

**AGENDA
CITY COUNCIL
CITY OF EAST GRAND FORKS
JANUARY 3, 2012
5:00 P.M.**

CALL TO ORDER:

CALL OF ROLL:

DETERMINATION OF A QUORUM:

PLEDGE OF ALLEGIANCE:

OPEN FORUM:

“An opportunity for members of the public to address the City Council on items not on the current Agenda. Items requiring Council action maybe deferred to staff or Boards and Commissions for research and future Council Agendas if appropriate.”

ANNUAL BUSINESS:

1. SET TIME AND HOUR OF REGULAR CITY COUNCIL MEETINGS

Consider adopting Resolution No. 12-01-01 a Resolution to set time and hour of regular City Council Meetings and Work Sessions.

2. DESIGNATE OFFICIAL NEWSPAPER

Consider adopting Resolution No. 12-01-02 a Resolution to designate The Exponent as the official newspaper.

3. DESIGNATE FINANCIAL DEPOSITORIES

Consider adopting Resolution No. 12-01-03 a Resolution to designate the following financial depositories.

- a. American Federal
- b. Frandsen Bank & Trust
- c. Smith Barney
- d. Multi-Bank Securities
- e. Dain Rausher
- f. PMA – 4M Fund

Consider adopting Resolution No. 12-01-04 a Resolution authorizing Persons listed below (subject to any expressed restrictions) is authorized for ACH origination and for online banking:

Name and Title Signature

- (A) Lynn Stauss, Mayor
- (B) Scott Huizenga, City Administrator

- (C) Michelle French, Executive Assistant
- (D) Terry Knudson, Accounting Technician
- (E) Karla Anderson, Finance Director

APPROVAL OF MINUTES:

- 4. Consider approving the minutes of the “Regular Meeting” for the East Grand Forks, Minnesota City Council of December 20, 2011.

SCHEDULED BID LETTINGS: NONE.

SCHEDULED PUBLIC HEARINGS: NONE.

CONSENT AGENDA:

Items under the “Consent Agenda” will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.

- 5. Consider adopting Resolution No. 12-01-05 a Resolution to designate “C&H Insurance” as the insurance agency to handle City Policy for 2011.
- 6. Consider adopting Resolution No. 12-01-06 a Resolution approving the 2011 Administrative Services Agreement with Discovery Benefits, Inc.
- 7. Consider adopting Resolution No. 12-01-07 a Resolution approving the following Boards & Commission appointments and reappointments as presented by the appropriate Elected Officials.
- 8. Consider adopting Resolution No. 12-01-08 a Resolution enabling elected and/or appointed officials of the City of East Grand Forks to be covered by the Minnesota Workers Compensation Law.
- 9. Consider adopting Resolution No. 12-01-09 a Resolution approving the filing of plans and specification and ordering the advertisement for bids for 2012 City Project No. 4 – Paving Improvements – 15th Street NE.
- 10. Consider adopting Resolution No. 12-01-10 a Resolution approving the filing of plans and specification and ordering the advertisement for bids for 2012 City Project No. 5 – Sidewalk Project – TH220.

ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS AND COMMISSIONS:

- 11. Regular meeting minutes of the Water, Light, Power and Building Commission for November 17, 2011.
- 12. Regular meeting minutes of the Water, Light, Power and Building Commission for December 1, 2011.
- 13. Regular meeting minutes of the Water, Light, Power and Building Commission for December 8, 2011.

COMMUNICATIONS:

- 14. Hiring of Alexander Schilke, Police Officer, to replace Sgt William Solem effective January 3, 2012.
- 15. Appointment of Jason Stordahl as Interim Public Works Director effective January 9, 2012.

OLD BUSINESS: NONE.

NEW BUSINESS:

- 16. Consider adopting Ordinance No. 3, 4th Series, an Ordinance of the City of East Grand Forks, Minnesota, amending City Code Title XV entitled “Land Usage” by amending Chapter 151 “Subdivision Regulation” with the addition of Sections 151.030 “Development Agreement” and 151.121 “Improvement Financing”. Section 151.120 “Required Improvement” is also amended with the addition of the underlined portions. (2nd Reading)
- 17. Consider approving the purchase of 2 (two) 2011 Ford Crown Victorias for a total purchase price of \$47,370.00.

CLAIMS:

- 18. Consider adopting Resolution No. 12-01-11 a Resolution authorizing the City of East Grand Forks to approve purchases from Hardware Hank the goods referenced in check numbers 11764 for a total of \$595.00 whereas Council Member Buckalew is personally interested financially in the contract.
- 19. Consider authorizing the City Administrator/Clerk-Treasurer to issue payment of recommended bills and payroll.

ADJOURN:

Upcoming Meetings:

- Work Session – January 10, 2012 – 5:00 PM – Training Room
- Regular Meeting – January 17, 2012 – 5:00 PM – Council Chambers
- Work Session – January 24, 2012 – 5:00 PM – Training Room
- Work Session – January 31, 2012 – 5:00 PM – Training Room (If Needed)
- Regular Meeting - February 7, 2012 – 5:00 PM – Council Chambers