

**APPROVED
MINUTES OF THE
OF THE
EAST GRAND FORKS
CITY COUNCIL
TUESDAY, MAY 17, 2011 – 5:00 PM**

CALL TO ORDER:

The Regular Meeting of the East Grand Forks City Council for May 17, 2011 was called to order by Council President Buckalew at 5:00 P.M.

CALL OF ROLL:

On a Call of Roll the following members of the East Grand Forks City Council were present: Mayor Lynn Stauss, Council President Craig Buckalew, Council Vice President Wayne Gregoire, Council Members Marc DeMers, Ron Vonasek, Henry Tweten, Mike Pokrzywinski, and Greg Leigh.

STAFF PRESENT:

Dave Aker, Parks & Recreation Superintendent; Brad Bail, City Engineer; Michelle French, Executive Assistant; Ron Galstad, City Attorney; Randy Gust, Fire Chief; Charlotte Helgeson, Library Director; Scott Huizenga, City Administrator; and John Wachter, Public Works Superintendent.

DETERMINATION OF A QUORUM:

The Council President Determined a Quorum was present

PLEDGE OF ALLEGIANCE:

OPEN FORUM:

“An opportunity for members of the public to address the City Council on items not on the current Agenda. Items requiring Council action maybe deferred to staff or Boards and Commissions for research and future Council Agendas if appropriate.” If you would like to address the City Council, please come up to the podium to do so.

APPROVAL OF MINUTES:

1. Consider approving the minutes of the “Regular Meeting” for the East Grand Forks, Minnesota City Council of May 3, 2011.
2. Consider approving the minutes of the “Work Session” for the East Grand Forks, Minnesota City Council of May 10, 2011.

A MOTION WAS MADE BY COUNCIL MEMBER POKRZYWINSKI, SECONDED BY COUNCIL MEMBER LEIGH, TO APPROVE ITEMS ONE (1) AND TWO (2) AS SUBMITTED.

Voting Aye: Vonasek, Buckalew, Tweten, Gregoire, Leigh, and Pokrzywinski.

Voting Nay: None.

Absent: DeMers.

SCHEDULED BID LETTINGS: NONE.

SCHEDULED PUBLIC HEARINGS: NONE.

CONSENT AGENDA:

Items under the "Consent Agenda" will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.

3. Consider adopting Resolution No. 11-05-42 a Resolution adopting the MnDot Agreement No. 91792 to provide routine maintenance along and adjacent to Trunk Highway No. 2.
4. Consider approving the quote to Minn-Dak Asphalt for asphalt overlay and patching for \$125 per ton up to \$25,000.
5. Consider approving the quote to Opp Construction Company for 50,000LF at \$.40/LF for crack sealing repairs up to \$20,000.
6. Consider approving the quote to H&S Construction for repair of manholes and catch basins to include associated curbing, panel replacement, and repairing pavers.
7. Consider approving the quote to Roto Rooter for \$30,000 for sewer cleaning.
8. Consider approving the purchase of the Insect Sprayer – 12208OVH Grizzly OHV Smart Flow from Clarke for \$10,950.81 plus tax.
9. Consider approving the wage increase for Paid on Call Firefighters from \$10.00 per hours to \$12.00 per hour.
10. Consider approving the hiring of one Police Officer from the current hiring register to fill the vacancy and authorize Civil Service to begin a new recruiting and hiring register.

A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER POKRZYWINSKI, TO APPROVE CONSENT MOTION NUMBER THREE (3) THROUGH TEN (10) AS SUBMITTED.

Voting Aye: Vonasek, Buckalew, Tweten, Gregoire, Leigh, and Pokrzywinski.

Voting Nay: None.

Absent: DeMers.

ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS AND COMMISSIONS:

11. Regular meeting minutes of the Water, Light, Power and Building Commission for April 21, 2011.

COMMUNICATIONS: NONE.

OLD BUSINESS: NONE.

NEW BUSINESS:

12. Consider approving the purchase of a Freightliner M2 106V Single Axle from Istate Truck Center for \$69,244.11 and a Henderson Box and False One Way Plow from Bert's Truck Equipment for a total purchase price of \$103,919.23.

A MOTION WAS MADE BY COUNCIL MEMBER TWETEN, SECONDED BY COUNCIL MEMBER LEIGH, TO APPROVE THE PURCHASE OF A FREIGHTLINER M2 106V SINGLE AXLE FROM ISTATE TRUCK CENTER FOR \$69,244.11 AND A HENDERSON BOX AND FALSE ONE WAY PLOW FROM BERT'S TRUCK EQUIPMENT FOR A TOTAL PURCHASE PRICE OF \$103,919.23.

