.
DL	8/11/2012	

Quantity	Description	Rate	Amount
1	Spheres	0.00	0.00
1	Arch	0.00	0.00
1	REDUCED Package Price	15,000.00	15,000.00
	\$1,500 DUE JANUARY 10th, 2012 \$6,000 DUE MAY 30th, 2012 \$7,500 DUE AUGUST 12th, 2012 THIS CONTRACT IS A SPONSORSHIP BETWEEN THE CITY OF EGF & GAMES GALORE. GAMES GALORE MUST APPEAR ON ALL MARKETING. VALUE OF THIS CONTRACT IS \$27,000; EGF PAYS \$15,000. MN Govt Tax Exempt	0.00%	0.00
	Total		\$15,000.00
	Payments/Credits		\$0.00
	Balance Due		\$15,000.00



Rental Date:
August 11-12 2012
Contract Type:
 Turnkey

Lessor:
 Games Galore
 922 40th Street N
 Fargo, ND 58102
www.fargo-games-galore.com
Phone: (701) 373-0104 Fax: (701) 373-0106 Toll Free: 1-877-373-0104

2011 RENTAL CONTRACT

Contract Sent:
 12/27/2011 9:39

Lessee:
 East Grand Forks
 125th Centennial

Bill To Address:
 Name: Lynn Stauss
 Address: 600 DeMers Ave NW
 Address 2: PO Box 373
 City, State Zip: East Grand Forks MN 56721
 Phone: 218-773-2483
 Cell:

Location: TBD
 Address:
 City, State Zip:
 Tax ID#

Payment Method: _____ **Expiration Date:** _____
Card or Check #: _____

Sales Person	Indoor/Outdoor	# Volunteers	Circuits Needed	Start Time
Dave Lerud	Outdoors	30	42	10.00 am
	Surface	Who Provides	Who Provides	End Time
	Grass	We Will	They Will	5.00 pm

Comments Or Special Needs: This contract is a sponsorship between Games Galore and the City of EGF. Games Galore must appear on all marketing. Value of this contract is 27,000.00. EGF pays 15,000.00

QUANTITY	GAME	MISC.	UNIT PRICE	IF TAXABLE	AMOUNT
1	Mechanical Bull				
1	Lazer Tag				
1	Wild One Obstacle Course				
1	Alcatraz Obstacle Course				
1	Special Opps Obstacle				
1	Super Slide and Splash				
1	Boulder Dash				
1	Extreme Slide				
1	Wrecking Ball				
1	Water Wars				
1	Dragon Hide and Slide				
1	Bungee Run				
1	Joust				
1	Double Splash				
1	Mickey Park				
1	Little Builders				
1	Slam Dunk				
1	Cars 5 in 1				
1	Batman 5 in 1				
1	Hoops				
1	Tiger Belly Bounce				
1	Giant Trikes				

Terms:				SUBTOTAL:	\$ -
				TAX RATE:	7.00%
				SALES TAX:	-
				OTHER:	-
				TOTAL:	\$ -

1500.00 due Jan 10, 6000.00 due May 30, 7500.00 due August 12

Lessor Signature: _____ **Lessee Signature:** _____

Games Galore will contact you the week of your event for confirmation

Please sign all places highlighted in yellow

Thank you for you business!



Rental Date:
August 11-12 2012

Contract Type:
Turnkey

Lessor:
Games Galore
922 40th Street N
Fargo, ND 58102
www.fargo-games-galore.com
Phone: (701) 373-0104 Fax: (701) 373-0106 Toll Free: 1-877-373-0104

2011 RENTAL CONTRACT

Contract Sent:
12/27/2011 9:32

Lessee:
East Grand Forks
125th Centennial

Bill To Address:
Name: Lynn Stauss
Address: 600 DeMears Ave NW
Address 2: PO Box 373
City, State Zip: East Grand Forks MN 56721
Phone: 218-773-2483
Cell:

Location: TBD
Address:
City, State Zip:
Tax ID#

Payment Method: _____ Expiration Date: _____
Card or Check #: _____

Sales Person	Indoor/Outdoor	# Volunteers	Circuits Needed	Start Time
Dave Lerud	Outdoors	30	42	10.00 am
	Surface	Who Provides	Who Provides	End Time
	Grass	We Will	They Will	5.00 pm

Comments Or Special Needs:

QUANTITY	GAME	MISC.	UNIT PRICE	IF TAXABLE	AMOUNT
1	Gumball				
2	Bounce N Slide Party				
1	Western Shoot Out				
1	Spheres				
1	Arch Entrance				

Terms:				SUBTOTAL:	\$ -
				TAX RATE:	7.00%
				SALES TAX:	-
				OTHER:	-
				TOTAL:	\$ -

Lessor Signature:

Lessee Signature:

Games Galore will contact you the week of your event for confirmation

Please sign all places highlighted in yellow

Thank you for you business!

