

**APPROVED
MINUTES OF THE
OF THE
EAST GRAND FORKS
CITY COUNCIL
TUESDAY, JUNE 21, 2011 – 5:00 PM**

CALL TO ORDER:

The Regular Meeting of the East Grand Forks City Council for June 21, 2011 was called to order by Council President Buckalew at 5:00 P.M.

CALL OF ROLL:

On a Call of Roll the following members of the East Grand Forks City Council were present: Mayor Lynn Stauss, Council President Craig Buckalew, Council Vice President Wayne Gregoire, Council Members Marc DeMers, Ron Vonasek, Henry Tweten, Mike Pokrzywinski, and Greg Leigh.

STAFF PRESENT:

Dave Aker, Parks & Recreation Superintendent; Greg Boppre, City Engineer; Dan Boyce, Water & Light Manager; Michelle French, Executive Assistant; Ron Galstad, City Attorney; Randy Gust, Fire Chief; Mike Hedlund, Police Chief; Charlotte Helgeson, Library Director; Scott Huizenga, City Administrator; Teri Kouba, MPO; Jim Richter, EDHA Director; and John Wachter, Public Works Superintendent.

DETERMINATION OF A QUORUM:

The Council President Determined a Quorum was present

PLEDGE OF ALLEGIANCE:

OPEN FORUM:

“An opportunity for members of the public to address the City Council on items not on the current Agenda. Items requiring Council action maybe deferred to staff or Boards and Commissions for research and future Council Agendas if appropriate.” If you would like to address the City Council, please come up to the podium to do so.

Representative Kiel introduced herself and gave a brief Legislative update regarding the State shut down.

APPROVAL OF MINUTES:

1. Consider approving the minutes of the “Regular Meeting” for the East Grand Forks, Minnesota City Council of June 7, 2011.
2. Consider approving the minutes of the “Work Session” for the East Grand Forks, Minnesota City Council of June 14, 2011.

A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER TWETEN, TO APPROVE ITEMS ONE (1) AND TWO (2) AS SUBMITTED.

Voting Aye: Gregoire, Leigh, Pokrzywinski, DeMers, Vonasek, Buckalew, and Tweten.

Voting Nay: None.

SCHEDULED BID LETTINGS: NONE.**SCHEDULED PUBLIC HEARINGS: NONE.****CONSENT AGENDA:**

Items under the "Consent Agenda" will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.

3. Consider approving the State of Minnesota Joint Powers Agreement between the City of East Grand Forks and the Department of Natural Resources for July 1, 2011 through December 31, 2015 for Operation of the Red River State Recreation Area.
4. Consider approving the Joint Powers Agreement between Northland Community and Technical College and the City of East Grand Forks to use the Cities Area Transit (CAT) for a lump sum fee paid by the college.
5. Consider adopting Resolution No. 11-06-50 a Resolution authorizing the East Grand Forks Police Department to participate in the 2011/2012 Safe and Sober Program.
6. Consider adopting Resolution No. 11-06-51 a Resolution to participate in the Standard Measures Program for 2011.
7. Consider approving the Fireworks/Pyrotechnic Application for July 4, 2011 (Rain Date: July 5, 2011) for RES Specialty Pyrotechnics Inc. for a display along the Red River across from Cabela's.
8. Consider approving the application for a Special Event License for the Firecracker 5k & 10k Run/Walk to be held July 4, 2011 from 8:00 a.m. to 10:00 a.m.
9. Consider approving the application for a Special Event License for the Clear Channel Radio Bikes & Bites to be held July 28, 2011 from 4:00 p.m. to 8:00 p.m.
10. Consider approving the application for a Special Event License for the Hugo's Potato Bowl 8k Race & Family 1 Mile Walk/Run to be held September 23, 2011 from 3:00 p.m. to 8:00 p.m.
11. Consider approving the application for an Exempt Gambling Permit for a raffle for the Sacred Heart Church and School to be held January 6, 2012 at Sacred Heart Church and School, 200 3rd St. NW, East Grand Forks, MN 56721 and waive the 30-day waiting period.