Voting Aye: Vonasek, Buckalew, Tweten, Leigh, and Pokrzywinski.

Voting Nay: None.

Abstain: Gregoire.

Absent: DeMers.

13. Consider adopting Resolution No. 11-05-43 a Resolution ordering improvements and preparation of plans and specifications for 2010 City Project No. 5 – Bikepath Improvements - LaFave Multi-Use Trail.

A MOTION WAS MADE BY COUNCIL MEMBER POKRZYWINSKI, SECONDED BY COUNCIL MEMBER TWETEN, TO ADOPT RESOLUTION NO. 11-05-43 A RESOLUTION ORDERING IMPROVEMENTS AND PREPARATION OF PLANS AND SPECIFICATIONS FOR 2010 CITY PROJECT NO. 5 – BIKEPATH IMPROVEMENTS - LAFAVE MULTI-USE TRAIL.

Council Member Leigh stated that he will vote “no” since there is already a bike path in that area.

Voting Aye: Vonasek, Buckalew, Tweten, Gregoire, Leigh, and Pokrzywinski.

Voting Nay: None.

Absent: DeMers.

CLAIMS:

14. Consider adopting Resolution No. 11-05-44 a Resolution authorizing the City of East Grand Forks to approve purchases from Berts Truck Equipment the goods referenced in check number 9554 for a total of \$227.99 whereas Council Member Gregoire is personally interested financially in the contract.

A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER POKRZYWINSKI, TO ADOPT RESOLUTION NO. 11-05-44 A RESOLUTION AUTHORIZING THE CITY OF EAST GRAND FORKS TO APPROVE PURCHASES FROM BERTS TRUCK EQUIPMENT THE GOODS REFERENCED IN CHECK NUMBER 9554 FOR A TOTAL OF \$227.99 WHEREAS COUNCIL MEMBER GREGOIRE IS PERSONALLY INTERESTED FINANCIALLY IN THE CONTRACT.

Voting Aye: Vonasek, Buckalew, Tweten, Leigh, and Pokrzywinski.
Voting Nay: None.
Abstain: Gregoire.
Absent: DeMers.

15. Consider adopting Resolution No. 11-05-45 a Resolution authorizing the City of East Grand Forks to approve purchases from Hardware Hank the goods referenced in check number 9593 for a total of \$521.33 whereas Council Member Buckalew is personally interested financially in the contract.

A MOTION WAS MADE BY COUNCIL MEMBER POKRZYWINSKI, SECONDED BY COUNCIL MEMBER GREGOIRE, TO ADOPT RESOLUTION NO. 11-05-45 A RESOLUTION AUTHORIZING THE CITY OF EAST GRAND FORKS TO APPROVE PURCHASES FROM HARDWARE HANK THE GOODS REFERENCED IN CHECK NUMBER 9593 FOR A TOTAL OF \$521.33 WHEREAS COUNCIL MEMBER BUCKALEW IS PERSONALLY INTERESTED FINANCIALLY IN THE CONTRACT.

Voting Aye: Vonasek, Tweten, Gregoire, Leigh, and Pokrzywinski.
Voting Nay: None.
Abstain: Buckalew.
Absent: DeMers.

16. Consider authorizing the City Administrator/Clerk-Treasurer to issue payment of recommended bills and payroll.

Acme Electric Companies	Suction Hose/Flood Equip Rental/Degreaser	\$3,012.81
Action Graphix & Signs	Copies	\$32.06
Advanced Business Methods Inc	Copier Contract	\$217.43
Aker Dave	Reimb Meals&Mileage Alexandria GMRPT Meeting/ Meals Roseau Dist Hockey Mtg	\$226.80
Alexandria Technical College Customized Training Center	Shotgun Training/Reznicek/Robertson	\$250.00
Altru Health System	Blood Draws	\$79.00
American Tire Service	Flat Repairs/Grease/Mower Deck Wheels	\$656.71
Ameripride Linen & Apparel Services	Cleaning Supplies/Services	\$404.02
Aqua Water Solutions	Water Service	\$53.85
Balco Uniforms Co Inc	Uniform Name Bars	\$29.00
Barnes Distribution	Inventory Parts	\$247.84
Batteries Plus	Supplies/Batteries	\$93.27
BCA CJTE	Supervision Training/Anderson/Manias/Demers	\$350.00
Becker Arena Products Inc	4 Studded Tires #339/Credit Return Parks Purchase	\$984.86
Bert's Truck Equipment	Parts #109/Repair Plow	\$227.99
Brite-Way Window Cleaning	Window Cleaning	\$60.00
Bud & Ralph's Appliance Service Inc	Dryer Belt #2	\$20.44
C&R Laundry & Cleaners	Dry Cleaning/PD/Investigations & Patrol/FD	\$407.40

