

**APPROVED
MINUTES OF THE
OF THE
EAST GRAND FORKS
CITY COUNCIL
TUESDAY, JULY 5, 2011 – 5:00 PM**

CALL TO ORDER:

The Regular Meeting of the East Grand Forks City Council for July 5, 2011 was called to order by Council President Buckalew at 5:00 P.M.

CALL OF ROLL:

On a Call of Roll the following members of the East Grand Forks City Council were present: Mayor Lynn Stauss, Council President Craig Buckalew, Council Vice President Wayne Gregoire, Council Members Marc DeMers, Ron Vonasek, Henry Tweten, Mike Pokrzywinski, and Greg Leigh.

STAFF PRESENT:

Greg Boppre, City Engineer; Dan Boyce, Water & Light Manager; Nancy Ellis, Planning & Zoning; Ron Galstad, City Attorney; Randy Gust, Fire Chief; Mike Hedlund, Police Chief; Charlotte Helgeson, Library Director; Scott Huizenga, City Administrator; and Jim Richter, EDHA Director.

DETERMINATION OF A QUORUM:

The Council President Determined a Quorum was present

PLEDGE OF ALLEGIANCE:

OPEN FORUM:

“An opportunity for members of the public to address the City Council on items not on the current Agenda. Items requiring Council action maybe deferred to staff or Boards and Commissions for research and future Council Agendas if appropriate.” If you would like to address the City Council, please come up to the podium to do so.

APPROVAL OF MINUTES:

1. Consider approving the minutes of the “Regular Meeting” for the East Grand Forks, Minnesota City Council of June 21, 2011.
2. Consider approving the minutes of the “Work Session” for the East Grand Forks, Minnesota City Council of June 28, 2011.

A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER POKRZYWINSKI, TO APPROVE ITEMS ONE (1) AND TWO (2) AS SUBMITTED.

Voting Aye: Pokrzywinski, DeMers, Vonasek, Buckalew, Tweten, Gregoire, and Leigh.
Voting Nay: None.

SCHEDULED BID LETTINGS: NONE.

SCHEDULED PUBLIC HEARINGS: NONE.

CONSENT AGENDA:

Items under the "Consent Agenda" will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.

Council Member DeMers requested that the City Council pull Item #3 from the Consent Agenda.

4. Consider awarding the quote to Opp Construction for \$79,799.70 for 2011 City Project No. 4 – Intersection Improvements on DeMers Ave. and 2nd St. NW.
5. Consider awarding the quote to Opp Construction for \$20,000 for turf repair.
6. Consider approving the application for a Special Event License for the Alpha Phi 5k Walk/Run to be held October 1, 2011 from 8:00 a.m. to 10:30 a.m.
7. Consider approving the request by the East Grand Forks Police Department to declare sixteen abandoned bicycles as surplus property for donation or scrap.

A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER POKRZYWINSKI, TO APPROVE CONSENT MOTIONS NUMBER FOUR (4) THROUGH SEVEN (7) AS SUBMITTED.

Voting Aye: Pokrzywinski, DeMers, Vonasek, Buckalew, Tweten, Gregoire, and Leigh.
Voting Nay: None.

3. Consider approving the 2011 Street Repair for 2nd St. NW and 3rd St. NW for asphalt overlay for \$60,000.

A MOTION WAS MADE BY COUNCIL MEMBER LEIGH SECONDED BY COUNCIL MEMBER GREGOIRE, TO APPROVE THE 2011 STREET REPAIR FOR 2ND ST. NW AND 3RD ST. NW FOR ASPHALT OVERLAY FOR \$60,000.

Council Member DeMers said that the project was not the best use of the City's money.

Council Member Leigh said that the City had higher priorities for road repair including several on the north end and 2nd Street NE and 3rd Street NE near Eagle Electric.

Mayor Stauss asked why Council did not set the priority for street repairs. Mr. Boppre responded that the Public Works Director presents the planned street repair projects to Council at Work Session, and that this project was brought forward at Council request.

COUNCIL MEMBER GREGOIRE RESCINDED HIS MOTION TO SECOND. COUNCIL MEMBER LEIGH RESCINDED HIS MOTION

A MOTION WAS MADE BY COUNCIL MEMBER LEIGH SECONDED BY COUNCIL MEMBER GREGOIRE, TO TABLE THE MOTION TO APPROVE THE 2011 STREET REPAIR FOR 2ND ST. NW AND 3RD ST. NW FOR ASPHALT OVERLAY FOR \$60,000.