12. Consider approving the following “Off Sale” Weekday Liquor License Applicant:
 - a. An-Stone, LLC dba Valley Liquor located at 1502 Central Ave. NE, East Grand Forks, MN 56721.
13. Consider approving the following “On Sale Weekday & Sunday” Liquor License Applicant:
 - b. Bjerk Enterprises, Inc. dba Whitey’s, 121 DeMers Ave., East Grand Forks, MN 56721.

A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER POKRZYWINSKI, TO APPROVE CONSENT MOTIONS NUMBER THREE (3) THROUGH THIRTEEN (13) AS SUBMITTED.

Voting Aye: Gregoire, Leigh, Pokrzywinski, DeMers, Vonasek, Buckalew, and Tweten.

Voting Nay: None.

ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS AND COMMISSIONS:

14. Regular meeting minutes of the Water, Light, Power and Building Commission for May 19, 2011.

COMMUNICATIONS: NONE.

OLD BUSINESS: NONE.

NEW BUSINESS:

15. Consider adopting Resolution No. 11-06-52 a Resolution ordering preparation of plans and specifications for 2012 City Project No. 2 – Wastewater Interconnect Project.

A MOTION WAS MADE BY COUNCIL MEMBER POKRZYWINSKI, SECONDED BY COUNCIL MEMBER GREGOIRE, TO ADOPT RESOLUTION NO. 11-06-52 A RESOLUTION ORDERING PREPARATION OF PLANS AND SPECIFICATIONS FOR 2012 CITY PROJECT NO. 2 – WASTEWATER INTERCONNECT PROJECT.

Council Member Tweten stated that there are too many blanks in the agreement. Council Member Leigh agreed that this is a very incomplete document and many costs have not been thought out. Council Member Vonasek asked for the City Attorney’s opinion. Mr. Galstad announced that this is a very rough draft. Mr. Boppre discussed the timeline. Council Member Pokrzywinski stated that the City is also putting more at risk by waiting for a final agreement. Mayor Stauss announced that he will not vote for it until we have a contract.

Voting Aye: Gregoire, Leigh, Pokrzywinski, DeMers, and Buckalew.

Voting Nay: Vonasek and Tweten.

16. Consider approving the application for a Special Event License for the Rockn’ For Sherlock Fundraiser to be held June 29, 2011 from 12:00 p.m. to June 30, 2011 to 1:00 a.m.

A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER GREGOIRE, TO APPROVE THE APPLICATION FOR A SPECIAL EVENT LICENSE FOR THE

ROCKN' FOR SHERLOCK FUNDRAISER TO BE HELD JUNE 29, 2011 FROM 12:00 P.M. TO JUNE 30, 2011 TO 1:00 A.M.

Voting Aye: Gregoire, Leigh, Pokrzywinski, DeMers, Vonasek, Buckalew, and Tweten.

Voting Nay: None.

17. Consider adopting Resolution No. 11-06-53 a Resolution approving the rebuild of Sherlock Forest Playground and appoint Penny Pape and Katie Nelson co-chairs of the reconstruction.

A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER GREGOIRE, TO ADOPT RESOLUTION NO. 11-06-53 A RESOLUTION APPROVING THE REBUILD OF SHERLOCK FOREST PLAYGROUND AND APPOINT PENNY PAPE AND KATIE NELSON CO-CHAIRS OF THE RECONSTRUCTION.

Voting Aye: Gregoire, Leigh, Pokrzywinski, DeMers, Vonasek, Buckalew, and Tweten.

Voting Nay: None.

CLAIMS:

18. Consider adopting Resolution No. 11-06-54 a Resolution accepting donations for the Sherlock Forest Playground.

A MOTION WAS MADE BY COUNCIL MEMBER POKRZYWINSKI, SECONDED BY COUNCIL MEMBER VONASEK, TO ADOPT RESOLUTION NO. 11-06-54 A RESOLUTION ACCEPTING DONATIONS FOR THE SHERLOCK FOREST PLAYGROUND.

