

# WEEKLY MEMO

**Date:** September 2, 2011

**To:** Mayor Lynn Stauss, Council President Craig Buckalew, Vice President Wayne Gregoire, Council Members Marc Demers, Ron Vonasek, Henry Tweten, Greg Leigh, and Mike Pokrzywinski.

**From:** Scott Huizenga

**RE:** Weekly Update

## **UPCOMING MEETINGS:**

*September 6, 2011 – 5:00 pm – Council Meeting – Council Chambers*

*September 13, 2011 – 5:00 pm – Work Session – Training Room*

*September 20, 2011 – 5:00 pm – Council Meeting – Council Chambers*

*September 27, 2011 – 5:00 pm – Work Session – Training Room*

## **WEEKLY UPDATE:**

### **2012 Budget**

We completed final changes to the 2012 Preliminary Budget after Tuesday evening's work session. As requested by the City Council, the levy and budget resolutions in the City Council agenda will include a Preliminary Levy increase of 5 percent. After the Preliminary Levy is approved, the levy can be reduced, but not raised, for final passage in December. The City Council will hold weekly budget work sessions throughout the month of October. The full city budget is available on the City Website – [www.egf.mn](http://www.egf.mn) – under Departments → City Administration → Finance → Finance Documents.

### **Sherlock Forest Playground**

The City Council approved the purchase of most of the Sherlock Forest materials on Tuesday. We have been assured by the vendors that the materials are scheduled to arrive on or before the proposed start of construction on September 19. I extend my appreciation to the planning committee that has worked diligently to meet very ambitious timelines on the reconstruction project.

## **AGENDA ITEMS:**

### **Public Works, John Wachter**

The reconstruction of the 2<sup>nd</sup> and Demers Avenue intersection has been pushed back to next year to coincide with the Demers Avenue sill plate replacement. As you are aware the sill plate replacement is an Army Corps of Engineers "Loose Ends" project. With the flooding this year the Corps has again pushed this project back.

### **Library, Charlotte Helgeson**

The Library's regular activities will begin next week.

September 6	*Story Time-	Tuesdays and Wednesdays at 10 a.m.;	Thursday at 7 p.m.
	*Readers Theatre-	Every other Monday at 4:30	
	*Young Writers-	Begins September 15	4 p.m.
	*Campbell Writers-	Begins September 15	4 p.m.

Jake Boorboen is the new Kraus-Anderson contact. He was the lead on the Cabela's remodel. Kraus-Anderson and Inspec will meet on September 7 to discuss specific solutions and then make recommendations to the Library.

Gopher State is looking into a potential leak from a sprinkler main to explain the water seeping through the floor in the Library's large meeting room. After the water to the sprinkler system was shut off the water dried up in the meeting room.

### **Police Department, Chief Mike Hedlund**

**School is back in session!** – With school starting the EGFPD is asking everyone to be extra cautious with their driving, especially around the schools. As a reminder to all parents the circles at New Heights, South Point and Central Middle School are for dropping off and picking up children only. These are Fire Lanes and No Parking zones and violators will be ticketed.

**Crystal Sugar Labor Situation** – With the Crystal Sugar Labor situation still on going the EGFPD is asking drivers to be careful when driving through the areas where the picketers are staging their protests.

**Traffic Hazards** – As we move into the harvest season there will be a variety of traffic hazards in and around our community. Farm trucks and other vehicles add to our traffic numbers and spilled agricultural products such as potatoes and sugar beets can create hazards in the roadways. Drive defensively and help us keep EGF safe.

### **AGENDA ITEMS:**

The consent agenda contains the following items:

- a parade permit
- two block party permits
- two special events
- one gambling permit
- the City's acceptance of the 2012 Safe Routes to School grant award from the State of Minnesota
- updated resolutions to reflect the new Finance Director's authorizations on bank and investment accounts
- an extension of a lease agreement with the Department of Natural Resources for campground equipment storage. There are no proposed changes to the agreement.
- a new arena lease with the East Grand Forks School District for the 2011-12 season. There are no proposed changes to the agreement.

Items 16 and 17 approve the 2012 Preliminary Levy and Budget with a proposed 5 percent maximum levy increase.

Item 18 is the 2<sup>nd</sup> and Final reading of the extension to the Water and Light Franchise agreement through December 31, 2015.