

**APPROVED
MINUTES OF THE
OF THE
EAST GRAND FORKS
CITY COUNCIL
TUESDAY, SEPTEMBER 20, 2011 – 5:00 PM**

CALL TO ORDER:

The Regular Meeting of the East Grand Forks City Council for September 20, 2011 was called to order by Council President Buckalew at 5:00 P.M.

CALL OF ROLL:

On a Call of Roll the following members of the East Grand Forks City Council were present: Mayor Lynn Stauss, Council President Craig Buckalew, Council Vice President Wayne Gregoire, Council Members Marc DeMers, Ron Vonasek, Henry Tweten, Mike Pokrzywinski, and Greg Leigh.

STAFF PRESENT:

Karla Anderson, Finance Director; Greg Boppre, City Engineer; Mark Dragich, Park & Rec Coordinator; Nancy Ellis, Planning & Zoning; Michelle French, Executive Assistant; Ron Galstad, City Attorney; Randy Gust, Fire Chief; Mike Hedlund, Police Chief; Charlotte Helgeson, Library Director; Scott Huizena, City Administrator; Jim Richter, EDHA Director; and John Wachter, Public Works Superintendent.

DETERMINATION OF A QUORUM:

The Council President Determined a Quorum was present

PLEDGE OF ALLEGIANCE:

OPEN FORUM:

“An opportunity for members of the public to address the City Council on items not on the current Agenda. Items requiring Council action maybe deferred to staff or Boards and Commissions for research and future Council Agendas if appropriate.” If you would like to address the City Council, please come up to the podium to do so.

APPROVAL OF MINUTES:

1. Consider approving the minutes of the “Regular Meeting” for the East Grand Forks, Minnesota City Council of September 6, 2011.

A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER GREGOIRE, TO APPROVE THE MINUTES OF THE “REGULAR MEETING” FOR THE EAST GRAND FORKS, MINNESOTA CITY COUNCIL OF SEPTEMBER 6, 2011.

Voting Aye: DeMers, Vonasek, Buckalew, Tweten, Gregoire, Leigh, and Pokrzywinski.
Voting Nay: None.

SCHEDULED BID LETTINGS: NONE.

SCHEDULED PUBLIC HEARINGS: NONE.

CONSENT AGENDA:

Items under the “Consent Agenda” will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.

2. Consider approving the application for a Bon-Fire for Sacred Heart High School on Sunday, October 2, 2011 from 8:30 pm to 9:30 pm.
3. Consider approving the application for an Exempt Gambling Permit for a raffle for Min-Dak Border Chapter of the MN Deer Hunters to be held October 27, 2011 at the Eagles Club, 227 10th St. NW, East Grand Forks, MN 56721 and waive the 30-day waiting period.
4. Consider adopting Resolution No. 11-09-91 a Resolution to amend the authorization to make withdrawals and deposits for investments to the following financial depositories
 - a. American Federal
 - b. Community Bank
 - c. Smith Barney
 - d. Multi-Bank Securities
 - e. Dain Rausher
 - f. PMA – 4M Fund

A MOTION WAS MADE BY COUNCIL MEMBER TWETEN, SECONDED BY COUNCIL MEMBER VONASEK, TO APPROVE CONSENT MOTIONS NUMBER TWO (2) THROUGH FOUR (4) AS SUBMITTED.

Voting Aye: DeMers, Vonasek, Buckalew, Tweten, Gregoire, Leigh, and Pokrzywinski.
Voting Nay: None.

ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS AND COMMISSIONS:

5. Regular meeting minutes of the Water, Light, Power and Building Commission for August 4, 2011.

COMMUNICATIONS: NONE.

OLD BUSINESS: NONE.

NEW BUSINESS:

CLAIMS:

6. Consider adopting Resolution No. 11-09-92 a Resolution authorizing the City of East Grand Forks to approve purchases from Hardware Hank the goods referenced in check number 10739 for a total of \$2,236.93 whereas Council Member Buckalew is personally interested financially in the contract.