Voting Aye: Pokrzywinski, DeMers, Vonasek, Buckalew, Tweten, Gregoire, and Leigh.

Voting Nay: None.

**ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS AND COMMISSIONS:
NONE.**

COMMUNICATIONS: NONE.

OLD BUSINESS:

8. Reconsideration of Resolution No. 11-06-52 a Resolution ordering preparation of plans and specifications for 2012 City Project No. 2 – Wastewater Interconnect Project.

A MOTION WAS MADE BY COUNCIL MEMBER DEMERS, SECONDED BY COUNCIL MEMBER GREGOIRE, TO RECONSIDER RESOLUTION NO. 11-06-52 A RESOLUTION ORDERING PREPARATION OF PLANS AND SPECIFICATIONS FOR 2012 CITY PROJECT NO. 2 – WASTEWATER INTERCONNECT PROJECT.

Council Member Leigh stated that he favored the project but had more questions for which he preferred a completed Intergovernmental Agreement before proceeding with design. He wanted to know how specifically how much the project would cost. He also stated that members of the Grand Forks City Council called him with questions.

Mayor Stauss stated that he had not heard from anyone that was specifically opposed to the project, but he also had questions. Mayor Stauss also wanted to know what rates would be after the project.

Council Member DeMers asked when the Council would receive the list of questions from those members who opposed the resolution. He warned that those opposing the resolution would be directly responsible for increased costs due to delays.

Council Member Tweten said that the City would take care of the sewage problem because the City must do so. He also stated that staff engaged in “misfeasance,” meaning that staff had not done its “due diligence” on the project.

Council Member Pokrzywinski stated that sustaining the Mayor’s veto would cost the City much credibility for years.

Council Member Vonasek stated that constituents in his ward wanted to know why the ponds were not working. He believed that had not been adequately explained.

Mr. Boppre stated that the Council could do either option of the Waste Water Interconnect or rehabilitating the ponds; and that many questions had already been answered and documented. He also stated that he took offense to accusations that he was not doing his job.

A MOTION WAS MADE BY COUNCIL MEMBER TWETEN, SECONDED BY COUNCIL MEMBER POKRZYWINSKI, TO CALL THE QUESTION.

Voting Aye: Pokrzywinski, DeMers, Vonasek, Buckalew, Tweten, Gregoire, and Leigh.

Voting Nay: None.

THE QUESTION CALLED, THE COUNCIL CONSIDERED THE ORIGINAL MOTION TO RECONSIDER RESOLUTION NO. 11-06-52 A RESOLUTION ORDERING PREPARATION OF PLANS AND SPECIFICATIONS FOR 2012 CITY PROJECT NO. 2 – WASTEWATER INTERCONNECT PROJECT

Voting Aye: Pokrzywinski, DeMers, Buckalew, and Gregoire.

Voting Nay: Vonasek, Tweten, and Leigh.

Resolution failed.

NEW BUSINESS:

9. Consider adopting Resolution No. 11-07-57 a Resolution approving plans and specifications and ordering advertisement for bids for 2010 City Project No. 5 – Bikepath Improvements – Griggs Park.

A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER DEMERS, TO ADOPT RESOLUTION NO. 11-07-57 A RESOLUTION APPROVING PLANS AND SPECIFICATIONS AND ORDERING ADVERTISEMENT FOR BIDS FOR 2010 CITY PROJECT NO. 5 – BIKEPATH IMPROVEMENTS – GRIGGS PARK.

Voting Aye: Pokrzywinski, DeMers, Vonasek, Buckalew, Tweten, Gregoire, and Leigh.

Voting Nay: None.

CLAIMS:

10. Consider adopting Resolution No. 11-07-58 a Resolution authorizing the City of East Grand Forks to approve purchases from Hardware Hank the goods referenced in check number 10049 for a total of \$1,032.19 whereas Council Member Buckalew is personally interested financially in the contract.

