

**APPROVED MINUTES  
OF THE  
EAST GRAND FORKS  
CITY COUNCIL  
BUDGET MEETING  
TUESDAY, OCTOBER 26, 2011 – 5:00 PM**

**CALL TO ORDER**

*The Budget Work Session Meeting of the East Grand Forks City Council for October 26, 2011 was called to order by Council President Buckalew at 5:00 P.M.*

**CALL OF ROLL**

*On a Call of Roll the following members of the East Grand Forks City Council were present: Mayor Lynn Stauss, Council President Craig Buckalew, Council Vice President Wayne Gregoire, Council Members Marc DeMers, Ron Vonasek, Henry Tweten, Mike Pokrzywinski, and Greg Leigh.*

**STAFF PRESENT**

*Brad Bail, City Engineer; Dan Boyce, Water & Light Manager; Scott Huizenga, City Administrator; and Jim Richter, EDHA Director; Scott Gravseth, Water and Light Distribution Superintendent, Randy Rapacz, Water Plant Superintendent*

**OTHERS PRESENT**

*Pat Krug, FS Engineering; Earl Haugen, MPO; Teri Kouba, MPO; Marilyn Odgen, Water and Light Commissioner; Mark Brickson, Water and Light Commissioner; Mike Quirk, Water and Light Commissioner*

**DETERMINATION OF A QUORUM**

**1. Planning and Transit**

Mr. Haugen presented the Proposed 2012 Budget for the Planning and Zoning. Majority of expense from the General Fund for Planning is from salaries. Ms. Kouba reported that bus ridership is up significantly in the last three-four years.

Mr. Bail and Mr. Krug provided a proposal to the City Council to update various city plat records that have not been changed since the Flood of 1997 changed the configuration of several neighborhoods. The proposal could be based on a five-year term, not to exceed \$70,000. Council Member DeMers stated that platting updates are needed especially in areas adjacent to the city's rivers. Council Member Tweten stated that the City should not approve any platting proposal until advice is sought from attorneys.

**2. Water and Light**

Mr. Boyce presented a summary of Water and Light operations and the 2012 Proposed Budget. Council discussed the department's energy conservation policies and the capital improvements plan. The commission and council also discussed options for the proposed storm water monitoring addition, the lime pond project, and the building maintenance fund.

**3. EDHA – Jim Richter**

Mr. Richter presented a summary of EDHA operations including staff and annual expenditures. Council discussed housing issues including Section 8 programs and down payment assistance. Future development plans include a Request for Proposals (RFP) to develop city-owned land.

**MEETING ADJOURNED AT 7:03 P.M.**

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Scott Huizenga, City Administrator/Clerk-Treasurer