A MOTION WAS MADE BY COUNCIL MEMBER POKRZYWINSKI, SECONDED BY COUNCIL MEMBER DEMERS, TO ADOPT RESOLUTION NO. 11-09-92 A RESOLUTION AUTHORIZING THE CITY OF EAST GRAND FORKS TO APPROVE PURCHASES FROM HARDWARE HANK THE GOODS REFERENCED IN CHECK NUMBER 10739 FOR A TOTAL OF \$2,236.93 WHEREAS COUNCIL MEMBER BUCKALEW IS PERSONALLY INTERESTED FINANCIALLY IN THE CONTRACT.

Voting Aye: DeMers, Vonasek, Tweten, Gregoire, Leigh, and Pokrzywinski.

Voting Nay: None.

Abstain: Buckalew.

7. Consider authorizing the City Administrator/Clerk-Treasurer to issue payment of recommended bills and payroll.

3D Specialties	Mount/Bolts/PED Xing Signs	\$1,973.91
Acme Electric Companies	Radians Cap Mount/Jimmy Bar for WW	\$90.72
Aker Dave	Meals TRF	\$34.00
Albrecht Manufacturing	Drill & Tape Grease Holes/Fab Two Pins	\$280.34
Ameripride Linen & Apparel Services	Linen Service	\$403.41
Aqua Water Solutions	Water Service	\$60.10
Barnes Distribution	Inventory Parts	\$242.80
Batteries Plus	Batteries	\$27.29
Boardwalk Bar & Grill	Board Meal	\$100.68
Brians Flooring	Carpet/VFW	\$1,825.00
Brite-Way Window Cleaning	Window Cleaning Riverwalk	\$60.00
C&R Laundry & Cleaners	Laundry	\$352.14
Canon Financial Services	Copier Fees	\$167.10
Carquest Auto Parts	Repair Pressure Washer/Flat Face O-Ring Caps	\$341.48
Century Link	Monthly Service	\$1,005.91
Cole Papers Inc	Supplies	\$179.23
Complete Pest Control Inc	3rd Qtr Pest Control	\$774.87
CPL SYSTEMS CANADA INC	Grease System	\$575.77
Cummins NPower LLC	L-6 SW Repairs	\$1,349.90
Dakota Fence	Superscoop	\$781.26
Dakota Supply Group	Lightbulbs	\$238.71
Dakota TV & Appliance	Washer & Dryer Rpr/Fridge/A/C	\$1,405.80
Darquest Industries Corp	Nets Price Adjustment	\$726.00
Diamond Cleaning Supply Richard Papenfuss	Truck Wash Soap & Duster	\$589.84
Donald Coulter	Repair Work	\$40.00
Dragich Mark	USA/MN Hockey Meeting/TRF	\$134.00
Eagle Electric	Wiring At Baby Pool/Light Fixtures/Outlet Work	\$2,530.94
East Grand Floral	Plant/Tony Stauss Funeral	\$60.92
EDHA	Refund Security Deposit to EDHA/Garza	\$320.00
Emerson Music and Sound	Swimming Pool Amp Repair/Stauss Horn System	\$283.00