Mr. Huizenga stated that this is a formality to accept donations. All donations can go directly to the Community Foundation.

Voting Aye: Gregoire, Leigh, Pokrzywinski, DeMers, Vonasek, Buckalew, and Tweten.

Voting Nay: None.

19. Consider adopting Resolution No. 11-06-55 a Resolution authorizing the City of East Grand Forks to approve purchases from Berts Truck Equipment the goods referenced in check number 9829 for a total of \$12.22 whereas Council Member Gregoire is personally interested financially in the contract.

A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER POKRZYWINSKI, TO ADOPT RESOLUTION NO. 11-06-55 A RESOLUTION AUTHORIZING THE CITY OF EAST GRAND FORKS TO APPROVE PURCHASES FROM BERTS TRUCK EQUIPMENT THE GOODS REFERENCED IN CHECK NUMBER 9829 FOR A TOTAL OF \$12.22 WHEREAS COUNCIL MEMBER GREGOIRE IS PERSONALLY INTERESTED FINANCIALLY IN THE CONTRACT.

Voting Aye: Gregoire, Leigh, Pokrzywinski, DeMers, Vonasek, Buckalew, and Tweten.

Voting Nay: None.

20. Consider adopting Resolution No. 11-06-56 a Resolution authorizing the City of East Grand Forks to approve purchases from Hardware Hank the goods referenced in check number 9879 for a total of \$520.69 whereas Council Member Buckalew is personally interested financially in the contract.

A MOTION WAS MADE BY COUNCIL MEMBER POKRZYWINSKI, SECONDED BY COUNCIL MEMBER TWETEN, TO ADOPT RESOLUTION NO. 11-06-56 A RESOLUTION AUTHORIZING THE CITY OF EAST GRAND FORKS TO APPROVE PURCHASES FROM HARDWARE HANK THE GOODS REFERENCED IN CHECK NUMBER 9879 FOR A TOTAL OF \$520.69 WHEREAS COUNCIL MEMBER BUCKALEW IS PERSONALLY INTERESTED FINANCIALLY IN THE CONTRACT.

Voting Aye: Gregoire, Leigh, Pokrzywinski, DeMers, Vonasek, and Tweten.

Voting Nay: None.

Abstain: Buckalew.

21. Consider authorizing the City Administrator/Clerk-Treasurer to issue payment of recommended bills and payroll.

Acme Electric Companies	Weed Whacker String/Still Blower	\$333.02
Adapco	Mosquito Briquets	\$849.00
All Pro Embroidery	Uniforms	\$50.00
All Seasons Garden Center	Flowers/Perennials/Annual Flower Bid	\$4,368.62
Alltel	Cell Phone Service	\$168.34
Altru Health System	Legal Blood Draw	\$39.50
American Tire Service	Tires #140/Front & Rear Tires #614/Tires & Rims #363	\$5,280.91
Ameripride Linen & Apparel Services	Cleaning Services/Supplies	\$352.60
Anytime Plumbing	Toilet Repairs	\$99.00
Aqua Water Solutions	5 Gallon Water & Deposit	\$84.60
Barnes Distribution	Inventory & Shop Supplies	\$381.33
Batteries Plus	Battery For Spot Sprayer	\$81.12
Bemidji VFW Post # 1260	Entry Fee/VFW Dist Play	\$150.00
Berg Jessi & Ryan	Landscaping Incentive	\$429.00
Bert's Truck Equipment	Male & Female Trailer Plugin	\$12.22
Blue Moose Bar & Grill	Board Mtg Meals	\$126.23
Bobcat of Grand Forks	Brooms #376/Air Filters #375	\$1,078.30
Border States Electric Supply	Lamp	\$9.69
Border States Trophy & Awards	12 Ribbons	\$11.53
Brite-Way Window Cleaning	Riverwalk Window Service	\$60.00
Butler Machinery Co	Mower Flails & Clevis	\$1,956.09
Bydal Designs	Replace Lettering/2 Doors	\$130.38
C&R Laundry & Cleaners	Dry Cleaning	\$434.62
California Contractors Supplies Inc	Safety Vests	\$122.98
Canon Financial Services	Copier Agreement	\$167.10
Carquest Auto Parts	Hyd Hose For #355 & 356	\$95.15

