

**APPROVED
MINUTES OF THE
OF THE
EAST GRAND FORKS
CITY COUNCIL
TUESDAY, OCTOBER 18, 2011 – 5:00 PM**

CALL TO ORDER:

The Regular Meeting of the East Grand Forks City Council for October 18, 2011 was called to order by Council President Buckalew at 5:00 P.M.

CALL OF ROLL:

On a Call of Roll the following members of the East Grand Forks City Council were present: Mayor Lynn Stauss, Council President Craig Buckalew, Council Vice President Wayne Gregoire, Council Members Marc DeMers, Ron Vonasek, Henry Tweten, Mike Pokrzywinski, and Greg Leigh.

STAFF PRESENT:

Dave Aker, Parks & Recreation Superintendent; Karla Anderson, Finance Director; Greg Boppre, City Engineer; Dan Boyce, Water & Light Manager; Michelle French, Executive Assistant; Ron Galstad, City Attorney; Randy Gust, Fire Chief; Rod Hajicek, Lieutenant; Charlotte Helgeson, Library Director; Scott Huizenga, City Administrator; Jim Richter, EDHA Director; and John Wachter, Public Works Superintendent.

DETERMINATION OF A QUORUM:

The Council President Determined a Quorum was present

PLEDGE OF ALLEGIANCE:

OPEN FORUM:

“An opportunity for members of the public to address the City Council on items not on the current Agenda. Items requiring Council action maybe deferred to staff or Boards and Commissions for research and future Council Agendas if appropriate.” If you would like to address the City Council, please come up to the podium to do so.

APPROVAL OF MINUTES:

1. Consider approving the minutes of the “Regular Meeting” for the East Grand Forks, Minnesota City Council of October 4, 2011.
2. Consider approving the minutes of the “Budget Work Session” for the East Grand Forks, Minnesota City Council of October 5, 2011.

3. Consider approving the minutes of the “Work Session” for the East Grand Forks, Minnesota City Council of October 11, 2011.
4. Consider approving the minutes of the “Budget Work Session” for the East Grand Forks, Minnesota City Council of October 12, 2011.
5. Consider approving the minutes of the “Special Work Session” for the East Grand Forks, Minnesota City Council of October 13, 2011.

A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER TWETEN, TO APPROVE ITEMS ONE (1) THROUGH FIVE (5) AS SUBMITTED.

Voting Aye: Leigh, Pokrzywinski, DeMers, Vonasek, Buckalew, Tweten, and Gregoire.

Voting Nay: None.

SCHEDULED BID LETTINGS: NONE.

SCHEDULED PUBLIC HEARINGS: NONE.

CONSENT AGENDA:

Items under the “Consent Agenda” will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.

Council Member Vonasek asked that item number 9 be pulled. Council Member Pokrzywinski asked that item number 11 be pulled.

6. Consider approving the request hire a Police Officer from the current hiring register for the upcoming vacancy.
7. Consider approving the request to hire Carrie Greicar as the new Accounting Technician to fill the vacancy starting October 31, 2011.
8. Consider approving the Memorandum of Understanding between the City of East Grand Forks and Law Enforcement Labor Services Police Department Local No. 152 (LELS 152).
9. Consider approving the Lease Agreement with Butler Machinery Company for two motor graders at \$2100 per month plus \$63 per hour.

A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER POKRZYWINSKI, TO APPROVE THE LEASE AGREEMENT WITH BUTLER MACHINERY COMPANY FOR TWO MOTOR GRADERS AT \$2100 PER MONTH PLUS \$63 PER HOUR.

Voting Aye: Leigh, Pokrzywinski, DeMers, Buckalew, Tweten, and Gregoire.

Voting Nay: None.

Abstain: Vonasek.

10. Consider adopting Resolution No. 11-10-95 a Resolution declaring that the City of East Grand Forks acts as the legal sponsor for an application for the FY 2011/2012 funding to the State of Minnesota Department of Natural Resources for the trail maintenance of snowmobile trails managed by the Red River Snowmobile Club.
11. Consider adopting Resolution No. 11-10-96 a Resolution ordering a feasibility study for the East Grand Forks Swimming Pool renovations and complete reconstruction.

Council Member Pokrzywinski stated that he is in favor of doing a study to find out what the renovations will cost, however, he is not in favor of a new pool. Discussion occurred to change the motion and resolution not to exceed \$8,000.