Explorer Post #38	Squad Car Cleaning	\$50.00
Exponent	Accounting Tech/Police Auction	\$342.00
Fastenal Company	Supplies	\$37.11
Filter Care	Washed Filters For Inventory	\$162.05
Flaherty & Hood PA	Labor Consultation Services	\$25.91
G&K Services	Rug Service	\$378.11
Gaffaney's	Pens/Paper	\$25.25
Galstad Jensen & McCann PA	Monthly Expenses	\$10,423.75
Garden Hut Inc	Coolant Reservoir Caps/Straighten Crankshaft	\$132.48
Garza Elizabeth	Refund Security Deposit	\$82.33
George's Quick Printing	PD & Building Inspection Logo Envelopes	\$173.14
GF City Utility Billing	Landfill	\$15,180.80
GF Fire Equipment	Lights	\$315.00
GF Herald	Sherlock Forest Playground Join Us	\$209.27
GF Thur-O-Clean	Janitorial Services/Sunshine Terrace	\$1,038.83
GGF Convention & Visitors Bureau	Lodging Tax/E Grand Inn	\$759.68
GLSports Inc	Jerseys	\$1,211.96
Gopher State Lawn Sprinklers	Sprinkler Heads	\$68.00
Grand Cities Towing	Towing	\$50.00
Gulbranson Dale	Milelage/Tree Workshop Crookston	\$25.53
Hadden Garry	Boot Reimb	\$44.99
Hajicek Rick	Cleaning 8/29-9/9	\$285.00
Hamm Gerald	Mower Handlebar Repair	\$53.97
Hardware Hank	Roundup/Tape/Sprinkler/Supplies/Paint	\$2,236.93
Heartland Paper	Supplies	\$302.19
Hebron Brick & Block Supply	Joint Sealant & Rods For Floodwall	\$284.21
Hugo's	Fly Strips/Water/Event Treats	\$55.87
Huizenga Scott	Intergovernmental Meeting Meal Reimb	\$9.57
Jacobson Therese	Art Supplies for Mayor Portraits	\$345.20
Kellermeyer Building Service	Monthly Services	\$1,603.13
Larson Brian	Expense Reimb/Cohasset/MIAMA Conference	\$218.57
League of MN Cities	2011 Regional Meeting/4th Qtr Municipality Ins	\$46,257.36
Lithia Payment Processing	Radiator Fan Assembly	\$407.90
Lumber Mart	Plywood/2x2-8/Bits/Screws	\$229.08
Lunseth Plumbing & Heating	Water Heater Repair	\$150.00
Lynn Peavey Company	Evidence & Drug Bags	\$379.50
Marco	Copier Maintenance/Imagerunner	\$2,751.12
McDonald's of EGF	Prisoner Meals	\$116.78
Midcontinent Communications	Monthly Services	\$1,158.70
Midwest Specialty Sales Inc	Deweze Parts #136 & #139	\$1,530.15
Mike's Pizza	Lunch 8/16/11	\$67.73
MN Dept of Human Services	Campsite Markers	\$36.55
MN Dept of Labor & Industry	Pressure Vessel/Boiler License	\$20.00

MN Dept of Revenue VOID****VOID****VOID***	Sales & Use Tax 2011	\$647.00
MN Drivers & Vehicle Services	Unmarked Police Car	\$11.00
Newman Signs	Sign Rental/Cabelas	\$1,580.00
Noyes Richard	Sidewalk Reimb	\$625.00
O'Reilly Auto Parts	Bearing Hub Assembly/Upper Ball Joints/Cylinder	\$339.31
Odland Fitzgerald Reynolds & Harbott PLLP	First Appearances	\$1,017.00
Orchard Roger	5W-20 Motorcraft Oil Invent	\$666.59
Pamida	Paper Towels	\$14.95
PDQ Sanitary Services	Portable Toilet	\$120.96
Peat Moss & The Spreaders	Music Performance	\$300.00
Peterson Veterinarian Clinic P.C.	August 2011 Pound Report	\$207.34
Play by Design	Construction Consultation/Airfare	\$20,160.40
Polk County DAC	Shredding Services	\$51.33
Polk County Recorder	Filing Fee/Grinde/Hurst/Johnson	\$138.00
Porta Mix Concrete Inc	Crushed Concrete	\$82.50
Power Equipment Shop	Parts For #458 Snapper	\$471.90
Premium Waters Inc	Water Service	\$37.62
Progressive Agriculture Foundation	Safety Day Training 2 People	\$150.00
Quill Corp	Supplies	\$83.02
Railroad Mgmt Co III LLC	6 Sewer Pipeline Crossing 12/08/11-12/07/12	\$658.88
Reliable Office Supplies	Office Supplies	\$109.40
RJ Zavoral & Sons	Clean-up of Sherlock Park	\$5,095.00
Rosenbauer Firefighting Technology	Valve Repair Kit	\$100.98
Simonson Station Stores	Car Wash Tickets For Squad Cars	\$270.25
Stennes Granite	Interment Weiland/Monley	\$950.00
Strata Corp	Cement	\$226.18
Stuart's Towing	Towing/Rpr to Detective Car	\$108.44
Sun Dot Communications	ADSL/DSL	\$126.99
Surplus Center	Inventory Parts	\$52.72
Tiger Direct.com	USB Reader	\$104.74
Tim Shea's Nursery & Landscaping	Plants Around Downtown Fountain	\$855.00
True Temp	Exhaust Fan Rpr/Rpce Hard Start Kit/Air & Oil Filters	\$278.77
Valley Truck	Oil Filters	\$55.53
Verizon Wireless	Wifi Cards/Monthly Services	\$692.12
Vilandre Heating & A/C	Men's Bathroom Breaker	\$136.10
Waste Mgmt	Metal Box/Monthly Services	\$36,000.59
Xerox Corporation	Base Chg Aug 2011	\$21.79
	Total	\$178,738.22