Cash Donald Scott	Dial-A-Ride May 2011	\$2,716.68
Cedar Rapids Tire	Four Tires For #363	\$407.76
Cole Papers Inc	Supplies	\$327.25
Complete Pest Control Inc	Pest Control	\$2,040.29
Countrywide Sanitation Company	Roll Off/Demers Bldg	\$211.00
CPL SYSTEMS CANADA INC	Greaswe Fitting Adapters Inventory	\$272.40
Cummins NPower LLC	Repair Regen System #614	\$1,357.48
D&M Auto Body	Repair Right Side Door #310	\$1,093.50
Dakota TV & Appliance	Washer & Dryer Repairs	\$819.25
Dan's Excavating Inc	Repair Water Leak	\$542.50
Diamond Cleaning Supply Richard Papenfuss	Floor Mat For Urinals	\$85.39
Display Sales Co	Flags & Pole Replacement	\$1,950.47
Eagle Electric	Dispatch Remodel	\$4,869.17
Emergency Medical Product Inc	Medical Supplies	\$535.39
Environmental Toxicity Control Inc	Testing At Lagoon	\$775.00
Explorer Post #38	Squad Car Cleaning	\$50.00
Exponent	Finance Director Ad/EGF Visitors Guide	\$576.00
Fargo Water Equipment	Man Frames & Flate Grate	\$7,556.67
Fastenal Company	Nuts & Washers For North Ped Bridge	\$28.92
Fjestad Sherry	Reimb/Softball Registration/Mariah	\$135.00
	Prof Services/Labor & Employment	
Flaherty & Hood PA	Consultations/Campground Consultations	\$1,149.64
Flat Plains Services Inc	Fertilize City Hall Trees	\$250.09
FS Engineering	Stokes Plat 4/18/11 - 5/21/11	\$1,681.50
G&K Services	Mats	\$140.50
Gaffaney's	Office Supplies	\$207.76
Galstad Jensen & McCann PA	Prof Services May 2011	\$8,454.25
Garden Hut Inc	Oil Filter	\$20.36
George's Quick Printing	2-Stampers/Confidential	\$26.72
	Umpire Indicators/Scorebooks/Helmets/Buckets/ Balls/Catchers Mask/Face Guard	\$786.75
Gerrells Sport Center	Landfill/ May 2011	\$16,391.95
GF City Utility Billing	Dinner Dance Ad/Spring Cleanup	\$573.10
GF Herald	Welding	\$144.43
GF Welding & Machine	Umpire Shirts/Baseballs/Knee Guards/Caps/Windscreen	\$2,189.01
GLSports Inc	Replace Downtown Flagpole	\$1,290.00
Gompf Displays	Reimb/Pool Supplies	\$10.66
Gulbranson Dale	Pool Tile Repairs	\$678.00
H&H Masonry	Street Repairs	\$52,133.00
H&S Construction	Cleaning 5/23/11 - 6/11/11	\$427.50
Hajicek Rick	Maint Supplies	\$520.69
Hardware Hank	Reimb Meals/Hotel/Interrogation Class/Camp Dodge IA	\$372.75
Hart Tony	Cleaning Caddy/Sharps Container	\$1,173.74
Heartland Paper		