A MOTION WAS MADE BY COUNCIL MEMBER POKRZYWINSKI, SECONDED BY COUNCIL MEMBER DEMERS, TO ADOPT RESOLUTION NO. 11-07-58 A RESOLUTION AUTHORIZING THE CITY OF EAST GRAND FORKS TO APPROVE PURCHASES FROM HARDWARE HANK THE GOODS REFERENCED IN CHECK NUMBER 10049 FOR A TOTAL OF \$1,032.19 WHEREAS COUNCIL MEMBER BUCKALEW IS PERSONALLY INTERESTED FINANCIALLY IN THE CONTRACT.

Voting Aye: Pokrzywinski, DeMers, Vonasek, Tweten, Gregoire, and Leigh.

Voting Nay: None.

Abstain: Buckalew.

11. Consider authorizing the City Administrator/Clerk-Treasurer to issue payment of recommended bills and payroll.

3D Specialties	Surface Mount & Bolts/PED Xing/Safety Glasses	\$2,069.67
Acme Electric Companies	Belt/Gloves/Batteries/Mandal Rain Jackets/Spotlight	\$439.49
Action Graphix & Signs	Signs	\$89.78
Advanced Business Methods Inc	Copier Contract	\$166.64
Albrecht Manufacturing	Replace & Weld Undercarriage #954	\$439.67
American Tire Service	Flat Repair	\$12.00
Ameripride Linen & Apparel Services	Cleaning Services/Supplies	\$389.64
Apollo Electric Inc	Fountain Hook Up	\$90.00
AT&T Mobility	Cell Phone Service	\$137.68
Auto Glass & Aftermarket Inc	Cover Sewed #110	\$34.00
Baker & Taylor Co	Books	\$206.49
Balco Uniforms Co Inc	Patrol/Gloves	\$27.00
Batteries Plus	Batteries	\$53.07
Beck Randy	Reimb/Work Boots	\$75.00
Blue Cross Blue Shield of ND	EDHA Insurance July 2011	\$6,483.10
BNSF Railway Company	10 CP3 RR Crossing/Central Ave	\$9,162.82
Border States Electric Supply	Bulbs/Switch Plate	\$130.46
Brodart Co	Books	\$134.24
Butler Machinery Co	Tiger Mower Parts #194	\$1,120.55
Bydal Designs	Sign Repair	\$411.47
Cariveau Lori	Basesball/Softball T-Shirts	\$1,348.80
Carquest Auto Parts	Repair Pressure Washer	\$116.89
Clarke Mosquito Control Products	Grizzly OHV Smart Flow	\$12,107.37
Cold Spring Granite Company	Columbarium Marker And Vase	\$339.86
Cole Papers Inc	Can Liners/Hand Towels/Cleaning Supplies	\$227.67
Country Scribe Publishing	Seedlings	\$83.85
Crookston City	April 2011 Safe & Sober	\$490.88
Dakota Fence	Repair Fence at Itt's Williams	\$1,871.00
Danielson Paul	Lanscaping Incentive Reimb	\$400.56
Diamond Cleaning Supply Richard Papenfuss	Shop Supplies	\$84.32
Dragich Mark	Reimb Baseball ID Cards	\$156.16
EGF Homerun Club Inc	Labor To Reconstruct Stauss Pk Bleachers	\$4,680.00
Exponent	Patrol Officer Ad/Open House/Marvels/Sr Center Subscript	\$362.00
Express Autoglass & Repair Inc	Window Replacement	\$968.00
Farnams Genuine Parts Inc NAPA	Battery Charger For Spot Sprayer #327	\$45.36
Filter Care	Washed Filters For Inventory	\$95.24