A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER DEMERS, TO AUTHORIZE THE CITY ADMINISTRATOR/CLERK-TREASURER TO ISSUE PAYMENT OF RECOMMENDED BILLS AND PAYROLL.

Voting Aye: DeMers, Vonasek, Buckalew, Tweten, Gregoire, Leigh, and Pokrzywinski.

Voting Nay: None.

SUSPENSION OF RULES:

A MOTION WAS MADE BY COUNCIL MEMBER DEMERS, SECONDED BY COUNCIL MEMBER LEIGH, TO SUSPEND RULES.

Voting Aye: DeMers, Vonasek, Buckalew, Tweten, Gregoire, Leigh, and Pokrzywinski.

Voting Nay: None.

A MOTION WAS MADE BY COUNCIL MEMBER POKRZYWINSKI, SECONDED BY COUNCIL MEMBER GREGOIRE, TO ADOPT RESOLUTION NO. 11-09-93 A RESOLUTION TO PARTICIPATE IN A JOINT STUDY AND ANALYSIS OF DISPATCHING CAPABILITIES OF FIVE ENTITIES.

Council Member Leigh asked what the this study entails and what is the cost. Council President Buckalew stated that the study is County funded and they will look at what is the future of dispatching.

Council Member DeMers stated that he has some reservations but should inform us on what the needs are. He asked Chief Hedlund and Chief Gust if they had any issues. Chief Hedlund stated that he has no issues with the study however he is concerned with switching to outside dispatching. He suggested looking at Grand Forks as well.

Council Member Pokrzywinski stated that the County should be respectful of our Council process and get information to the Council Members ahead of time and items should be placed on the agenda.

Voting Aye: DeMers, Vonasek, Buckalew, Tweten, Gregoire, Leigh, and Pokrzywinski.

Voting Nay: None.

COUNCIL/STAFF REPORTS:

Mayor Stauss announced that the Red River State Recreation Area has been doing well with visitors.

Council Member DeMers asked Mr. Dragich for an update on Sherlock Forest Playground. Mr. Dragich announced that the rebuild is canceled until Thursday at 12:30 p.m. due to the lumber delay and weather. He stated the ribbon cutting will be postponed until Tuesday at 5:30 p.m.

Council Member Vonasek stated that he attended the Interconnect Meeting and had a lot of questions answered.

Council Member Tweten announced that its National Library Month and 5% of net profits from the Target Foundation is donated. He stated that this is important to the future generations.

Council Member Pokrzywinski thanked MnDot for correcting the populations signs.

Mr. Wachter informed City Council that Fall cleanup is the first week in October.

ADJOURN:

A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER TWETEN, TO ADJOURN THE SEPTEMBER 20, 2011 REGULAR MEETING OF THE EAST GRAND FORKS, MINNESOTA CITY COUNCIL AT 5:21 P.M.

Voting Aye: DeMers, Vonasek, Buckalew, Tweten, Gregoire, Leigh, and Pokrzywinski.

Voting Nay: None.

Scott Huizenga, City Administrator/Clerk-Treasurer