

**APPROVED  
MINUTES OF THE  
OF THE  
EAST GRAND FORKS  
CITY COUNCIL  
TUESDAY, AUGUST 30, 2011 – 5:00 PM**

**CALL TO ORDER**

*The Special Meeting of the East Grand Forks City Council for August 30, 2011 was called to order by Craig Buckalew, Council President at 5:00 P.M.*

**CALL OF ROLL**

*On a Call of Roll the following members of the East Grand Forks City Council were present: Mayor Lynn Stauss, Council President Craig Buckalew, Council Vice-President Wayne Gregoire, Council Members Ron Vonasek, Henry Tweten, Mike Pokrzywinski, and Greg Leigh.*

**STAFF PRESENT:**

*Dave Aker, Parks & Recreation Superintendent; Karla Anderson, Finance Director; Greg Boppre, City Engineer; Nancy Ellis, Planning & Zoning; Michelle French, Executive Assistant; Ron Galstad, City Attorney; Randy Gust, Fire Chief; Mike Hedlund, Police Chief; Charlotte Helgeson, Library Director; Scott Huizenga, City Administrator; Jim Richter, EDHA Director; and John Wachter, Public Works Superintendent.*

**DETERMINATION OF A QUORUM**

1. Consider adopting a Resolution No. 11-08-72 a Resolution authorizing the City Administrator to procure construction materials for Sherlock Forest Playground Reconstruction; and authorizing the City Administrator to reimburse non-profit organizations for labor services for the Sherlock Forest Playground Reconstruction.

**A MOTION WAS MADE BY COUNCIL MEMBER GREGOIRE, SECONDED BY COUNCIL MEMBER POKRZYWINSKI, TO ADOPT RESOLUTION NO. 11-08-72 A RESOLUTION AUTHORIZING THE CITY ADMINISTRATOR TO PROCURE CONSTRUCTION MATERIALS FOR SHERLOCK FOREST PLAYGROUND RECONSTRUCTION; AND AUTHORIZING THE CITY ADMINISTRATOR TO REIMBURSE NON-PROFIT ORGANIZATIONS FOR LABOR SERVICES FOR THE SHERLOCK FOREST PLAYGROUND RECONSTRUCTION.**

Mr. Huizenga provided copies of the Sherlock Forest quotes and materials list on what the City has received so far. Council President Buckalew announced that the new flooring material is going to be 6 inches deep rather than the required 4 inches.

CITY COUNCIL MEETING

AUGUST 30, 2011

*Voting Aye: Leigh, Pokrzywinski, Vonasek, Buckalew, Tweten, and Gregoire.*

*Voting Nay: None.*

*Absent: DeMers.*

2. Consider authorizing the City Administrator/Clerk-Treasurer to issue payment of recommended bills.

**A MOTION WAS MADE BY COUNCIL MEMBER POKRZYWINSKI, SECONDED BY COUNCIL MEMBER LEIGH, TO AUTHORIZE THE CITY ADMINISTRATOR/CLERK-TREASURER TO ISSUE PAYMENT OF RECOMMENDED BILLS.**

Mr. Huizenga stated that Trimex required a down payment.

*Voting Aye: Leigh, Pokrzywinski, Vonasek, Buckalew, Tweten, and Gregoire.*

*Voting Nay: None.*

*Absent: DeMers.*

**ADJOURN**

**A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER VONASEK, TO ADJOURN THE AUGUST 30, 2011 SPECIAL MEETING OF THE EAST GRAND FORKS, MINNESOTA CITY COUNCIL AT 5:07 P.M.**

*Voting Aye: Leigh, Pokrzywinski, Vonasek, Buckalew, Tweten, and Gregoire.*

*Voting Nay: None.*

*Absent: DeMers.*

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Scott Huizenga, City Administrator/Clerk-Treasurer

**APPROVED  
MINUTES OF THE  
OF THE  
EAST GRAND FORKS  
CITY COUNCIL  
TUESDAY, AUGUST 30, 2011 – 5:00 PM**

**CALL TO ORDER**

*The Work Session of the East Grand Forks City Council for August 30, 2011 was called to order by Craig Buckalew, Council President at 5:08 P.M.*

**CALL OF ROLL**

*On a Call of Roll the following members of the East Grand Forks City Council were present: Mayor Lynn Stauss, Council President Craig Buckalew, Council Vice-President Wayne Gregoire, Council Members Ron Vonasek, Henry Tweten, Mike Pokrzywinski, and Greg Leigh.*

**STAFF PRESENT:**

*Dave Aker, Parks & Recreation Superintendent; Karla Anderson, Finance Director; Greg Boppre, City Engineer; Nancy Ellis, Planning & Zoning; Michelle French, Executive Assistant; Ron Galstad, City Attorney; Randy Gust, Fire Chief; Mike Hedlund, Police Chief; Charlotte Helgeson, Library Director; Scott Huizenga, City Administrator; Jim Richter, EDHA Director; and John Wachter, Public Works Superintendent.*

**DETERMINATION OF A QUORUM**

**1. Safe Routes to School – Nancy Ellis**

Ms Ellis stated that the City of East Grand Forks has been approved for the third Safe Routes to School Grant for \$193,000. Mr. Boppre announced that there were 82 applicants. Discussion occurred regarding signage. This item will be referred to City Council for action.

**2. Speed study on Bygland Road – Council Member Leigh**

Council Member Leigh stated that the City Council talked about increasing the speed of Bygland Road in the past and he suggested moving forward to increase the speed from 30 mph to 35 mph. Council Member Pokrzywinski and Chief Hedlund expressed their concern of the residential along Bygland Road. Council Member Pokrzywinski would like to get the residents opinions. Ms Ellis stated that the MPO could do a speed study. Chief Hedlund announced that this area will have more enforcement once school begins. Ms Ellis and Chief Hedlund will coordinate the speed study.

**3. Civic Recreation Center & VFW Memorial Arena Lease Agreement – Dave Aker**

Mr. Aker announced that the contract would remain the same. This item will be referred to City Council for action.

**4. Preliminary Budget – Scott Huizenga**

Mr. Huizenga gave a brief summary of the revenues, expenditures, and the general fund. Discussion occurred regarding setting the tax levy. Consensus was to go with a Preliminary Levy increase of 5%.

**ADJOURN**

**A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER POKRZYWINSKI, TO ADJOURN THE AUGUST 30, 2011 WORK SESSION OF THE EAST GRAND FORKS, MINNESOTA CITY COUNCIL AT 6:24 P.M.**

*Voting Aye: Leigh, Pokrzywinski, Vonasek, Buckalew, Tweten, and Gregoire.*

*Voting Nay: None.*

*Absent: DeMers.*

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Scott Huizenga, City Administrator/Clerk-Treasurer