Canon Financial Services	Copier	\$180.80
Carquest Auto Parts	Water Pressure Guage #794/Hyd Ball Valve #139/Inv	\$596.37
Cedar Rapids Tire	Toro Mower Tires For 455D & 4100D	\$1,303.30
CPL SYSTEMS CANADA INC	Grease Hose & Fitting	\$189.20
Culinex	Repairs/Coffee Maker/Service Charge	\$170.32
Custom Stripes Inc	Decals	\$318.49
Dacotah Paper Co	Paper Towels	\$51.66
Diamond Cleaning Supply Richard Papenfuss	Toilet Tissue/Turn Towels/Truck Wash Soap	\$637.18
Dragich Mark	Reimb Meals/Mileage/Roseau/Dist Mtg	\$140.30
Eagle Electric	Rpr Exhaust In Men's Bathroom/CO2 Fan rpr/Lift Station	\$4,369.08
Emphasys Computer Solutions	Training	\$920.00
Environmental Equipment	Fan Assembly #114/Skid Guard Shoe/Wear Washer/Spindle	\$4,870.85
Erickson Robiin & Brian	Replace Mailbox/Post	\$40.00
Explorer Post #38	Squad Car Cleaning	\$100.00
Exponent	PH/San Sewer/Summer Help/Spring Home Improv	\$424.88
Filter Care	Washed Filters/Credit/Return Washed Filters	\$0.00
Fire Safety USA	Pant For POC	\$305.00
Flaherty & Hood PA	EDHA Policies/Campground	\$3,146.46
Fleet Supply	Shirts	\$43.98
FS Engineering	Prof Services/Industrial Park Prep	\$20,400.00
G&K Services	Mats	\$181.74
Gaffaney's	Office Supplies	\$66.74
Gaffaneys	Office Supplies	\$34.69
Galstad Jensen & McCann PA	Prof Services	\$9,989.25
Garden Hut Inc	Groundmaster Parts/Two Tire Rims #363	\$1,182.05
George's Quick Printing	Business Cards/ Vanosek/Hart/Manias	\$145.36
Gerrells Sport Center	Practice Balls/Baseball Bases	\$448.36
GF City Utility Billing	Landfill Charges/April 2011	\$13,470.80
GF Fire Equipment	Annual Ext Recharge/SCBA Parts	\$208.00
GF Herald	Home & Garden Print/Spring Cleanup	\$1,301.25
Godfathers Exterminating Inc	Insects	\$133.59
H&S Construction	Repair Pavers/Curb & Gutter/ On Demers After Flood	\$3,564.00
Hadden Garry	Reimb Mileage/MIAMA Spring Cong/Vadnais Heights	\$336.50
Hajicek Rick	Cleaning	\$427.50
Hajicek Rod	Reimb Meal/Fargo/Bemidji/Fargo	\$24.75
Hardware Hank	Misc Supplies	\$521.33
Heartland Paper	Supplies/Tissues/Can Liners/Air Freshner/Key/Misc	\$921.55
Hugo's	Flood Mtg Refreshments/Retirement Cake/Batteries	\$100.48
Industrial Contract Services Inc	Assist Closing L8 During Flood	\$300.00
Ink Inc Imprinted Sportswear	Campground Jacket	\$64.05
Integra Telecom	LD Phone/April 2011	\$160.13

