

**APPROVED
MINUTES OF THE
OF THE
EAST GRAND FORKS
CITY COUNCIL
TUESDAY, OCTOBER 25, 2011 – 5:00 PM**

CALL TO ORDER

The Work Session of the East Grand Forks City Council for October 25, 2011 was called to order by Craig Buckalew, Council President at 5:00 P.M.

CALL OF ROLL

On a Call of Roll the following members of the East Grand Forks City Council were present: Mayor Lynn Stauss, Council President Craig Buckalew, Council Vice-President Wayne Gregoire (5:01), Council Members Marc DeMers, Ron Vonasek, Henry Tweten, Mike Pokrzywinski, and Greg Leigh.

STAFF PRESENT:

Dave Aker, Parks & Recreation Superintendent; Brad Bail, City Engineer; Michelle French, Executive Assistant; Randy Gust, Fire Chief; Mike Hedlund, Police Chief; Scott Huizenga, City Administrator; Terry Knudson, Accounting Technician; Jim Richter, EDHA Director; and John Wachter, Public Works Superintendent.

DETERMINATION OF A QUORUM

1. Land Development on 4th and Demers – Jim Richter

Mr. Richter suggested a Request for Proposal (RFP) for consideration to develop the City owned property on 4th and DeMers. He stated that the Downtown Land Development Plan suggested a potential residential/commercial development. Council Member Tweten suggested looking at the utilities in that area. Mayor Stauss stated that this is really the only great corner left and could be used for future development. Council Member Leigh suggested moving forward on the RFP and see what we get and we can always reject. Council Member Richter stated that the RFP has similar language as the Urban

2. Pay Plan – Scott Huizenga

Mr. Huizenga gave a brief history of the pay plan process. He suggested a market study due to the age of the previous study. He stated that the study is budgeted and the completion date would be June 30, 2012.

3. Other

Mr. Huizenga gave a brief Health Insurance update. He stated that the City has gone out for bids and with the high usage the past couple of years, he recommended changing to Medica which is a cost savings for

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the employees. He stated that the Council will need to formally approve Medica and the Unions will need to sign the Memorandum of Understanding do to the aggregate changes of fertility and bariatric.

Mr. Huizenga asked the City Council to meet at 4:00 pm on November 8th rather than 5:00 due to Election Day.

Mr. Galstad discussed the picket staging area by American Crystal Sugar. He announced that he wrote a letter stating that they are in the right-of-way. Discussion occurred regarding the dirty roads.

ADJOURN

A MOTION WAS MADE BY COUNCIL MEMBER TWETEN, SECONDED BY COUNCIL MEMBER GREGOIRE, TO ADJOURN THE OCTOBER 11, 2011 WORK SESSION OF THE EAST GRAND FORKS, MINNESOTA CITY COUNCIL AT 5:38 P.M.

Voting Aye: Leigh, Pokrzywinski, DeMers, Vonasek, Buckalew, Tweten, and Gregoire.

Voting Nay: None.

Scott Huizenga, City Administrator/Clerk-Treasurer