1. General Rules to Follow During Use of Equipment:

All riders must remove shoes, jewelry and eye glasses before playing on the game.

To avoid neck and back injuries, **FLIPS ARE NOT ALLOWED.**

Children's safety depends on you. Your personal supervision is absolutely required. As the lessee of the game, the safety of all riders is your responsibility.

Strictly follow all rules printed on the game.

Absolutely no Silly String, gum, candy, food, drinks or other substance are allowed in or on the game. If upon return of the game, cleaning is required due to these factors, a \$50 cleaning fee will be charged to the lessee.

All rules contained in the attached "Safety Rules" are herein incorporated and made a part of the Rental Agreement.

Do not move the game from the place where it was installed.

Keep the games away from swimming pools and other bodies of water.

2. **The game's equipment is reliable.** Should the game begin to deflate: Proceed to the entrance of the game and help the children exit the game. After everyone is out of the game check the following: 1) The motor may have stopped, in which case check the cord connection at the outlet. Do not use any more than a total of 100 feet of heavy extension cord. The motors pull about 12 amps. Normal circuits will hold 15 amps, so if you have other things running on the same circuit the breaker will trip. Find another circuit. 2) The motor is still running but is not holding the game up. If this is the case, the intake on the motor may be blocked by a piece of paper or leaves. Remove the blockage and the motor will run normally. If the motor is running properly, another cause would be a major rip in the game. In this case please call Games Galore for Assistance. 877-373-0104. After business hours, call Corey's cell at 701-361-1331 or Dave's cell at 701-799-5701.
3. **Safe Operation Acknowledgement.** Lessee acknowledges that he/she has been instructed about and fully understands the safe operation of the game that is the subject of this rental agreement. Lessee agrees to observe all safety precautions. Lessee also represents and warrants the safe return of the unit and hereby agrees to pay eight thousand five hundred dollars per game rented (\$8,500) if the game is not returned. There is a minimum \$100 charge and a subsequent \$50 per hour charge for repairs if the game is returned damaged due to lessee's negligence.
4. **Maintenance:** Lessee agrees to keep the game in the same condition as when received, ordinary wear and tear accepted.
5. **Alterations and Attachments:** No alteration in or attachments to the game will be made without prior written approval of Lessor.
6. **Warranty:** Lessor warrants that the game leased under this Rental Agreement will be in good working order on the effective date of the Rental Agreement. The game is supplied and maintained subject to this warranty. Lessor's obligation under this Rental Agreement is limited to repair or replacement of the game unit when Lessor determines that it does not conform to this warranty. This warranty is in lieu of any and all other warranties expressed or implied, and of any and all obligations and of all liabilities on the part of the lessor for damages, including, but not limited to Consequential damages, arising out of or in connection with the use or performance of the game. Lessor reserves the right to replace the game pertaining to the Lease Agreement with another game of equal or greater value if the said game is not in safe or proper working order due to circumstances beyond lessor's control.
7. **Title to game.** Lessee agrees to keep the game in his/her custody and not to sublease, rent, sell, remove from the delivery address, or otherwise transfer such game unit. The game will remain the property of the lessor and may be removed by Lessor at any time after the termination of this Rental Agreement.
8. **Release of Liability:** The Lessee shall be in charge of the game operation and any other rental equipment, and is fully responsible for its operation as well as return of all equipment including the game and all other rental equipment in good working order. Lessor and its officers, employees and agents is / are not responsible for injury occurring to the Lessee or to any other persons using the game, cotton candy machines, popcorn machines, or any other rental equipment and the lessee further agrees to hold the Lessor and its officers, employees and agents from / against any cost incurred due to claims from anyone and for attorney's fees and related costs involving the use and return of the game or any other rental equipment should legal action become necessary. Lessor and its officers employees and agents are not responsible for any damage to the Lessee's property resulting from the delivery and/or operation of the game, including, but not limited to, any damage to Lessee's lawn and or grounds.
9. **Entire Agreement:** The Rental Agreement constitutes the full agreement between Lessor and Lessee. Time is of the essence in this Rental Agreement. The receipt of the game that is the subject of this Rental Agreement is in good working order and repair and this is so acknowledged by Lessee. There will be a \$25 fee for returned checks.

- 10. **Rain Policy:** Lessee agrees to pay 50% of the rental cost at the time of booking unless otherwise provided by the Lessor. The balance of the cost is to be paid prior to the event starting. If the games cannot be operated because of weather related to wind, rain, or other climatic issues at the start of the event, the Lessee is not obligated to pay the balance of the contract until the service can be performed. Any additional mileage or transportation costs will be added to the revised contract reflecting the postponement.
- 11. **Cotton Candy, Popcorn, Generators and any other electrical or gas powered equipment:** Never service unit when plugged into Electrical outlet. Make sure unit is grounded. Plug unit into a grounded receptacle only. Be sure that the switch is in the OFF position before plugging unit in.