A MOTION WAS MADE BY COUNCIL MEMBER POKRZYWINSKI, SECONDED BY COUNCIL MEMBER LEIGH, TO AMEND RESOLUTION NO. 11-10-96 A RESOLUTION ORDERING A FEASIBILITY STUDY FOR THE EAST GRAND FORKS SWIMMING POOL RENOVATIONS NOT TO EXCEED \$8,000.

Voting Aye: Leigh, Pokrzywinski, DeMers, Vonasek, Buckalew, Tweten, and Gregoire.

Voting Nay: None.

A MOTION WAS MADE BY COUNCIL MEMBER DEMERS, SECONDED BY COUNCIL MEMBER LEIGH, TO ORDER A FEASIBILITY STUDY FOR THE EAST GRAND FORKS COMPLETE RECONSTRUCTION AND ALTERNATE FACILITIES NOT TO EXCEED \$5,000.

Council Member Leigh stated that the City doesn't have money for the study so he suggests community input and fundraisers. Council Member Vonasek agrees with Council Member Leigh. Council Member Pokrzywinski stated that if the City can't afford the sewage, the City can't afford the pool then. He also informed City Council that an indoor pools needs to be a partnership with the college and City. Discussion occurred regarding the current location. Mr. Boppre explained why the City needs to do a report of feasibility on the pool.

Voting Aye: DeMers.

Voting Nay: Leigh, Pokrzywinski, DeMers, Vonasek, Buckalew, Tweten, and Gregoire.

12. Consider adopting Resolution No. 11-10-97 a Resolution approving the placement of banners for Sacred Heart School.

A MOTION WAS MADE BY COUNCIL MEMBER DEMERS, SECONDED BY COUNCIL MEMBER VONASEK, TO APPROVE CONSENT MOTIONS NUMBER SIX (6) THROUGH EIGHT (8) AND TEN (10) AND ELEVEN (11) AS SUBMITTED.

Voting Aye: Leigh, Pokrzywinski, DeMers, Vonasek, Buckalew, Tweten, and Gregoire.

Voting Nay: None.

ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS AND COMMISSIONS:

NONE.

COMMUNICATIONS: NONE.

OLD BUSINESS: NONE.

NEW BUSINESS:

13. Consider adopting Resolution No. 11-10-98 a Resolution approving State of Minnesota Joint Powers Agreements with the City of East Grand Forks on behalf of its City Attorney and Police Department.

A MOTION WAS MADE BY COUNCIL MEMBER DEMERS, SECONDED BY COUNCIL MEMBER LEIGH, TO ADOPT RESOLUTION NO. 11-10-98 A RESOLUTION APPROVING STATE OF MINNESOTA JOINT POWERS AGREEMENTS WITH THE CITY OF EAST GRAND FORKS ON BEHALF OF ITS CITY ATTORNEY AND POLICE DEPARTMENT.

Voting Aye: Leigh, Pokrzywinski, DeMers, Vonasek, Buckalew, Tweten, and Gregoire.

Voting Nay: None.

14. Consider adopting Resolution No. 11-10-99 a Resolution supporting the proposed Cost of Service Analysis (COSA) and authorize the City Attorney to incorporate the COSA into a proposed Waste Water Interconnect Intergovernmental Agreement.

Council Member Leigh stated that he has been going back and forth on this issue and he would like to see a letter saying why this needs to be done and then the City would look at options. The taxes are already going up. Council Member Tweten informed City Council that he will also vote no because he doesn't like the way this was handled. Council Member Vonasek stated that with his ward on a fixed income and taxes increasing, he will also need to vote no. Mayor Stauss stated that he has been talking with the State and he is waiting for more information. He announced that the presentation was excellent and thanked those involved.

A MOTION WAS MADE BY COUNCIL MEMBER DEMERS, SECONDED BY COUNCIL MEMBER GREGOIRE, TO ADOPT RESOLUTION NO. 11-10-99 A RESOLUTION SUPPORTING THE PROPOSED COST OF SERVICE ANALYSIS (COSA) AND AUTHORIZE THE CITY ATTORNEY TO INCORPORATE THE COSA INTO A PROPOSED WASTE WATER INTERCONNECT INTERGOVERNMENTAL AGREEMENT.

Voting Aye: Pokrzywinski, DeMers, Buckalew, and Gregoire.

Voting Nay: Leigh, Vonasek, and Tweten.