Holiday Credit Office	Fuel	\$53.59
Home Run Club	2011 Umpire Fees (112 Players)	\$1,120.00
Huizenga Scott	Lions Dues/2011 Dues	\$60.00
In the Swim	Chlorine Kit/Thermometer	\$68.93
Inprints Screenprinting	Screen Print T-Shirts	\$160.50
Johnson Vickie	Refund/Abby Johnson/Softball	\$135.00
Jolanda Streifel	Name Tag	\$5.00
K&K Trucking Inc	Gravel	\$2,540.00
Kellermeyer Building Service	Cleaning Service	\$534.38
Kraft Michelle	Reimb Softball Fees/Sarah Kraft	\$90.00
Krenzel Don	Medals For VFW Dist Games	\$20.00
Laker Chemical	Wipe Out/Aqua Terra/Tri Kill	\$2,064.49
Larson Brian	Reimb Meals/White Bear Lake/MIAMA Conf	\$59.00
Laser Systems	Ink/Toner	\$627.73
League of MN Cities	3rd Qtr Municipality Insurance	\$46,257.36
Leisureland RV	5000 Watt Gen	\$565.00
Lumber Mart	Integrity Dual Arm/Misc Metal Products/Downspout	\$610.38
Lynne Gladwin	Reimb Supplies/Net/Uniform Pants/Training Meeting	\$249.83
Manias Michelle	Reimb/Meals/Rochester/Clinical Mayo/Moorhead	\$249.75
Marco	Copier Contract	\$131.00
McFarlane	HVAC System	\$28,000.00
Menards	Maint Supplies	\$60.67
Metropolitan Planning Organization	Planning Hours Transit Hours & Local Share/ April 2011	\$11,096.10
Midcontinent Communications	SunshineTerrace Phone & Phone/TownSquare Phone	\$1,112.34
Midwest Playscapes	Equipment Supplies	\$1,010.15
Minnesota City/County Management Assoc	Membership 2011/2012	\$104.00
MN Dept of Labor & Industry	Pressure Vessel's	\$40.00
MN Drivers & Vehicle Services	Title Vehicle	\$7.50
MVTL Laboratories Inc	Testing At Lagoon	\$732.00
Newman Signs	Sign Rental	\$1,580.00
Northern Plumbing Supply	Plumbing Supplies	\$162.22
NW MN Multi County HRA	HQS Inspection Services/Sunshine Terrace	\$2,500.00
Nygaard Adelaide	Refund/Security Deposit	\$280.33
O'Reilly Auto Parts	Gloves	\$24.99
Opp Construction	Remove Ash Tree 705 1st Ave NE/Rpl 2 Irrigation Heads	\$830.00
Pamida	Misc Supplies	\$56.48
Party City	Supplies	\$20.97
PDQ Sanitary Services	Portable Toilet Rental	\$180.00
Peak Performance	Toner	\$138.72
Pederson Melissa	Refund Registration/Maddie Pederson	\$55.00
Peterson Veterinarian Clinic P.C.	Pound Report/May 2011	\$985.00
Polk County Auditor Treasurer	2011 Assessment Billing/3626 Parcels	\$29,008.00
Polk County DAC	Shredding Services	\$35.92

