

**APPROVED  
MINUTES OF THE  
OF THE  
EAST GRAND FORKS  
CITY COUNCIL  
TUESDAY, SEPTEMBER 27, 2011 – 4:00 PM**

**CALL TO ORDER**

*The Work Session of the East Grand Forks City Council for September 27, 2011 was called to order by Craig Buckalew, Council President at 4:00 P.M.*

**CALL OF ROLL**

*On a Call of Roll the following members of the East Grand Forks City Council were present: Council President Craig Buckalew, Council Vice-President Wayne Gregoire (4:03 pm), Council Members Ron Vonasek, Henry Tweten, Mike Pokrzywinski, and Greg Leigh.*

**STAFF PRESENT:**

*Dave Aker, Parks & Recreation Superintendent; Karla Anderson, Finance Director; Greg Boppre, City Engineer; Nancy Ellis, Planning & Zoning; Michelle French, Executive Assistant; Ron Galstad, City Attorney; Randy Gust, Fire Chief; Mike Hedlund, Police Chief; Charlotte Helgeson, Library Director; Scott Huizenga, City Administrator; Jim Richter, EDHA Director; and John Wachter, Public Works Superintendent.*

**DETERMINATION OF A QUORUM**

**1. Civic Center Parking Lot – Dave Aker**

Mr. Aker discussed the quotes for patching and entire resurfacing of the Civic Center parking lot. Council Member Leigh asked where the funding would come from. Mr. Huizenga stated that street maintenance fund and building maintenance fund. He stated that we will need to formally advertise for bids. Mr. Boppre suggested soil borings. Council Member Pokrzywinski stated that there are several other projects that need to be done as well. Council Member DeMers suggested doing the project right and go through the proper process starting with our City Engineer. Mr. Boppre suggested resurfacing the parking lot at the same time as the 15<sup>th</sup> and 17<sup>th</sup> reconstruction. Council Member Vonasek suggested getting a list of projects then prioritize. Mr. Aker and Mr. Wachter will work together to see if the patching could be done internally.

**2. Sergeant Promotional Process – Mike Hedlund**

Chief Hedlund stated that there is a pending retirement on December 28, 2011 of a Sergeant. He would like to begin the promotion process internally. This item will be referred to Council for action.

**3. License Discussion – Scott Huizenga**

Mr. Huizenga suggested changing the licensing process to be able to approve the Exempt Gambling Permits, Parades, Bon-Fires, Special Events, and Block Parties in the Administration Office providing they meet City and State requirements. This item will be referred to City Council for action.

**4. Other**

Council Member Gregoire inquired about the heavy truck traffic on River Road. He stated that residents were assessed the mill and overlay. Mr. Huizenga stated that it is a State Aid Route and we could ask them to use an alternate route.

Council Member Tweten asked City Council to consider putting ice in the Blue Line Arena earlier and keeping it on later. This item was discussed briefly. One concern was the cost of utilities.

**ADJOURN**

**A MOTION WAS MADE BY COUNCIL MEMBER TWETEN, SECONDED BY COUNCIL MEMBER LEIGH, TO ADJOURN THE SEPTEMBER 27, 2011 WORK SESSION OF THE EAST GRAND FORKS, MINNESOTA CITY COUNCIL AT 4:53 P.M.**

*Voting Aye: Vonasek, Buckalew, Tweten, Gregoire, Leigh, Pokrzywinski, and DeMers.*

*Voting Nay: None.*

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Scott Huizenga, City Administrator/Clerk-Treasurer