15. Consider approving the following proposals for Phases 1-4 of the Library roof repair not to exceed \$58,500.00:

- a. Braun Intertec \$30,950.00
- b. McFarlane \$12,000.00
- c. Kraus-Anderson \$11,700.00

Council Member Leigh asked why we need three firms involved. Ms Helgeson stated that with a team approach we will have answers. Discussion occurred regarding payments. Mayor announced that we need to fix the problem and quit putting Band-Aids on it.

A MOTION WAS MADE BY COUNCIL MEMBER POKRZYWINSKI, SECONDED BY COUNCIL MEMBER LEIGH, TO APPROVE THE FOLLOWING PROPOSALS FOR PHASES 1-4 OF THE LIBRARY ROOF REPAIR NOT TO EXCEED \$58,500.00:

- A. BRAUN INTERTEC \$30,950.00**
- B. MCFARLANE \$12,000.00**
- C. KRAUS-ANDERSON \$11,700.00**

Voting Aye: Leigh, Pokrzywinski, DeMers, Vonasek, Buckalew, Tweten, and Gregoire.

Voting Nay: None.

CLAIMS:

16. Consider adopting Resolution No. 11-10-100 a Resolution authorizing the City of East Grand Forks to approve purchases from Berts Truck Equipment the goods referenced in check number 10966 for a total of \$315.13 whereas Council Member Gregoire is personally interested financially in the contract.

A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER VONASEK, TO ADOPT RESOLUTION NO. 11-10-100 A RESOLUTION AUTHORIZING THE CITY OF EAST GRAND FORKS TO APPROVE PURCHASES FROM BERTS TRUCK EQUIPMENT THE GOODS REFERENCED IN CHECK NUMBER 10966 FOR A TOTAL OF \$315.13 WHEREAS COUNCIL MEMBER GREGOIRE IS PERSONALLY INTERESTED FINANCIALLY IN THE CONTRACT.

Voting Aye: Leigh, Pokrzywinski, DeMers, Vonasek, Buckalew, and Tweten.

Voting Nay: None.

Abstain: Gregoire.

17. Consider adopting Resolution No. 11-10-101 a Resolution authorizing the City of East Grand Forks to approve purchases from Hardware Hank the goods referenced in check number 11014 for a total of \$5,675.50 whereas Council Member Buckalew is personally interested financially in the contract.

A MOTION WAS MADE BY COUNCIL MEMBER POKRZYWINSKI, SECONDED BY COUNCIL MEMBER LEIGH, TO ADOPT RESOLUTION NO. 11-10-101 A RESOLUTION AUTHORIZING THE CITY OF EAST GRAND FORKS TO APPROVE PURCHASES FROM HARDWARE HANK THE GOODS REFERENCED IN CHECK NUMBER 11014 FOR A TOTAL OF \$5,675.50 WHEREAS COUNCIL MEMBER BUCKALEW IS PERSONALLY INTERESTED FINANCIALLY IN THE CONTRACT.

Voting Aye: Leigh, Pokrzywinski, DeMers, Vonasek, Tweten, and Gregoire.

Voting Nay: None.

Abstain: Buckalew.

18. Consider authorizing the City Administrator/Clerk-Treasurer to issue payment of recommended bills and payroll.

A MOTION WAS MADE BY COUNCIL MEMBER TWETEN, SECONDED BY COUNCIL MEMBER POKRZYWINSKI, TO AUTHORIZE THE CITY ADMINISTRATOR/CLERK-TREASURER TO ISSUE PAYMENT OF RECOMMENDED BILLS AND PAYROLL.

Voting Aye: Pokrzywinski, DeMers, Vonasek, Buckalew, Tweten, and Gregoire.

Voting Nay: None.

Absent: Leigh.

COUNCIL/STAFF REPORTS:

Mayor Stauss announced that Whitey's will be holding a soft opening on Sunday at 5:00 pm. If anyone is interested, please contact Michelle.

Mr. Huizenga reminded Council of the budget meeting on Wednesday.

ADJOURN:

A MOTION WAS MADE BY COUNCIL MEMBER DEMERS, SECONDED BY COUNCIL MEMBER POKRZYWINSKI, TO ADJOURN THE OCTOBER 18, 2011 REGULAR MEETING OF THE EAST GRAND FORKS, MINNESOTA CITY COUNCIL AT 5:40 P.M.

Voting Aye: Pokrzywinski, DeMers, Vonasek, Buckalew, Tweten, and Gregoire.

Voting Nay: None.

Absent: Leigh.

Scott Huizenga, City Administrator/Clerk-Treasurer