Warning: Never leave unit running unattended. Do not allow children to operate unit! Lessee has acknowledged that He or she has been fully instructed as to the operation and safety procedures of rental equipment. Never touch Hot or Moving parts. Never fill generator with gasoline when engine is Hot. Never operate rental equipment in a wet environment.

Lessor: Games Galore Party Rental Inc.

By _____

Authorized Representative for Games Galore Party Rental Inc.

Lessee: _____

We are determined to provide the best service in the industry. It is the driver's responsibility to make sure the game is properly spiked down and in reasonably clean condition. If you feel that the driver has not done a satisfactory job in setting up the game, please call us immediately. 877-373-0104. If after business hours call Corey's cell at 701-361-1331 or Dave's cell at 701-799-5701.

Games Galore Party Rental Inc.

922 40th St NW
Fargo, ND 58102

877-373-0104 or www.fargo-games-galore.com

Safety Rules

Adult Supervision of all children is required at all times.

Read and follow the rules printed on the actual bounce house or game you are renting.

Only Games Galore Party Rental staff may set up, and take down your game unless okayed by Games Galore Management.

Bounce houses and games are designed for children. Teenagers and adults are too big to bounce, their weight cannot be distributed correctly.

Children in bounce house or game should be close in age.

Divide children by ages and give each group their own time to bounce and jump in the bounce house or play on the game.

Children must remove shoes, jewelry and eyeglasses before entering bounce house or game.

Keep all sharp objects away from inflatable bounce houses and games.

Keep all pets away from bounce houses and games.

Keep all food, drinks and snacks away from bounce houses and games.

Stay out of bounce houses and games in strong wind or thunderstorms.

Bounce houses and games need to be deflated and not used in winds 15 MPH and higher.

Bounce houses and games need to be deflated during thunderstorms.

After unit is deflated, please use mat to cover blower during rain or thunderstorms

If the inflatable is deflated accidentally (Power Outage) have all children sit quickly and then exit orderly through the door or emergency roof ceiling release. You will have plenty of time to get everyone out safely.

After all children are safely out and away from the inflatable, then fix the problem.

Keep all party toys such as "Silly String" and other toys away from bounce houses and games. "Silly String" (and similar products) destroys the fabric, it is prohibited around Games Galore Party Rental Inc. inflatables.

Sign here to signify that you have read and understand all of the items listed and explained above.

Print Name _____

Signature _____ Date _____

Games Galore Party Rental Inc.

922 40th St NW
Fargo, ND 58102

877-373-104 www.fargo-games-galore.com

Policies

All safety rules must be strictly adhered to at all times.

Bouncers must be supervised by an adult at all times.

A deposit is required at the time of reservation. Balance payment is required prior to start of event. We accept cash, check or VISA Mastercard and American Express.

A reservation can only be cancelled 45 days prior to the event.

In the event of heavy rain or high winds, the event may be postponed if it is determined at the start of the event. Any additional travel charges will be added to the balance payment taken at the start of the postponement date. Customer is not required to pay the balance of the original contract and any additional travel charges until the service of the event is performed.

A large level grassy area free of debris (rocks, sticks, sharp objects, animal wastes), and sprinkler systems with a minimum height clearance free of branches, power lines, etc. of about 20' is required for set up of bounce house or game. No refunds will be granted for impossible sight set up. If you have a concern please give us a call prior to your event. 877-373-0104.

Bounce or game location must be within 100' of an electrical outlet with 15 amps free on the circuit. A generator can be provided at an additional charge.

Games Galore Company Policy is to have your event set up 30minutes prior to start time. However, if acts beyond our control require an earlier or later set up, you will be contacted at the emergency # you have provided. If an earlier time is required, pick up time will not change from original contract. If a later time is required, pick up time will be change to equal the time paid for in the contract.

A cleaning charge of \$50 will be imposed in the event of excessive cleaning due to improper use.

Renter agrees to the safe return of the unit and a fee of \$8500 per unit will be imposed if it is not returned.

In the event of damage to the unit due to renter negligence a repair fee of \$50 per hour plus material will be imposed with a minimum charge of \$100.

Definition on types of contracts:

Customer Pick up-Customer will be responsible for picking up and returning games.

Setup/Tear down-Games Galore will setup, train volunteers, and tear down.

Manage-Games Galore will setup, train volunteers, manage, and tear down.

Turn Key-Games Galore will setup, run games, and tear down.

Sign here to signify that you have read and understood all of the items listed and explained above.

Event Name (name of school, corporation, etc) _____

Print Name _____ Signature _____ Date _____