

**APPROVED
MINUTES OF THE
OF THE
EAST GRAND FORKS
CITY COUNCIL
TUESDAY, JUNE 28, 2011 – 5:00 PM**

CALL TO ORDER

The Work Session of the East Grand Forks City Council for June 28, 2011 was called to order by Craig Buckalew, Council President at 5:00 P.M.

CALL OF ROLL

On a Call of Roll the following members of the East Grand Forks City Council were present: Mayor Lynn Stauss, Council President Craig Buckalew, Council Vice-President Wayne Gregoire, Council Members Marc DeMers, Ron Vonasek, Henry Tweten, Mike Pokrzywinski, and Greg Leigh.

STAFF PRESENT

Dave Aker, Parks & Recreation Superintendent; Greg Boppre, City Engineer; Dan Boyce, Water & Light Manager; Michelle French, Executive Assistant; Ron Galstad, City Attorney; Randy Gust, Fire Chief; Mike Hedlund, Police Chief; Charlotte Helgeson, Library Director; Scott Huizenga, City Administrator; Jerry Lucke, Finance Director; Jim Richter, EDHA Director; and John Wachter, Public Works Superintendent.

DETERMINATION OF A QUORUM

1. Boat House/Storage Facility - Andy Magness – Ground UP Adventures

Mr. Magness announced that Ground UP Adventures is a new organization within the Community. The Organization would like to focus on utilizing the rivers. They would like to put a boat house/storage facility for canoes, stand up paddle boating, and miscellaneous equipment near the existing boat ramp by the Frisbee Golf Course.

City Council questioned flooding, structure material, who is going to run the facility, and liability issues. Council Members supported the idea but would need to look at the concerns.

2. 2010 City Project No. 5 – Bikepath Improvements - Griggs Park – Greg Boppre

Mr. Boppre asked for Council approval to submit plans and specifications. 50% of the construction costs will be covered, not to exceed \$95,000. The City would need to pay the soft costs and engineering fees. Mayor Stauss asked Mr. Boppre to double check on the funding. This item will be referred to Council for action.

3. Paving – 14th Ave. SE/11th Ave. SE – Greg Boppre

Mr. Boppre announced that a public hearing was held in February this year after receiving a petition from the residents. Mr. Boppre discussed the paving options and costs. Council Member Leigh announced that we need to avoid ½ streets in the future and property owners should pay. Mr. Boppre stated that he is proposing a 34 foot street. Council Member DeMers suggested waiting on 11th Ave. SE since 14th Ave. SE has higher traffic. He suggested bidding the project as a ½ street with an alternate. Council Member Leigh asked where the funding would come from. Mr. Huizenga stated that the City has three funds available. Mayor Stauss stated that the street should be narrower and those living along that street should pay something. Council Member Galstad announced that the City may have a policy issue regarding spending City funds on township and county roads. Mr. Galstad will look into the policy.

4. 2011 Street Repair – 2nd St. NW & 3rd St. NW (Sacred Heart Rd) – John Wachter/Greg Boppre

Mr. Wachter stated that he has two potential options: Total replacement for \$209,000 or asphalt overlay for \$60,000. Mr. Boppre suggested overlay on 2nd St. NW this year and mill and overlay on 3rd St. NW next year. Discussion occurred regarding prioritizing projects and software. Council Member DeMers stated that the asphalt overlay makes the most sense and we need to look at the State Aid Maintenance Fund.

5. 2011 Street Repair – DeMers & 2nd St. NW – John Wachter/Greg Boppre

Mr. Wachter suggested awarding the bid to Opp Construction for \$79,799.70 for the repairs to the intersection at DeMers Avenue and 2nd St. NW. Mr. Boppre announced that the Corp is working with a contractor on the sill plate project.

6. 2011 Turf Repair – John Wachter/Greg Boppre

Mr. Wachter announced that the recent flood has cause some minor turf and soil damage on the levee, Zavoral Park, and the grass in front of Whitey's and Cabelas along River Street. He suggested award the quote to Opp Construction for \$20,000 for the turf repair.

7. Library Roof Repair – Charlotte Helgeson

Ms Helgeson informed City Council that the Library has experienced roof issues since 2000. The recent study with Inspec found many design issues. The current roof leaks are causing walls and electrical problems. She stated that past repairs, quickest and cheapest, does not resolve the issues.

Mayor Stauss stated that he called Kraus-Anderson and they will be coming to the library on Thursday, July 7th to look at the roof. Mr. Galstad stated that he is looking into the State Statute on design build bidding. He suggested contacting an architect for the design, then go out for a Request for Proposal. Mr. Christianson, Library Board, stated that Inspec was unsure on the design.

8. State of Minnesota Shutdown Implications – Scott Huizenga

Mr. Huizenga provided a brief outline on the implications of a State shutdown. He announced that the Red River State Recreation Area will close on Thursday, June 30th at 4 p.m. He also stated that there will be project delays and possibly a delay on the Local Government Aid payment. He discussed other service issues along with long-term implications.

ADJOURN

A MOTION WAS MADE BY COUNCIL MEMBER TWETEN, SECONDED BY COUNCIL MEMBER POKRZYWINSKI, TO ADJOURN THE JUNE 28, 2011 WORK SESSION OF THE EAST GRAND FORKS, MINNESOTA CITY COUNCIL AT 6:48 P.M.

Voting Aye: Leigh, Pokrzywinski, DeMers, Vonasek, Buckalew, Tweten, and Gregoire.

Voting Nay: None.

Scott Huizenga, City Administrator/Clerk-Treasurer