Jolanda Streifel	Nametags	\$21.35
K&K Trucking Inc	Sand For Sandbags	\$1,960.00
Kellermeyer Building Service	Cleaning Service	\$748.13
Lee James	Refund Sec Deposit	\$3.48
Lee Kendra	1 Hr Clean Apt	\$15.00
Lorene Keehr	No Overnight Parking Sign	\$128.10
MacQueen Equipment	Hyd Filters #614	\$247.22
Mamma Maria's Italian Restaurant	Reimb Materials/Bathroom Remodel	\$4,460.00
Manias Michelle	Reimb Meal/Phlebotomy Training/Rosemount	\$179.00
Marco	Copier Maint	\$93.25
McDonald's of EGF	Prisoner Meals	\$83.21
Menards	Paint supplies St. #2	\$26.11
Metropolitan Planning Organization	Local Share/Planning & Transit Hours	\$8,234.79
Midcontinent Communications	Sr.Center & Sunshine Terrace Cable/EDHA Phones	\$966.64
Mike's Pizza	Board Meal	\$67.72
MN Dept of Revenue VOID****VOID****VOID***	Sales & Use Tax/April 2011	\$1,362.00
MN Drivers & Vehicle Services	Registration Renewal	\$23.50
MN Ice Arena Mgr's Association	Reimb Hotel Room/G.Hadden	\$47.67
Morgan Printing	Summer Brochure	\$1,221.58
Newman Signs	Sign Rental/Cabela's	\$1,580.00
O'Reilly Auto Parts	Shop Tools &Supply/ CV Shaft/Coolant Filter/Front Brake Rotors	\$637.94
Opp Construction	Jersey Barriers Near Point Bridge	\$1,175.00
Orchard Richard	Unleaded Fuel/6967 Gallons/ Oil/Grease For Floodwall	\$27,061.88
Peterson Veterinarian Clinic P.C.	Pound Report April 2011	\$746.14
Polk County DAC	Shredding Services/Police Dept & EDHA	\$42.43
Prairie Wind BG Inc	Balance Due	\$19.81
PS Door Services	Garage Door Repair	\$826.68
Quill Corp	Office Supplies	\$106.64
RDO Powerplan OIB	Hyd Hose/Bucket #131	\$141.96
Reliable Office Supplies	Office Supplies	\$165.40
Reznicek Anthony	Reimb Meals/Elk River/Shotgun Class	\$50.25
Richter James	Reimb/Meal Task Force Meeting/Board Meeting/Filing Fee	\$147.13
Robinson Textiles Inc	Blankets For Prisoners	\$211.91
Sandford Clinic Fargo Region	Lab/Bert Roberts	\$28.50
Schrage Aeisso	Uniforms	\$91.70
Skinner Roofing	Snow & Ice Removal	\$937.00
Spielman Paul	Repair Alert Siren	\$106.80
Spray Advantage	Strainer/Check Valve	\$15.76
Stone's Mobile Radio Inc	Reprogram Pager/Radio Repair	\$242.85
Sun Dot Communications	ADSL/City Hall & Sr Center	\$126.99
Supply Distribution Center	Toner	\$489.80

Surplus Center	Zip Ties/Down Town Banners/Chain & Hook	\$38.04
Tiger Direct.com	Computers	\$4,642.24
Tristeel Manufacturing	Bearings Toro Mower Deck Wheels	\$155.91
True Temp	Bad Compressor Sig Jewelers/Repair RTU	
	D'laj/Condenser Mike's	\$708.75
Valley Truck	Oil Filters/Fittings For Remote Grease System/Brake	
Verizon Wireless	Valves	\$212.48
W.D. Larson Companies LTD Inc	Cell Phones	\$130.10
Waste Mgmt	Alternator #614	\$169.84
Water & Light Department	Monthly Services	\$29,058.03
Xerox Corporation	Mothly Services	\$38,807.99
	Copier	\$21.79
	Total	\$207,929.96

A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER TWETEN, TO AUTHORIZE THE CITY ADMINISTRATOR/CLERK-TREASURER TO ISSUE PAYMENT OF RECOMMENDED BILLS AND PAYROLL.

Voting Aye: Vonasek, Buckalew, Tweten, Gregoire, Leigh, and Pokrzywinski.
Voting Nay: None.
Absent: DeMers.

COUNCIL/STAFF REPORTS:

Mayor Stauss and City Council thanked those involved in Arbor Day's and who attended the ceremony.

Mayor Stauss announced that he was in Bagley, Minnesota at Team Industry for the Hwy 2 West Manufactures meeting. He stated that they have very good programs for the employees and they employ 300 people.

Council Member Gregoire announced that the State Park is booked this weekend. Mr. Aker announced that the sanitary sewer will not be ready.

Mr. Huizenga gave a breif budget update on the levy limits.

Mr. Wachter announced that summer employees started on Monday and are working on mowing and spraying.

Mr. Aker stated that they are currently spraying all parks, planting trees and flowers, and the pool is started.

ADJOURN:

A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER POKRZYWINSKI, TO ADJOURN THE MAY 17, 2011 REGULAR MEETING OF THE EAST GRAND FORKS, MINNESOTA CITY COUNCIL AT 5:15 P.M.

Voting Aye: DeMers, Vonasek, Buckalew, Tweten, Gregoire, Leigh, and Pokrzywinski.

Voting Nay: None.

Absent: DeMers.

Scott Huizenga, City Administrator/Clerk-Treasurer