Polk County Recorder	Filing Fees	\$322.00
Polk County Sheriff's Office	Safe & Sober April 2011 Wave	\$107.29
Power Equipment Shop	Mower Parts	\$102.58
Praxair Distribution	Cylinder Rental	\$22.07
Premium Waters Inc	Water Service/EDHA	\$35.62
Quill Corp	Office Supplies	\$325.89
Qwest	Monthly Phone Service	\$947.68
Red River Snowmobile Club	Area Trail Maint	\$1,881.38
Reznicek Anthony	Reimb Meals/Hotel/Interrogation Class/Camp Dodge	\$428.76
Richter James	Reimb Filing Fees Paid	\$46.00
RMB Environmental Lab Inc	Pond Discharge Samples	\$221.00
Sandford Clinic Fargo Region	Drug Testing/B.Robert/D/.Nelson	\$84.00
Save A Life	Save A Life Discs For Patrol Cars	\$224.95
SealMaster	Pourable Crackfiller	\$108.97
Skala Larry	Flood Cleanup	\$5,056.50
Spray Advantage	Flat Spray/Tubing/Parts For Sprayer	\$99.36
St Cloud State Univ	MN Municipal Clerks Institute/S.Huizenga	\$260.00
Stauss Lynn	Reimb/Mileage/Meals/Hwy2 Mfg Meeting/Bagley	\$130.26
Steever Kyle	Reimb Meals/Hotel/Interrogation Class/Camp Dodge IA	\$372.75
Stennes Granite	3 O/C / Vase Replacement	\$1,957.00
Stone's Mobile Radio Inc	Console Radio Repair	\$2,238.71
Strandell Warren	Book Project/Final Payment	\$1,000.00
Streichers	Vest/Manias	\$749.99
Sun Dot Communications	ADSL City Hall/Sr Center	\$126.99
The Chamber of EGF/GF	Registration/Richter/Knoff	\$30.00
Tim Shea's Nursery & Landscaping	Birch Clump	\$440.00
Tri County Community Corrections	Basement Clean-up/Demers Bldg	\$30.00
UPS	Sampling At Lagoon	\$169.92
USPS Postmaster	Post Office Box Renewal	\$320.00
Verizon Wireless	Wifi Cards For Squad Cars	\$162.15
VFW Club	Umpire Fees	\$1,540.00
	Start Pool Heater/Plumbing Leaks In	
	Bathhouse/Campground Bathroom Repair/Repair	
Vilandre Heating & A/C	Drinking Fountain/Replace Water Heater	\$1,651.73
Vonesh Stephani	Refund Baseball/Tyler	\$90.00
Waste Mgmt	Monthly Disposal Services	\$37,822.24
WDAZ TV	2011 Spring Campaign/Advertising	\$546.00
Xcel Energy	515 2nd St NW	\$56.70
Xerox Corporation	Copier Maint Contract	\$21.79
Zee Medical Service	First Aid Kit Refill	\$53.20
	Total	\$325,249.66

A MOTION WAS MADE BY COUNCIL MEMBER TWETEN, SECONDED BY COUNCIL MEMBER DEMERS, TO AUTHORIZE THE CITY ADMINISTRATOR/CLERK-TREASURER TO ISSUE PAYMENT OF RECOMMENDED BILLS AND PAYROLL.

Voting Aye: Gregoire, Leigh, Pokrzywinski, DeMers, Vonasek, Buckalew, and Tweten.

Voting Nay: None.

COUNCIL/STAFF REPORTS:

Council Member DeMers suggested that the City offer public support for those in Minot and the City should think of ways to help. He also asked Council President Buckalew to form a committee to discuss beautification on the Greenway. He suggested Council Member Leigh, Mr. Aker, Ms Ellis, residents, and himself. Council Member DeMers also discussed the announcement on legal action regarding LGA and the possible shut down.

Council Member Leigh stated that he voted in favor of spending \$60,000 to move forward on the Interconnect to keep the project going until an agreement has been made.

Council Member Pokrzywinski expressed his condolences to Don Partlow's family.

Council President Buckalew will work on a Memorandum of Understanding between the two Cities. He agrees with the Greenway Committee. He thanked Representative Kiel for coming to the City to keep us informed.

Mr. Huizenga announced that in the event that the State of Minnesota does shut down the campground will be closed. Also, contractors have been notified on the projects that receive State funding.

ADJOURN:

A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER TWETEN, TO ADJOURN THE JUNE 21, 2011 REGULAR MEETING OF THE EAST GRAND FORKS, MINNESOTA CITY COUNCIL AT 6:24 P.M.

Voting Aye: Gregoire, Leigh, Pokrzywinski, DeMers, Vonasek, Buckalew, and Tweten.

Voting Nay: None.

Scott Huizenga, City Administrator/Clerk-Treasurer