Flat Plains Services Inc	Snow Removal/Riverwalk & Boardwalk	\$158.00
Fore Luke	Reimb/Work Boots	\$54.87
Forks Freightliner	Fuel Filters #157	\$47.26
FS Engineering	Prof Services	\$24,985.25
G&K Services	Mats	\$212.06
Gaffaney's	Office Supplies	\$57.20
Gale	Books	\$149.96
Garden Hut Inc	Toro Mower Parts/Cut Caps/Hyd Filters/Carb Parts/Air Filter	\$369.89
Genesis Graphics Inc	Sign And Frame	\$414.00
Gerrells Sport Center	Dry Line Marker/Rake/Lip Broom/Softball	\$902.01
GF Fire Equipment	Class A Foam	\$280.00
GF Welding & Machine	Drill Bit Shop Tool/SQ Tubing/Hood Catches/Hook D-Rings	\$326.13
GGF Convention & Visitors Bureau	May 2011 Lodging Tax/E.Grand Inn & Plaza	\$861.55
Gopher State Lawn Sprinklers	Downtown Floodwall Sprinklers	\$335.15
Government Finance Officers Association	Finance Director Ad	\$150.00
Grand Forks Baseball	Tournament Entry Fee/VFW Team	\$300.00
Grand Forks City	1st Qtr Transit 2011	\$59,053.00
Grand Forks County	File Fee/Small Claims Action	\$10.00
H&S Construction	Skidsteer Rental	\$160.00
H2O Inc	Backpack Sprayer	\$149.95
Hajicek Rick	Cleaning 6/13/11 - 6/25/11	\$285.00
Hardware Hank	Maint Supplies	\$1,032.19
Hawkins Chemical	Gasket/Chlorine Granular	\$204.35
Heartland Paper	Misc Supplies	\$797.51
Hedlund Mike	Tuition Reimb	\$1,135.35
Helgeson Charlotte	Reimb/Supplies Purchased/Marvel Grant	\$68.12
Helgeson Leslie	Artist Presentaion/Marvel Grant	\$500.00
Holiday Credit Office	Fuel/Training	\$314.10
Holiday Inn New Ulm	Lodging/Dillon Nelson & Terry Vonasek	\$509.94
Home of Economy	Swivel Fitting For Swing Arm #914/Transfer Pump/Couplers	\$471.07
Hough Inc	2010 AJ2 Est 1 Northstar Terrace	\$55,852.02
Hugo's	Acct End 4950/Open House Cake & Supplies/Storage Bag	\$291.09
Inspec	Roof Study	\$8,361.61
Inventory Trading Company	Julie & Deb Uniform	\$169.00
Jolanda Streifel	Name Tag	\$5.34
Keith's Security World	Extra Keys/Radar Trailer	\$10.68
Kossow Linda	Cleaning Apt #123	\$33.00
Lab Safety Supply	DO2 Meter/Sample Pond	\$397.18
Leach Kelly & Shannon	New Construction Loan	\$5,000.00
League of MN Cities	Workers Comp/3rd Qtr	\$33,003.81
Liberty Business Systems	Copier Maint	\$73.59
Lithia Payment Processing	Blower Motor/Police Car	\$53.03
Lumber Mart	Treated Lumber/Stakes/Posts/Concrete Mix/Lumber	\$240.98

Lunseth Plumbing & Heating	Repair Water Line/Pressure Washer/Pool Plumbing	\$948.05
Lyons Auto Supply	Thermostat Housing #304	\$16.41
M&W Services	Weed Control Downtown/Boat Ramp/Campground	\$5,687.95
M-B Companies Inc	Mounting Brackets #354	\$1,091.81
Marco	Copier Fees	\$38.58
Marco Inc	Copier Maint	\$288.97
MBFTE	License Fees/Firefighters (10)	\$750.00
McDonald's of EGF	Prisoner Meals	\$53.19
Menards	Treated Lumber/Greenway Signs	\$278.34
Metropolitan Planning Organization	Planning & Transit Hours/ Local Share/May 2011	\$6,215.99
Micro-Marketing LLC	DVD	\$14.48
MN Commissioner of Transport	Agreement 93516/Public Transit Asst Program Agreement	\$1,709.77
MN Dept of Revenue	Sales & Use Tax May 2011	\$1,157.00
Mudpumpers Mudjacking	Mudjacking To Lift Concrete	\$1,950.00
Nelson Dillon	Reimb Meals/New Ulm/WW School	\$91.00
NFPA	Dues/Code Books	\$338.06
Norby's Work Perks	Desk Chair	\$723.00
Northern Plumbing Supply	Hose Adapters/Backflow Preventer	\$217.42
Northland Maintenance & Construction	Kitchen Vinyl	\$320.60
O'Dea Eric	Artist Presentation/Marvel Grant	\$500.00
O'Reilly Auto Parts	Maint Supplies	\$913.52
Odland Fitzgerald Reynolds & Harbott PLLP	First Appearances	\$365.00
Old Dominion Brush	Sweeper Parts #112	\$1,991.08
Olson Jamie	Reimb Season Pass/Caitlin Olson	\$22.50
Opp Construction	Striping/Hot Pour Crack Seal	\$21,476.00
Orchard Richard	Diesel Fuel/7500 Gallons/Hyd Oil/Rotella Oil	\$26,704.24
Overhead Door Co	Replaced Springs/Reset Door	\$858.40
Pamida	Cust # 02790447/Paper Towels	\$11.75
Polk County Sheriff's Office	April 2011 Safe & Sober	\$484.42
Power Equipment Shop	Head/Air Filter #480	\$38.41
Praxair Distribution	Cylinder Rental	\$22.59
PS Door Services	Repair WW Building Door	\$76.00
Qqest Assest Management Services LLC	Managers Plus Service	\$389.00
Quill Corp	Office Supplies/File Stamp	\$103.73
RDO Powerplan OIB	Turn Signal Switch #315/Hyd Hose #139/Clutch Parts #196	\$780.51
Reliable Office Supplies	Office Supplies	\$143.48
Revolutions Power Sports	Dump Box Tailgate Cables	\$92.84
RMB Environmental Lab Inc	4 Hr Composite Sample/Pre Disc Sample	\$99.00
Rydell Chevrolet	Door Pins & Bushings #102/Rear Leaf Spring #732	\$848.34
Safety Kleen Corp	Service Parts Washer	\$720.06
Spray Advantage	Pressure Valve/Guage For Parks Water Truck/Parts #257	\$78.14
Star Tribune	Finance Director Ad	\$936.80
Stennes Granite	2 O/C	\$950.00

Stordahl Kenley	Mowing/Trimming/City Lots	\$3,350.00
Strata Corp	2010 CP 1 Est 7 - New Final Bill	\$42,243.88
Sunshine Terrace	Reimb Petty Cash	\$82.61
SunSource	Hydro Parts For #136	\$594.89
Surplus Center	Insert For Flags Downtown	\$13.86
Tagco Inc	Replace Damaged Siding	\$300.00
Thief River Falls Baseball Association	Entry Fee Babe Ruth Tournament Baseball	\$350.00
Tiger Direct.com	Transcription Kit/Computer Speaker	\$358.23
Tractor Supply Co	Spot Sprayer 25 Gal & Misc/Spray Parts	\$227.80
True Temp	Service RTU's	\$966.47
Twite Tamara	Reimb Playground Fees Paid/Supplies	\$166.27
UPS	Sampling For Lagoon	\$9.56
Vacura Richard	Music For Open House	\$300.00
Valley Truck	Filters/Inventory/Mirrors #112/Radiator Hose #614	\$177.74
Vilandre Heating & A/C	Sewer Riser	\$88.99
Vonasek Terry	Reimb Meals & Mileage/New Ulm/WW Training	\$479.11
Waste Mgmt	Residential Recycle May 2011/Remainder Due	\$8,000.00
Water & Light Department	Prof Services	\$19,740.36
Wizard's Enterprises Inc.	Custodial Services	\$490.00
Xcel Energy	Monthly Services	\$2,010.24
Zavoral Paul	2010 CP2 SRTS Byglad Rd Sidewalk	\$17,973.90
Zee Medical Service	First Aid Kit Refill	\$66.05
	Total	\$421,322.36

A MOTION WAS MADE BY COUNCIL MEMBER TWETEN, SECONDED BY COUNCIL MEMBER LEIGH, TO AUTHORIZE THE CITY ADMINISTRATOR/CLERK-TREASURER TO ISSUE PAYMENT OF RECOMMENDED BILLS AND PAYROLL.

Voting Aye: Pokrzywinski, DeMers, Vonasek, Buckalew, Tweten, Gregoire, and Leigh.

Voting Nay: None.

COUNCIL/STAFF REPORTS:

Council Member DeMers asked staff to prepare a feasibility study for the paving of 13th Street SE and Greenway Boulevard SE.

Council Member Buckalew thanked staff for the sidewalk connection on 23rd Avenue NW.

ADJOURN:

A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER TWETEN, TO ADJOURN THE JULY 5, 2011 REGULAR MEETING OF THE EAST GRAND FORKS, MINNESOTA CITY COUNCIL AT 5:52 P.M.

Voting Aye: Pokrzywinski, DeMers, Vonasek, Buckalew, Tweten, Gregoire, and Leigh.

Voting Nay: None.

Scott Huizenga, City Administrator/Clerk-Treasurer